



## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

South East Belfast Guides

**NI Charity Commission Number**

104152

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association

30 Station Road

Hollywood BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Roseanne Monroe

Gill Scott

Vicki Thompson

Pauline Nannery

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1 January 2019 – 31 December 2019

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**



**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

The Division provides support and leadership to all units within Castlereagh, Cregagh and Rosetta Districts. This includes Leaders meetings, training and finance for girls or leaders participating in International events  
There was no harm flowing from the Charities purposes and that there was no private benefit.

**A review of the Charity's financial position at the end of the year**

The Accounts are in a sound financial position

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

N/A

**One or more of the Charity Trustees must sign and date the box below.**

Roseanne E Monne