



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1st Dromore Brownie Unit known as 1st Dromore Brownie Pack

NI Charity Commission Number

NIC104065

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

Guide Association
30 Station Road
Holywood
BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Julie Potts
Mrs Karen Gray
Mrs Brenda Herron
Ms Julie Jameson
Miss Emma Peden



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st June 2023 to 31st May 2024

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

There were 36 girls in the unit.

The girls enjoyed a varied and fun programme throughout the year including games, crafts and completing activities from Girlguiding's programme themes – Be Well, Know Myself, Have Adventures, Take Action, Express Myself and Skills for My Future.

All girls completed Girlguiding Ulster's Ulster/Scots challenge pack and earned the badge. In addition, many girls achieved a variety of interest badges and 2 bronze awards, 6 silver awards and 6 gold awards were presented. As a unit we worked on 2 Skill Builder badges – Have Adventures Camp Stage 2 and Skills for My Future Live Smart Stage 2 and all girls achieved these badges. We also held 2 science themed night where the girls made lava lamps, planes and rockets, which they then launched.

Our unit is 80 years old in 2024 and as part of our year long celebrations, we are doing 80 acts of kindness, to date this has included making gift pouches for Friends of Lorne, volunteering at Lorne Estate and sending food and toy donations to a local animal shelter. The girls also designed a special anniversary badge to mark this momentous occasion.

The mums were invited along to a Brownie meeting where the girls gave them some pampering in the form of hand massages and some tasty treats.

20 Brownies attended our weekend Pack Holiday at Lorne and an additional 8 joined us for the day on Saturday. We had a party themed weekend, and activities included the High Ropes Course, tie dying tee shirts, pebble art pictures, a 5 station games session, designing and making a golf course and the playpark.

There was no harm flowing from the Charities purposes and there was no private benefit.



A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All Trustees of this charity are aware of the Commission's Public Benefit requirement statutory guidance.

A review of the Charity's financial position at the end of the year

1st Dromore Brownies Account –

Starting balance 1/6/23 = £2205.76

Closing balance £1400.25

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

N/A

One or more of the Charity Trustees must sign and date the box below.

Brenda McManus 11/9/24