

168th Belfast Brownie Unit

Northern Ireland · Charity number 104278

Details

Known as	168th St Andrews Brownie Pack
Status	Received
Registered	2015-11-18
Register	View on the Charity Commission for Northern Ireland register

Contact

Address
St Andrews Church Glencairn
137 Forthriver Road
Belfast
BT13 3sg
BT13 3SG

Phone 07762104505

Email info@girlguidingulster.org.uk

Website www.girlguidingulster.org.uk

Activities

Purposes: Educating girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

What the charity does: The advancement of education, The advancement of citizenship or community development

How the charity works: Education/training, Gender, Sport/recreation, Volunteer development, Youth development

Who the charity helps: Children (5-13 year olds), Volunteers, Women, Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£1,648	£1,560	£0	0

Trustees

Name	Role	Appointed
Miss Jennifer Mctaggart		
Mrs Gwendoline Simmons		
Mrs Jacqueline Weir		

168th Belfast Brownie Unit

Northern Ireland - Charity number 104278

Accounts

168th BELFAST BROWNIE UNIT

1 JAN 2024

to 31 DEC 2024

	This Year	Last Year
Receipts [In]		
Subs under Gift Aid	£0.00	£0.00
Subs - non Gift Aid	£427.50	£0.00
EA GRANTS	£792.00	£0.00
Camps / Outings / Events	£0.00	£0.00
FUNDRAISING	£0.00	£0.00
donations	£305.00	£0.00
interest	£0.00	£0.00
TUCK SHOP	£123.00	£0.00
Details 9	£0.00	£0.00
Details 10	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
Totals	£1,647.50	£0.00
Payments [Out]		
Rent	£600.00	£0.00
Materials	£121.43	£0.00
Fund Raising	£0.00	£0.00
Camps / Outings / Events	£0.00	£0.00
FOOD/PARTIES	£171.84	£0.00
CENSUS	£378.00	£0.00
BADGES	£163.29	£0.00
OUTSIDE DEMONSTRATORS	£125.00	£0.00
badges	£0.00	£0.00
Details 10	£0.00	£0.00
Details 11	£0.00	£0.00
Details 12	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
Totals	£1,559.56	£0.00
Surplus or (deficit) for the year	£87.94	£0.00
Balances brought forward		
Bank - 1	£912.64	£0.00
Bank - 2	£0.00	£0.00
Cash	-£136.71	£0.00
	£775.93	£0.00
Balances in hand at year-end		
Bank - 1	£1,168.50	£912.64
Bank - 2	£0.00	£0.00
Cash	-£304.63	-£136.71
	£863.87	£775.93

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: Gwen Simmons Signature & Date: 25th October 2025

Reviewer's Certificate: The above statements agree with the records and vouchers of
168th BELFAST BROWNIE UNIT for the financial year ended 31 DEC 2024

Reviewed by: Janice Hamilton Signature & Date: Janice Hamilton 26 Oct 2025

Notes:

168th Belfast Brownie Unit

Northern Ireland - Charity number 104278

Accounts

168th Belfast Brownie Unit

1 JAN 2023

to 31 DEC 2023

	This Year	Last Year
Receipts [In]		
Subs under Gift Aid	£0.00	£0.00
Subs - non Gift Aid	£235.00	£0.00
Gift Aid received	£0.00	£0.00
Camps / Outings / Events	£0.00	£0.00
FUNDRAISING	£0.00	£0.00
donations	£26.50	£0.00
TUCK SHOP	£68.50	£0.00
GRANTS	£1,600.00	£0.00
Details 9	£0.00	£0.00
Details 10	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
Totals	£1,930.00	£0.00
Payments [Out]		
Rent	£300.00	£0.00
Materials	£225.12	£0.00
Fund Raising	£0.00	£0.00
Camps / Outings / Events	£300.00	£0.00
FOOD/PARTIES	£6.30	£0.00
CENSUS	£400.00	£0.00
BADGES	£78.94	£0.00
BANK FEES	£10.00	£0.00
Details 9	£0.00	£0.00
Details 10	£0.00	£0.00
Details 11	£0.00	£0.00
Details 12	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
Totals	£1,320.36	£0.00
Surplus or (deficit) for the year	£609.64	£0.00
Balances brought forward		
Bank - 1	£0.00	£0.00
Bank - 2	£0.00	£0.00
Cash	£166.29	£0.00
	£166.29	£0.00
Balances in hand at year-end		
Bank - 1	£912.64	£0.00
Bank - 2	£0.00	£0.00
Cash	-£136.71	£166.29
	£775.93	£166.29

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: Gwen Simmons Signature & Date: 22/02/2024

Reviewer's Certificate: The above statements agree with the records and vouchers of
168th Belfast Brownie Unit for the financial year ended 31 DEC 2023

Reviewed by: Janice Hamilton Signature & Date: Janice Hamilton 17/10/24

Notes:

168th Belfast Brownie Unit

Northern Ireland - Charity number 104278

Annual report

Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

168th Belfast Brownie Unit

NI Charity Commission Number

104278

The principal address of the Charity- this should be the address that was used

The Guide Association
30 Station Road,
Holywood County Down,
BT18 0BP

at the time of registration with the Charity Commission

The names of all Charity Trustees on the date the

Gwen Simmons
Jennifer McTaggart-Cole
Jacqueline Weir

report was approved and all individuals who served as Charity Trustees during the year

The financial year the report relates to – for example, 1st April 2016 to 31st March

1st Jan 2023 – 31st Dec 2023

2017

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

. Girls enjoyed taking part in craft, games, working towards badges, painting, parties at Halloween and Christmas. Girls also enjoyed visits from Clayful Minds and also Wee Critters.

There was no harm flowing from the Charities purposes and there was no private benefit.

A statement that the Trustees have had regard to

We confirm that all Trustees are aware of and have regard to the Commission's Public Benefit Requirement.

the Commission's Public Benefit requirement statutory guidance

A review of the Charity's financial position at the end of the year

OPENING BALANCE 1ST JANUARY 2023 £166.29
CLOSING BALANCE 31ST DECEMBER 2023 £775.93

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

NOT APPLICABLE

One or more of the Charity Trustees must sign and date the box below.

GWEN SIMMONS 17/10/2024

168th Belfast Brownie Unit

Northern Ireland - Charity number 104278

Annual return

Independent examiner's report to the charity trustees of 168th Belfast Brownie Unit

I report on the accounts of the Trust for the year ended 31 December 2023

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Janice Hamilton

Relevant professional qualification or body:

Date: 17 October 2024

168th Belfast Brownie Unit

Northern Ireland - Charity number 104278

Accounts

Girlguiding UK

Receipts and Payments Account

168th BROWNIES

1 JAN 2022 to 31 DEC 2022

Receipts [In]	This Year	Last Year
Subs under Gift Aid	£0.00	
Subs - non Gift Aid	£138.00	
Gift Aid received	£0.00	
Camps / Outings / Events	£0.00	
FUNDRAISING	£0.00	
GRANTS	£200.00	
Details 7	£0.00	
Details 8	£0.00	
Details 9	£0.00	
Details 10	£0.00	
Totals	£338.00	£0.00
Payments [Out]		
Rent	£300.00	
Materials	£189.90	
Fund Raising	£0.00	
Camps / Outings / Events	£87.25	
CENSUS	£252.00	
DONATIONS	£0.00	
FOOD/PARTIES	£21.62	
STORAGE	£0.00	
BADGES	£276.00	
GRANTS	£87.60	
Details 11	£0.00	
Details 12	£0.00	
Totals	£1,214.37	£0.00
Surplus or deficit for the year	-£876.37	£0.00
Balances brought forward		
Bank - 1	£1,079.64	
Bank - 2	£0.00	
Cash	-£36.98	
	£1,042.66	£0.00
Balances in hand at year-end		
Bank - 1	£0.00	£1,079.64
Bank - 2	£0.00	£0.00
Cash	£166.29	-£36.98
	£166.29	£1,042.66

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of _____ and there are no other assets or liabilities

Prepared by Gwen Simmons Unit Guider 22 Feb 2023

Reviewer's Certificate: The above statements agree with the records and vouchers of
168th BROWNIES for the financial year ended **31 DEC 2022**

Janice Hamilton 30 Oct 23 Independent Reviewer



168th Belfast Brownie Unit

Northern Ireland - Charity number 104278

Annual report



Trustee Annual Report Form – Template

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All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

168th Belfast Brownie Unt

NI Charity Commission Number

104278

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association
30 Station Road, Holywood
County Down, BT18 0BP



The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Gwen Simmons
Jacqueline Weir
Jennifer McTaggart-Cole

The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st January 2022 – 31st December 2022

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

Girls enjoyed games, crafts, cookery, painting, working towards badges, parties at Halloween and Christmas and a special Christmas outing to the cinema to see Matilda.

Girls also enjoyed hands on evenings with Clayful Minds and Wee Critters.

There was no harm flowing from the Charities purposes and there was no private benefit



A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

We confirm that all Trustees are aware of and have regard to the Commission's Public Benefit Requirement

A review of the Charity's financial position at the end of the year

Starting Balance at 1st January 2022 £1042.66

Closing Balance at 31st December 2022 £166.29

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

Not Applicable

One or more of the Charity Trustees must sign and date the box below.

Lorraine Kidd 30/10/2023



168th Belfast Brownie Unit

Northern Ireland - Charity number 104278

Annual return

Independent examiner's report to the charity trustees of 168th Belfast Brownie Unit

I report on the accounts of the Trust for the year ended 31 December 2022

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As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Janice Hamilton

Relevant professional qualification or body:

Address: [REDACTED]

Date: 30th October 2023