



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

Girlguiding North Belfast Division

NI Charity Commission Number

104050

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

Lorne Estate, 30 Station Road, Craigavad, Holywood, BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Avril Anne Hunter
Ms Isobel Davidson
Mrs Lara Townsend
Miss Lee Kennedy
Mrs Lorna Woodcock
Miss Lynn Strahan



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

Year ended December 2016

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

27 units with in the North Belfast District.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

Avril Hunter

A review of the Charity's financial position at the end of the year



State in this box the overall financial position, if relevant include details of any debts or any reserves policy. Include current and previous financial figures for income and expenditure, these should be taken from the receipts and payments accounts.

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

There are no funds held by the Charity that was materially in deficit at the end of the year.

One or more of the Charity Trustees must sign and date the box below.

Lee Kennedy 17.12.17