

# 93rd Belfast Brownie Unit

Northern Ireland · Charity number 104318

## Details

Known as	93rd Belfast Brownie Pack
Status	Received
Registered	2015-12-09
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

Address	The Guide Association 30 Station Road Holywood County Down Bt18 0bp BT18 0BP
Phone	02890425212
Email	<a href="mailto:info@girlguidingulster.org.uk">info@girlguidingulster.org.uk</a>
Website	<a href="http://www.girlguidingulster.org.uk">www.girlguidingulster.org.uk</a>

## Activities

**Purposes:** Educating girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

**What the charity does:** The advancement of education, The advancement of citizenship or community development

**How the charity works:** Education/training, Gender, Sport/recreation, Volunteer development, Youth development

**Who the charity helps:** Children (5-13 year olds), Volunteers, Women, Youth (14-25 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£4,537	£3,867	£0	0

## Trustees

Name	Role	Appointed
Miss Roxy Thompson		
Miss Susan Forsythe		
Mrs Vicki Thompson		

**93rd Belfast Brownie Unit**

Northern Ireland - Charity number 104318

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# Accounts

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### 93rd Belfast Brownies

01 January 2024 to 31 December 2024

	This year £	Last year £
<b>Income In</b>		
Subs	1,540.00	1,635.00
Pack Holiday	1,203.33	1,594.50
GiftAid Received	0.00	0.00
Events	7.00	389.40
Grant 2023 2024	491.00	1,000.00
Fundraising	316.80	0.00
Donations	10.00	6.00
Other	153.60	0.00
Easyfundraisng	15.55	0.00
Grant 2024-2025	800.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>4,537.28</b>	<b>4,624.90</b>
<b>Expenditure out</b>		
1 - Heat & Light	0.00	150.00
2 - Materials	93.37	372.17
Resources	194.59	288.70
Events	1,687.37	2,109.63
Subscriptions	1,458.00	1,300.00
Grant 2022 2023	0.00	0.00
General	276.11	138.54
Grant 2021 2022	0.00	0.00
Fundraising	158.40	0.00
Donations	0.00	0.00
Covid 19 - PPE grant	0.00	0.00
Grant 2020 2021	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>3,867.84</b>	<b>4,359.04</b>
<b>Surplus or (deficit) for the year</b>	<b>669.44</b>	<b>265.86</b>
<b>Balances brought forward</b>		
Bank 1	2,497.05	£2,263.25
Bank 2	0.00	£0.00
Cash	41.65	£9.89
	<b>2,538.70</b>	<b>2,273.14</b>
<b>Balances in hand at year end</b>		
Bank 1	3,178.00	2,497.05
Bank 2	0.00	0.00
Cash	30.14	41.65
	<b>3,208.14</b>	<b>2,538.70</b>

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: V. Thompson  
(PRINT NAME)

Signature and date: V. Thompson 10/1/25

Reviewer's Certificate: The above statements agree with the records and vouchers of  
93rd Belfast Brownies for the financial year ended 31 December 2024

Reviewed by: [Signature]  
(PRINT NAME)

Signature and date: SCARLE HEWITT 30/09/2025

Notes:

**Privacy statement**

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: [girlguiding.org.uk/privacy-policy/](http://girlguiding.org.uk/privacy-policy/)

**93rd Belfast Brownie Unit**

Northern Ireland - Charity number 104318

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# Accounts

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## 93rd Belfast Brownies

01 January 2023 to 31 December 2023

	This year	Last year
	£	£
<b>Income in</b>		
Subs	1,635.00	960.00
Pack Holiday	1,594.50	670.00
GiftAid Received	0.00	0.00
Events	389.40	226.00
Grant 2023 2024	1,000.00	800.00
Fundraising	0.00	0.00
Donations	6.00	10.00
Other	0.00	5.35
Easyfundraising	0.00	19.09
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>4,624.90</b>	<b>2,690.44</b>
<b>Expenditure out</b>	<b>£</b>	<b>£</b>
1 - Heat & Light	150.00	100.00
2 - Materials	372.17	256.31
Resources	288.70	451.34
Events	2,109.63	1,310.07
Subscriptions	1,300.00	776.69
Grant 2022 2023	0.00	0.00
General	138.84	57.90
Grant 2021 2022	0.00	534.22
Other	0.00	0.00
Donations	0.00	0.00
Covid 19 - PPE grant	0.00	0.00
Grant 2020 2021	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>4,359.34</b>	<b>3,486.53</b>
<b>Surplus or (deficit) for the year</b>	<b>265.56</b>	<b>-796.09</b>
<b>Balances brought forward</b>		
Bank 1	2,263.25	£3,020.39
Bank 2	0.00	£0.00
Cash	9.89	£48.84
	<b>2,273.14</b>	<b>3,069.23</b>
<b>Balances in hand at year end</b>		
Bank 1	2,497.05	2,263.25
Bank 2	0.00	0.00
Cash	41.65	9.89
	<b>2,538.70</b>	<b>2,273.14</b>

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: V. THOMPSON Signature and date: V. Thompson 21/1/23

Reviewer's Certificate: The above statements agree with the records and vouchers of  
93rd Belfast Brownies for the financial year ended 31 December 2023

Reviewed by: SCANNIE HEWITT Signature and date: Shewitt 01/02/2024

Notes:

### Privacy statement

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: [girlguiding.org.uk/privacy-policy/](http://girlguiding.org.uk/privacy-policy/)

**93rd Belfast Brownie Unit**

Northern Ireland - Charity number 104318

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# Annual report

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**Trustee Annual Report Form – 93<sup>rd</sup> Belfast Brownie Unit**

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

93<sup>rd</sup> Belfast Brownie Unit or 93<sup>rd</sup> Belfast Brownie Pack

**NI Charity Commission Number**

104318

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association  
30 Station Road  
Holywood  
BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Mrs Vicki Thompson  
Miss Roxy Thompson  
Miss Susan Forsythe

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> January 2023 – 31<sup>st</sup> December 2023



**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

Our programme is divided into different themes. 'Theme Awards' go towards Bronze, Silver and Gold Awards.

Brownies started the year with activities to mark Girlguiding Ulster's Centenary year. We completed the *Yesterday, Today, Tomorrow Badge*, as well as celebrating our own unit's 90th year. We completed a Promise Owl craft and created a time capsule to open in 10 years' time. The girls completed 100 *Good Turns* and found out about Brownies around the world. We tried *Animal Yoga* and the YLs led an activity from their old Brownie Books.

We completed an *Explore Skills Builder* - exploring how we might travel by road, rail, sea or air, found out about OS map symbols, how to stay safe in the sun, and how we would explore a new city while keeping safe. We made sextants and used them to find treasure. We also completed the *Communicate Skills Builder* - exploring the meanings of emojis, settling our nerves to prepare for public speaking, practiced BSL finger spelling and using the NATO phonetic alphabet to pass messages through paper cup 'telephones'.

We completed other activities from the different themes. These included trying out different sports and creating our own rules, working as a team to find solutions to deal with some sticky situations and showing we could remember instructions to pass on. We learned about fire safety, decorated cupcakes with constellations and tried out ballet moves, making up our own routines. We got outside to blow giant bubbles and see who could make the best paper airplane. Some girls made sunspot viewers for the *Space badge*. The girls choose which badges they want to do themselves. Just some of the badges completed were *Mindfulness, Baking, Inventor* and *Aviation*.

We took part in the Thinking Day Service and a Division Carol Service. We enjoyed a visit from a Magician. Outings throughout the year included Bowling and Clip 'n Climb and a trip to the zoo with Rainbows and Brownies from all over Northern Ireland.

During our pack Holiday we took part in Archery and the Gladiator Challenge. We had animal crafts and activities. We also took part in a Campfire with other groups. We even got to lead the other groups singing a couple of our favourite songs. The Brownies' families joined us at the end of the weekend as our Awards were given out. Our newest girls made their Promise and all the girls received badges for Archery & the Gladiator Challenge, as well as the badges they had been working on. We were very proud as 10 Bronze and 6 Silver Awards were presented. We also had two girls receive the Gold Award, the highest award for Brownies. In November, we enjoyed an international themed sleepover in the Brownie Hall. We made pizza from Italy, created clay tiles, some with Aztec designs and some with animals from around the world.

During all activities the needs of all the girls are taken into account, including those with special dietary requirements or additional needs. There was no harm flowing from the Charities purposes and there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

We understand that the Charity Trustees are legally obliged to have regard to this guidance.



**A review of the Charity's financial position at the end of the year**

Subscriptions are collected from members from September to January as payment of Girlguiding's subscription is due in February.

Balance at 31/12/2022	Income	Expenditure	Balance at 31/12/2023
£2,273.14	£4,624.90	£4,359.34	£2,538.70

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Not applicable.

**One or more of the Charity Trustees must sign and date the box below.**

*Nicole Thompson*

02/01/2024

**93rd Belfast Brownie Unit**

Northern Ireland - Charity number 104318

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# Annual return

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## Independent examiner's report to the charity trustees of 93<sup>rd</sup> Belfast Brownies

