

2nd Cloughfern Guide Unit

Northern Ireland · Charity number 104469

Details

Known as	Cloughfern Girl Guides
Status	Received
Registered	2015-12-04
Register	View on the Charity Commission for Northern Ireland register

Contact

Address	126 Doagh Road Newtownabbey County Antrim BT37 9qr BT37 9QR
Phone	07746423424
Email	gillianelizwebb@gmail.com
Website	www.girlguidingulster.org.uk

Activities

Purposes: Educating girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

What the charity does: The advancement of education, The advancement of citizenship or community development

How the charity works: Education/training, Gender, Sport/recreation, Volunteer development, Youth development

Who the charity helps: Children (5-13 year olds), Volunteers, Women, Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£3,623	£2,971	£0	0

Trustees

Name	Role	Appointed
Gillian Webb		
Lara Townsend		
Lynn Strahan		
Niamh Martin		

2nd Cloughfern Guide Unit

Northern Ireland - Charity number 104469

Accounts

Cloughfern Girl Guides

Income and Expenditure Account 2024 - Overall Summary

	£
Income	3623.59
Expenditure	<u>2971.49</u>
Excess of Income over Expenditure	652.10
Reserves b/f 1.1 24	2697.11
Reserves at 31.12.24	3349.21
Funded by:	
Bank	2936.38
Cash	420.00
Creditors	(7.17)

Audited by Christine Hunter 16/2/25

Cloughfern Girl Guides			
Income and Expenditure Account for Year Ending 31st December 2024			
INCOME		EXPENDITURE	
Reserves 1.1.24:		Badges	172.68
Balance in Bank	2695.40	Stationery	14.40
Cash in Hand	1.71	Food items	162.92
		Craft materials	93.55
Bank interest	34.98	Hardware	114.24
EA Grant	1000.00	Ten Pin Bowling	54.00
Camp money	310.00	Gifts	75.95
Badges sold	3.00	Census fees	1134.00
Uniform sold	10.00	Food bank shopping	32.27
Ten Pin Bowling	19.00	Guide weekend	406.71
Christmas Sale	670.61	Brownie camp deposit	65.00
Dues	1576.00	Christmas Sale	145.77
		Heat and Light to church	200.00
		Guide Dogs for Blind	300.00
		Reserves 31.12.24	
		Bank	2936.38
		Cash	420.00
		(Creditors)	(7.17)
	6320.70		6320.70

INCOME

Reserves - 1.1.24	Dues	Bank interest	EA Grant	Camp money	Badges sold	Uniform	10 Pin Bowling	Christmas Sale	TOTAL
2695.40	35.00	3.53	1000.00	10.00	3.00	10.00	10.00	5.00	
1.71	35.00	3.11		50.00			9.00	546.70	
	70.00	2.31		40.00				10.00	
	30.00	2.50		50.00				12.50	
	40.00	2.36		40.00				30.60	
	40.00	2.13		40.00				20.00	
	27.00	2.51		40.00				5.81	
	60.00	2.84		40.00				20.00	
	33.00	3.60						20.00	
	66.00	3.48							
	20.00	3.14							
	20.00	3.47							
	35.00								
	35.00								
	70.00								
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	40.00								
2697.11	1576.00	34.98	1000.00	310.00	3.00	10.00	19.00	670.61	6320.70

EXPENDITURE

Badges	Stationery	Food items	Craft items	Hardware	Ten Pin Bowling	Gifts	Census	Food Bank shopping	Ranger Cottage weekend	Brownie House Deposit	Christmas Sale expenditure
24.93	12.90	3.60	14.99	75.60	54.00	6.90	486.00	15.98	88.00	65.00	11.40
50.25	1.50	4.70	16.85	38.64		14.75	540.00	16.29	212.80		10.70
14.00		13.60	2.00			30.00	108.00		93.66		5.00
10.00		7.50	2.00			24.30			4.05		16.85
16.90		4.79	14.50						4.00		3.50
22.20		7.75	4.56						1.50		58.80
28.40		3.80	1.00						2.70		34.22
6.00		10.75	8.48								3.75
		6.15	9.88								1.55
		12.00	6.30								
		3.00	10.99								
		6.95	2.00								
		5.00									
		0.90									
		1.15									
		0.80									
		5.10									
		5.78									
		2.75									
		9.20									
		4.54									
		7.95									
		9.00									
		1.58									
		2.75									
		2.75									
		15.08									
		4.00									
172.68	14.40	162.92	93.55	114.24	54.00	75.95	1134.00	32.27	406.71	65.00	145.77

