

**Belfast Library and Society for Promoting  
Knowledge (The Linen Hall)  
Annual report  
for the year ended 31 December 2023**

# **The Linen Hall**

## **Annual report for the year ended 31 December 2023**

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# The Linen Hall

## Reference and administrative details

### Governors

<b>President:</b>	Dr P McGarry, DL, FRCPsych (from May 2023)	(8/8)
	Dr E Hughes, BA, MA, PHD (to May 2023)	(3/3)
<b>Vice-President:</b>	Prof M Ó Mainnín, BA, MA, PhD (from May 2023)	(4/8)
	Ms L Maltman, BSc, MSc (to May 2023)	(1/3)
<b>Honorary Secretary:</b>	Dr S Bridge, MA, MSc, PhD (from May 2023)	(7/8)
	Ms K Blair, LLB, LLM, LARTPI (to May 2023)	(3/3)
<b>Honorary Treasurer:</b>	Mr C McCleane	(6/8)
	Mr G Dorrian (from September 2023)	(1/3)
	Dr F Ferguson, BA, MA, PhD (from May 2023)	(4/5)
	Mr J Fitzsimons, MA(TCD), MSc(QUB) (from May 2023)	(2/5)
	Prof B Kelly, MA, MD, FRCS, FRCR, FFRRCSI (from May 2023)	(2/5)
	Mr G Lucy, BA Hons, PGCE	(8/8)
	Ms S McCartan, BA Hons, ACIfA, FSA (London) (to May 2023)	(0/3)
	Mr J McCartney, MSc	(4/8)
	Mr S McKee, BA	(8/8)
	Mr J McVey, OBE, MBA, MSc	(7/8)
	Ms B Napier, LLB (from September 2023)	(2/3)
	Prof O Purdue, BA, MA, PHD (to May 2023)	(1/3)
	Ms S Stevenson, ACR	(4/8)
	<i>[figure in brackets indicates attendance at Governors' meetings]</i>	

**Principal office** 17 Donegall Square North  
Belfast  
BT1 5GB

**Charity number** NIC104564

**Solicitors** Cleaver Fulton Rankin  
50 Bedford Street  
Belfast  
BT2 7FW

**Bankers** Danske Bank Limited  
Donegall Square West  
Belfast  
BT1 6JS

**Independent auditors** Finegan Gibson Ltd  
Causeway Tower  
9 James Street South  
Belfast  
BT2 8DN

# The Linen Hall

## Governors' report for the year ended 31 December 2023

The Library, which operates under the name of The Linen Hall, is legally known as the Belfast Library and Society for Promoting Knowledge.

The Board of Governors, who are also the trustees of the Library, submit their annual report and the audited financial statements for the year ended 31 December 2023. The Governors have prepared the accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102, effective 1 January 2015).

### Reference and administration information

Details of the registered office, governors, independent advisers and other relevant information are given on page 2.

### Structure, governance and management

#### Governors

The Governors are responsible for setting the Library's forward strategy and oversight of its business.

#### Governing document

The Library was founded in 1788 and is governed by its Constitution enacted in 1891 under the Educational Endowments (Ireland) Act, 1885 and as subsequently amended.

In 2016, the Library was formally registered as a charity by the new Charity Commission for Northern Ireland.

The Constitution is available on the Library website at [www.linenhall.com](http://www.linenhall.com).

#### Appointment of Governors

There is a maximum of fifteen Governors of the Linen Hall Library who are elected by triennial rotation at the Annual General Meeting and by the subscribing members of the Library. A Governor shall not be eligible for re-election after having served two successive terms of three years, until the lapse of a period of two years. The officers of the Society are also elected annually at the Governors' meeting immediately after the Annual General Meeting.

#### Recruitment of Governors

The Governors annually review the skills required by the Board and available to them and, when appropriate, use their powers of co-option to fill gaps.

#### Governor induction and training

New Governors undertake an induction visit to the Library and are supplied with all key Library documentation. The Library has arrangements in place to provide training for all its Governors on an annual basis.

#### Risk management

The Library has established a risk register which is reviewed by the Governors on a quarterly basis.

Risks arising from the relative weakness of the Library's financial position are being addressed in the context of the ongoing business planning process.

The Governors will continue to review the financial risks that the Library faces and believe that increasing the free reserves to £261,939 will provide sufficient resources in the event of adverse conditions (see Reserves policy on page 5).

The Governors take the responsibility of monitoring financial risk management. The organisation is not significantly exposed to price or credit risk. The organisation has a bank overdraft and the Governors continually review this debt to ensure interest charges are minimised as far as possible.

# The Linen Hall

## Governors' report for the year ended 31 December 2023 (continued)

### Structure, governance and management (continued)

#### Management

Responsibility for the day to day running of the Library lies with the Director and the Management Team. The Director is responsible for ensuring that planned services are delivered, that key performance indicators are met, and that agreed procedures are operative.

#### Related parties

The Library is Lead Partner in The National Collection of Northern Ireland Publications (NIPR). The one part-time employee of NIPR based at the Linen Hall is employed and paid for by NIPR.

### Objectives and activities

#### Constitution and mission

The Library's Constitution at paragraph 11, and as amended in 2006, describes the 'Trusts of the Endowment' as follows:

The Endowments and all other property of or belonging to the Governors, or available for the purposes of this Scheme, shall be held by them upon trust for the promotion of knowledge in Northern Ireland and for the benefit of international scholarship, by the maintenance of a Library, and by such other means as the Society may from time to time deem it advisable to adopt.

The Library's mission statement is as follows:

The Linen Hall Library will advance knowledge and understanding, both locally and internationally, by developing, preserving and interpreting its collections, with unique strengths in Irish and Local Studies, and widening access to an historic library and cultural centre.

#### Objectives in 2023

The Library aimed to:

- Develop the Linen Hall Library's standing on an international stage
- Protect and develop new and existing Collections
- Improve interpretation of the Collections
- Widen access to an historic library and cultural centre
- Contribute to cultural development in the UK and Ireland
- Improve the financial sustainability of the Library

# The Linen Hall

## Governors' report for the year ended 31 December 2023 (continued)

### Structure, governance and management (continued)

#### Achievements and performance

The Linen Hall faced severe funding challenges in 2023 with a cut of one third of its core funding from the Department for Communities, coinciding with a period of rising costs, particularly the cost of energy to keep the building open to the public and irreplaceable archives in the conditions necessary for their conservation. Nevertheless, the programme of cultural events, exhibitions, classes, book clubs and writing competitions was stronger and better attended than ever, and work continued on several funded projects which had begun in 2022, alongside successful applications for further projects, some carrying on into 2024, all of which served to enhance the Linen Hall's contribution to society and to support its financial sustainability. Notably in December 2023, National Lottery Heritage Fund awarded a grant of up to £245,480 to fund Linen Hall 2 – A Museum of Contemporary History in NI Scoping Study.

