



## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

94<sup>th</sup> Belfast Guide Unit

**NI Charity Commission Number**

104388

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

Ballynafeigh Methodist Hall

Florenceville Drive

Belfast BT7



**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Sandra Moffitt  
Rebecca Walker  
Lorraine Parkinson

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

01/03/2023 – 29/02/2024

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

We had a good year, with 12 Guides coming every week and 2-3 coming only occasionally.

We took part in a variety of activities, from drama workshops, first aid skills and making and decorating campfire blankets to attending Christmas decoration glass workshops.

The girls loved cooking on fires, learning new survival skills in the out of doors, abseiling, archery, wide games and completing Guide activities and badges.

The Guides are looking forward to our first camp this summer since June 2019.



**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

We confirm that all trustees are aware of and have regard to the Commission's Public Benefit Requirement

**A review of the Charity's financial position at the end of the year**

We finished the year in a sound position

Total income £2,623.53, total outgoings £1,191.82

Overall at 28/02/24 we have a surplus of £2,327.67

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

N/a

**One or more of the Charity Trustees must sign and date the box below.**

S. M. P. H.

7/1/25

