

# Portadown / Milltown / St Andrews / Armagh / Church of Ireland

Northern Ireland · Charity number 104299

## Details

Known as	Milltown Parish Church
Status	Received
Registered	2016-06-14
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

Address	142 Derrylee Road Dungannon BT71 6nu BT71 6NU
Phone	02838851031
Website	<a href="http://www.milltown.armagh.anglican.org">www.milltown.armagh.anglican.org</a>

## Activities

**Purposes:** The principal function is to support the advancement of the Christian religion by promoting through the work of the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help is fundamental to the practical delivery of the tenets of Christianity. As a result of activity in pursuit of the advancement of the Christian religion, the Parish has custody of a large body of records, materials and artefacts of significance to the cultural heritage, the maintenance of which is undertaken by the Parish as a secondary charitable purpose.

**What the charity does:** The advancement of religion

**How the charity works:** Religious activities

**Who the charity helps:** General public

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£137,403	£155,777	£0	0

## Trustees

Name	Role	Appointed
Derek Greenaway		
Eric Douglas		
George Potts		
Kathleen Douglas		
Miss Hazel Douglas		
Mr Christopher Lappin		
Mr Colin Greenaway		
Mr Jason Smith		
Mr Mark Coleman		
Mr Wesley Stafford		
Mrs Kathryn Greenaway		
Mrs Mary Gertrude Stafford		
Rev Geoffrey Walmsley		
Sandra Quin		
Shirley Swain		
Stewart Brennan		
Victor Swain		

**Portadown / Milltown / St Andrews / Armagh / Church of Ireland**

Northern Ireland - Charity number 104299

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# Accounts

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**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Milltown Parish Church**

**Trustees' Annual report and Statement of Receipts and Payments and Assets and Liabilities for the year ended 31 December 2024**

**Charity Number: NIC104299**

**Annual report and financial statements for the year ending 31st December 2024**

## Portadown/Milltown/St Andrews/Armagh/Church of Ireland

### Annual report and financial statements for the year ended 31 December 2024

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**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**References and administrative details**

**Charity Name:** Milltown Parish Church

**Charity Registration Number:** NIC104299

**Contact Address:** 142 Derrylee Road  
Dungannon  
BT71 6NU

**Trustees**

Stewart Brennan, Eric Douglas, Miss Hazel Douglas, Mrs Kathleen Douglas, Colin Greenaway, Derek Greenaway, Christopher Lappin, Kenneth Lappin, George Potts, Mrs Sandra Quin, Jason Smith, Mrs Mary Stafford, Mrs Amanda Strain, Mrs Shirley Swain, Victor Swain, Rev Geoffrey Walmsley

**Principal Office-bearers**

**Clergy:** Rev Geoffrey Walmsley  
**Church Treasurer:** Kathleen Douglas (Mrs)  
**Church Secretary:** Sandra Quin (Mrs)  
**Church Warden: Clergy:** Amanda Strain (Mrs)  
**Church Warden: People:** Eric Douglas

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**Independent Examiner**

E Gerald Lunn FAIA  
2 Chamwood Grange  
Portadown  
BT63 5TU

**Bankers**

Bank of Ireland  
13 Market Street  
Lurgan  
Northern Ireland  
BT66 6AR

## Portadown/Milltown/St Andrews/Armagh/Church of Ireland

### **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2024**

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Milltown Parish Church for the year ended 31 December 2024

#### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of Christian religion.

The principal function of Milltown Parish Church is to support the advancement of the Christian religion by promoting, through the work of Milltown Parish Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, Milltown Parish Church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of Milltown Parish Church.

#### **Achievements, Performance and Public Benefit**

Following is a summary of the main activities undertaken by the parish to carry out its charitable purposes for the benefit of the public and the main achievements during the year.

##### **Sunday Worship**

Unfortunately Milltown Parish Church had a fire in May 2021 and was completely smoke damaged and the restoration took two years to complete. Church Services during that time took place in the Parish Hall on Sunday mornings. Sunday School also took place in the Parish Hall as did Funerals and Baptisms.

The Church reopened on 8<sup>th</sup> May 2023 and Church services returned to normal on Sunday mornings and evenings. Holy Communion takes place twice monthly.

Sunday School also returned to Church before the morning service. Children are encouraged to attend the Church services with their parents. A children's talk takes place every Sunday morning during the service.

The youth also take part in services during the year on Youth Sunday, Junior Carol Service and Harvest Services. Organisations have special services and enrolment services during the year. All morning services and special services are uploaded online, and The Rector has Bible Study weekly online. For elderly and those who do not have internet access a CD ministry is provided.

## Portadown/Milltown/St Andrews/Armagh/Church of Ireland

### **Trustees' Annual Report continued**

At Christmas time some Parishioners provide and cook a Christmas dinner for Parishioners who are 70 years plus. We also have a toy collection for the Salvation Army at the Junior Carol Service.

We donate provisions to the Food Bank at Harvest time and we also have a Food Trolley at the Church for regular donations.

### **ORGANISATIONS**

Our organisations include Girls Friendly Society, Townsend Fellowship, Mothers Union, Boys Brigade, Christian Endeavour, Tennis Club, Bowling Club, Milltots, and Elevate Youth Club. Holiday Bible Club takes place once a year for a week during the summer.

Bible Study takes place weekly and Pastoral Care is very important. This year we have started a Men's Group which meets monthly.

### **MISSION OUTREACH AT HOME AND ABROAD**

Milltown Parish is committed to reaching out to our local community with the good news of God's love through our witness by Word and Action and by example as to how God wants us to live our lives. We work closely with other agencies in supporting numerous Missionary works financially and through Prayer and in person when permitted.

We support 3 main projects. Through CMSI we support the Dominican Republic of Congo where we are in partnership with North Kivu Diocese.

We also support Mission Aviation Fellowship and through Crosslinks support a student project in Italy. Other outreach work takes place during the year.

### **Child Protection**

As a Parish we adhere to the Church of Ireland Child Protection Policy – Safeguarding Trust, and all of our leaders have had Access NI checks carried out and have attended the appropriate training.

### **Financial Review**

The Parish's financial position at 31 December 2024 is set out on this report. The trustees' policy is to hold cash reserves in bank current accounts, and bank deposit accounts.

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that Milltown Parish can continue its activities and the financial statements for the year ended 31 December 2024 can be signed off as a going concern.

## Portadown/Milltown/St Andrews/Armagh/Church of Ireland

### Trustees' Annual Report continued

### Structure, Governance and Management

#### Governing Document and Constitution of the Charity

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry members are the Charity Trustees.

#### Recruitment and Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The Select Vestry is elected as part of the General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

### ORGANISATIONAL STRUCTURE

#### Select Vestry

The select vestry is responsible for the day to day management of the parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at an annual General Vestry meeting.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the Parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or churchwardens. The average attendance was 13

#### Pay and remuneration

The incumbent of the Parish is paid a stipend, locomotory allowance and office expenses in accordance with figures approved by the General Synod of the Church of Ireland.

#### Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the actives entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

Portadown/Milltown/St Andrews/Armagh/Church of Ireland

**Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on Behalf of the Trustees**

Mrs Kathleen Douglas, Treasurer Kathleen Douglas Date 22/09/25

Mrs Sandra Quin, Secretary Sandra Quin Date 22/9/2025

**Independent examiner's report to the charity trustees of Milltown Parish Church**

I report on the accounts of Milltown Parish Church for the year ended 31 December 2024, which are set out on pages 9 to 12.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

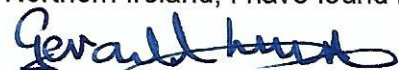
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My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



E Gerald Lunn FAIA ATT  
The Association of International Accountants  
2 Chamwood Grange  
Portadown  
Co Armagh BT63 5TU

Date: 22 September 2025

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland  
Receipts and Payments Accounts for the year ended 31 December 2024**

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowment Funds 2024 £	Total 2024 £	Total 2023 £
<b>Receipts</b>						
Donations and plate collection		106385			106385	127699
Proceeds from fund raising events		710			710	3644
Legacies		2545			2545	11742
Bank and deposit interest		47	503		550	261
Donations for use of parish centre		490			490	477
Cheque not cashed		4935			4935	0
Grants		3000			3000	2550
Grave fees		2650			2650	2650
Receipts from parish organisations		0			0	460
Special collections		15042			15042	7031
Other receipts		1096			1096	2761
Insurance claim		0			0	23133
<b>Total receipts</b>		<b>136900</b>	<b>503</b>	<b>0</b>	<b>137403</b>	<b>182408</b>
<b>Payments</b>						
Diocesan assessment		86624			86624	66118
Church running costs		22181			22181	97853
Glebe costs		16957			16957	22253
Parish Centre costs		2934			2934	5424
Administration costs		12039			12039	12175
Charitable donations		15042			15042	22582
Payments for parish organisations		0			0	0
<b>Total payments</b>		<b>155777</b>	<b>0</b>	<b>0</b>	<b>155777</b>	<b>226405</b>
Excess of Payments over Receipts for the year before transfers		(18877)	503	0	(18374)	43997
Transfers		0	0	0	0	0
Excess of Payments over Receipts for the year		(18877)	503	0	(18374)	43997

On behalf of the Trustees

Treasurer - Kathleen Douglas

Secretary - Sandra Quin

*Kathleen Douglas*  
*Sandra Quin*

Date 22 September 2025

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland  
Statement of Assets and Liabilities as at 31 December 2024**

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowment Funds 2024 £	Total 2024 £	Total 2023 £
<b>Cash Funds</b>					
Current accounts	29961	3840	0	33801	62999
Deposit accounts	24724	0	15701	40425	29655
Cash in hand	99	0	0	99	60
<b>Total Cash Funds</b>	<b>54784</b>	<b>3840</b>	<b>15701</b>	<b>74325</b>	<b>92714</b>
<b>Investment Assets</b>					
Investments in RCB Trust	0	0	366	366	366
<b>Total Investment Assets</b>	<b>0</b>	<b>0</b>	<b>366</b>	<b>366</b>	<b>366</b>
<b>Assets retained for the Parish's own use</b>					
Glebe House	0	250000	0	250000	250000
<b>Total Assets retained for the Parish's own use</b>	<b>0</b>	<b>250000</b>	<b>0</b>	<b>250000</b>	<b>250000</b>

On behalf of the Trustees

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Treasurer - Kathleen Douglas

*Kathleen Douglas*

Secretary - Sandra Quin

*Sandra Quin*

Date 22 September 2025

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**  
**Notes to the financial statement for the year ended 31 December 2024 (continued)**

<b>2. Reconciliation of Cash Funds</b>	£
Total Cash Funds at beginning of the year	92714
Receipts for the year	138544
Payments for the year	<u>(156933)</u>
Total Cash Funds at end of the year	<u>74325</u>

**3. Movement in Funds**

	At 01 Jan 2023 £	Incoming Resourses £	Outgoing Resourses £	Transfers £	At 31 Dec 2024 £	At 31 Dec 2023 £
<b>Endowment funds</b>						
Various bequests	15197	477	0	0	15674	15197
	<u>15197</u>	<u>477</u>	<u>0</u>	<u>0</u>	<u>15674</u>	<u>15197</u>
<b>Restricted funds</b>						
Dominican Republic of Congo	3840	0	(0)	0	3840	3840
	<u>3840</u>	<u>0</u>	<u>(0)</u>	<u>0</u>	<u>3840</u>	<u>3840</u>
<b>Unrestricted funds</b>						
Designated Fabric Fund	10268	25314	(10340)	0	25242	10268
Designated Kitchen Fund	0	1700	(293)	0	1407	0
Parish Organisations Funds	13434	5153	(8572)	0	10015	13434
General Fund	49988	105887	(137728)	0	18147	49988
	<u>73690</u>	<u>138054</u>	<u>(156933)</u>	<u>0</u>	<u>54811</u>	<u>73690</u>
<b>Total funds</b>	<u>92727</u>	<u>138531</u>	<u>(156933)</u>	<u>0</u>	<u>74325</u>	<u>92727</u>

**Purposes of Endowment Funds**

Over the years various bequests have been made to the Parish with funds to be used as stated by the donor in the bequest.

**Purposes of Restricted Funds**

Dominican Republic of Congo: in 2013 the Parish set up a fund to provide assistance for the building of an orphanage in the Dominican Republic of Congo.

**Purposes of Designated Funds**

Fabric Fund: this is a fund to be used for the repair and maintenance of the parish property.

Kitchen Fund: this is a fund for receipts and payments in connection with funeral teas held in parish halls. The balance is held in the current bank account.

**4. Collections for third parties**

During the year the Parish organised collections amounting to £15,042 for various charitable causes.

This amount is included in Receipts for the year under Special Collections and in Payments for the year under Charitable Donations.

**5. Transactions with the Trustees**

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**6. Governance Costs**

Governance costs of £295 were incurred during the year of which £295 relates to fees paid to the independent examiner. Governance costs are included within Administration costs in the Receipts and Payments Accounts.

**Portadown / Milltown / St Andrews / Armagh / Church of Ireland**

Northern Ireland - Charity number 104299

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# Accounts

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**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Milltown Parish Church**

**Trustees' Annual report and Statement of Receipts and Payments and Assets and Liabilities for the year ended 31 December 2023**

**Charity Number: NIC104299**

**Annual report and financial statements for the year ending 31<sup>st</sup> December 2023**

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Annual report and financial statements for the year ended 31 December 2023**

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**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**References and administrative details**

**Charity Name:** Milltown Parish Church

**Charity Registration Number:** NIC104299

**Contact Address:** 142 Derrylee Road  
Dungannon  
BT71 6NU

**Trustees**

Henry Abraham, Stuart Brennan, Eric Douglas, Miss Hazel Douglas, Mrs Kathleen Douglas, Colin Greenaway, Derek Greenaway, Christopher Lappin, Kenneth Lappin, George Potts, Mrs Sandra Quin, Jason Smith, Mrs Mary Stafford, Wesley Stafford, Mrs Shirley Swain, Victor Swain, Rev Geoffrey Walmsley

**Principal Office-bearers**

**Clergy:** Rev Geoffrey Walmsley  
**Church Treasurer** Kathleen Douglas (Mrs)  
**Church Secretary:** Sandra Quin (Mrs)  
**Church Warden: Clergy:** Henry Abraham  
**Church Warden: People:** Eric Douglas

**Independent Examiner**

E Gerald Lunn FAIA  
2 Chamwood Grange  
Portadown  
BT63 5TU

**Bankers**

Bank of Ireland  
13 Market Street  
Lurgan  
BT66 6AR

## Portadown/Milltown/St Andrews/Armagh/Church of Ireland

### **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2023**

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#### **Objectives and Activities**

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#### **Achievements, Performance and Public Benefit**

Following is a summary of the main activities undertaken by the parish to carry out its charitable purposes for the benefit of the public and the main achievements during the year.

##### **Sunday Worship**

Unfortunately Milltown Parish Church had a fire in May 2021 and was completely smoke damaged and the restoration took two years to complete. Church Services during that time took place in the Parish Hall on Sunday mornings. Sunday School also took place in the Parish Hall as did Funerals and Baptisms.

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## Portadown/Milltown/St Andrews/Armagh/Church of Ireland

### **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2023**

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### **ORGANISATIONS**

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## **Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

### **Trustees Annual Report continued**

### **Structure, Governance and Management**

#### **Governing Document and Constitution of the Charity**

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry members are the Charity Trustees.

#### **Recruitment and Appointment of Select Vestry (Trustees)**

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### **ORGANISATIONAL STRUCTURE**

#### **Select Vestry**

The select vestry is responsible for the day to day management of the Parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at an annual General Vestry meeting.

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#### **Compliance with Public Benefit**

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the actives entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

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**Signed on Behalf of the Trustees**

Mrs Kathleen Douglas, Treasurer

  
-----

Mrs Sandra Quin, Secretary

  
-----

Dated 05 August 2024

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Independent examiner's report to the charity trustees of Milltown Parish Church**

I report on the accounts of Milltown Parish Church for the year ended 31 December 2023, which are set out on pages 9 to 12.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



E Gerald Lunn FAIA ATT  
The Association of International Accountants  
2 Charnwood Grange  
Portadown  
Co Armagh  
BT63 5TU

Date: 05 August 2024

Portadown/Milltown/St Andrews/Armagh/Church of Ireland  
Receipts and Payments Accounts for the year ended 31 December 2023

Note	Unrestricted	Restricted	Endowment	Total	Total
	Funds 2023	Funds 2023	Funds 2023	2023	2022
	£	£	£	£	£
<b>Receipts</b>					
Donations and plate collection	127699			127699	96478
Proceeds from fund raising events	3644			3644	895
Legacies	11742			11742	4833
Bank and deposit interest	248	13		261	44
Donations for use of parish centre	477			477	399
Sale of assets	0			0	500
Grants	2550			2550	8000
Grave fees	2650			2650	2075
Receipts from parish organisations	460			460	0
Special collections	7031			7031	13707
Other receipts	2761			2761	470
Insurance claim	23133			23133	164988
<b>Total receipts</b>	<b>182395</b>	<b>13</b>	<b>0</b>	<b>182408</b>	<b>292389</b>
<b>Payments</b>					
Diocesan assessment	66118			66118	59922
Church running costs	97853			97853	18024
Glebe costs	22253			22253	12811
Parish Centre costs	5424			5424	20929
Administration costs	12175			12175	6161
Charitable donations	22582			22582	15107
Payments for parish organisations	0			0	0
Insurance claim	0			0	154778
<b>Total payments</b>	<b>226405</b>	<b>0</b>	<b>0</b>	<b>226405</b>	<b>287732</b>
Excess of Payments over Receipts for the year before transfers	(44010)	13	0	(43997)	4657
Transfers	0	0	0	0	0
Excess of Payments over Receipts for the year	(44010)	13	0	(43997)	4657

On behalf of the Trustees

Treasurer - Kathleen Douglas

Secretary - Sandra Quin

*Kathleen Douglas*  
*Sandra Quin*

Date 05 August 2024

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland  
Statement of Assets and Liabilities as at 31 December 2023**

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Endowment Funds 2023 £	Total 2023 £	Total 2022 £
<b>Cash Funds</b>					
Current accounts	43961	3840	15198	62999	99390
Deposit accounts	29655	0	0	29655	37240
Cash in hand	60	0	0	60	81
<b>Total Cash Funds</b>	<b>73676</b>	<b>3840</b>	<b>15198</b>	<b>92714</b>	<b>136711</b>
<b>Investment Assets</b>					
Investments in RCB Trust	0	0	366	366	366
<b>Total Investment Assets</b>	<b>0</b>	<b>0</b>	<b>366</b>	<b>366</b>	<b>366</b>
<b>Assets retained for the Parish's own use</b>					
Glebe House	0	250000	0	250000	250000
<b>Total Assets retained for the Parish's own use</b>	<b>0</b>	<b>250000</b>	<b>0</b>	<b>250000</b>	<b>250000</b>

On behalf of the Trustees

Treasurer - Kathleen Douglas

*Kathleen Douglas*

Secretary - Sandra Quin

*Sandra Quin*

Date 05 August 2024

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**  
**Notes to the financial statement for the year ended 31 December 2023 (continued)**

**2. Reconciliation of Cash Funds**

	£
Total Cash Funds at beginning of the year	136711
Receipts for the year	182408
Payments for the year	<u>(226405)</u>
Total Cash Funds at end of the year	<u>92714</u>

**3. Movement in Funds**

	At 01 Jan 2022 £	Incoming Resourses £	Outgoing Resourses £	Transfers £	At 31 Dec 2023 £	At 31 Dec 2022 £
<b>Endowment funds</b>						
Various bequests	15184	13	0	0	15197	15184
	<u>15184</u>	<u>13</u>	<u>0</u>	<u>0</u>	<u>15184</u>	<u>15184</u>
<b>Restricted funds</b>						
Dominican Republic of Congo	10991	2135	(9286)	0	3840	10991
	<u>10991</u>	<u>2135</u>	<u>(9286)</u>	<u>0</u>	<u>3840</u>	<u>10991</u>
<b>Unrestricted funds</b>						
Designated Fabric Fund	37240	57891	(84863)	0	10268	37240
Designated Kitchen Fund	0	1320	(1320)	0	0	0
Parish Organisations Funds	12580	4161	(3307)	0	13434	12580
General Fund	60716	112772	(123500)	0	49988	60716
	<u>110536</u>	<u>176144</u>	<u>(212990)</u>	<u>0</u>	<u>73690</u>	<u>110536</u>
Total funds	<u>136711</u>	<u>178292</u>	<u>(222276)</u>	<u>0</u>	<u>92714</u>	<u>136711</u>

**Purposes of Endowment Funds**

Over the years various bequests have been made to the Parish with funds to be used as stated by the donor in the bequest.

**Purposes of Restricted Funds**

Dominican Republic of Congo: in 2013 the Parish set up a fund to provide assistance for the building of an orphanage in the Dominican Republic of Congo.

**Purposes of Designated Funds**

Fabric Fund: this is a fund to be used for the repair and maintenance of the parish property.

Kitchen Fund: this is a fund for receipts and payments in connection with funeral teas held in parish halls. The balance in the bank account was transferred to the Building Fund in the year.

**4. Collections for third parties**

During the year the Parish organised collections amounting to £22,582 for various charitable causes.

This amount is included in Receipts for the year under Special Collections and in Payments for the year under Charitable Donations.

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**  
**Notes to the financial statement for the year ended 31 December 2023 (continued)**

**5. Transactions with the Trustees**

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**6. Governance Costs**

Governance costs of £295 were incurred during the year of which £295 relates to fees paid to the independent examiner. Governance costs are included within Administration costs in the Receipts and Payments Accounts.

**Portadown / Milltown / St Andrews / Armagh / Church of Ireland**

Northern Ireland - Charity number 104299

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# Annual report

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**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Milltown Parish Church**

**Trustees' Annual report and Statement of Receipts and Payments and Assets and Liabilities for the year ended 31 December 2023**

**Charity Number: NIC104299**

**Annual report and financial statements for the year ending 31<sup>st</sup> December 2023**

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Annual report and financial statements for the year ended 31 December 2023**

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**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**References and administrative details**

**Charity Name:** Milltown Parish Church

**Charity Registration Number:** NIC104299

**Contact Address:** 142 Derrylee Road  
Dungannon  
BT71 6NU

**Trustees**

Henry Abraham, Stuart Brennan, Eric Douglas, Miss Hazel Douglas, Mrs Kathleen Douglas, Colin Greenaway, Derek Greenaway, Christopher Lappin, Kenneth Lappin, George Potts, Mrs Sandra Quin, Jason Smith, Mrs Mary Stafford, Wesley Stafford, Mrs Shirley Swain, Victor Swain, Rev Geoffrey Walmsley

**Principal Office-bearers**

**Clergy:** Rev Geoffrey Walmsley  
**Church Treasurer** Kathleen Douglas (Mrs)  
**Church Secretary:** Sandra Quin (Mrs)  
**Church Warden: Clergy:** Henry Abraham  
**Church Warden: People:** Eric Douglas

**Independent Examiner**

E Gerald Lunn FAIA  
2 Chamwood Grange  
Portadown  
BT63 5TU

**Bankers**

Bank of Ireland  
13 Market Street  
Lurgan  
BT66 6AR

## Portadown/Milltown/St Andrews/Armagh/Church of Ireland

### **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2023**

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Milltown Parish Church for the year ended 31 December 2023

#### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of Christian religion.

The principal function of Milltown Parish Church is to support the advancement of the Christian religion by promoting, through the work of Milltown Parish Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, Milltown Parish Church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of Milltown Parish Church.

#### **Achievements, Performance and Public Benefit**

Following is a summary of the main activities undertaken by the parish to carry out its charitable purposes for the benefit of the public and the main achievements during the year.

##### **Sunday Worship**

Unfortunately Milltown Parish Church had a fire in May 2021 and was completely smoke damaged and the restoration took two years to complete. Church Services during that time took place in the Parish Hall on Sunday mornings. Sunday School also took place in the Parish Hall as did Funerals and Baptisms.

The Church reopened on 8<sup>th</sup> May 2023 and Church services returned to normal on Sunday mornings and evenings. Holy Communion takes place twice monthly.

Sunday School also returned to Church before the morning service. Children are encouraged to attend the Church services with their parents. A children's talk takes place every Sunday morning during the service.

The youth also take part in services during the year on Youth Sunday, Junior Carol Service and Harvest Services. Organisations have special services and enrolment services during the year. All morning services and special services are uploaded on line, and the Rector has Bible Study weekly on line. For elderly and those who do not have internet access a CD ministry is provided.

## Portadown/Milltown/St Andrews/Armagh/Church of Ireland

### **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2023**

At Christmas time some Parishioners provide and cook a Christmas dinner for Parishioners who are 70 years plus. We also have a toy collection for the Salvation Army at the Junior Carol Service.

We donated provisions to the Food Bank at Harvest time and we also have a Food Trolley at the Church for regular donations.

### **ORGANISATIONS**

Our organisations include Girls Friendly Society, Townsend Fellowship, Mothers Union, Boys Brigade, Christian Endeavour, Tennis Club, Bowling Club and Milltots. Holiday Bible Club takes place once a year. We have commenced a Youth Club known as Elevate. Bible Study takes place weekly and Pastoral Care is very important.

### **MISSION OUTREACH AT HOME AND ABROAD**

Milltown Parish is committed to reaching out to our local community with the good news of God's love through our witness by Word and Action and by example as to how God wants us to live our lives. We work closely with other agencies in supporting numerous Missionary works financially and through Prayer and in person when permitted.

We support 3 main projects. Through CMSI we support the Dominican Republic of Congo where we are in partnership with North Kivu Diocese.

We also support Mission Aviation Fellowship and through Crosslinks support a student project in Italy. Other outreach work takes place during the year.

### **Child Protection**

As a Parish we adhere to the Church of Ireland Child Protection Policy – Safeguarding Trust, and all of our leaders have had Access NI checks carried out and have attended the appropriate training.

### **Financial Review**

The Parish's financial position at 31 December 2023 is set out on this report. The trustees' policy is to hold cash reserves in bank current accounts and bank deposit accounts.

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that Milltown Parish can continue its activities and the financial statements for the year ended 31 December 2023 can be signed off as a going concern.

## Portadown/Milltown/St Andrews/Armagh/Church of Ireland

### Trustees Annual Report continued

### Structure, Governance and Management

#### Governing Document and Constitution of the Charity

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry members are the Charity Trustees.

#### Recruitment and Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

### ORGANISATIONAL STRUCTURE

#### Select Vestry

The select vestry is responsible for the day to day management of the Parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at an annual General Vestry meeting.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the Parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how Parish funds are to be applied.

The select vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or churchwardens. The average attendance was 14.

#### Pay and remuneration

The incumbent of the Parish is paid a stipend, locomotory allowance and office expenses in accordance with figures approved by the General Synod of the Church of Ireland.

#### Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the actives entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on Behalf of the Trustees**

Mrs Kathleen Douglas, Treasurer

  
-----

Mrs Sandra Quin, Secretary

  
-----

Dated 05 August 2024

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Independent examiner's report to the charity trustees of Milltown Parish Church**

I report on the accounts of Milltown Parish Church for the year ended 31 December 2023, which are set out on pages 9 to 12.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



E Gerald Lunn FAIA ATT  
The Association of International Accountants  
2 Charnwood Grange  
Portadown  
Co Armagh  
BT63 5TU

Date: 05 August 2024

Portadown/Milltown/St Andrews/Armagh/Church of Ireland  
Receipts and Payments Accounts for the year ended 31 December 2023

Note	Unrestricted	Restricted	Endowment	Total	Total
	Funds 2023	Funds 2023	Funds 2023	2023	2022
	£	£	£	£	£
<b>Receipts</b>					
Donations and plate collection	127699			127699	96478
Proceeds from fund raising events	3644			3644	895
Legacies	11742			11742	4833
Bank and deposit interest	248	13		261	44
Donations for use of parish centre	477			477	399
Sale of assets	0			0	500
Grants	2550			2550	8000
Grave fees	2650			2650	2075
Receipts from parish organisations	460			460	0
Special collections	7031			7031	13707
Other receipts	2761			2761	470
Insurance claim	23133			23133	164988
<b>Total receipts</b>	<b>182395</b>	<b>13</b>	<b>0</b>	<b>182408</b>	<b>292389</b>
<b>Payments</b>					
Diocesan assessment	66118			66118	59922
Church running costs	97853			97853	18024
Glebe costs	22253			22253	12811
Parish Centre costs	5424			5424	20929
Administration costs	12175			12175	6161
Charitable donations	22582			22582	15107
Payments for parish organisations	0			0	0
Insurance claim	0			0	154778
<b>Total payments</b>	<b>226405</b>	<b>0</b>	<b>0</b>	<b>226405</b>	<b>287732</b>
Excess of Payments over Receipts for the year before transfers	(44010)	13	0	(43997)	4657
Transfers	0	0	0	0	0
Excess of Payments over Receipts for the year	(44010)	13	0	(43997)	4657

On behalf of the Trustees

Treasurer - Kathleen Douglas

Secretary - Sandra Quin

*Kathleen Douglas*  
*Sandra Quin*

Date 05 August 2024

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland  
Statement of Assets and Liabilities as at 31 December 2023**

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Endowment Funds 2023 £	Total 2023 £	Total 2022 £
<b>Cash Funds</b>					
Current accounts	43961	3840	15198	62999	99390
Deposit accounts	29655	0	0	29655	37240
Cash in hand	60	0	0	60	81
<b>Total Cash Funds</b>	<b>73676</b>	<b>3840</b>	<b>15198</b>	<b>92714</b>	<b>136711</b>
<b>Investment Assets</b>					
Investments in RCB Trust	0	0	366	366	366
<b>Total Investment Assets</b>	<b>0</b>	<b>0</b>	<b>366</b>	<b>366</b>	<b>366</b>
<b>Assets retained for the Parish's own use</b>					
Glebe House	0	250000	0	250000	250000
<b>Total Assets retained for the Parish's own use</b>	<b>0</b>	<b>250000</b>	<b>0</b>	<b>250000</b>	<b>250000</b>

On behalf of the Trustees

Treasurer - Kathleen Douglas

*Kathleen Douglas*

Secretary - Sandra Quin

*Sandra Quin*

Date 05 August 2024

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**  
**Notes to the financial statement for the year ended 31 December 2023 (continued)**

**2. Reconciliation of Cash Funds**

	£
Total Cash Funds at beginning of the year	136711
Receipts for the year	182408
Payments for the year	<u>(226405)</u>
Total Cash Funds at end of the year	<u>92714</u>

**3. Movement in Funds**

	At 01 Jan 2022	Incoming Resourses	Outgoing Resourses	Transfers	At 31 Dec 2023	At 31 Dec 2022
	£	£	£	£	£	£
<b>Endowment funds</b>						
Various bequests	15184	13	0	0	15197	15184
	<u>15184</u>	<u>13</u>	<u>0</u>	<u>0</u>	<u>15184</u>	<u>15184</u>
<b>Restricted funds</b>						
Dominican Republic of Congo	10991	2135	(9286)	0	3840	10991
	<u>10991</u>	<u>2135</u>	<u>(9286)</u>	<u>0</u>	<u>3840</u>	<u>10991</u>
<b>Unrestricted funds</b>						
Designated Fabric Fund	37240	57891	(84863)	0	10268	37240
Designated Kitchen Fund	0	1320	(1320)	0	0	0
Parish Organisations Funds	12580	4161	(3307)	0	13434	12580
General Fund	60716	112772	(123500)	0	49988	60716
	<u>110536</u>	<u>176144</u>	<u>(212990)</u>	<u>0</u>	<u>73690</u>	<u>110536</u>
Total funds	<u>136711</u>	<u>178292</u>	<u>(222276)</u>	<u>0</u>	<u>92714</u>	<u>136711</u>

**Purposes of Endowment Funds**

Over the years various bequests have been made to the Parish with funds to be used as stated by the donor in the bequest.

**Purposes of Restricted Funds**

Dominican Republic of Congo: in 2013 the Parish set up a fund to provide assistance for the building of an orphanage in the Dominican Republic of Congo.

**Purposes of Designated Funds**

Fabric Fund: this is a fund to be used for the repair and maintenance of the parish property.

Kitchen Fund: this is a fund for receipts and payments in connection with funeral teas held in parish halls. The balance in the bank account was transferred to the Building Fund in the year.

**4. Collections for third parties**

During the year the Parish organised collections amounting to £22,582 for various charitable causes.

This amount is included in Receipts for the year under Special Collections and in Payments for the year under Charitable Donations.

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**  
**Notes to the financial statement for the year ended 31 December 2023 (continued)**

**5. Transactions with the Trustees**

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**6. Governance Costs**

Governance costs of £295 were incurred during the year of which £295 relates to fees paid to the independent examiner. Governance costs are included within Administration costs in the Receipts and Payments Accounts.

**Portadown / Milltown / St Andrews / Armagh / Church of Ireland**

Northern Ireland - Charity number 104299

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# Annual return

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**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Independent examiner's report to the charity trustees of Milltown Parish Church**

I report on the accounts of Milltown Parish Church for the year ended 31 December 2023, which are set out on pages 9 to 12.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



E Gerald Lunn FAIA ATT  
The Association of International Accountants  
2 Charnwood Grange  
Portadown  
Co Armagh  
BT63 5TU

Date: 05 August 2024

**Portadown / Milltown / St Andrews / Armagh / Church of Ireland**

Northern Ireland - Charity number 104299

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# Accounts

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**Portadown/Milltown/StAndrews/Armagh/Church of Ireland**

**Milltown Parish Church**

**Trustees' Annual report and Statement of Receipts and Payments and Assets and  
Liabilities for the year ended 31 December 2022**

**Charity Number: NIC104299**

## **Portadown/Milltown/StAndrews/Armagh/Church of Ireland**

### **Annual report and financial statements for the year ended 31 December 2022**

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**Portadown/Milltown/StAndrews/Armagh/Church of Ireland**

