

## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

South East Belfast Division Guides

NI Charity Commission Number

1041152

The principal address of the Charity- this should be the address that was used

The Guide Association  
30 Station Road  
Holywood  
BT18 0BP

at the time of registration with the Charity Commission

**The names of all Charity Trustees on the date the**

Roseanne Monroe

Susan Forsythe

Gillian Simmons

Pauline Nannery

**report was approved and all individuals who served as Charity Trustees during the year**

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March**

1<sup>st</sup> January 2024 – 31 December 2024

**2017**

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

There was no harm flowing from the Charities purposes and that there was no private benefit.

2 girls and 1 Leader attended International camps

**A statement that the Trustees have had regard to**

The trustees are aware of the Commissions Public Benefit requirement statutory guidance.

**the Commission's Public Benefit requirement statutory guidance**

**A review of the Charity's financial position at the end of the year**

The accounts are in a sound position and account will be closed in 2025 as Girlguiding Ulster has restructured

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Not applicable

**One or more of the Charity Trustees must sign and date the box below.**

Roseanne Monroe 29/10/2025