



### Trustee Annual Report Form

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

11<sup>th</sup> Belfast Brownies

**NI Charity Commission Number**

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

Girlguiding Ulster 30 Station Road, Craigavad, Holywood BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Lee Kennedy

Claire McCann

Suzanne Oost Lievense



**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> September 2016 – 31<sup>st</sup> August 2017

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

16 Brownies took part this year.

Participating in a fund raising for Stand By Me charity and raised £70.00 from a sponsored Hop! Skip! & Jump evening. We also worked on interest badges and enjoyed learning new crafts and games.

Please note there was no harm flowing from our Units purposes and there was no private benefit

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

I can confirm that all trustees are aware and have had regards to the Commission's Public Benefits requirement statutory guidance.

**A review of the Charity's financial position at the end of the year**

Current Balance August 2017 £245.14

Previous Balance at start was £231.15



**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

There is no fund held by Charity that was materially in deficit at the end of the year.

**One or more of the Charity Trustees must sign and date the box below.**

Lee Kennedy 31<sup>st</sup> May 2018