2nd Cloughfern Guide Unit

Northern Ireland - Charity number 104469

Accounts

Cloughfern Girl Guides

Income and Expenditure Account 2023 - Overall Summary

	£
Income	2236.30
Expenditure	<u>2769.10</u>
Excess of Income over Expenditure	(532.80)
Reserves b/f 1.1 23	3229.91
Reserves at 31.12.23	2697.11
Funded by:	
Bank	2695.40
Cash	1.71

Audited by Christine Hunter 5/3/24

INCOME

Reserves - 1.1.23	Dues	Bank interest	EA Grants	Weekend	Sleepover	Christmas Sale	TOTAL
3290.82	60.00	2.32	1000.00	10.00	10.00	451.40	
96.81	60.00	2.38		10.00	10.00	45.00	
(157.72)	35.00	2.28		10.00	10.00	20.00	
	60.00	2.06		10.00	10.00	20.00	
	60.00	2.56			10.00	10.00	
	60.00	2.50			10.00	10.00	
	60.00	3.64			10.00		
	60.00	3.35			10.00		
	70.00	3.25					
		3.59					
		3.37					
		3.60					
3229.91	525.00	34.90	1000.00	40.00	80.00	556.40	5466.21

2nd Cloughfern Guide Unit

Northern Ireland - Charity number 104469

Annual report



Trustee Annual Report Form

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by:

2nd Cloughfern Guide Unit

NI Charity Commission Number

104469

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

126 Doagh Road, Newtownabbey, BT37 9QR

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Gillian Webb
Evelyn Strahan
Lara Townsend
Niamh Martin



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st January 2023 to 31st December 2023

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

The brownies and guides continued to meet as a single unit from January to May 2023, but as two separate units from September 2023, due to bigger numbers and a greater spread of ages, to make planning activities easier. Numbers remain relatively small, but constant, with good attendance during the year.

Badges completed were: the Girlguiding Ulster Centenary badge, including preparing and burying a time capsule in the church grounds; Hallowe'en fun badge; Fire Safety and First Aid badges were also awarded; and many fun experiments done working for the Science badge.

We had special 'themed' evenings, involving a variety of different activities, for Thanksgiving, Remembrance Day, Christmas, Burns Night, Valentine's Day, St Patrick's Day, Easter, and the King's Coronation.

The girls went shopping in Tesco for the food bank, working out the best value for the set amount they were given to spend. On another week, they visited the food bank to hand over the items, and learn something about its work.

The Guides made Christmas cards, and baked Traybakes, for our annual Christmas Sale, which this year was in aid of the NI Children's Hospice. This was well supported, and the girls enjoyed being 'baristas' for the evening. On another night, a representative from the Hospice visited the unit, and spoke to the girls about its work and how the money would help.

We had a sleepover on a Friday in the church hall, when we did a treasure hunt, and made s'mores over a campfire. Then on Saturday we travelled to Lorne for activities – archery, a beach walk, picnic lunch, and the play park.

We enjoyed playing different games, both indoors and outdoors. Captainball remains a firm favourite.

We did activities based around the Guide Promise, including making a giant logo of the badge. We held our Promise Ceremony outside on the night we buried the time capsule.

For Thinking Day (when we think all the members of the organisation around the world), we exchanged cards with a number of units in other parts of the UK. We had a wall map showing where the cards we received in return were from.

In all these activities, there was no harm flowing from the charity's purposes, and there was no private benefit.



A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All trustees have had regard to this Guidance.

A review of the Charity's financial position at the end of the year

Income during the reporting year was £2236.30. Expenditure was £2769.10. There are no debts. Financial statement is attached.

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

None.

One or more of the Charity Trustees must sign and date the box below

Colleen Webb

7/10/24

2nd Cloughfern Guide Unit

Northern Ireland - Charity number 104469

Annual return

**Independent examiner's report to the charity trustees of
2nd Cloughfern Guide Unit – 104469**

I report on the accounts of the Trust for the year ended 31 December 2023.

