



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

168th Belfast Guide Unit

NI Charity Commission Number

104421

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association
30 Station Road, Holywood,
County Down, BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Miss Margaret Wylie

Miss Ray Wylie



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st January2024– 31st December 2024

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

The guides have been unable to meet during 2024 due to lack of numbers
We hope they will be able to restart in the future

There was no harm flowing from the Charities purposes and there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

We confirm that all Trustees are aware of and have regard to the Commission's Public Benefit Requirement.

A review of the Charity's financial position at the end of the year

Starting Balance at 1st January 2024- £672.74
Closing Balance at 31st December2024– £683.45



Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

N/A

One or more of the Charity Trustees must sign and date the box below.

Margaret Wylie 25th October 2025