I report on the accounts of the Trust for the year ended 31 Dec 2023

### Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: *SOANNE HEWITT*

Relevant professional qualification or body: *CIMA*

Address: *c/o OREGASH PRESBYTERIAN CHURCH*

Date: *01/02/2024*

**93rd Belfast Brownie Unit**

Northern Ireland - Charity number 104318

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# Accounts

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## 93rd Belfast Brownies

01 January 2022 to 31 December 2022

	This year	Last year
	£	£
<b>Income in</b>		
Subs	960.00	600.40
Pack Holiday	670.00	0.00
GiftAid Received	0.00	129.52
Events	226.00	100.00
Grant 2022 2023	800.00	1,200.00
Fundraising	0.00	0.00
Donations	10.00	28.40
Other	5.35	0.00
Easyfundraisng	19.09	0.00
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>2,690.44</b>	<b>2,058.32</b>
<b>Expenditure out</b>	<b>£</b>	<b>£</b>
1 - Heat & Light	100.00	100.00
2 - Materials	256.31	62.03
Resources	451.34	201.60
Events	1,310.07	230.00
Subscriptions	776.69	212.40
Grant 2022 2023	0.00	0.00
General	57.90	120.50
Grant 2021 2022	534.22	0.00
Other	0.00	75.00
Donations	0.00	28.40
Covid 19 - PPE grant	0.00	59.11
Grant 2020 2021	0.00	349.87
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>3,486.53</b>	<b>1,438.91</b>
<b>Surplus or (deficit) for the year</b>	<b>-796.09</b>	<b>619.41</b>
<b>Balances brought forward</b>		
Bank 1	3,020.39	£2,411.14
Bank 2	0.00	£0.00
Cash	48.84	£38.68
	<b>3,069.23</b>	<b>2,449.82</b>
<b>Balances in hand at year end</b>		
Bank 1	2,263.25	3,020.39
Bank 2	0.00	0.00
Cash	9.89	48.84
	<b>2,273.14</b>	<b>3,069.23</b>

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: VICKI THOMPSON Signature and date: V Thompson 9/1/23

Reviewer's Certificate: The above statements agree with the records and vouchers of 93rd Belfast Brownies for the financial year ended 31 December 2022

Reviewed by: R MAWROE Signature and date: R Mawroe

Notes:

**Privacy statement**

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: [girlguiding.org.uk/privacy-policy/](http://girlguiding.org.uk/privacy-policy/)

**93rd Belfast Brownie Unit**

Northern Ireland - Charity number 104318

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# Annual report

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## **Independent examiner's report to the charity trustees of 93<sup>rd</sup> Belfast Brownies**

I report on the accounts of the Trust for the year ended 31 Dec 2022

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: ROSEANNE MOWROE

Relevant professional qualification or body:

Address:

Date: 9/6/23

**93rd Belfast Brownie Unit**

Northern Ireland - Charity number 104318

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# Annual return

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**Trustee Annual Report Form – 93<sup>rd</sup> Belfast Brownie Unit**

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

93<sup>rd</sup> Belfast Brownie Unit or 93<sup>rd</sup> Belfast Brownie Pack

**NI Charity Commission Number**

104318

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association  
30 Station Road  
Holywood  
BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Mrs Vicki Thompson  
Miss Roxy Thompson  
Miss Susan Forsythe

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> January 2022 – 31<sup>st</sup> December 2022



**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

Our programme is divided into different themes. 'Theme Awards' go towards Bronze, Silver and Gold Awards.

For 'Skills for My Future' theme - the girls designed robots, found the best route for a new road and learned about why rules are important when playing games. They completed an obstacle course, and taught each other dance moves.

For 'Take Action' - the girls retold stories from different views and adapted games to make them suitable for all. They practiced active listening and public speaking, and created newspaper headlines. They also completed the Speak Out Badge.

During the year we made pancakes with fruit, and baked chocolate chip cookies. We also tried food from around the world.

For 'Be Well' - the girls did First Aid, learning how to get help in an emergency, check the airway and breathing and put a casualty into the recovery position. We also got healthy with active games, including badminton.

The girls choose and ran activities. They made insect hotels, practiced First Aid 'in the field', and learnt how to behave around dogs. They also played Kabbadi, dressed Brownies as snowmen and played a Yes/No guessing game. For our Christmas party we decorated Gingerbread biscuits, made paper chains and completed word puzzles.

For spring we planted sunflowers and sweet pea. For St Patrick's Day we made shamrock wreaths. Other crafts have included making 'super symbols' from hama beads, scratch art keyrings and sewing. We took part in the Thinking Day Service and re-made our Brownie Promise in Makaton. We also attended the Remembrance Service, and a special service for the Guides' 90<sup>th</sup> Birthday.

Outings included W5, and a trip to the park with the Rainbows and Guides to celebrate the Queen's Platinum Jubilee with games and activities. We also went to the cinema and Clip 'n Climb.

We had a sleepover with a Storytelling theme. Some activities came from the 'Express Myself' Theme, including making up excuses for being late (the more outrageous the better!) acting games, and having a 'Tent Theatre'. We also decorated pillow cases with favourite stories.

For our pack holiday to Lorne we stayed in 'Robinson Village', sleeping in cabins and cooking outdoors. Together we made a Space themed banner and our activities included the zip line, gladiator challenge and making aliens & rocket wands.

We invited the parents to see the girls receive their badges & awards. We awarded 6 Bronze and 3 Silver Awards this year, as well as our first ever Gold Award.

During all activities the needs of all the girls are taken into account, including those with special dietary requirements or additional needs. There was no harm flowing from the Charities purposes and there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

We understand that the Charity Trustees are legally obliged to have regard to this guidance.



**A review of the Charity's financial position at the end of the year**

Subscriptions are collected from members from September to January as payment of Girlguiding's subscription is due in February.

Balance at 31/12/2021	Income	Expenditure	Balance at 31/12/2022
£3,069.23	£2,690.44	£3,486.53	£2,273.14

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Not applicable.

**One or more of the Charity Trustees must sign and date the box below.**

*Nicole Thompson*

09/01/2023