Respective responsibilities of charity trustees and examiner:

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report:

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: **Miss Christine Hunter**

Relevant professional qualification or body: **Retired Accountant**

Address: 7 Twinburn Hill, Newtownabbey, Co Antrim, BT37 0EJ

SIGNED: Christine Hunter

DATE: 8/10/24

2nd Cloughfern Guide Unit

Northern Ireland - Charity number 104469

Accounts

Cloughfern Girl Guides

Income and Expenditure Account 2022 - Overall Summary

	£
Income	3469.04
Expenditure	<u>3260.53</u>
Excess of Income over Expenditure	208.51
Reserves b/f 1.1 22	3021.40
Reserves at 31.12.22	3229.91
Funded by:	
Bank	3290.82
Cash	96.81
Creditors	(157.72)

Audited by Christine Aento 4/4/23

INCOME

Reserves 1.1.22	Dues	GGUK census grant	Bank interest	EA Grants	Donations	Camp money	Transfer from old Brownie Account
2967.59	42.00	200.00	0.03	1400.00	10.00	25.00	636.33
53.81	40.00		0.02		4.99	20.00	
	40.00		0.03			10.00	
	20.00		0.23			10.00	
	15.00		0.22			10.00	
	40.00		0.13			10.00	
	40.00		0.23			10.00	
	15.00		0.27			10.00	
	20.00		0.54			15.00	
	25.00		1.08			15.00	
	60.00		1.94			25.00	
			2.16			15.00	
						15.00	
						15.00	
						15.00	
						5.00	
3021.40	357.00	200.00	6.88	1400.00	14.99	225.00	636.33

EXPENDITURE

Craft	Badges	Stationery	RSPB challenge	Gardening challenge	Food items	Census	Grant money to Rainbows (EA and GGUK)	Postage
24.29	16.50	35.00	4.99	27.94	8.00	294.00	241.52	2.06
28.07	16.00	5.98	6.98	44.88	2.35	210.00	205.87	1.65
4.00	50.71	3.00		2.99	3.80		185.87	0.68
17.90	16.00	0.79		15.00	18.92		100.00	2.35
9.00	28.00	3.47			30.00			
40.81	16.50	6.99			27.29			
11.94	9.00	10.00			7.12			
21.40		6.25			5.50			
47.11		1.00			3.00			
18.50		4.35			7.95			
2.00					6.55			
3.00					0.60			
4.10					4.70			
9.00					5.00			
24.00					4.34			
					5.25			
					12.70			
					4.00			
265.12	152.71	76.83	11.97	90.81	157.07	504.00	733.26	6.74

2nd Cloughfern Guide Unit

Northern Ireland - Charity number 104469

Annual report



Trustee Annual Report Form

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126 Doagh Road, Newtownabbey, BT37 9QR

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Gillian Webb
Evelyn Strahan
Lara Townsend
Niamh Martin



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st January 2022 to 31st December 2022

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

During 2022, the brownies and guides continued to meet as a joint unit, as we start to build again post-Covid. Although numbers remain small, they are constant, with good attendance throughout the year. A variety of activities were undertaken:

Badges completed were: 'Feathers and Flamingos', which included taking part in the RSPB Great Garden Bird Watch, and a visit from 'Wee Critters' where the girls met snakes, owls and armadillos, to name a few; 'Chopsticks and Courage', based on the Chinese New Year of the Tiger; 'Queen's Platinum Jubilee Badge', with craft, history and a tea party; and 'Past, Present and Future', which had a number of challenges celebrating 100 years of Girlguiding in Ulster.

We did activities teaching the girls about their Promise and Law, and had a special Promise Ceremony, with a visit from the Ulster Commissioner, Mrs Debbie McDowell. On Thinking Day, when we remember our sister guides in other units, we made thinking day cards, and sent them to brownie and guide units in Scotland, Wales and England. We received ones in return, and had an evening finding the places on a map and posting them on our notice board.

In the community, we visited our Council building at Mossley Mill, and were given a tour by the Mayor. We shopped at Tesco for items for our local foodbank. And part of the proceeds of our Christmas Sale were given to Air Ambulance NI.

We enjoyed the out of doors with a weekend at Lorne, and did an activity on the Climbing Tower there.

The girls continue to enjoy baking and craft activities. We planted violas in pots for Mothers Day; had a Scottish evening celebrating St Andrews Day; played captainball and other games; and had a Christmas Jumper fun evening to finish the year.

In all these activities, there was no harm flowing from the charity's purposes, and there was no private benefit.



A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All trustees have had regard to this Guidance.

A review of the Charity's financial position at the end of the year

Income during the reporting year was £3469. Expenditure was £3260. There are no debts. Financial statement is attached.

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

None.

One or more of the Charity Trustees must sign and date the box below

Gillian Webb 23.10.23

2nd Cloughfern Guide Unit

Northern Ireland - Charity number 104469

Annual return

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2nd Cloughfern Guide Unit - 104469**

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- state whether particular matters have come to my attention.

Basis of independent examiner's report:

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My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: **Miss Christine Hunter**

Relevant professional qualification or body: **Retired Accountant**

Address: 7 Twinburn Hill, Newtownabbey, Co Antrim, BT37 0EJ

Date: 23rd October 2023

Christine Hunter 23/10/23