

# 34th Belfast Brownie Unit

Northern Ireland · Charity number 104062

## Details

Known as	34th Belfast Brownies
Status	Received
Registered	2015-10-13
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

Address	The Guide Association 30 Station Road Holywood County Down Bt18 0bp BT18 0BP
Phone	02890425212
Email	<a href="mailto:info@girlguidingulster.org.uk">info@girlguidingulster.org.uk</a>
Website	<a href="http://www.girlguidingulster.org.uk">www.girlguidingulster.org.uk</a>

## Activities

**Purposes:** Educating girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

**What the charity does:** The advancement of education, The advancement of citizenship or community development

**How the charity works:** Education/training, Gender, Sport/recreation, Volunteer development, Youth development

**Who the charity helps:** Children (5-13 year olds), Volunteers, Women, Youth (14-25 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£9,206	£8,614	£0	0

# Trustees

Name	Role	Appointed
Darcie Graham		
Lara Macfarlane		
Sue Ryan		

**34th Belfast Brownie Unit**

Northern Ireland - Charity number 104062

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# Accounts

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### 34th belfast brownies

01 January 2024 to 31 December 2024

	This year £	Last year £
<b>Income in</b>		
subs	2,245.00	1,790.00
grants	2,342.00	1,030.00
sponsor cycle	400.00	532.27
Events	2,018.00	1,739.50
canoeing	243.00	0.00
repayment	1,800.00	0.00
pats birthday collection	158.50	0.00
Details 8	0.00	65.00
Details 9	0.00	0.00
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>9,206.50</b>	<b>5,156.77</b>
<b>Expenditure out</b>		
0	£	£
activity costs	0.00	0.00
badges books etc	979.57	833.68
Events	289.03	134.95
subs	2,238.43	1,892.88
bank fee	1,674.00	1,100.00
charity	37.40	37.06
incorrect bank transfer	400.00	532.20
adventure day	1,800.00	0.00
christmas gifts	508.00	0.00
heating and lighting	183.73	0.00
pats birthday	350.00	623.99
Details 13	153.68	0.00
Details 14	0.00	65.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>8,613.84</b>	<b>5,219.76</b>
<b>Surplus or (deficit) for the year</b>	<b>592.66</b>	<b>-62.99</b>
<b>Balances brought forward</b>		
Bank 1	5,076.48	5,139.47
Bank 2	0.00	0.00
Cash	0.00	0.00
	<b>5,076.48</b>	<b>5,139.47</b>
<b>Balances in hand at year end</b>		
Bank 1	5,669.14	5,076.48
Bank 2	0.00	0.00
Cash	0.00	0.00
	<b>5,669.14</b>	<b>5,076.48</b>

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: Lara Macfite Signature and date: Lara Macfite

Reviewer's Certificate: The above statements agree with the records and vouchers of 34th belfast brownies for the financial year ended 31 December 2024

Reviewed by: AR McGall Signature and date: AR McGall 30/9/2025

Notes:

**Privacy statement**

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: [girlguiding.org.uk/privacy-policy/](http://girlguiding.org.uk/privacy-policy/)

**34th Belfast Brownie Unit**

Northern Ireland - Charity number 104062

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# Accounts

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### 34th Belfast Brownies

01 January 2023 to 31 December 2023

	This year £	Last year £
<b>Income In</b>		
subs	1,790.00	1,300.00
books and bbadges	0.00	7.00
grants	1,030.00	2,000.00
Events	1,739.50	60.00
charity	532.27	56.00
Details 6	65.00	0.00
Details 7	0.00	0.00
Details 8	0.00	0.00
Details 9	0.00	0.00
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>5,156.77</b>	<b>3,423.00</b>
<b>Expenditure out</b>		
bank fee	37.06	32.55
subs	1,100.00	1,134.00
activities	833.68	707.88
Events	1,892.88	115.00
charity	532.20	200.00
badges	134.95	655.61
heating and lighting	623.99	0.00
Details 8	65.00	0.00
Details 9	0.00	0.00
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>5,219.76</b>	<b>2,845.04</b>
<b>Surplus or (deficit) for the year</b>	<b>-62.99</b>	<b>577.96</b>
<b>Balances brought forward</b>		
Bank 1	5,139.47	4,561.51
Bank 2	0.00	0.00
Cash	0.00	0.00
	<b>5,139.47</b>	<b>4,561.51</b>
<b>Balances in hand at year end</b>		
Bank 1	5,076.48	5,139.47
Bank 2	0.00	0.00
Cash	0.00	0.00
	<b>5,076.48</b>	<b>5,139.47</b>

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: Tom Mather Signature and date: LARA MacFarlane 13-4-24

Reviewer's Certificate: The above statements agree with the records and vouchers of 34th Belfast Brownies for the financial year ended 31 December 2023

Reviewed by: DM'Cross Signature and date: 16.14.2024

Notes:

**Privacy statement**  
 We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: [girlguiding.org.uk/privacy-policy/](http://girlguiding.org.uk/privacy-policy/)

**34th Belfast Brownie Unit**

Northern Ireland - Charity number 104062

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# Annual report

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### Trustee Annual Report Form

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

34th Belfast brownie unit

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association, 30 Station Road, Hollywood ,Co Down BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Lara Macfarlane

Darcie Graham

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**



**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

This year we had between 22-23 girls in the unit. Brownie Pack holiday was back again in 2023 enjoying a fun filled weekend at Lorne including outdoor activities and a pottery work shop.