**References and administrative details**

**Charity Name:** Milltown Parish Church

**Charity Registration Number:** NIC104299

**Contact Address:** 142 Derrylee Road  
Dungannon  
BT71 6NU

**Trustees**

Stuart Brennan, Eric Douglas, Miss Hazel Douglas, Mrs Kathleen Douglas, Colin Greenaway, Derek Greenaway, Christopher Lappin, Kenneth Lappin, George Potts, Mrs Sandra Quin, Jason Smith, Mrs Mary Stafford, Wesley Stafford, Mrs Shirley Swain, Victor Swain, Keith Stanfield, Rev Geoffrey Walmsley

**Principal Office-bearers**

**Clergy:** Rev Geoffrey Walmsley  
**Church Treasurer** Kathleen Douglas (Mrs)  
**Church Secretary:** Sandra Quin (Mrs)  
**Church Warden: Clergy:** Mrs Mary Stafford  
**Church Warden: People:** Keith Stanfield

**Independent Examiner**

E Gerald Lunn FAIA  
2 Chamwood Grange  
Portadown  
BT63 5TU

**Bankers**

Bank of Ireland  
13 Market Street  
Lurgan  
BT66 6AR

## Portadown/Milltown/StAndrews/Armagh/Church of Ireland

### **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2022**

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Milltown Parish Church for the year ended 31 December 2022

#### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of Christian religion.

The principal function of Milltown Parish Church is to support the advancement of the Christian religion by promoting, through the work of Milltown Parish Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, Milltown Parish Church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of Milltown Parish Church.

#### **Achievements, Performance and Public Benefit**

Following is a summary of the main activities undertaken by the parish to carry out its charitable purposes for the benefit of the public and the main achievements during the year.

##### **Sunday Worship**

Unfortunately Milltown Parish Church had a fire in May 2021 and was completely smoke damaged and is currently under restoration. We have continued to hold services in the Parish Hall each Sunday morning.

Children are encouraged to attend the services with their parents after Sunday School which has resumed again after the pandemic

A children's talk takes place every Sunday morning during the service.

The youth take part in services during the year ie. Youth Sunday, Junior Carol Service and Harvest Services. Organisations have special services during the year also, ie enrolment services.

All services are online, and for those Parishioners who do not have internet access CD's are recorded. The Rector holds a Bible Study during the week and also has an online Bible study.

Baptisms and funerals took place in the Church Hall.

During the Christmas season, vulnerable and elderly housebound Parishioners were given boxes of shortbread and Christmas cards. At the Harvest Service we had a donation for the Food Bank and at the Christmas Carol service we had a toy collection for the Salvation Army.

## Portadown/Milltown/StAndrews/Armagh/Church of Ireland

**Trustees' Annual Report for the year ended 31<sup>st</sup> December 2022**

### **ORGANISATIONS**

Our organisations include Girls Friendly Society, Boys Brigade, Mothers Union, Bowling Club, Bible Study, Pastoral Care, Christian Endeavour, Tennis Club and Milltots.

We did not have as many members in any of the organisations at the beginning of the year but when they all started back in September the numbers had crept back up.

### **MISSION OUTREACH AT HOME AND ABROAD**

Milltown Parish is committed to reaching out to our local community with the good news of God's love through our witness by Word and Action and by example as to how God wants us to live our lives. We work closely with other agencies in supporting numerous Missionary works financially and through Prayer and in person when permitted.

We support 3 main projects. Through CMSI we support the Dominican Republic of Congo where we are in partnership with North Kivu Diocese and have jointly with a neighbouring Parish built an Orphanage there.

We have built a second house at the Orphanage and continue to support the ongoing building there.

We also support Mission Aviation Fellowship and through Crosslinks support a student project in Italy.

Speakers from each of the above projects attend our Church Services annually to update the Parishioners on how the projects are progressing.

We support an annual Salvation Army appeal for toys, food bank provisions and donations.

### **Child Protection**

As a Parish we adhere to the Church of Ireland Child Protection Policy – Safeguarding Trust, and all of our leaders have had Access NI checks carried out and have attended the appropriate training.

### **Financial Review**

The Parish's financial position at 31 December 2022 is set out on pages 9 to 13 of this report. The trustees' policy is to hold cash reserves in bank current accounts, bank deposit accounts and in building society accounts.

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that Milltown Parish can continue its activities and the financial statements for the year ended 31 December 2022 can be signed off as a going concern.

## Portadown/Milltown/StAndrews/Armagh/Church of Ireland

### **Trustees Annual Report continued**

### **Structure, Governance and Management**

#### **Governing Document and Constitution of the Charity**

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry members are the Charity Trustees.

#### **Recruitment and Appointment of Select Vestry (Trustees)**

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

### **ORGANISATIONAL STRUCTURE**

#### **Select Vestry**

The select vestry is responsible for the day to day management of the parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at an annual General Vestry meeting.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the Parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or churchwardens. The average attendance was 13

#### **Pay and remuneration**

The incumbent of the Parish is paid a stipend, locomotory allowance and office expenses in accordance with figures approved by the General Synod of the Church of Ireland.

#### **Compliance with Public Benefit**

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

**Portadown/Milltown/StAndrews/Armagh/Church of Ireland**

**Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on Behalf of the Trustees**

**Mrs Kathleen Douglas, Treasurer**



**Mrs Sandra Quin, Secretary** *Sandra Quin*

**Dated 16 October 2023**

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Independent examiner's report to the charity trustees of Milltown Parish Church**

I report on the accounts of Milltown Parish Church for the year ended 31 December 2022, which are set out on pages 9 to 12.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



E Gerald Lunn FAIA ATT  
The Association of International Accountants  
2 Charnwood Grange  
Portadown  
Co Armagh  
BT63 5TU

Date: 16 October 2023

Milltown Parish Church

Receipts and Payments Accounts for the year ended 31 December 2022


	Note	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total 2022	Total 2021
		£	£	£	£	£
<b>Receipts</b>						
Donations and plate collection		96478			96478	78930
Proceeds from fund raising events		895			895	0
Legacies		4833			4833	0
Bank and deposit interest		44	0	0	44	18
Donations for use of parish centre		399			399	295
Sale of assets		500			500	0
Grants		8000			8000	0
Grave fees		2075			2075	4875
Receipts from parish organisations		0			0	0
Special collections		13707			13707	8848
Other receipts		470			470	316
Insurance claim		164988			164988	0
<b>Total receipts</b>		<b>292389</b>	<b>0</b>	<b>0</b>	<b>292389</b>	<b>93282</b>
<b>Payments</b>						
Diocesan assessment		59922			59922	57420
Church running costs		18024			18024	23315
Glebe costs		12811			12811	4631
Parish Centre costs		20929			20929	3402
Administration costs		6161			6161	10269
Charitable donations		15107			15107	11848
Payments for parish organisations		0			0	0
Insurance claim		154778			154778	0
<b>Total payments</b>		<b>287732</b>	<b>0</b>	<b>0</b>	<b>287732</b>	<b>110885</b>
Excess of Receipts over Payments for the year before transfers		4657	0	0	4657	(17603)
Transfers		0	0	0	0	0
Excess of Receipts over Payments for the year		<b>4657</b>	<b>0</b>	<b>0</b>	<b>4657</b>	<b>(17603)</b>

On behalf of the Trustees

Treasurer - Kathleen Douglas



Secretary - Sandra Quin



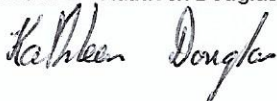
Date 16 October 2023

Milltown Parish Church  
Statement of Assets and Liabilities as at 31 December 2022


	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
<b>Cash Funds</b>					
Current accounts	73214	10992	15184	99390	108241
Deposit accounts	37240	0	0	37240	29437
Cash in hand	81	0	0	81	112
<b>Total Cash Funds</b>	<b>110535</b>	<b>10992</b>	<b>15184</b>	<b>136711</b>	<b>137790</b>
<b>Investment Assets</b>					
Investments in RCB Trust	0	0	366	366	366
<b>Total Investment Assets</b>	<b>0</b>	<b>0</b>	<b>366</b>	<b>366</b>	<b>366</b>
<b>Assets retained for the Parish's own use</b>					
Glebe House	0	250000	0	250000	250000
<b>Total Assets retained for the Parish's own use</b>	<b>0</b>	<b>250000</b>	<b>0</b>	<b>250000</b>	<b>250000</b>

On behalf of the Trustees

Treasurer - Kathleen Douglas



Secretary - Sandra Quin



Date 16 October 2023

Milltown Parish Church

Notes to the financial statement for the year ended 31 December 2022 (continued)

2. Reconciliation of Cash Funds

	£
Total Cash Funds at beginning of the year	137790
Receipts for the year	285889
Payments for the year	<u>(286968)</u>
Total Cash Funds at end of the year	<u>136711</u>

3. Movement in Funds

	At 01 Jan 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2022 £	At 31 Dec 2021 £
<b>Endowment funds</b>						
Various bequests	15184	0	0	0	15184	15184
	<u>15184</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15184</u>	<u>15184</u>
<b>Restricted funds</b>						
Dominican Republic of Congo	11991	0	(1000)	0	10991	11991
	<u>11991</u>	<u>0</u>	<u>(1000)</u>	<u>0</u>	<u>10991</u>	<u>11991</u>
<b>Unrestricted funds</b>						
Designated Fabric Fund	14252	198500	(175512)	0	37240	14252
Designated Kitchen Fund	5798	1403	(7201)	0	0	5798
Parish Organisations Funds	12527	481	(428)	0	12580	12527
General Fund	78038	85505	(102827)	0	60716	78038
	<u>110615</u>	<u>285889</u>	<u>(285968)</u>	<u>0</u>	<u>110536</u>	<u>110615</u>
Total funds	<u>137790</u>	<u>285889</u>	<u>(286968)</u>	<u>0</u>	<u>136711</u>	<u>137790</u>

Purposes of Endowment Funds

Over the years various bequests have been made to the Parish with funds to be used as stated by the donor in the bequest.

Purposes of Restricted Funds

Dominican Republic of Congo: in 2013 the Parish set up a fund to provide assistance for the building of an orphanage in the Dominican Republic of Congo.

Purposes of Designated Funds

Fabric Fund: this is a fund to be used for the repair and maintenance of the parish property.

Kitchen Fund: this is a fund for receipts and payments in connection with funeral teas held in parish halls. The balance in the bank account was transferred to the Building Fund in the year.

4. Collections for third parties

During the year the Parish organised collections amounting to £13,707 for various charitable causes. This amount is included in Receipts for the year under Special Collections and in Payments for the year under Charitable Donations.

**5. Transactions with the Trustees**

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**6. Governance Costs**

Governance costs of £295 were incurred during the year of which £295 relates to fees paid to the independent examiner. Governance costs are included within Administration costs in the Receipts and Payments Accounts.

**Portadown / Milltown / St Andrews / Armagh / Church of Ireland**

Northern Ireland - Charity number 104299

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# Annual report

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**Portadown/Milltown/StAndrews/Armagh/Church of Ireland**

**Milltown Parish Church**

**Trustees' Annual report and Statement of Receipts and Payments and Assets and  
Liabilities for the year ended 31 December 2022**

**Charity Number: NIC104299**

## **Portadown/Milltown/StAndrews/Armagh/Church of Ireland**

### **Annual report and financial statements for the year ended 31 December 2022**

#### **Contents**

	Pages
References and administrative details of the Charity	3
Trustees' report	4-6
Statement of Trustees' Responsibilities	7
Independent Examiner's Report to the Trustees	8
Receipts and payments account	9
Statement of assets and liabilities	10
Notes to the financial statements	11-12

**Portadown/Milltown/StAndrews/Armagh/Church of Ireland**

**References and administrative details**

**Charity Name:** Milltown Parish Church

**Charity Registration Number:** NIC104299

**Contact Address:** 142 Derrylee Road  
Dungannon  
BT71 6NU

**Trustees**

Stuart Brennan, Eric Douglas, Miss Hazel Douglas, Mrs Kathleen Douglas, Colin Greenaway, Derek Greenaway, Christopher Lappin, Kenneth Lappin, George Potts, Mrs Sandra Quin, Jason Smith, Mrs Mary Stafford, Wesley Stafford, Mrs Shirley Swain, Victor Swain, Keith Stanfield, Rev Geoffrey Walmsley

**Principal Office-bearers**

**Clergy:** Rev Geoffrey Walmsley  
**Church Treasurer** Kathleen Douglas (Mrs)  
**Church Secretary:** Sandra Quin (Mrs)  
**Church Warden: Clergy:** Mrs Mary Stafford  
**Church Warden: People:** Keith Stanfield

**Independent Examiner**

E Gerald Lunn FAIA  
2 Chamwood Grange  
Portadown  
BT63 5TU

**Bankers**

Bank of Ireland  
13 Market Street  
Lurgan  
BT66 6AR

## Portadown/Milltown/StAndrews/Armagh/Church of Ireland

### **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2022**

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Milltown Parish Church for the year ended 31 December 2022

#### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of Christian religion.

The principal function of Milltown Parish Church is to support the advancement of the Christian religion by promoting, through the work of Milltown Parish Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, Milltown Parish Church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of Milltown Parish Church.

#### **Achievements, Performance and Public Benefit**

Following is a summary of the main activities undertaken by the parish to carry out its charitable purposes for the benefit of the public and the main achievements during the year.

##### **Sunday Worship**

Unfortunately Milltown Parish Church had a fire in May 2021 and was completely smoke damaged and is currently under restoration. We have continued to hold services in the Parish Hall each Sunday morning.

Children are encouraged to attend the services with their parents after Sunday School which has resumed again after the pandemic

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## Portadown/Milltown/StAndrews/Armagh/Church of Ireland

**Trustees' Annual Report for the year ended 31<sup>st</sup> December 2022**

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Our organisations include Girls Friendly Society, Boys Brigade, Mothers Union, Bowling Club, Bible Study, Pastoral Care, Christian Endeavour, Tennis Club and Milltots.

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We support an annual Salvation Army appeal for toys, food bank provisions and donations.