National Lottery Heritage Fund provided a grant for a major project "Origins & Legacies: The Belfast/Good Friday Agreement", which took place in 2023 to mark its 25<sup>th</sup> anniversary. Through an exhibition, a series of events and an oral history project, The Linen Hall reflected on the processes which led to the accord, the competing sides of the referendum campaign, and its impact. Other funded projects in 2023 included "Borders and Boundaries", a Department of Foreign Affairs; Reconciliation Fund project exploring the meanings and realities of borders and boundaries in Northern Ireland throughout the last century, and "The Linen Hall: Belfast's Home of Poetry", celebrating the great poets of the past while pushing the boundaries by hosting new voices and themes and funded by Arts Council NI. The Department for Communities provided a grant to help digitise the Linen Hall's Ulster-Scots collection, and National Lottery Heritage Fund continued to fund a Museum Engagement Officer post at the Linen Hall. Foras na Gaeilge carried on supporting conservation and cataloguing of the Library's Irish Language collection, and Ulster-Scots Agency funding allowed work to continue in conserving and making accessible the Gibson Collection of Ulster Scots material, as well as supporting the Ulster-Scots Writing Competition.

The Linen Hall Library Endowment Fund remains open to donations and all income generated is being used to enhance the Library and its Collections, helping to ensure their future sustainability.

### Financial review

#### Results

In common with many other charities, the Library faces challenging economic times, and continuing efforts are being made to increase revenue and to control costs. The Library has worked successfully with funders and bankers to deal with the deficit going forward. The statement of financial activities for the year is set out on page 12.

The Library incurred a deficit of £422,872 in the year (2022: £515,747), before the impact of the actuarial gain on the defined benefit pension scheme and a gain on revaluation of investments. The Library had net current liabilities of £304,799 at the year-end (2022: net current assets of £64,544).

#### Principal funding sources

The Library's key funders in 2023 were the Department for Communities which provided grants of £212,675 (2022: £308,500) and the National Lottery Heritage Fund £93,565 (2022: £156,571).

#### Reserves policy

The long-term objective of the Governors over a three to five-year period is to achieve a level of unrestricted funds not invested in tangible or fixed assets (the free reserves) equivalent to three months' expenditure on the core activities of the Library. At the end of 2023 this figure would have been £261,939 (2022: £305,395), however the net current liabilities position set out in Note 25 to the accounts "Analysis of net assets between funds" fell short of the Governors' target. Details of the actions being taken in response and the Governors' assessment of Going Concern is contained within Note 27 to the accounts.

#### Taxation

The Library is a registered charity, and as such is entitled to certain tax exemptions on income and profits from investments, and surpluses on any trading activities carried on in furtherance of the Library's primary objectives, if these profits and surpluses are applied solely for charitable purposes.

# The Linen Hall

## Governors' report for the year ended 31 December 2023 (continued)

### Financial review (continued)

#### Borrowings

The Library relies on an overdraft facility with Danske Bank. This facility was reviewed in 2023 and sufficient facilities to meet projected cash flow requirements were approved. At the year end the Library had net liabilities of £175,342 at Danske Bank (2022: net assets of £81,069); this was inclusive of £60,385 (2022: £60,385) of funds (including gift aid and interest) held for the Michael McLaverty Trust (see page 5) and a balance on its overdraft of £235,969 (2022: credit balance of £20,432).

#### Endowment funds

The Library administers the Michael McLaverty award and holds £60,385 in respect of this trust. This is an endowment, the income from which is available to the Library only for the specific purpose of running the biennial Michael McLaverty Short Story Award.

In 2013, the Library launched its Catalyst Endowment Fund, under which every £1 raised by the Library was matched by a £1 grant from the Heritage Lottery Fund's Catalyst endowment programme, over a four-year period. Funds raised under this programme are invested for a period of 25 years, and the income used to further the Library's mission. The balance held in this fund at the year-end was £237,352 (2022: £224,334).

The New Linen Hall Library Endowment Fund was set up in 2018 to provide an income for the preservation and conservation of the collections held within the Linen Hall Library. The balance held in this fund at 31<sup>st</sup> December 2023 was £77,360 (2022: £74,172).

#### Pension scheme

The Library operates a defined benefit scheme through NILGOSC. Prior to 2006 the Library's share of this scheme could not be identified by NILGOSC and, in keeping with other such multi-employer schemes, the Library treated its pension cost as if it were a defined contribution (rather than a defined benefit) scheme in accordance with accounting standards.

In late 2006 NILGOSC separated each of the employer scheme details and, as a result, the Library complies with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland, and incorporates the year end surplus or deficit on the scheme in its balance sheet and the movement on the scheme within the Statement of Financial Activities. At 31 December 2023 the scheme showed a surplus of £1,561,578, an improvement on the £1,293,578 surplus in the previous year; this change arose from changes in assumptions used by the scheme actuary.

#### Plans for the future

A Business Plan for 2024 was approved by the Governors in December 2023. The Linen Hall continues to diversify its income and modernise its approach whilst retaining its heritage values and charitable mission. In the next few years new strategies will be developed to enhance the Linen Hall's sustainability for the future.

The Library aims to:

- Develop the Linen Hall Library's standing on an international stage
- Protect and develop new and existing Collections
- Improve interpretation of the Collections
- Widen access to an historic library and cultural centre
- Contribute to cultural development in the UK and Ireland
- Improve the financial sustainability of the Library

# The Linen Hall

## Governors' report for the year ended 31 December 2023 (continued)

### Statement of Governors' responsibilities

The Governors are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102, effective 1 January 2015).

The law applicable to charities requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in FRS 102;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 1964 and under the Charities (NI) Order 1987 and in accordance with the Educational Endowments Act 1885. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Statement of disclosure of information to auditors

So far as each of the Governors in office at the date of approval of these financial statements is aware:

- there is no relevant audit information of which the Library's auditors are unaware; and
- they have taken all the steps that they ought to have taken as Governors in order to make themselves aware of any relevant audit information and to establish that the Library's auditors are aware of that information.

### Independent auditors

A motion to reappoint the auditors will be proposed at the AGM.

