

Trustee's Annual Report
For the period

From (start date) 0 1 0 4 2 3 to end date 3 1 0 3 2

Section AReference and administration details

Charity name1st Newtownards Scout Group

Other names the charity is known by

Registered charity number (if any)104073

HQ registration number

Charity's principal address94 Circular Road
Newtownards
Co Down
PostcodeBT234B

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Stewart Holland	Chair	
2	Jonathan Adams	Treasurer	
3	Errol Graham	Group Lead Volunteer	
4	Simon Wigston	Secretary	
5	Kelly Thompson	Appointed	
6	Kerry Finlay	Appointed	
7	Abbi Taylor	Appointed	
8	Kayleigh Finlay	Appointed	
9	Steve Meadows	Appointed	
10	Geoff Harkness	Appointed	
11	Erin Wigston	Appointed	
12	Laura Holland	Appointed	
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management
Description of the charity's trusts	
Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn give authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are comr to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	<p>The Group is managed by the Group Trustee Board, the memb of which are the 'Charity Trustees' of the Scout Group which is educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>
Policies and procedures adopted for:	The Trustee Board consists of the Chair, Treasurer, Lead Volunteer and 8 Trustees and meets every month.
a) the induction and training of trustees b) trustee' consideration of major risks and the	<p>Members of the Trustee Board complete 'Being a Scouts Truste learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is we managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows leg requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p>

--	--

Section B	Structure, governance and management (continued)
	<p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed ; systems have been established to mitigate against them. The r areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment, The Group ha sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily relia upon income from subscriptions and fundraising. The group do hold a reserve to ensure the continuity of activities should there a major reduction in income. The Board could raise the value o subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If th was a reduction in the number of leaders to an unacceptable le in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities fc young people aged 4 to 18. If there was a reduction in member in a particular section or the group as whole then there would h to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure th insurable risks are covered.</p>

--	--

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values:</p> <p><i>Integrity</i> - We act with integrity; we are honest, trustworthy and loyal.</p> <p><i>Respect</i> - We have self-respect and respect for others.</p> <p><i>Care</i> - We support others and take care of the world in which we live.</p> <p><i>Belief</i> - We explore our faiths, beliefs and attitudes.</p> <p><i>Co-operation</i> - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Section E

Financial Review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £8000.

The Group held reserves of approximately £13,000 against this year end. This is above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit
(circumstances plus steps to eliminate)

--

Further financial review details (optional information)

- You **may choose** to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);

The Group's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in stocks shares.

- how expenditure has supported the key objectives of the charity;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

- investment policy and objectives;

All funds are held in cash using only mainstream banks or build societies.

Section F	Other Optional Information
-----------	----------------------------

Plans for future periods (details of any significant activities planned to achieve them)

--

Section G	Declaration
-----------	-------------

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Errol Graham	Simon Wigston
Full name(s)	Errol Graham	Simon Wigston
Position (eg Secretary, Chair)	Group Lead Volunteer	Secretary

Date

0	6	0	6	2	4
---	---	---	---	---	---

4



W



's

non

.

ers
an
the
e

.
.
ee'

:ll-
.
ial

.
.
.
.
.
.
.
.

.

h
and
main

as

.
)
is

int
es
be
f
ig

.
ere
vel
l
In

or all
ship
ave

rat
.

•
•
•



•
ive

•

/e

•
/ith

•

•
•
•
•

•
•
•
•
•

•
•
•
•
•
•
•

ria
nt of
•
•

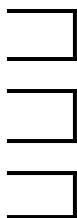


•
•
•
•
•
•
•
•
•
•
•
•
•
•
•
•



o
nd
ders
ing

s at
es.



—