

# Independent reviewer's checklist and confirmation form



Unit or level - to complete this section:

Name of unit or level:	1st Rossorry Girl Guides.
Name of local commissioner:	Emma CRONE
Contact details for local commissioner (email address or phone number):	07710666907.

Independent reviewer - to complete the rest of the form:

Name of independent reviewer:	GEORGE ELLIOTT
Contact details for independent reviewer (email address or phone number):	01731 092786

I confirm that I have carried out the following checks on the accounts for the above unit or level:

A bank account exists in the name of the unit or level, and most income is recorded here	<input checked="" type="checkbox"/>
Spending and income are accurately recorded across financial records, including: <ul style="list-style-type: none"><li>• Bank statements</li><li>• Paying in books</li><li>• Cheque books</li><li>• Invoices</li><li>• Receipts</li></ul>	<input checked="" type="checkbox"/>
Grant money has been used for the right purpose	<input type="checkbox"/>
Cash held is minimal	<input checked="" type="checkbox"/>
Money collected for another charity has been passed on appropriately	<input checked="" type="checkbox"/>

During my review, there have been no concerns about how the above unit or level keeps accounts or spends money;

Or

During my review, the following matters have been raised with the commissioner or HQ:

\* Continue on a separate page if required

You can find more information about this process in our [end of year reviews](#).

Signature George Elliott

Date 31<sup>st</sup> Dec 2024