



Unit

Unit Account Name

Year: 1 September 2017 to 31 August 2018

Leader

Natasha Wade

Assistant

Caroline Norton

Leader(s)

Laura McKelvey

Emma Currie

Opening

Balances

Cash

Bank ~ 1 £316.17

Bank ~ 2

Total £316.17

Holidays ~ Events

1	
2	
3	
4	
5	
6	

Bank Account Details

Name	Sort Code	Account No
Danske Bank	950434	60071331

Receipts

Unit Account Name



Current Balances -	
Cash	£11.13
Bank - 1	£316.17
Bank - 2	£0.00
Total	£327.30

Analysis Codes			
1	Subs under Gift Aid	6	Details 6
2	Subs - non Gift Aid	7	Details 7
3	Gift Aid received	8	Details 8
4	Camps / Outings / Eve	9	Details 9
5	Grant	10	Details 10

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

2017/2018					1	2	3	4	5	6	7	8	9	10
					Subs under Gift Aid	Subs - non Gift Aid	Gift Aid received	Camps / Outings / Events	Grant	Details 6	Details 7	Details 8	Details 9	Details 10
Date	Details	Ref	Total	Code										
Hols/Event 1	0		0.00	4				0.00						
Hols/Event 2	0		0.00	4				0.00						
Hols/Event 3	0		0.00	4				0.00						
Hols/Event 4	0		0.00	4				0.00						
Hols/Event 5	0		0.00	4				0.00						
Hols/Event 6	0		0.00	4				0.00						

Payments

Unit Account Name



Current Balances -	
Cash	£11.13
Bank - 1	£316.17
Bank - 2	£0.00
Total	£327.30

Analysis Codes			
1	Rent	7	Details 7
2	Materials	8	Details 8
3	Fund Raising	9	Details 9
4	Camps / Outings / Events	10	Details 10
5	Details 5	11	Details 11
6	Details 6	12	Details 12
cc	If drawing cash from the bank on a cheque		

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

2017/2018						1	2	3	4	5	6	7	8	9	10	11	12
Date	Details	Ref	Cash	Cheques	Code	Rent	Materials	Fund Raising	Camps / Outings / Events	Details 5	Details 6	Details 7	Details 8	Details 9	Details 10	Details 11	Details 12
Hols/Event 1	0		0.00	0.00	4				0.00								
Hols/Event 2	0		0.00	0.00	4				0.00								
Hols/Event 3	0		0.00	0.00	4				0.00								
Hols/Event 4	0		0.00	0.00	4				0.00								
Hols/Event 5	0		0.00	0.00	4				0.00								
Hols/Event 6	0		0.00	0.00	4				0.00								

Paying in to Bank or Building Society

Transfers to & from No 2 Bank a/c

[illegible][illegible]

Paying in to Bank or Building Society

Transfers to & from No 2 Bank a/c

[illegible][illegible]

Paying in to Bank or Building Society

Transfers to & from No 2 Bank a/c

[illegible][illegible]

Paying in to Bank or Building Society

Transfers to & from No 2 Bank a/c

[illegible][illegible]

Paying in to Bank or Building Society

Transfers to & from No 2 Bank a/c

[illegible][illegible]

Paying in to Bank or Building Society

Transfers to & from No 2 Bank a/c

[illegible][illegible]

Paying in to Bank or Building Society

Transfers to & from No 2 Bank a/c

[illegible][illegible]

Paying in to Bank or Building Society

Transfers to & from No 2 Bank a/c

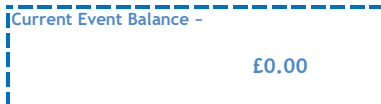
[illegible]

Paying in to Bank or Building Society

Transfers to & from No 2 Bank a/c

[illegible][illegible]

Unit Account Name



Receipt Codes		Payment Codes	
1	Fees	A	Hire
2	Donations	B	Food
3	Sundry Items	C	Sundry Items

0

Payments

[illegible]

[illegible]

[illegible]

[illegible]

Holidays & Events 2

Unit Account Name



Current Event Balance ~

£0.00

Receipt Codes		Payment Codes	
1	Fees	A	Hire
2	Donations	B	Food
3	Sundry Items	C	Sundry Items

0

Receipts

Payments

[illegible]

[illegible]

[illegible]

[illegible]

Holidays & Events 3

Unit Account Name



Current Event Balance ~

£0.00

Receipt Codes		Payment Codes	
1	Fees	A	Hire
2	Donations	B	Food
3	Sundry Items	C	Sundry Items

0

Receipts

Payments

[illegible]

[illegible]

[illegible]

Holidays & Events 4

Unit Account Name



Current Event Balance ~

£0.00

Receipt Codes		Payment Codes	
1	Fees	A	Hire
2	Donations	B	Food
3	Sundry Items	C	Sundry Items

0

Receipts

Payments

[illegible]

[illegible]

[illegible]

[illegible]

Holidays & Events 5

Unit Account Name



Current Event Balance ~

£0.00

Receipt Codes		Payment Codes	
1	Fees	A	Hire
2	Donations	B	Food
3	Sundry Items	C	Sundry Items

0

Receipts

Payments

[illegible]

[illegible]

[illegible]

Holidays & Events 6

Unit Account Name



Current Event Balance -

£0.00

Receipt Codes		Payment Codes	
1	Fees	A	Hire
2	Donations	B	Food
3	Sundry Items	C	Sundry Items

0

Receipts

Payments

[illegible]

[illegible]

[illegible]

[illegible]

Unit Account Name

1 September 2017 to 31 August 2018

Receipts [In]

	This Year	Last Year
Subs under Gift Aid	£0.00	£0.00
Subs - non Gift Aid	£1,437.50	£0.00
Gift Aid received	£0.00	£0.00
Camps / Outings / Events	£0.00	£0.00
Grant	£75.00	£0.00
Details 6	£0.00	£0.00
Details 7	£0.00	£0.00
Details 8	£0.00	£0.00
Details 9	£0.00	£0.00
Details 10	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
Totals	£1,512.50	£0.00

Payments [Out]

Rent	£910.00	£0.00
Materials	£229.71	£0.00
Fund Raising	£0.00	£0.00
Camps / Outings / Events	£357.00	£0.00
Details 5	£4.66	£0.00
Details 6	£0.00	£0.00
Details 7	£0.00	£0.00
Details 8	£0.00	£0.00
Details 9	£0.00	£0.00
Details 10	£0.00	£0.00
Details 11	£0.00	£0.00
Details 12	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
Totals	£1,501.37	£0.00

Surplus or (deficit) for the year

£11.13	£0.00
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Balances brought forward

Bank - 1	£316.17	£0.00
Bank - 2	£0.00	£0.00
Cash	£0.00	£0.00
	£316.17	£0.00

Balances in hand at year-end

Bank - 1	£316.17	£316.17
Bank - 2	£0.00	£0.00
Cash	£11.13	£0.00
	£327.30	£316.17

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: _____ Signature & Date: _____

Reviewer's Certificate: The above statements agree with the records and vouchers of
Unit Account Name for the financial year ended 31 August 2018

Reviewed by: _____ Signature & Date: _____

Notes: