

1st Spa Brownie Unit

Northern Ireland · Charity number 104285

Details

Known as 1st Spa Brownies

Status Received

Registered 2015-11-20

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

Address The Guide Association
30 Station Road
Holywood
County Down
BT18 0bp
BT18 0BP

Phone 028 9042 5212

Email info@girlguidingulster.org.uk

Website www.girlguidingulster.org.uk

Activities

Purposes: Educating girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

What the charity does: The advancement of education, The advancement of citizenship or community development

How the charity works: Education/training, Gender, Sport/recreation, Volunteer development, Youth development

Who the charity helps: Children (5-13 year olds), Volunteers, Women, Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£1,995	£2,041	£0	0
2024-08-31	£3,209	£3,528	£0	0

Trustees

Name	Role	Appointed
Miss Suzannah Dunn		
Mrs Caroline Henry		
Ms Karen Roberston		

1st Spa Brownie Unit

Northern Ireland - Charity number 104285

Accounts

1st Spa Brownies - Income & Expenditure 1 September 2024 to 31 August 2025

As at 31 August 2024:

Cash	69.54
Bank	1031.60
Total	£1101.14

From 1 September 2024 to 31 August 2025:

Income	1995.25
Expenditure	2041.24

Total as at 31 August 2025 = £1055.15

1st Spa Brownie Unit

Northern Ireland - Charity number 104285

Accounts

1st Spa Brownies

1 September 2023 to 31 August 2024

	This Year	Last Year
Receipts [In]		
Subs under Gift Aid	£0.00	£650.00
Subs - non Gift Aid	£0.00	£325.00
Gift Aid received	£0.00	£0.00
Camps / Outings / Events	£1,890.00	£122.50
Education Authority	£1,291.00	£1,000.00
NET Interest	£23.40	£5.97
Refund	£0.00	£0.00
Badge Sewing	£0.00	£0.00
Donations	£5.00	£252.76
Miscellaneous	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
Totals	£3,209.40	£2,356.23
Payments [Out]		
Light & Heating	£100.00	£100.00
Materials	£39.84	£336.25
Fund Raising	£0.00	£0.00
Camps / Outings / Events	£2,874.00	£407.50
Education Authority	£0.00	£0.00
Badges	£144.78	£113.67
Books	£0.00	£13.30
Subscription	£0.00	£900.00
PPE	£7.47	£0.00
Postage	£127.25	£0.00
Training	£0.00	£0.00
Miscellaneous	£234.44	£428.23
2nd Bank account (Manual)	£0.00	£0.00
Totals	£3,527.78	£2,298.95
Surplus or (deficit) for the year	-£318.38	£57.28
Balances brought forward		
Bank - 1	£1,277.20	£1,280.37
Bank - 2	£0.00	£69.83
Cash	£142.32	£12.04
	£1,419.52	£1,362.24
Balances in hand at year-end		
Bank - 1	£1,031.60	£1,277.20
Bank - 2	£0.00	£0.00
Cash	£69.54	£142.32
	£1,101.14	£1,419.52

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: CAROLINE HENRY

Signature & Date: CHenry 3/6/25

Reviewer's Certificate: The above statements agree with the records and vouchers of
1st Spa Brownies for the financial year ended **31 August 2024**

Reviewed by: _____

Signature & Date: _____

Notes:

1st Spa Brownie Unit

Northern Ireland - Charity number 104285

Accounts

1st Spa Brownies

1 September 2022 to 31 August 2023

	This Year	Last Year
Receipts [In]		
Subs under Gift Aid	£650.00	£780.00
Subs - non Gift Aid	£325.00	£140.00
Gift Aid received	£0.00	£0.00
Camps / Outings / Events	£122.50	£0.00
Education Authority	£1,000.00	£1,450.00
NET Interest	£5.97	£0.03
Refund	£0.00	£0.00
Badge Sewing	£0.00	£0.00
Donations	£252.76	£0.00
Miscellaneous	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
Totals	£2,356.23	£2,370.03
Payments [Out]		
Light & Heating	£100.00	£0.00
Materials	£336.25	£346.88
Fund Raising	£0.00	£0.00
Camps / Outings / Events	£407.50	£30.00
Education Authority	£0.00	£0.00
Badges	£113.67	£16.19
Books	£13.30	£0.00
Subscription	£900.00	£712.00
PPE	£0.00	£0.00
Postage	£0.00	£0.00
Training	£0.00	£0.00
Miscellaneous	£428.23	£173.05
2nd Bank account (Manual)	£0.00	£0.00
Totals	£2,298.95	£1,278.12
Surplus or (deficit) for the year	£57.28	£1,091.91
Balances brought forward		
Bank - 1	£1,280.37	£260.34
Bank - 2	£69.83	£69.83
Cash	£12.04	-£59.84
	£1,362.24	£270.33
Balances in hand at year-end		
Bank - 1	£1,277.20	£1,280.37
Bank - 2	£0.00	£69.83
Cash	£142.32	£12.04
	£1,419.52	£1,362.24

1st Spa Brownie Unit

Northern Ireland - Charity number 104285

Annual report



Trustee Annual Report Form

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1st Spa Brownie Unit

NI Charity Commission Number

NIC104285

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association
30 Station Road
Holywood
County Down
BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Caroline Henry
Angela Straney



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1 September 2022 – 31 August 2023

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

There are 18 girls, aged 7 – 10 years in the unit this year.

They took part in the fun and varied Girlguiding programme, gaining many interest badges and skill builder badges in recognition of their achievements. We worked across all the Girlguiding themes: Know Myself, Express Myself, Be Well, Have Adventures, Take Action and Skills for My Future. Badges earned included: Painting, Performing, Baking and Charities.

We made Promise Flowers and spider hats; learnt about Remembrance Day; made pictures with 100 pennies to celebrate 100 years of Girlguiding. In December we visited Santa & Mrs Claus in their cosy cottage, made crafts and had fun Christmas activities. We celebrated Chinese New Year and held a Burns Night. To finish the year, we completed our Painting badge by visiting the local Pottery class and held a Coronation Party.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All Trustees are aware of their legal obligation to have regard to the Commission's Public Benefit requirement statutory guidance.

A review of the Charity's financial position at the end of the year

1st Spa Brownie Pack

Starting balance 1 September 2022 - £ 1,362.24

Closing balance 31 August 2023 - £ 1,419.52



Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

n/a

One or more of the Charity Trustees must sign and date the box below.

1st Spa Brownie Unit

Northern Ireland - Charity number 104285

Annual return

Independent examiner's report to the charity trustees of 1st Spa Brownies Unit

I report on the accounts of the Trust for the year ended 31 August 2023.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: CATHY JESS

Relevant professional qualification or body: ACCA

Address: [REDACTED]

Date: 23/06/24

1st Spa Brownie Unit

Northern Ireland - Charity number 104285

Accounts

1st Spa Brownies

1 September 2017 to 31 August 2018

	This Year	Last Year
Receipts [In]		
Subs under Gift Aid	£294.00	£840.00
Subs - non Gift Aid	£439.00	£252.00
Gift Aid received	£0.00	£726.68
Camps / Outings / Events	£171.00	£950.00
Education Authority	£820.00	£820.00
NET Interest	£0.59	£1.06
Badge Sewing	£0.00	£0.00
GG Ulster loyalty stickers	£0.00	£20.00
Donations	£9.00	£0.00
Miscellaneous	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
Totals	£1,733.59	£3,609.74
Payments [Out]		
Lighting & Heating	£0.00	£0.00
Materials	£166.66	£105.29
Fund Raising	£0.00	£0.00
Camps / Outings / Events	£311.00	£1,153.15
Education Authority (SEELB)	£580.00	£580.00
Badges / Books	£83.35	£196.36
Donation	£0.00	£0.00
Subscription	£715.00	£990.00
District	£0.00	£0.00
Postage	£0.56	£6.36
0	£0.00	£0.00
Miscellaneous	£83.76	£125.99
2nd Bank account (Manual)	£0.00	£0.00
Totals	£1,940.33	£3,157.15
Surplus or (deficit) for the year	-£206.74	£452.59
Balances brought forward		
Bank - 1	£40.99	£46.98
Bank - 2	£439.82	£122.62
Cash	£157.96	£16.58
	£638.77	£186.18
Balances in hand at year-end		
Bank - 1	£73.30	£40.99
Bank - 2	£358.04	£439.82
Cash	£0.69	£157.96
	£432.03	£638.77

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: Caroline Henry Signature & Date: 11/06/2018

Reviewer's Certificate: The above statements agree with the records and vouchers of
1st Spa Brownies for the financial year ended 31 August 2018

Reviewed by: Rosie O'Connell Signature & Date: Rosie O'Connell 21/06/19

Notes:

1st Spa Brownie Unit

Northern Ireland - Charity number 104285

Annual report



1st Spa Brownies: Trustee Annual Report Form Sep 2017 – Aug 2018

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

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The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Caroline Henry
Mrs Angela Straney

The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st September 2017 – 31st August 2018



A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year



Being a Brownie is all about fun, friendship and adventure.

Brownies get to explore their favourite things. They choose what badge to do next. Discover a new challenge. Read stories about Brownie adventures. And find lots of fun things to do at home and within the unit.

Our Brownies developed their skills and knowledge by working and gaining various interest badges throughout the year including the Agility & Friends to Animals badges. We had a visit from Cromlyn House Veterinary Hospital and learned how to look after our domestic pets, as well as endangered species.

We made a decoration to display during the local Harvest festival; made Christmas crafts, celebrated Chinese New Year, Mother's Day, St Patricks Day and Easter.

World Thinking Day - a celebration of ten million girls worldwide that has taken place on every 22 February since 1926. It remains a day for all Guides and Girl Scouts to think of each other and celebrate their sisters all around the world.



A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All of the Charity Trustees are aware of the Charity Commission's Public Benefit requirement and statutory guidance.

A review of the Charity's financial position at the end of the year

Opening balance of £638.77

Income of £1733.59

Expenditure of £1940.33

Closing balance of £432.03

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

Not applicable

One or more of the Charity Trustees must sign and date the box below.

Caroline Henry _____

Date 26/06/2018 _____

Angela Straney _____

Date 26/06/2018 _____

1st Spa Brownie Unit

Northern Ireland - Charity number 104285

Annual return

1st Spa Brownies

1 September 2017 to 31 August 2018

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Prepared by: Caroline Henry Signature & Date: 11/06/2018

Reviewer's Certificate: The above statements agree with the records and vouchers of
1st Spa Brownies for the financial year ended 31 August 2018

Reviewed by: Rosie O'Connell Signature & Date: Rosie O'Connell 21/06/19

Notes: