

### Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

Girlguiding Belfast South Division

NI Charity Commission Number

104238

The principal address of the Charity– this should be the address that was used

The Guide Association  
30 Station Road  
Holywood, Co Down, BT18 0BP

at the time of registration with the Charity Commission

The names of all Charity Trustees on the date the report was approved and all

Sandra Moffitt  
Ian Crossan

individuals who served as Charity Trustees during the year

The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to

1 September 2022 – 31 August 2023

We have a total of 28 units in South Belfast Division; - 10 Rainbow, 9 Brownie, 6 Guide and 3 Ranger units

South Division provides support and leadership to the unit Leadership teams, which includes training and advice and help with recruitment of both girls and volunteers.

We also run events for the girls, these provide opportunities for all units to come together, build new friendships and share learning experiences. We are starting to bring units together again and the Leaders are starting to prepare for residential events with the girls.

There was no harm flowing from the Charities purposes and there was no private benefit

### **A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

### **A statement that the Trustees have had regard to the Commission's Public**

We as trustees are aware of the Commission's public benefit requirement and endeavour to take it into account when making decisions relevant to this.

### **Benefit requirement statutory guidance**

### **A review of the Charity's financial position at the end of the year**

Our opening Balance £ 26,043 Closing Balance at 31/08/2023 £26,147

Total income £149 total outgoings £45

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

N/A

**One or more of the Charity Trustees must sign and date the box below.**

S. Moffatt