We continued to work on the program with 4 girls gaining the gold award.

We had a sponsored cycle in Musgrave park with girls cycling for an hour and a Bun sale organised by our p6 girls raising money for Lorne and Christian Aid.

We enjoyed a night at shaws bridge doing Canoeing and building fires with Mobile Team Adventure.

We again enjoyed a fun evening at we are vertigo with the rainbows just before Christmas and enjoyed a Girlguiding screening of Wish at the Odeon cinema in Belfast

We received a grant from the EA and from Belfast city council that enabled us to add to the program

There was no harm flowing from the Charities purposes and that there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All Trustees of this charity are aware of the Commissions public benefit requirements statutory guidelines.

**A review of the Charity's financial position at the end of the year**

34th Belfast Brownies account starting balance £5139.47 on 1st January 2023 closing balance on 31st December 2023 £5076.48

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

N/A



One or more of the Charity Trustees must sign and date the box below.

Lara Macfarlane 13-4-24

LARA MACFARLANE

**34th Belfast Brownie Unit**

Northern Ireland - Charity number 104062

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# Annual return

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**Independent examiner's report to the charity trustees of 34<sup>th</sup> Belfast Brownie unit**

I report on the accounts of the Trust for the year ended 31 Dec 2023

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters. My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: *DM. Leonard*  
Relevant professional qualification or body:  
Address:  
Date: *16.4.2024.*

**34th Belfast Brownie Unit**

Northern Ireland - Charity number 104062

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# Accounts

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### 34TH BELFAST BROWNIES

01 January 2022 to 31 December 2022

	This year £	Last year £
<b>Income In</b>		
Details 1	0.00	0.00
Details 2	0.00	0.00
SUBS	1,300.00	3,470.00
Events	60.00	2,203.00
BADGES AND BOOKS	7.00	0.00
grant	2,000.00	100.00
charity	56.00	0.00
Details 8	0.00	0.00
Details 9	0.00	0.00
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>3,423.00</b>	<b>5,773.00</b>
<b>Expenditure out</b>		
BANK FEE	32.55	16.64
SUBS	1,134.00	583.30
ACTIVITIES	707.88	102.40
Events	115.00	0.00
CHARITY	200.00	4,295.50
BADGES/program	655.61	0.00
heating and lighting	0.00	0.00
Details 8	0.00	0.00
Details 9	0.00	0.00
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
<b>Totals</b>	<b>2,845.04</b>	<b>4,997.84</b>
<b>Surplus or (deficit) for the year</b>	<b>577.96</b>	<b>775.16</b>
<b>Balances brought forward</b>		
Bank 1	4,561.51	3,786.25
Bank 2	0.00	0.00
Cash	0.00	0.00
	<b>4,561.51</b>	<b>3,786.25</b>
<b>Balances in hand at year end</b>		
Bank 1	5,139.47	4,561.51
Bank 2	0.00	0.00
Cash	0.00	0.00
	<b>5,139.47</b>	<b>4,561.51</b>

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: Liam MacFhionn Signature and date: Liam MacFhionn 13-3-23

Reviewer's Certificate: The above statements agree with the records and vouchers of 34TH BELFAST BROWNIES for the financial year ended 31 December 2022

Reviewed by: DM'Quinn Signature and date: 21-3-23

Notes:

**Privacy statement**

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: [girlguiding.org.uk/privacy-policy/](http://girlguiding.org.uk/privacy-policy/)

**34th Belfast Brownie Unit**

Northern Ireland - Charity number 104062

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# Annual report

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Name of Charity as it appears on the Register and any other names it may be known by

34th Belfast brownie unit

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association, 30 Station Road, Hollywood ,Co Down Bt18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Lara Macfarlane

Darcie Graham

The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017

1st January 2022-31st December 2022



**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

This year we had between 16-22 girls in the unit.

The year started with cases of covid rising so we had numbers being more erratic than normal we held a couple of zoom meetings when leaders were unable to attend in person.

We enjoyed pancake making, Mother's Day flower arranging, a brownie got talent night and lots of games and fun activities

We continued to work on the program with 3 girls gaining the gold award.

We enjoyed a trip to the folk museum and a circus skills work shop. we enjoyed a trip to Lorne for an evening on the climbing wall.

We had a lovely evening at we are vertigo with the rainbows just before Christmas and enjoyed a Girlguiding screening of Matilda at the Odeon cinema in Belfast

We received a grant from the EA and from Arnold Clarke both helped us to finance the program

There was no harm flowing from the Charities purposes and that there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All Trustees of this charity are aware of the Commissions public benefit requirements statutory guidelines.

**A review of the Charity's financial position at the end of the year**

34th Belfast Brownies account starting balance £4561.51 on 1st January 2022 closing balance on 31st December 2022 £5139.47

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

N/A

One or more of the Charity Trustees must sign and date the box below.

Don Macpherson 13-3-23

**34th Belfast Brownie Unit**

Northern Ireland - Charity number 104062

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# Annual return

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**Independent examiner's report to the charity trustees of 34<sup>th</sup> Belfast Brownie unit**

I report on the accounts of the Trust for the year ended 31 Dec 2022

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

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- examine the accounts under section 65 of the Charities Act
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- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

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2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: *Sm. O'Connell*

Relevant professional qualification or body:

Address: *40 Girlguiding Ulster*

Date:

*21.3.23*