

# 20th B Belfast Brownie Unit

Northern Ireland · Charity number 104451

## Details

**Known as** 20th B Belfast Brownies

**Status** Received

**Registered** 2015-12-07

**Register** [View on the Charity Commission for Northern Ireland register](#)

## Contact

**Address** The Guide Association  
30 Station Road  
Holywood  
Bt4 3lt  
BT4 3LT

**Phone** 07721562267

**Email** [20thbbrownies@gmail.com](mailto:20thbbrownies@gmail.com)

**Website** [www.girlguidingulster.org.uk](http://www.girlguidingulster.org.uk)

## Activities

**Purposes:** Educating girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

**What the charity does:** The advancement of education, The advancement of citizenship or community development

**How the charity works:** Education/training, Gender, Sport/recreation, Volunteer development, Youth development

**Who the charity helps:** Children (5-13 year olds), Volunteers, Women, Youth (14-25 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£4,671	£4,759	£0	0

## Trustees

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Name	Role	Appointed
Louise Thompson		
Mrs Emily Courcier		
Mrs Fiona Keating		

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**20th B Belfast Brownie Unit**

Northern Ireland - Charity number 104451

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# Accounts

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## **Independent examiner's report to the charity trustees of 20<sup>th</sup>B Belfast Brownies**

I report on the accounts of the Trust for the year ended 31 August 2025

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: HEATHER ELLISON

Relevant professional qualification or body: RAINBOWS LEADER

Address: 18 KNOCKWIFTY PARK, BELFAST BT4 3NA

Date:

9/9/25



Girlguiding

20th B Belfast Brownies

##### to 31 August 2025

Sept 2024

	This year	Last year
	£	£
<b>Income in</b>		
Subs	2,148.00	0.00
Badge book	49.00	0.00
Christmas party	252.00	0.00
Events	456.00	0.00
Gift aid	518.01	0.00
Fundraising	447.60	0.00
EA grant	800.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>4,670.61</b>	<b>0.00</b>
<b>Expenditure out</b>		
Books and Badges	395.55	0.00
Stationary misc	523.29	0.00
Party	764.72	0.00
Events	570.00	0.00
Craft	413.83	0.00
Census	1,824.00	0.00
Bank charges	73.72	0.00
sponsor money	193.80	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>4,758.91</b>	<b>0.00</b>
Surplus or (deficit) for the year	<b>(88.30)</b>	<b>0.00</b>

Balances brought forward

Bank 1	1,031.64	0.00
Bank 2	0.00	0.00
Cash	29.15	0.00
	<b>1,060.79</b>	<b>0.00</b>

Balances in hand at  
year end

Bank 1	943.34	1,031.64
Bank 2	0.00	0.00
Cash	29.15	29.15
	<b>972.49</b>	<b>1,060.79</b>

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of  
0.00 (if applicable, see equipment list tab). There are no other assets or liabilities.

Prepared by:  
(PRINT NAME)

RONA  
KEATING

Signature and date:

RONA KEATING 9/9/25

Reviewer's Certificate: The above statements agree with the records and vouchers of

20th B Belfast Brownies

for the financial year ended 31 August 2025

Reviewed by:  
(PRINT NAME)

HEATHER ELLISON

Signature and date:

Heather Elin 9/9/25

Notes:

**Privacy statement**

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: [girlguiding.org.uk/privacy-policy/](http://girlguiding.org.uk/privacy-policy/)

**20th B Belfast Brownie Unit**

Northern Ireland - Charity number 104451

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# Accounts

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**20th B Belfast Brownies**  
 1st Sept 2023 to 31st Aug 2024  
 ##### to #####

	This year £	Last year £
Income in		
Subs	1,900.00	0.00
Badge book	182.00	0.00
ea grant	2,589.00	0.00
Events	545.00	0.00
gift aid	436.77	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>5,652.77</b>	<b>0.00</b>
<b>Expenditure out</b>	<b>£</b>	<b>£</b>
Books and Badges	806.51	0.00
Stationary misc	804.52	0.00
Party	1,379.10	0.00
Events	75.00	0.00
Craft	449.69	0.00
Census	1,296.00	0.00
Bank charges	61.90	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>4,872.72</b>	<b>0.00</b>
<b>Surplus or (deficit) for the year</b>	<b>780.05</b>	<b>0.00</b>
Balances brought forward		
Bank 1	266.61	0.00
Bank 2	0.00	0.00
Cash	14.13	0.00
	<b>280.74</b>	<b>0.00</b>
Balances in hand at year end		
Bank 1	1,031.64	266.61
Bank 2	0.00	0.00
Cash	29.15	14.13
	<b>1,060.79</b>	<b>280.74</b>

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: Fiore E KEATING Signature and date: Fiore E Keating 2/10/24.

Reviewer's Certificate: The above statements agree with the records and vouchers of 20th B Belfast Brownies for the financial year ended #####

Reviewed by: HEATHER ELLISON Signature and date: Heather Ellison 7/10/24.

