



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

111th Belfast Brownie Unit

NI Charity Commission Number

104458

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association, 30 Station Road, Holywood, Co. Down, BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Elizabeth Gibson

Maureen McKnight

Lesley Mitchell



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st January 2023 to 31st December 2023

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

We had a visit from the Cats Protection and Clayful Minds. We went to Belvoir Forest Park led by Belfast City Council and we went to a Pantomime in Stranmillis University College. We took part in UK Parliament Week, planted bulbs, did various crafts including Coronation craft and party and played games. We completed the 'Take Action' badge and started the 'Skills for my Future' badge. The average weekly attendance was 15.

There was no harm flowing from the Charities purposes and that there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All trustees are aware of the Commission's Public Benefit requirement.

A review of the Charity's financial position at the end of the year



Starting balance at 01.01.2023 was £1434.25

Closing balance at 31.12.2023 was £1326.93

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

One or more of the Charity Trustees must sign and date the box below.

Elizabeth Gibson 20/05/2024