



## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

21<sup>st</sup> C Belfast Guide Unit

**NI Charity Commission Number**

104415

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

25 Victoria Lane, Newtownabbey, BT37 ODY

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Susan Cummings

Stephanie Watters

Jacqueline Cummings

Hazel Kane



**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

Throughout the year we had 7 girls taking part in the weekly programme and activities, including crafts, badges, cooking and experience outings.

We completed 3 Guide interest badges, and two skills builders. We carried out various crafts and cooking activities throughout the year and the girls learnt a number of new skills.

There was no harm flowing from the Charities purposes and that there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All trustees are aware of the Commission's Public Benefit requirement statutory guidance.



**A review of the Charity's financial position at the end of the year**

**Carried Forward from 31/12/2023:** £2467.92 (Bank Account: £2070.79, Cash in Hand: £397.13)

**Income for 2024:** £998.63

**Expenditure for 2024:** £2054.94

**Carried forward to 2025:** £1411.61 Bank Account: £1162.01, Cash in Hand: £249.60)

No debts outstanding.

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

No Funds are 'materially in deficit'.

**One or more of the Charity Trustees must sign and date the box below.**

*Shirley*      22/6/25