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The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that Milltown Parish can continue its activities and the financial statements for the year ended 31 December 2022 can be signed off as a going concern.

## Portadown/Milltown/StAndrews/Armagh/Church of Ireland

### **Trustees Annual Report continued**

### **Structure, Governance and Management**

#### **Governing Document and Constitution of the Charity**

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry members are the Charity Trustees.

#### **Recruitment and Appointment of Select Vestry (Trustees)**

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### **ORGANISATIONAL STRUCTURE**

#### **Select Vestry**

The select vestry is responsible for the day to day management of the parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at an annual General Vestry meeting.

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The select vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or churchwardens. The average attendance was 13

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The incumbent of the Parish is paid a stipend, locomotory allowance and office expenses in accordance with figures approved by the General Synod of the Church of Ireland.

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The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

**Portadown/Milltown/StAndrews/Armagh/Church of Ireland**

**Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on Behalf of the Trustees**

**Mrs Kathleen Douglas, Treasurer**



**Mrs Sandra Quin, Secretary** *Sandra Quin*

**Dated 16 October 2023**

**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Independent examiner's report to the charity trustees of Milltown Parish Church**

I report on the accounts of Milltown Parish Church for the year ended 31 December 2022, which are set out on pages 9 to 12.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



E Gerald Lunn FAIA ATT  
The Association of International Accountants  
2 Charnwood Grange  
Portadown  
Co Armagh  
BT63 5TU

Date: 16 October 2023

Milltown Parish Church

Receipts and Payments Accounts for the year ended 31 December 2022


	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
<b>Receipts</b>						
Donations and plate collection		96478			96478	78930
Proceeds from fund raising events		895			895	0
Legacies		4833			4833	0
Bank and deposit interest		44	0	0	44	18
Donations for use of parish centre		399			399	295
Sale of assets		500			500	0
Grants		8000			8000	0
Grave fees		2075			2075	4875
Receipts from parish organisations		0			0	0
Special collections		13707			13707	8848
Other receipts		470			470	316
Insurance claim		164988			164988	0
<b>Total receipts</b>		<b>292389</b>	<b>0</b>	<b>0</b>	<b>292389</b>	<b>93282</b>
<b>Payments</b>						
Diocesan assessment		59922			59922	57420
Church running costs		18024			18024	23315
Glebe costs		12811			12811	4631
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Administration costs		6161			6161	10269
Charitable donations		15107			15107	11848
Payments for parish organisations		0			0	0
Insurance claim		154778			154778	0
<b>Total payments</b>		<b>287732</b>	<b>0</b>	<b>0</b>	<b>287732</b>	<b>110885</b>
Excess of Receipts over Payments for the year before transfers		4657	0	0	4657	(17603)
Transfers		0	0	0	0	0
Excess of Receipts over Payments for the year		4657	0	0	4657	(17603)

On behalf of the Trustees

Treasurer - Kathleen Douglas



Secretary - Sandra Quin



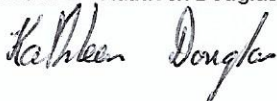
Date 16 October 2023

Milltown Parish Church  
Statement of Assets and Liabilities as at 31 December 2022


	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
<b>Cash Funds</b>					
Current accounts	73214	10992	15184	99390	108241
Deposit accounts	37240	0	0	37240	29437
Cash in hand	81	0	0	81	112
<b>Total Cash Funds</b>	<b>110535</b>	<b>10992</b>	<b>15184</b>	<b>136711</b>	<b>137790</b>
<b>Investment Assets</b>					
Investments in RCB Trust	0	0	366	366	366
<b>Total Investment Assets</b>	<b>0</b>	<b>0</b>	<b>366</b>	<b>366</b>	<b>366</b>
<b>Assets retained for the Parish's own use</b>					
Glebe House	0	250000	0	250000	250000
<b>Total Assets retained for the Parish's own use</b>	<b>0</b>	<b>250000</b>	<b>0</b>	<b>250000</b>	<b>250000</b>

On behalf of the Trustees

Treasurer - Kathleen Douglas



Secretary - Sandra Quin

  
Date 16 October 2023

Milltown Parish Church

Notes to the financial statement for the year ended 31 December 2022 (continued)

2. Reconciliation of Cash Funds

	£
Total Cash Funds at beginning of the year	137790
Receipts for the year	285889
Payments for the year	<u>(286968)</u>
Total Cash Funds at end of the year	<u>136711</u>

3. Movement in Funds

	At 01 Jan 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2022 £	At 31 Dec 2021 £
<b>Endowment funds</b>						
Various bequests	15184	0	0	0	15184	15184
	<u>15184</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15184</u>	<u>15184</u>
<b>Restricted funds</b>						
Dominican Republic of Congo	11991	0	(1000)	0	10991	11991
	<u>11991</u>	<u>0</u>	<u>(1000)</u>	<u>0</u>	<u>10991</u>	<u>11991</u>
<b>Unrestricted funds</b>						
Designated Fabric Fund	14252	198500	(175512)	0	37240	14252
Designated Kitchen Fund	5798	1403	(7201)	0	0	5798
Parish Organisations Funds	12527	481	(428)	0	12580	12527
General Fund	78038	85505	(102827)	0	60716	78038
	<u>110615</u>	<u>285889</u>	<u>(285968)</u>	<u>0</u>	<u>110536</u>	<u>110615</u>
Total funds	<u>137790</u>	<u>285889</u>	<u>(286968)</u>	<u>0</u>	<u>136711</u>	<u>137790</u>

Purposes of Endowment Funds

Over the years various bequests have been made to the Parish with funds to be used as stated by the donor in the bequest.

Purposes of Restricted Funds

Dominican Republic of Congo: in 2013 the Parish set up a fund to provide assistance for the building of an orphanage in the Dominican Republic of Congo.

Purposes of Designated Funds

Fabric Fund: this is a fund to be used for the repair and maintenance of the parish property.

Kitchen Fund: this is a fund for receipts and payments in connection with funeral teas held in parish halls. The balance in the bank account was transferred to the Building Fund in the year.

4. Collections for third parties

During the year the Parish organised collections amounting to £13,707 for various charitable causes. This amount is included in Receipts for the year under Special Collections and in Payments for the year under Charitable Donations.

**5. Transactions with the Trustees**

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**6. Governance Costs**

Governance costs of £295 were incurred during the year of which £295 relates to fees paid to the independent examiner. Governance costs are included within Administration costs in the Receipts and Payments Accounts.

**Portadown / Milltown / St Andrews / Armagh / Church of Ireland**

Northern Ireland - Charity number 104299

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# Annual return

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**Portadown/Milltown/St Andrews/Armagh/Church of Ireland**

**Independent examiner's report to the charity trustees of Milltown Parish Church**

I report on the accounts of Milltown Parish Church for the year ended 31 December 2022, which are set out on pages 9 to 12.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



E Gerald Lunn FAIA ATT  
The Association of International Accountants  
2 Charnwood Grange  
Portadown  
Co Armagh  
BT63 5TU

Date: 16 October 2023