Notes:

**Privacy statement**  
 We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: [girlguiding.org.uk/privacy-policy/](http://girlguiding.org.uk/privacy-policy/)

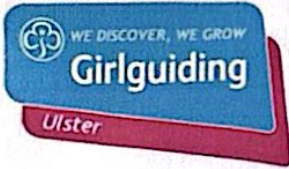
**20th B Belfast Brownie Unit**

Northern Ireland - Charity number 104451

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# Annual report

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## Trustee Annual Report

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

20<sup>th</sup> Belfast Brownies

NI Charity Commission Number

104451

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

Guide Association

Lorne House, 30 Station Road, Holywood BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Fiona Keating

Mrs Emily Courcier

Miss Louise Thompson

The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017

1st Sept 2023 to 31st August 2024



**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

**Our unit has 24 girls on the books, with 21-22 attending each week. The Brownies completed lots of craft, worked on the brownie programme resulting in badges being awarded and enjoyed games**

**We enjoyed a party at Halloween & Christmas & attended two activities at Lorne.**

**Please note there was no harm flowing from our units purposes & there was no private benefit**

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

**I confirm that all Trustees are aware that they are legally obliged to the Commissions Public Benefit requirement of Statutory Guidance.**

**A review of the Charity's financial position at the end of the year**

**The overall financial position of the charity is good and in credit.**

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**



Accounts were not in deficit. No action required.

One or more of the Charity Trustees must sign and date the box below.

Fiona Keating 2/10/24

**20th B Belfast Brownie Unit**

Northern Ireland - Charity number 104451

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# Annual return

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## **Independent examiner's report to the charity trustees of 20<sup>th</sup>B Belfast Brownies**

I report on the accounts of the Trust for the year ended 31 August 2024

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: MRS HEATHER ELLISON

Relevant professional qualification or body: RAINBOW LEADER

Address: 18 KNOCKLOFTY PARK, BELFAST BT4 3NA

Date: 7 October 2024.

**20th B Belfast Brownie Unit**

Northern Ireland - Charity number 104451

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# Accounts

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## 20th B Belfast Brownies

1 September 2022 to 31 August 2023

	This Year	Last Year
<b>Receipts [In]</b>		
Subs under Gift Aid	£0.00	£0.00
Subs - non Gift Aid	£1,445.00	£0.00
Gift Aid received	£275.00	£0.00
Camps / Outings / Events	£0.00	£0.00
Details 5	£0.00	£0.00
Details 6	£0.00	£0.00
Details 7	£0.00	£0.00
Details 8	£0.00	£0.00
Details 9	£0.00	£0.00
Details 10	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£1,720.00</b>	<b>£0.00</b>
<b>Payments [Out]</b>		
Girlguiding	£164.40	£0.00
Stationery/ miscellaneous	£115.22	£0.00
Craft	£291.96	£0.00
Camps / Outings / Events	£0.00	£0.00
Party	£66.02	£0.00
Census	£1,250.00	£0.00
Bank Charges	£43.85	£0.00
Details 8	£0.00	£0.00
Details 9	£0.00	£0.00
Details 10	£0.00	£0.00
Details 11	£0.00	£0.00
Details 12	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£1,931.45</b>	<b>£0.00</b>
<b>Surplus or (deficit) for the year</b>	<b>-£211.45</b>	<b>£0.00</b>
<b>Balances brought forward</b>		
Bank - 1	£444.29	£0.00
Bank - 2	£0.00	£0.00
Cash	£47.90	£0.00
	<b>£492.19</b>	<b>£0.00</b>
<b>Balances in hand at year-end</b>		
Bank - 1	£266.61	£444.29
Bank - 2	£0.00	£0.00
Cash	£14.13	£47.90
	<b>£280.74</b>	<b>£492.19</b>

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: HEATHER MCKAY Signature & Date: Heather A. McKay 30/11/23

Reviewer's Certificate: The above statements agree with the records and vouchers of  
20th B Belfast Brownies for the financial year ended **31 August 2023**

Reviewed by: HEATHER ELLISON Signature & Date: Heather Ellison 29/11/23

Notes:

**20th B Belfast Brownie Unit**

Northern Ireland - Charity number 104451

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# Annual report

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### Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

20<sup>TH</sup> B Belfast Brownies

**NI Charity Commission Number**

104451

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

20<sup>TH</sup> B Belfast Brownies  
The Guide Association  
30 Station Road, Holywood, County Down BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Miss Heather McKaig  
Mrs Carol Campbell  
Miss Louise Thompson



**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> September 2022 to 31<sup>st</sup> August 2023

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

24 Brownies were registered during this period. The opening night in September fell just after Queen Elizabeth II's death. After welcoming the new girls and playing some 'getting to know you' games we remembered the Queen and her involvement with Girlguiding, from being a Guide to Patron.

The rest of the year followed the usual pattern of theme nights e.g., American Thanksgiving, Secret Agent, Elephant night, Healthy Heart, Mary Poppins and All About Tea.

The Brownies enjoyed craft nights making snowglobe suncatchers for Christmas, baskets for Mother's Day and decorating plates to commemorate the King's Coronation.

During the year they worked on the Be Well Theme Award. 19 Brownies were awarded the Feel Good Skill Builder, Gardener Interest Badge and the Be Well Theme Award Badge.

Two new leaders were welcomed around Easter time.

The year ended at the beginning of June with a party.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All Trustees are aware of the Commission's Public Benefit requirement and adhere to same.



**A review of the Charity's financial position at the end of the year**

The Unit started the year with a Balance of £492.19  
Receipts totalled £1720 and Expenditure totalled £1931.45  
This left a balance of £280.74 at the end of the year.

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

**One or more of the Charity Trustees must sign and date the box below.**

Heather A. McKang 30.11.23

**20th B Belfast Brownie Unit**

Northern Ireland - Charity number 104451

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# Annual return

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## Independent examiner's report to the charity trustees of **20<sup>th</sup> B Belfast Brownies**

I report on the accounts of the Trust for the year ended 31 August 2023

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

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### **Basis of independent examiner's report**

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2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: MRS HEATHER N ELLISON  
Relevant professional qualification or body: RAINBOW LEADER  
Address: 18 KNOCKLOFTY PARK, BELFAST BT4 3NA  
Date: 29/11/2023

Heather Ellison