

1st Dromore Brownie Unit

Northern Ireland · Charity number 104065

Details

Known as	1st Dromore Brownie Pack
Status	Received
Registered	2015-10-28
Register	View on the Charity Commission for Northern Ireland register

Contact

Address	The Guide Association 30 Station Road Holywood County Down BT18 0bp BT18 0BP
Phone	02890425212
Website	www.girlguidingulster.org.uk

Activities

Purposes: Educating girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

What the charity does: The advancement of education, The advancement of citizenship or community development

How the charity works: Education/training, Gender, Sport/recreation, Volunteer development, Youth development

Who the charity helps: Children (5-13 year olds), Volunteers, Women, Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£8,476	£8,376	£0	0

Trustees

Name	Role	Appointed
Miss Emma Peden		
Mrs Brenda Herron		
Mrs Julie Potts		
Mrs Karen Gray		
Ms Julie Jameson		

1st Dromore Brownie Unit

Northern Ireland - Charity number 104065

Accounts

1st Dromore Brownie Pack

01 June 2024 to 31 May 2025

	This year £	Last year £
Income in		
Subs Gift Aid	1,700.00	1,768.00
Subs Non Gift Aid	816.00	560.00
Gift Aid	454.92	401.34
Events	2,472.00	1,225.00
ABC Grants	950.00	645.00
EA Funding	1,000.00	1,789.00
Bank Interest	3.76	3.98
Charity Fundraising	0.00	0.00
Donations	95.00	0.00
Materials	0.00	0.00
Neckers	0.00	1,395.14
PHA Funding	984.85	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	8,476.53	7,787.46
Expenditure out	£	£
Girl Guiding Subs	2,208.30	2,137.20
Materials	672.28	280.99
Girl Guiding Resources	306.90	40.00
Events	2,091.92	1,584.17
Postage and Stationery	53.10	24.78
ABC Grants	950.00	645.00
Bank Fees	39.00	38.55
Charity	0.00	0.00
Ea Funding	1,000.00	1,749.50
Neckers	0.00	2,092.88
PHA Grant	984.85	0.00
Donations	70.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	8,376.35	8,593.07
Surplus or (deficit) for the year	100.18	-805.61
Balances brought forward		
Bank 1	1,398.59	2,204.10
Bank 2	0.00	0.00
Cash	1.66	1.66
	1,400.25	2,205.76
Balances in hand at year end		
Bank 1	1,498.77	1,398.59
Bank 2	0.00	0.00
Cash	1.66	1.66
	1,500.43	1,400.25

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: BRENDA HERRON Signature and date: Brenda Herron
(PRINT NAME) 9/6/25

Reviewer's Certificate: The above statements agree with the records and vouchers of
1st Dromore Brownie Pack for the financial year ended 31 May 2025

Reviewed by: JOHN BEATKIE
(PRINT NAME)

Signature and date: John Beattie 27th July 2025.

Notes:

Privacy statement

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: girlguiding.org.uk/privacy-policy/

1st Dromore Brownie Unit

Northern Ireland - Charity number 104065

Accounts

1st Dromore Brownie Pack

01 June 2023 to 31 May 2024

	This year £	Last year £
Income in		
Subs Gift Aid	1,768.00	1,590.00
Subs Non Gift Aid	560.00	360.00
Gift Aid	401.34	344.04
Events	1,225.00	1,502.75
ABC Grants	645.00	894.45
EA Funding	1,789.00	1,200.00
Bank Interest	3.98	3.55
Charity Fundraising	0.00	0.00
Donations	0.00	0.00
Materials	0.00	106.00
Neckers	1,395.14	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	7,787.46	6,000.79
Expenditure out	£	£
Girl Guiding Subs	2,137.20	1,811.90
Materials	280.99	315.92
Girl Guiding Resources	40.00	75.00
Events	1,584.17	1,801.73
Postage and Stationery	24.78	0.00
ABC Grants	645.00	907.03
Bank Fees	38.55	38.12
Charity	0.00	0.00
Ea Funding	1,749.50	1,077.03
Neckers	2,092.88	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	8,593.07	6,026.73
Surplus or (deficit) for the year	-805.61	-25.94
Balances brought forward		
Bank 1	2,204.10	2,230.04
Bank 2	0.00	0.00
Cash	1.66	1.66
	2,205.76	2,231.70
Balances in hand at year end		
Bank 1	1,398.59	2,204.10
Bank 2	0.00	0.00
Cash	1.66	1.66
	1,400.25	2,205.76