By order of the Board



**Mr C. McCleane**  
Honorary Treasurer

Date: 13<sup>th</sup> May 2024



# The Linen Hall

## Independent auditor's report to the Governors of The Linen Hall Library for the year ended 31 December 2023

### Opinion

We have audited the financial statements of The Linen Hall Library (the 'charity') for the year ended 31 December 2023 which comprise the statement of financial activities, statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act (Northern Ireland) 2022.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In forming our opinion on the financial statements, which is not modified, we have considered the adequacy of the disclosures made in note 27 to the financial statements concerning the charity's ability to continue as a going concern. The charity suffered significant cuts to funding during the year and reported a net current liabilities position of £304,799 as at 31 December 2023. These conditions, along with the other matters explained in note 27 to the financial statements, indicate the existence of a material uncertainty, which may cast significant doubt about the charity's ability to continue as a going concern. The financial statements do not include the adjustments that would result if the charity was unable to continue as a going concern.

### Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# The Linen Hall

## Independent auditor's report to the Governors of The Linen Hall Library for the year ended 31 December 2023

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities Act (Northern Ireland) 2022 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance including the design of the remuneration policies, key drivers for directors' remuneration, bonus levels and performance targets;
- results of our enquiries of management about their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed documentation of their policies and procedures relating to:
- identifying, evaluating and complying with laws and regulations and whether management were aware of any instances of non-compliance;
- detecting and responding to the risks of fraud and whether management have knowledge of any actual, suspected or alleged fraud;
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations.
- the matters discussed among the audit engagement team including significant component audit teams and relevant internal specialists, including tax and valuations specialists regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

# The Linen Hall

## Independent auditor's report to the Governors of The Linen Hall Library for the year ended 31 December 2023

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks in operation, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included ongoing compliance with the UK Companies Act and tax legislation.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental for their ability to operate or to avoid a material penalty.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

# The Linen Hall

## Independent auditor's report to the Governors of The Linen Hall Library for the year ended 31 December 2023

### Use of our report

This report is made solely to the charity's members, as a body, in accordance with section 65 of the Charities Act (Northern Ireland) 2008. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



CONOR DOLAN FCA  
(Senior Statutory Auditor)  
For and on behalf of  
FINEGAN GIBSON LTD  
Chartered Accountants & Statutory Auditors  
Causeway Tower  
9 James Street South  
Belfast  
BT2 8DN

Date: 13th May 2024

# The Linen Hall

## Statement of financial activities for the year ended 31 December 2023

	Notes	Endowment Funds 2023 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Endowment Funds 2022 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
<b>Income and endowments from</b>									
Donations and legacies	2	1,764	453,826	221,289	676,879	34,520	460,011	294,126	788,657
Rental income		-	120,533	-	120,533	-	101,989	-	101,989
Income from investments	3	-	73,018	1,414	74,432	-	8,767	91	8,858
<b>Income from charitable activities</b>									
Other trading activities	4	-	134,704	-	134,704	-	128,180	-	128,180
Other income		-	-	-	-	-	-	-	-
<b>Total income</b>		1,764	782,081	222,703	1,006,548	34,520	698,947	294,217	1,027,684
<b>Expenditure on</b>									
Rental expenses		-	2,000	-	2,000	-	2,300	-	2,300
Expenditure on raising funds	5	-	67,785	-	67,785	-	58,721	-	58,721
		-	69,785	-	69,785	-	61,021	-	61,021
<b>Expenditure on charitable activities</b>									
Projects and events	6	-	-	317,663	317,663	-	-	321,853	321,853
Library operating costs	7	-	1,041,972	-	1,041,972	-	1,160,557	-	1,160,557
		-	1,041,972	317,663	1,359,635	-	1,160,557	321,853	1,482,410
<b>Total expenditure</b>		-	1,111,757	317,663	1,429,420	-	1,221,578	321,853	1,543,431
<b>Net (expenditure)/income</b>	10	1,764	(329,676)	(94,960)	(422,872)	34,520	(522,631)	(27,636)	(515,747)
<b>Transfers between funds</b>	11	-	(3,151)	3,151	-	-	(4,438)	4,438	-
<b>Net (expenditure)/income before recognised gains and losses</b>		1,764	(332,827)	(91,809)	(422,872)	34,520	(527,069)	(23,198)	(515,747)
Net gains/(losses) on investments	12	14,442	-	-	14,442	(36,604)	-	-	(36,604)
Gain on revaluation of fixed assets	14	-	-	-	-	-	-	-	-
Actuarial gains on defined benefit pension scheme	32	-	212,000	-	212,000	-	1,818,000	-	1,818,000
<b>Net movement in funds</b>		16,206	(120,827)	(91,809)	(196,430)	(2,084)	1,290,931	(23,198)	1,265,649
<b>Fund balance brought forward</b>		358,991	7,906,446	367,317	8,632,754	361,075	6,615,515	390,515	7,367,105
<b>Total funds carried forward</b>		375,197	7,785,619	275,508	8,436,324	358,991	7,906,446	367,317	8,632,754

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# The Linen Hall

## Statement of financial position as at 31 December 2023

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	13	4,107,079	4,251,708
Heritage assets	14	2,759,850	2,759,850
Investments	15	312,616	263,074
		<b>7,179,545</b>	<b>7,274,632</b>
<b>Current assets</b>			
Stocks	16	15,049	16,367
Debtors	17	61,851	114,544
Cash at bank and in hand		63,259	81,869
		<b>140,159</b>	<b>212,780</b>
<b>Creditors: amounts falling due within one year</b>	18	<b>(444,958)</b>	<b>(148,236)</b>
<b>Net current (liabilities)/assets</b>		<b>(304,799)</b>	<b>64,544</b>
<b>Creditors: amounts falling due after one year</b>	20	<b>-</b>	<b>-</b>
<b>Net assets excluding pension asset</b>		<b>6,874,746</b>	<b>7,339,176</b>
<b>Pension asset</b>	32	<b>1,561,578</b>	<b>1,293,578</b>
<b>Net assets including pension asset</b>		<b>8,436,324</b>	<b>8,632,754</b>
<b>Funds</b>			
<b>Unrestricted funds:</b>			
- General fund	22	749,607	870,434
- Revaluation fund	22	7,036,012	7,036,012
		<b>7,785,619</b>	<b>7,906,446</b>
<b>Restricted funds</b>	23	<b>275,508</b>	<b>367,317</b>
<b>Endowment funds</b>	24	<b>375,197</b>	<b>358,991</b>
<b>Total funds</b>	25	<b>8,436,324</b>	<b>8,632,754</b>

The financial statements on pages 12 to 36 were approved by the Board on 13<sup>th</sup> May 2024 and were signed on its behalf by:



Mr C McCleane  
Honorary Treasurer



Dr P McGarry  
President

# The Linen Hall

## Statement of cash flows for the year ended 31 December 2023

	Notes	2023 £	2022 £
<b>Cash flows from operating activities</b>	30	<b>(273,579)</b>	<b>(96,159)</b>
<b>Cash flows from investing activities</b>			
Interest income		1,422	450
Other finance returns (note 8)		64,000	-
Dividend income		9,010	8,408
Purchase of tangible fixed assets		(1,755)	(112,861)
Purchase of investments		(35,100)	-
<b>Cash generated by/(used in) investing activities</b>		<b>37,577</b>	<b>(104,003)</b>
<b>Cash flows from financing activities</b>			
Interest and fees paid		(18,577)	(12,897)
<b>Cash used in financing activities</b>		<b>(18,577)</b>	<b>(12,897)</b>
<b>Decrease in cash and cash equivalents in the year</b>		<b>(254,579)</b>	<b>(213,059)</b>
<b>Cash and cash equivalents at the beginning of the year</b>	31	<b>81,869</b>	<b>294,928</b>
<b>Total cash and cash equivalents at the end of the year</b>	31	<b>(172,710)</b>	<b>81,869</b>

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 1 Accounting policies

#### Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act (Northern Ireland) 2008.

The charity meets the definition of a public benefit entity under FRS 102.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Incoming resources

All incoming resources are included in the statement of financial activities when the Library is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Voluntary income

##### Legacies

Legacies are recognised when received or when their amount is capable of measurement.

##### Donations

Donations are included in full when received.

##### Grants

Revenue grants are credited to incoming resources on the earlier date of when they are received or when they are receivable, unless they relate to a specified future period, in which case they are deferred.

Grants for the purpose of capital expenditure are credited to restricted incoming resources when receivable and transferred to unrestricted funds on purchase of asset.

#### Activities for generating funds

##### Voluntary income

Annual subscriptions are included as voluntary income and are accounted for on an accruals basis.

##### Other income

Other income is included in full in the Statement of Financial Activities when received.

##### Investment income

Investment income is accounted for when received.

##### Fundraising income

Fundraising income is accounted for when received.

#### Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

##### Library operating costs

Library operating costs are those incurred in connection with administration of the Library and compliance with constitutional and statutory requirement



# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2022

### 1 Accounting policies (continued)

#### Irrecoverable VAT

Any irrecoverable VAT is charged to the statement of financial activities or capitalised as part of the cost of the related asset, where appropriate.

#### Pensions

The Library operates a defined benefit scheme through the Northern Ireland Local Government Officers' Superannuation Committee (NILGOSC) for specific employees. The assets of the scheme are held separately from those of the Library.

The Library has adopted FRS 102 in these financial statements. Pension scheme assets are measured using market value. Pension scheme liabilities are measured using the projected unit method and discounted at the current rate of return on a high-quality corporate bond of equivalent term to the liability. The increase in the present value of the liabilities of the Library's defined benefit pension scheme arising from employee service in the period is charged to operating profit. The expected return on the scheme's assets and the increase during the period in the present value of the scheme's liabilities arising from the passage of time are included in other finance costs. Actuarial gains and losses are recognised in the statement of financial activities.

#### Tangible assets

The cost of tangible fixed assets is their purchase cost, together with any incidental costs of acquisition. Depreciation is calculated so as to write off the cost, or valuation, of tangible fixed assets, less their estimated residual values, on a straight-line basis over the expected useful economic lives of the assets concerned. The principal annual rates used are as follows:

	%
Buildings	- 2
Leasehold improvements	- 10
Fixtures & fittings	- 15
Computer equipment	- 33

When circumstances dictate, an impairment review is carried out. Land and buildings are revalued on a regular basis by a suitably qualified individual. The Library ensures that a full valuation is undertaken every five years. The resulting revaluation gains or losses are recognised in the statement of financial activities and result in a movement on revaluation reserves to the extent that they result in gains or offset previous gains. If the revaluation results in a loss greater than previously recognised revaluation gains, the excess loss will be charged to the statement of financial activities.

#### Heritage assets

The heritage assets are held by the Library in support of the primary objective of the charity to promote knowledge in Northern Ireland and for the benefit of international scholarship. Heritage assets are recognised and measured (including the treatment of revaluation gains and losses) in accordance with the Library's policy on other fixed assets. The heritage assets held by the charity consist of various collections of books and periodicals covering a wide range of topics relating largely to Irish history including some documents over three hundred years old. The collections are carried at a current valuation. The collections are deemed to have indeterminate lives and a high residual value and therefore depreciation has not been charged. The carrying amounts of the assets are reviewed when there is evidence of impairment and any impairment is recognised in accordance with the Library's general policy on impairment.

#### Stocks

Stocks are stated at the lower of cost and net realisable value.

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2022

### 1 Accounting policies (continued)

#### Fund accounting

The Library has various types of funds for which it is responsible, and which require separate disclosure. A definition of the various types of funds is as follows:

##### Unrestricted funds

Funds which are expendable at the discretion of the Library, in furtherance of the purpose of the Library. In addition to expenditure on activities, such funds may be held in order to finance capital investment and working capital.

##### Restricted funds

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of overheads and support costs.

##### Endowment funds

Permanent endowment funds are restricted funds where a donor has specified that only income arising from the donation can be used by the Library. This income is restricted for the particular purpose specified by the donor.

#### Going Concern

The financial statements have been prepared on a going concern basis. The Governors have considered their position on this and have provided further information at Note 27 to these financial statements.

#### Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 2 Donations and legacies

	Endowment £	Unrestricted £	Restricted £	2023 £	2022 £
Donations and legacies	1,764	93,765	-	95,529	56,126
Members' subscriptions (see below)	-	140,561	-	140,561	130,621
Grants (see below)	-	219,500	221,289	440,789	601,910
	1,764	453,826	221,289	676,879	788,657

Members' subscriptions	2023 £	2022 £
Members' subscriptions	126,308	116,440
Income tax reclaimable on subscriptions	14,253	14,181
	140,561	130,621

Grants	Endowment £	Unrestricted £	Restricted £	2023 £	2022 £
Arts Council of NI	-	-	17,213	17,213	14,343
National Lottery Heritage Fund	-	-	93,565	93,565	156,571
Dormant Funds Account	-	-	100	100	-
Belfast City Council	-	33,000	3,425	36,425	34,406
Department for Communities	-	184,500	28,175	212,675	308,500
SEUPB	-	-	-	-	(177)
DoFA; Reconciliation Fund	-	-	28,391	28,391	33,715
Ulster Scots Agency	-	-	30,000	30,000	32,312
Foras Na Gaeilge	-	-	13,000	13,000	10,000
Pilgrim Trust	-	-	-	-	10,000
Idlewild Trust	-	-	4,440	4,440	-
Enkalon Foundation	-	-	1,000	1,000	-
NI Museums Council	-	-	1,980	1,980	240
NIPR	-	2,000	-	2,000	2,000
	-	219,500	221,289	440,789	601,910

In accordance with recommended practice, income received in advance is not deferred, but recognised in the period in which it is received.

