

Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1st Newtownbutler Brownies

NI Charity Commission Number

104105

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association, 30 Station Road
Holywood, Co. Down BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Jolanda Phair
Margaret Jordan

The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

01/04/2023 to 31/03/2024

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

5 girls took part in the unit. They participated over the year and were able to complete many activities. They worked through the Brownie programme both on their own and in meetings. The girls completed badges about First Aid Baking, Painting and Bronze Award. We also had our Thinking Day celebration and games nights as well as a Christmas themed night. They also took part in a day of water activities with Brownies from all over the county.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

The trustees are aware of the public benefit requirement.

A review of the Charity's financial position at the end of the year

Opening Balance £ 454.16

Closing Balance £ 4.20

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

One or more of the Charity Trustees must sign and date the box below.

Jolanda Phair
30/01/25

No funds in deficit at year's end.

