

### **Trustee Annual Report Form – Template**

**This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.**

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

168<sup>th</sup> Belfast Rainbow Unit

**NI Charity Commission Number**

104276

**The principal address of the Charity– this should be the address that was used**

The Guide Association  
30 Station Road,  
Holywood County Down,  
BT18 0BP

**at the time of registration with the Charity Commission**

**The names of all Charity Trustees on the date the**

Gwen Simmons  
Jennifer McTaggart-Cole  
Lorraine Kidd

**report was approved and all individuals who served as Charity Trustees during the year**

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March**

1<sup>st</sup> Jan 2023 – 31<sup>st</sup> Dec 2023

**2017**

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

. Girls enjoyed taking part in craft, games, working towards badges, painting, parties at Halloween and Christmas. Girls also enjoyed visits from Clayful Minds and also Wee Critters.

There was no harm flowing from the Charities purposes and there was no private benefit.

**A statement that the Trustees have had regard to**

We confirm that all Trustees are aware of and have regard to the Commission's Public Benefit Requirement.

**the Commission's Public Benefit requirement statutory guidance**

**A review of the Charity's financial position at the end of the year**

OPENING BALANCE 1<sup>ST</sup> JAN 2023 £485.02

CLOSING BALANCE 31<sup>ST</sup> DEC 2023 £1507.36

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

NOT APPLICABLE

**One or more of the Charity Trustees must sign and date the box below.**

Gwen Simmons 17/10/2024