



## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

41<sup>st</sup> Belfast Guide Unit

**NI Charity Commission Number**

104273

The Guide Association  
30 Station Road, Holywood  
County Down, BT18 0BP

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Jacqueline Weir  
Michele Wright  
Claire King



**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> September 2022– 31<sup>st</sup> August 2023

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

13 girls took part in the unit activities during the year 22/23. In addition to the usual weekly activities of games, crafts, cooking and badge work, activities included the annual Lorne sponsored walk, swimming and an activity day at Lorne. We took part in UK Parliament Week and joined in a Girlguiding Ulster day at W5.

We had a residential activity weekend at the Guide House Dunluce and a Summer Camp at Lorne Craigavad.

There was no harm flowing from the Charities purposes and that there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

We confirm that all Trustees are aware of and have regard to the Commission's Public Benefit Requirement



**A review of the Charity's financial position at the end of the year**

Starting Balance at 1<sup>st</sup> September 2022 – £1522.73

Closing Balance at 31<sup>st</sup> August 2023 – £1732.89

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Not Applicable

**One or more of the Charity Trustees must sign and date the box below.**

Jacqueline Weir 20<sup>th</sup> June 2024