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: BRENDA HERRON Signature and date: Brenda Herron 9/7/24
(PRINT NAME)

Reviewer's Certificate: The above statements agree with the records and vouchers of
1st Dromore Brownie Pack for the financial year ended 31 May 2024

Reviewed by: JOHN BEATTIE
(PRINT NAME)

Signature and date: [Signature]

Notes:

13th August 24.

Privacy statement

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1st Dromore Brownie Unit

Northern Ireland - Charity number 104065

Annual report



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1st Dromore Brownie Unit known as 1st Dromore Brownie Pack

NI Charity Commission Number

NIC104065

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

Guide Association
30 Station Road
Holywood
BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Julie Potts
Mrs Karen Gray
Mrs Brenda Herron
Ms Julie Jameson
Miss Emma Peden



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st June 2023 to 31st May 2024

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

There were 36 girls in the unit.

The girls enjoyed a varied and fun programme throughout the year including games, crafts and completing activities from Girlguiding's programme themes – Be Well, Know Myself, Have Adventures, Take Action, Express Myself and Skills for My Future.

All girls completed Girlguiding Ulster's Ulster/Scots challenge pack and earned the badge. In addition, many girls achieved a variety of interest badges and 2 bronze awards, 6 silver awards and 6 gold awards were presented. As a unit we worked on 2 Skill Builder badges – Have Adventures Camp Stage 2 and Skills for My Future Live Smart Stage 2 and all girls achieved these badges. We also held 2 science themed night where the girls made lava lamps, planes and rockets, which they then launched.

Our unit is 80 years old in 2024 and as part of our year long celebrations, we are doing 80 acts of kindness, to date this has included making gift pouches for Friends of Lorne, volunteering at Lorne Estate and sending food and toy donations to a local animal shelter. The girls also designed a special anniversary badge to mark this momentous occasion.

The mums were invited along to a Brownie meeting where the girls gave them some pampering in the form of hand massages and some tasty treats.

20 Brownies attended our weekend Pack Holiday at Lorne and an additional 8 joined us for the day on Saturday. We had a party themed weekend, and activities included the High Ropes Course, tie dying tee shirts, pebble art pictures, a 5 station games session, designing and making a golf course and the playpark.

There was no harm flowing from the Charities purposes and there was no private benefit.



A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All Trustees of this charity are aware of the Commission's Public Benefit requirement statutory guidance.

A review of the Charity's financial position at the end of the year

1st Dromore Brownies Account –

Starting balance 1/6/23 = £2205.76

Closing balance £1400.25

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

N/A

One or more of the Charity Trustees must sign and date the box below.

Brenda McManus 11/9/24

1st Dromore Brownie Unit

Northern Ireland - Charity number 104065

Annual return

Independent examiner's report to the charity trustees of 1st Dromore Brownie Unit

I report on the accounts of the Trust for the year ended 31 May 2024

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: SAMUEL JOHN BEATTIE
Relevant professional qualification or body: CHARTERED INSTITUTE OF TAXATION
Address: 31, MAGHERABOY BRAE, PORTRUSH CO. ANTRIM
Date:

13 August 2024

1st Dromore Brownie Unit

Northern Ireland - Charity number 104065

Accounts

1st Dromore Brownie Pack

01 June 2022 to 31 May 2023

	This year £	Last year £
Income in		
Subs Gift Aid	1,590.00	1,375.00
Subs Non Gift Aid	360.00	261.00
Gift Aid	344.04	243.44
Events	1,502.75	2,274.47
ABC Grants	894.45	0.00
EA Funding	1,200.00	1,400.00
Bank Interest	3.55	2.70
Charity Fundraising	0.00	115.95
Donations	0.00	10.00
Materials	106.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	6,000.79	5,682.56
Expenditure out		
Girl Guiding Subs	1,811.90	1,554.00
Materials	315.92	256.57
Girl Guiding Resources	75.00	65.50
Events	1,801.73	1,864.30
Postage and Stationery	0.00	22.69
ABC Grants	907.03	0.00
Bank Fees	38.12	43.19
Charity	0.00	115.95
Ea Funding	1,077.03	1,245.87
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	6,026.73	5,168.07
Surplus or (deficit) for the year	-25.94	514.49
Balances brought forward		
Bank 1	2,230.04	1,715.55
Bank 2	0.00	0.00
Cash	1.66	1.66
	2,231.70	1,717.21
Balances in hand at year end		
Bank 1	2,204.10	2,230.04
Bank 2	0.00	0.00
Cash	1.66	1.66
	2,205.76	2,231.70

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: BRENDA HERRON Signature and date: Brenda Herron 11/8/23
(PRINT NAME)

Reviewer's Certificate: The above statements agree with the records and vouchers of
1st Dromore Brownie Pack for the financial year ended 31 May 2023

Reviewed by: JOHN BEATTIE
(PRINT NAME)

Signature and date: John Beattie

Notes:

12 August 2023.

Privacy statement

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NIC104065

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Guide Association
30 Station Road
Holywood
BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Julie Potts
Mrs Karen Gray
Mrs Brenda Herron
Ms Julie Jameson
Miss Emma Peden



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st June 2022 to 31st May 2023

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

There were 32 girls in the unit.

The girls enjoyed a varied and fun programme throughout the year including games, crafts and completing activities from Girlguiding's programme themes – Be Well, Know Myself, Have Adventures, Take Action, Express Myself and Skills for My Future.

All girls completed Girlguiding Ulster's Centenary challenge pack and earned the badge. In addition, many girls achieved a variety of interest badges and 8 bronze awards, 6 silver awards and 2 gold awards were presented. As a unit we worked on 2 Skill Builder badges - Communicate and Express Myself and all girls achieved these badges.

During October we focussed on keeping well and had a Pilates instructor take a meeting and a dance teacher another, the girls thoroughly enjoyed these physical exercise evenings. We went to the cinema to see Matilda, had a visit from a science teacher who did fun experiments with the girls and had a local potter come to help the girls make a snowman ornament each.

Social Action for the year was decided by the girls and they made money boxes to save some of their pocket money, as a unit we then went to the local Spar where they spent their money on groceries and then took these to the local foodbank at Via Wings. With Dromore Guides and Rainbows we planted 50 trees in Dromore Park as part of the Queen's Green Canopy initiative.

19 Brownies attended our weekend Pack Holiday at Lorne and an additional 8 joined us for the day on Saturday. We had a Disney themed weekend and activities included abseiling, Clayrazy craft, painting, a scavenger hunt, parachute games and a pamper evening.

We celebrated the King's Coronation by completed Girlguiding Tyrone's Coronation challenge pack and having a party with Dromore Rainbows. This included crafts, bouncy castle and making s'mores.

There was no harm flowing from the Charities purposes and there was no private benefit.



A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All Trustees of this charity are aware of the Commission's Public Benefit requirement statutory guidance.

A review of the Charity's financial position at the end of the year

1st Dromore Brownies Account –
Starting balance 1/6/22 = £2231.70
Closing balance £2205.76

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

N/A

One or more of the Charity Trustees must sign and date the box below.

Brenda O'Leary 19/8/23

1st Dromore Brownie Unit

Northern Ireland - Charity number 104065

Annual return

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Basis of independent examiner's report

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Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: SAMUEL JOHN BEATTIE

Relevant professional qualification or body: CHARTERED INSTITUTE OF TAXATION

Address: 31, MAGHERABOY BRAE. PORTLUSH B55 6FE

Date:

12 August 2023