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 3 Income from investments

	2023 £	2022 £
Dividends receivable	9,010	8,408
Other finance returns (note 8)	64,000	-
Interest receivable	1,422	450
	<b>74,432</b>	<b>8,858</b>

### 4 Other trading activities

	2023 £	2022 £
<b>Sale of books</b>		
Library books and publications	25,939	48,046
<b>Sales of services</b>		
Coffee shop	35,791	35,618
Photocopying and fax	1,102	313
Telephone & Internet	-	-
Postage	15	-
Cultural programming	18,279	4,989
Royalties	1,138	4,027
Facility fees	12,595	7,913
Fundraising events	8,280	-
	<b>77,200</b>	<b>52,860</b>
<b>Sale of products</b>		
Books, prints and pamphlets	8,037	5,104
Other products	3,873	1,960
Gift shop items	19,655	20,210
	<b>31,565</b>	<b>27,274</b>
<b>Total</b>	<b>134,704</b>	<b>128,180</b>

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

<b>5 Expenditure on raising funds</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Merchandising costs (see below)	<b>14,564</b>	8,976
Book fund (see below)	<b>16,881</b>	16,494
Charity shop	<b>35,072</b>	33,251
Fundraising costs	<b>1,268</b>	
	<b>67,785</b>	58,721

  

<b>Merchandising costs</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Prints, books and pamphlets	<b>1,442</b>	-
Coffee shop purchases	<b>1,612</b>	1,769
Gift shop expenditure	<b>11,510</b>	7,207
	<b>14,564</b>	8,976

  

<b>Book fund</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Irish	<b>9,186</b>	9,840
General	<b>7,695</b>	6,654
	<b>16,881</b>	16,494

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

<b>6 Projects and events</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Cultural Programming (includes salary costs of £8,694 (2022: £Nil))	<b>11,945</b>	2,571
extraORDINARYwomen (includes salary costs of £Nil (2022: £14,448))	-	41,330
National Lottery Heritage Fund – Origins & Legacies: The Belfast/Good Friday Agreement (includes salary costs of £35,107 (2022: £Nil))	<b>86,571</b>	-
National Lottery Heritage Fund - Heritage Recovery	<b>2,030</b>	3,260
National Lottery Heritage Fund – CRESI Museum Engagement (includes salary costs of £35,686 (2022: £17,754))	<b>35,686</b>	17,754
Arts Council NI – Jimmy Ellis	-	2,832
Arts Council NI – The Linen Hall: Belfast's Home of Poetry (includes salary costs of £Nil (2022: £2,989))	<b>8,827</b>	8,086
Department for Communities - Museum Collections	<b>7,143</b>	7,143
Department for Communities - Irish Children's Collection	<b>480</b>	758
Department for Communities – Linen Hall Re-branding	<b>2,373</b>	10,800
Department for Communities – Replace Guttering	-	25,543
Department for Communities – Upgrade Wifi and Cabling	<b>5,277</b>	-
Department for Communities – Ulster-Scots Digitisation (includes salary costs of £15,610 (2022: £3,180))	<b>41,624</b>	3,180
Department of Foreign Affairs; Reconciliation Fund (includes salary costs of £12,438 (2022: £22,141))	<b>34,014</b>	37,933
Dormant Accounts Fund – Linen Hall Digital Platform	<b>33,333</b>	33,334
Shared History Fund (includes salary costs of £Nil (2022: £4,834))	-	14,043
Foras na Gaeilge (includes salary costs of £12,200 (2022: £Nil))	<b>13,498</b>	5,179
Health, Safety and Governance	-	2,468
Repairs and Renewals	<b>9,507</b>	10,992
Enlightenment Festival 2022 (includes salary costs of £Nil (2022: £2,322))	-	50,789
Pilgrim Trust – Art Unlocked (includes salary costs of £Nil (2022: £10,000))	-	10,000
Belfast City Council – Access and Inclusion	-	3,620
Ulster-Scots Agency – Burns in Ulster (includes salary costs of £18,000 (2022: £18,000))	<b>19,920</b>	21,668
Ulster-Scots Agency – Ulster-Scots Writing Competition (includes salary costs of £330 (2022: £1,000))	<b>6,705</b>	3,285
Ulster-Scots Agency – Cataloguing project (includes salary costs of £Nil (2022: £4,650))	-	4,650
Defibrillator and training	-	159
NI Museums Council	<b>1,220</b>	378
McLavery Short Story Award	<b>(2,490)</b>	98
	<b>317,663</b>	321,853

Project and events costs include £138,065 (2022: £101,318) of staff costs.

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 7 Library operating costs

	2023 £	2022 £
<b>Charitable operations</b>		
Information technology	46,864	50,288
Training	3,947	1,770
Advertising & PR	3,343	4,462
Support costs (Note 8)	204,433	195,594
Travel & subsistence	940	1,152
Conservation	2,142	1,131
	<b>261,669</b>	<b>254,397</b>
<b>Establishment</b>		
Rent and rates	23,136	21,211
Insurance	24,775	22,844
Light and heat	53,604	34,768
Repairs and maintenance	53,770	45,938
	<b>155,285</b>	<b>124,761</b>
<b>Depreciation</b>		
Building	87,600	87,600
Fixtures and fittings	617	617
Computer equipment	5,674	19,133
	<b>93,891</b>	<b>107,350</b>
<b>Staff costs (note 9)</b>	<b>531,127</b>	<b>674,049</b>
<b>Total</b>	<b>1,041,972</b>	<b>1,160,557</b>

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 8 Support costs

	2023 £	2022 £
<b>Administration</b>		
Stationery	2,052	3,953
Printing	9,070	7,334
Photocopying	3,987	3,280
Postage	2,373	1,348
Telephone, fax and internet	9,471	9,052
Information technology	20,275	18,878
Miscellaneous	974	1,511
	<b>48,202</b>	<b>45,356</b>
<b>Governance</b>		
Audit and related fees	6,951	6,718
Legal & professional fees	17,828	20,030
	<b>24,779</b>	<b>26,748</b>
<b>Financial expenses</b>		
Bank charges	1,965	1,676
Bank interest	11,433	399
Visa paypoint fees	3,676	1,220
Other Interest	1,503	3,602
Other finance costs (see below)	-	6,000
	<b>18,577</b>	<b>12,897</b>
<b>Staff costs (note 9)</b>	<b>112,875</b>	<b>110,593</b>
<b>Total</b>	<b>204,433</b>	<b>195,594</b>
<b>Other finance returns/(costs)</b>		
	2023 £	2022 £
Expected return on pension scheme	277,000	136,000
Interest on pension scheme liabilities	(213,000)	(142,000)
<b>Net returns/(costs)</b>	<b>64,000</b>	<b>(6,000)</b>



# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 9 Staff costs

	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Salaries	519,679	108,731	628,410	559,902
Social security costs	44,481	10,353	54,834	47,904
Pension costs	108,660	18,981	127,641	305,076
	672,820	138,065	810,885	912,882

### Analysis of staff costs

	2023 £	2022 £
Projects	138,065	101,318
Library:		
- Charitable operations	531,127	674,049
- Charity bookshop	28,818	26,922
- Support	112,875	110,593
	810,885	912,882

The average number of employees, calculated on a full-time equivalent basis, analysed by function was:

	2023 Number	2022 Number
Projects	4	3
Charitable operations	12	13
Charity bookshop	1	1
Support	2	2
	19	19

No employee had employee benefits (excluding employer pension costs) in excess of £80,000 (2022: £60,000).

Governors are not remunerated for services to the Library (2022: £Nil), and there were no Governors' expenses incurred (2022: £Nil).

The key management personnel of the Library comprise the Governors, the Director, the Librarian and the Finance Manager. The total employee benefits of the key management personnel of the Library were £231,746 (2022: £202,330).

Indemnity insurance for Governors' liability has been purchased by the Library at a cost of £2,289 (2022: £1,780).

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 10 Net income/(expenditure)

	2023 £	2022 £
<b>Net income/(expenditure) is stated after charging:</b>		
Depreciation on owned assets	146,384	164,232
Auditors' remuneration:		
- audit services	7,026	6,124
- non-audit services	405	405
Other operating lease rentals	-	-

### 11 Transfers between funds

	Endowment Funds £	Unrestricted Funds £	Restricted Funds £
Projects	-	-	3,151
General Fund	-	(3,151)	-
	-	(3,151)	3,151

The transfer from unrestricted to restricted funds represents net overspending on funded projects.

### 12 Net (losses)/gains on investments

	2023 £	2022 £
Catalyst Endowment Fund	13,018	(31,168)
New Linen Hall Library Endowment Fund Endowment funds	1,424	(5,436)
	14,442	(36,604)

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 13 Tangible fixed assets

	Land & building £	Leasehold improvements £	Fixtures & fittings £	Computer equipment £	Total £
<b>Cost or valuation</b>					
At 1 January 2023	4,380,000	14,840	323,735	399,469	5,118,044
Additions	-	-	-	1,755	1,755
<b>At 31 December 2023</b>	<b>4,380,000</b>	<b>14,840</b>	<b>323,735</b>	<b>401,224</b>	<b>5,119,799</b>
<b>Accumulated depreciation</b>					
At 1 January 2023	262,800	14,840	265,268	323,428	866,336
Charge for the year	87,600	-	19,777	39,007	146,384
<b>At 31 December 2023</b>	<b>350,400</b>	<b>14,840</b>	<b>285,045</b>	<b>362,435</b>	<b>1,012,720</b>
<b>Net book amount</b>					
<b>At 31 December 2023</b>	<b>4,029,600</b>	<b>-</b>	<b>38,690</b>	<b>38,789</b>	<b>4,107,079</b>
At 31 December 2022	4,117,200	-	58,467	76,041	4,251,708

The Library's freehold and long leasehold properties were revalued at 31 December 2019 on the basis of open market value and open market rental value for existing use, by McConnell Chartered Surveyors and the revaluation adjustments of £480,000 to cost and £390,000 to accumulated depreciation together resulted in a gain on revaluation of £870,000. The valuations were undertaken in accordance with the Appraisal and Valuation Manual of the Royal Institute of Chartered Surveyors in the United Kingdom. The net book value of freehold and long leasehold properties at 31 December 2023 based on historical cost, had there been no revaluations, would have been £2,311,200 (2022: £2,396,800).

Fixed assets totalling £1,755 were purchased in the year.

	Land & building £	Leasehold improvement £	Office Equipment £	Computer Equipment £	Total £
<b>Cost or valuation at 31 December 2023 is represented by</b>					
Cost	-	14,840	323,735	401,224	739,799
Valuation	4,380,000	-	-	-	4,380,000
	<b>4,380,000</b>	<b>14,840</b>	<b>323,735</b>	<b>401,224</b>	<b>5,119,799</b>

No deferred tax has been provided for since the Library is a charity and therefore not subject to corporation tax.

### 14 Heritage assets

	2023 £	2022 £
<b>Books and Periodicals at 31 December</b>	<b>2,759,850</b>	<b>2,759,850</b>

The books and periodicals were valued as at 31 December 2020 by de Burca Rare Books, Antiquarian Booksellers.

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 15 Investments

Cost or valuation	Cash or cash equivalents £	Listed Investments £	Total £
At 1 January 2023	1,367	261,707	263,074
Capital introduced	35,100	-	35,100
Purchase of investments	(27,531)	28,194	663
Charges net of equalisation	(663)	-	(663)
Fair value movements	-	14,442	14,442
<b>At 31 December 2023</b>	<b>8,273</b>	<b>304,343</b>	<b>312,616</b>

All investments shown above are held at valuation.

### 16 Stocks

	2023 £	2022 £
Goods for resale	15,049	16,367

### 17 Debtors

	2023 £	2022 £
Trade debtors	12,122	4,617
Other debtors	7,067	5,596
Prepayments and accrued income	42,662	104,331
	<b>61,851</b>	<b>114,544</b>

Included in Prepayments and accrued income is an amount of £Nil (2022: £15,436) relating to accrued grants receivable.

### 18 Creditors: amounts falling due within one year

	2023 £	2022 £
Bank overdraft	235,969	-
Trade creditors	76,139	40,853
Other creditors and accruals	37,373	25,568
Deferred income (Note 19)	70,611	59,661
Taxation and social security	24,866	22,154
	<b>444,958</b>	<b>148,236</b>

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 19 Deferred income

	£
At 1 January 2023	59,661
Amount released to income	(59,661)
Amount deferred in year	70,611
<b>At 31 December 2023</b>	<b>70,611</b>

Deferred income comprises rental income and membership subscriptions received in advance.

### 20 Creditors: amounts falling due after one year

	2023 £	2022 £
Obligations under finance leases	-	-

### 21 Contingencies

A contingent liability exists to repay grants and funds received should certain conditions not be fulfilled by the charity. In the opinion of the Governors, the terms of the letters of offer have been, or will be, complied with and no liability is expected.

### 22 Unrestricted funds

	General Fund £	Revaluation Fund £	Total £
Balance at 1 January 2023	870,434	7,036,012	7,906,446
Net outgoing resources for the year	(329,676)	-	(329,676)
Transfer to restricted funds	(3,151)	-	(3,151)
Actuarial gains on defined benefit scheme	212,000	-	212,000
<b>Balance at 31 December 2023</b>	<b>749,607</b>	<b>7,036,012</b>	<b>7,785,619</b>

Unrestricted general funds include an asset of £1,561,578 (2022: £1,293,578) in respect of pension scheme assets/liabilities of the pension fund.

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 23 Restricted funds

	Balance at 1 January 2023 £	Incoming Resources £	Project Expenditure £	Transfers (Note 11) £	Balance at 31 December 2023 £
Cultural Programming	-	8,694	(11,945)	3,251	-
McLavery Trust	9,515	1,414	2,490	-	13,419
extraORDINARYwomen	25,198	-	-	-	25,198
NLHF – Linen Hall 2	-	15,431	-	-	15,431
NLHF–CRESI Museum Engagement	32,150	41,923	(35,686)	-	38,387
NLHF – Origins & Legacies: The Belfast/Good Friday Agreement	45,263	36,211	(86,571)	-	(5,097)
NLHF – Heritage Recovery	9,616	-	(2,030)	-	7,586
DfC - Museum Collections	35,279	-	(7,143)	-	28,136
DfC – Irish Children's Collection	5,906	-	(480)	-	5,426
DfC – Linen Hall Re-branding	4,200	-	(2,373)	-	1,827
DfC – Upgrade Wifi and Cabling	-	5,000	(5,277)	277	-
DfC – Ulster-Scots Digitisation	19,320	23,175	(41,624)	-	871
DfC Charities Fund – Covid-19	9,261	-	-	-	9,261
Foras na Gaeilge	17,502	13,000	(13,498)	-	17,004
Repairs and Renewals	27,848	-	(9,507)	-	18,341
Arts Council NI – Jimmy Ellis	(300)	-	-	300	-
Arts Council NI – The Linen Hall: Belfast's Home of Poetry	608	8,519	(8,827)	(300)	-
Belfast City Council-Access Inclusion	(3,425)	3,425	-	-	-
Ulster-Scots Agency- Burns in Ulster	7,672	20,000	(19,920)	-	7,752
Ulster-Scots Agency- Writing Comp.	14,531	10,000	(6,705)	-	17,826
Ulster-Scots Agency- Conservation	274	-	-	-	274
Dormant Accounts Fund – Digital Platform	66,566	100	(33,333)	-	33,333
NIO Shared History Fund	616	-	-	-	616
Enlightenment Festival	5,230	-	-	-	5,230
Department of Foreign Affairs; Reconciliation Fund	34,092	28,391	(34,014)	(377)	28,092
NI Museums Council	-	1,980	(1,220)	-	760
Defibrillator and Training	395	-	-	-	395
Idlewild Trust	-	4,440	-	-	4,440
Enkalon Foundation	-	1,000	-	-	1,000
	367,317	222,703	(317,663)	3,151	275,508

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 23 Restricted funds (continued)

**Arts Council NI - Cultural Programming** - Using the Library's historical position as a cultural leader in Northern Ireland to showcase and nurture the artistic and cultural life of all in the community

**McLavery Trust** - Biennial award to foster and encourage the art of the short story in Ireland

**extraORDINARYwomen** – Digitisation, collection enhancement, outreach and oral history project, exploring the evolution of women's lives in Northern Ireland since 1965

**NLHF – Linen Hall 2** – a scoping study into Linen Hall expansion

**NLHF – Covid Recovery Employment and Skills Initiative for Heritage** – Museum Engagement

**NLHF – Origins & Legacies: The Belfast/Good Friday Agreement** project

**NLHF - Covid-19 Heritage Recovery Fund** – core support and preparation for re-opening

**Department for Communities - Museum Collections** - enhanced collection care and conservation

**Department for Communities - Irish Children's Collection** – to establish an Irish children's library

**Department for Communities – Linen Hall Library Re-branding** – consultancy costs

**Department for Communities – Upgrade Wifi and Cabling** – upgrade Wifi provision

**Department for Communities – Ulster-Scots Digitisation** – to digitise part of Ulster-Scots collection

**Foras na Gaeilge** – conservation of the Linen Hall Library's Irish Language collections

**Repairs and Renewals** – Capital items for the upkeep of the Linen Hall's historic building

**Arts Council NI – The Linen Hall: Belfast's Home of Poetry** project

**Belfast City Council Access and Inclusion** – Hearing loop system

**Ulster Scots Agency - Burns in Ulster** – Conservation of the Library's Gibson Collection

**Ulster Scots Agency** – Ulster Scots Writing Competition and Conservation and Storage project

**Dormant Accounts Fund** – Building a new Linen Hall Library digital platform

**NIO Shared History Fund** - Perspectives on Partition and the Foundation of Northern Ireland -1921-2021

**Enlightenment Festival** – wide-ranging programme of performances, art installations, talks and debates

**Department of Foreign Affairs; Reconciliation Fund** – Borders and Boundaries project and Student Activism project

**NI Museums Council** – Science Festival

**Defibrillator and Training** – Provision of defibrillator in the Library city and training of staff in its use

**Idlewild Trust** - Conservation of the Art Scrapbooks of the Misses Gage of Rathlin Island

**Enkalon Foundation** – Cataloguing and Conservation

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 24 Endowment funds

	Balance at 1 January 2023 £	Income £	(Losses)/gains on investments £	Balance at 31 December 2023 £
McLavery Trust	60,385	-	-	60,385
Catalyst Endowment Fund	224,334	-	13,018	237,352
Linen Hall Library Endowment Fund	74,172	1,764	1,424	77,360
Linen Hall Library Fund	100	-	-	100
	358,991	1,764	14,442	375,197

### 25 Analysis of net assets between funds

	Endowment Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>Fund balances at 31 December 2023 are represented by:</b>				
Tangible fixed assets	-	4,035,464	71,615	4,107,079
Heritage assets	-	2,759,850	-	2,759,850
Investments	312,616	-	-	312,616
Net current assets/(liabilities)	62,581	(571,273)	203,893	(304,799)
Long term liabilities	-	-	-	-
Pension asset	-	1,561,578	-	1,561,578
<b>Total net assets at 31 December 2023</b>	<b>375,197</b>	<b>7,785,619</b>	<b>275,508</b>	<b>8,436,324</b>

### 26 Financial commitments

At 31 December the Library had annual commitments under non-cancellable operating leases expiring as follows:

	Office equipment	
	2023 £	2022 £
In less than one year	9,566	6,323
In more than one year, but not more than 5 years	20,912	10,569
	30,478	16,892



# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 27 Going Concern

The Linen Hall faced severe funding challenges in 2023, suffering a cut of one third of its core funding from the Department for Communities which coincided with a period of rising costs, particularly the cost of energy to keep the building open to the public and irreplaceable archives in the conditions necessary for their conservation. At 31<sup>st</sup> December 2023, the charity had net current liabilities of £304,799, a position falling short of the Governors' objective of achieving a level of unrestricted funds equivalent to three months' expenditure on the core activities of the Linen Hall. As a result of these matters, the trustees believe there is a material uncertainty in relation to the going concern basis adopted in the preparation of the financial statements.

A Strategy Committee has been established to identify new means of income generation, to include:

1. Investigation of potential new core funders to put in place guaranteed income streams moving forward.
2. Review of membership model.
3. Identification of new projects
4. Ongoing international partnerships and applications.
5. Feasibility study being undertaken with regards to Linen Hall 2, for which funding has already been received from Heritage Fund NI. This will help promote resilience and sustainability.

The Governors have carefully considered and reviewed budget and cash flow forecasts to 31<sup>st</sup> December 2025, and the actions listed above, to help them assess the appropriateness of adopting the going concern basis of accounting in the preparation of these financial statements. They have determined that the actions being taken are reasonable and sufficient to support the budget and cash flow forecasts and have therefore prepared these financial statements on a going concern basis.

### 28 Related parties

The Library was Lead Partner in The National Collection of Northern Ireland Publications (NIPR). The one part-time employee of NIPR based at the Linen Hall was employed and paid for by NIPR. The Library received £2,000 (2022: £2,000) from NIPR as its contribution to the cost of running the integrated library system, offsite storage and material processing.

### 29 Post-balance sheet events

There have been no events occurring after 31 December 2023 which require disclosure.

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 30 Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net movement in funds	(196,430)	1,265,649
Add back depreciation charge	146,384	164,232
Less gain on revaluation of fixed assets	-	-
Add (gain)/loss on investments	(14,442)	36,604
Deduct investment income shown in investing activities	(74,432)	(8,858)
Add back interest paid shown in financing activities	18,577	12,897
Decrease in stock	1,318	863
Decrease in debtors	52,693	103,055
Increase/(decrease) in creditors falling due within one year	60,753	(52,800)
Decrease in creditors falling due after one year	-	(801)
Increase in pension asset	(268,000)	(1,617,000)
<b>Net cash provided by operating activities</b>	<b>(273,579)</b>	<b>(96,159)</b>

### 31 Cash and cash equivalents at 31 December

	2023 £	2022 £
Term deposit at Danske Bank	60,626	60,626
Petty cash	17	17
Divided Society current account at Danske Bank	1	11
Cash account at Cunningham Coates	2,615	783
Bank balance/(overdraft) at Danske Bank	(235,969)	20,432
<b>Total cash and cash equivalents</b>	<b>(172,710)</b>	<b>81,869</b>

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 32 Pension commitments

The Library operates a defined benefit scheme with assets held in separate trustee administered funds.

An actuarial valuation of the defined benefit pension scheme using the projected unit basis was carried out at 31 December 2023 by Aon Solutions UK Limited.

#### Defined benefit scheme

The amounts recognised in the statement of financial position are as follows:

	2023 £'000	2022 £'000
Defined benefit obligation	(4,664)	(4,603)
Fair value of plan assets	6,225	5,896
Net defined benefit asset	1,561	1,293
<b>Net amount recognised at year end</b>	<b>1,561</b>	<b>1,293</b>

#### The amounts recognised in comprehensive income are:

The current and past service costs, settlements and curtailments, together with the net interest expenses for the year are included in profit or loss. Re-measurements of the net defined benefit liability are included in other comprehensive income.

	2023 £'000	2022 £'000
<b>Service cost:</b>		
Current service cost (net of employee contributions)	125	304
Administration expenses	3	3
Net interest (credit)/expense	(64)	6
<b>Charge recognised in profit or loss</b>	<b>64</b>	<b>313</b>

#### Re-measurements of the net liability:

Return on scheme assets (excluding amount included in net interest expense)	(66)	1,057
Actuarial gains	(146)	(2,875)
<b>Credit recorded in other comprehensive income</b>	<b>(212)</b>	<b>(1,818)</b>

<b>Total defined benefit credit</b>	<b>(148)</b>	<b>(1,505)</b>
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# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 32 Pension commitments (continued)

The principal actuarial assumptions used were:

	2023	2022
Liability discount rate	4.50%	4.70%
Inflation assumption – CPI	2.40%	2.60%
Rate of increase in salaries	3.90%	4.10%
Revaluation of deferred pensions: CPI	2.40%	2.60%
Increases in pensions for payment	2.40%	2.60%
Proportion of employees commuting pension for cash	75.00%	75.00%

The mortality assumptions used were:

	31 December 2023	31 December 2022
Average expected future life at age 65 for		
Male currently aged 65	21.7	21.8
Female currently aged 65	24.5	25.0
Male currently aged 45	22.6	23.2
Female currently aged 45	25.5	26.4

### Reconciliation of scheme assets and liabilities

	Assets £'000	Liabilities £'000	Total £'000
At start of period	5,896	(4,603)	1,293
Benefits paid	(176)	176	-
Administration expenses	-	(3)	(3)
Current service cost	-	(125)	(125)
Contributions from the employer	120	-	120
Contributions from employees	42	(42)	-
Interest income/(expense)	277	(213)	64
Return on assets (excluding amount included in net interest expense)	66	-	66
Actuarial gains	-	146	146
	6,225	(4,664)	1,561

# The Linen Hall

## Notes to the financial statements for the year ended 31 December 2023

### 32 Pension commitments (continued)

The return on plan assets was:

	2023	2022
	£'000	£'000
Interest income	277	136
Return on plan assets (excluding amount included in net interest expense)	66	(1,057)
<b>Total return on plan assets</b>	<b>343</b>	<b>(921)</b>

The major categories of scheme assets are as follows:

	2023	2022
	£'000	£'000
Equities and Alternatives	2,720	2,359
Property	604	660
Gilts	1,083	1,215
Multi Asset Credit	828	784
Cash	349	383
Fixed Interest Bonds	261	177
Other	380	318
	<b>6,225</b>	<b>5,896</b>

