

1st Cullybackey Scout Group

Northern Ireland · Charity number 103916

Details

Status	Received
Registered	2015-09-21
Register	View on the Charity Commission for Northern Ireland register

Contact

Address	49 Ballybollen Road Ahoghill Ballymena County Antrim BT42 2rf BT42 2RF
Phone	077 6972 6257
Email	scoutgroupcullybackey@yahoo.co.uk
Website	cullybackeyscoutgroup.btck.co.uk

Activities

Purposes: Promoting the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

What the charity does: The advancement of education, The advancement of citizenship or community development

How the charity works: Community development, Cross-border/cross-community, Cultural, Education/training, General charitable purposes, Relief of poverty, Religious activities, Sport/recreation, Volunteer development, Youth development

Who the charity helps: Children (5-13 year olds), Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£18,498	£12,736	£0	0

Trustees

Name	Role	Appointed
Lorraine Mcdowell		
Mr Michael Mckeown		
Mr Philip Kyle		
Mr Stephen MARR		
Mrs Allana MARR		
Mrs Caroline Steele		
Mrs Heather Fleck		
Mrs Judith Lawton		
Mrs Larissa Higgins		
Mrs Laura Thompson		
Steven Millar		

1st Cullybackey Scout Group

Northern Ireland - Charity number 103916

Accounts

Name of Charity as registered with CCNI	1st Cullybackey Scout Group
Charity Registration Number	03916
Year Start Date	1 January 2024
Year End Date	31 December 2024

Receipts (Details)	Receipts Amount £
Membership Subscriptions	4,730
Sponsor – Church	1,500
Donations	1,961
Uniform	925
Camps	2,558
Other	459
EA Grant	2,879
Fundraising	3,486
Receipts Total	18,498

Payments (Details)	Payments Amount £
Camps & Events	2,228
Capitation Fees	3,075
Insurance	233
Material & Equipment	3,269
Uniform	1,263
Transport	537
Badges	773
Other	745
Fundraising costs	613
Payments Total	12,736

Surplus or deficit for the year	5,762
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Balances brought forward:**Bank & Name of Account**

Barclays Bank UK PLC	8,958
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Bank & Name of Account

	£
Cash	£

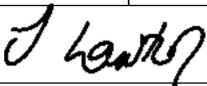
Balances at year end:**Bank & Name of Account**

Barclays Bank UK PLC	14,720
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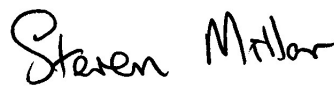
Bank & Name of Account

	£
Cash in hand	£

Prepared by (name)	Judith Lawton
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Signature & Date	 02/11/2025
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Reviewer's Certificate. The above statements agree with the records and vouchers of:

Name of Registered Charity	1st Cullybackey Scout Group
For the year ended (date)	31 December 2024
Reviewed by (name)	Steven Millar
Signature & Date	 02/11/25

Notes – The Charity has no Liabilities, has Assets of £8,958 held in the Bank, a box trailer valued at £6397 and canoe trailer valued at £374.

1st Cullybackey Scout Group

Northern Ireland - Charity number 103916

Accounts

Receipts and payments accounts

For the period from	01/01/2023	To	31/12/2023	
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Education Authority Grants	2,240	-	-	2,240	-
MEA Grants	2,999	-	-	2,999	-
Other Grants	-	-	-	-	-
Donation	630	-	-	630	-
Church Sponsor	-	-	-	-	-
Membership	2,988	-	-	2,988	-
Fundraising	456	-	-	456	-
Uniform	604	-	-	604	-
Camps / Events	3,524	-	-	3,524	-
Other	601	-	-	601	-
A1 Sub total (Gross income for the Annual Return)	14,042	-	-	14,042	-
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
	-	-	-	-	-
	-	-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	14,042	-	-	14,042	-
A3 Payments					
Individual Sponsorship	-	-	-	-	-
Donations	-	-	-	-	-
Capitation Fees	1,253	-	-	1,253	-
Badges	758	-	-	758	-
Transport	529	-	-	529	-
Uniforms	922	-	-	922	-
Camps / Events	4,654	-	-	4,654	-
Equipment	8,359	-	-	8,359	-
Materials	298	-	-	298	-
Insurance	209	-	-	209	-
Other	210	-	-	210	-
A3 Sub total	17,192	-	-	17,192	-
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	17,192	-	-	17,192	-
Net of receipts/(payments)	- 3,150	-	-	- 3,150	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,108	-	-	12,108	-
Cash funds this year end	8,958	-	-	8,958	12,108

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds	Barclays Bank – Current Account	8,958	-	-	8,958	12,108
		-	-	-	-	-
		-	-	-	-	-
	Total cash funds	8,958	-	-	8,958	12,108
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total				-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B3 Investment assets			-	-	-
			-	-	-
			-	-	-
			-	-	-
	Total		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B4 Assets retained for the charity's own use	Box Trailer	General	7,898	7,108	-
	Canoe Trailer	General	461	415	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
		Total		8,359	7,523

	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
B5 Liabilities				-	-
				-	-
				-	-
				-	-
	Total			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Judith Lawton - Treasurer Steven Millar – Scout Leader	21/11/2024 21/11/2024

Receipts and payments accounts

For the period from	01/01/2023	To	31/12/2023	
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Education Authority Grants	2,240	-	-	2,240	-
MEA Grants	2,999	-	-	2,999	-
Other Grants	-	-	-	-	-
Donation	630	-	-	630	-
Church Sponsor	-	-	-	-	-
Membership	2,988	-	-	2,988	-
Fundraising	456	-	-	456	-
Uniform	604	-	-	604	-
Camps / Events	3,524	-	-	3,524	-
Other	601	-	-	601	-
A1 Sub total (Gross income for the Annual Return)	14,042	-	-	14,042	-
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
	-	-	-	-	-
	-	-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	14,042	-	-	14,042	-
A3 Payments					
Individual Sponsorship	-	-	-	-	-
Donations	-	-	-	-	-
Capitation Fees	1,253	-	-	1,253	-
Badges	758	-	-	758	-
Transport	529	-	-	529	-
Uniforms	922	-	-	922	-
Camps / Events	4,654	-	-	4,654	-
Equipment	8,359	-	-	8,359	-
Materials	298	-	-	298	-
Insurance	209	-	-	209	-
Other	210	-	-	210	-
A3 Sub total	17,192	-	-	17,192	-
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	17,192	-	-	17,192	-
Net of receipts/(payments)	- 3,150	-	-	- 3,150	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,108	-	-	12,108	-
Cash funds this year end	8,958	-	-	8,958	12,108

1st Cullybackey Scout Group

Northern Ireland - Charity number 103916

Annual report

Trustees' Annual Report

For the period

From (start date)

0	1		1	2	3
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 to end date

3	1	1	2	2	3
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Section A Reference and administration details

Charity name	1st Cullybackey Scout Group											
Other names the charity is known by												
Registered charity number (if any)	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td></td><td>0</td><td>3</td><td>9</td><td>1</td><td>6</td></tr></table>		0	3	9	1	6					
	0	3	9	1	6							
HQ registration number	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>											
Charity's principal address	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">Cunningham Memorial Presbyterian Church Hall</td></tr> <tr><td style="text-align: center;">Shelling Hill Road</td></tr> <tr><td style="text-align: center;">Cullybackey</td></tr> <tr><td style="text-align: center;">Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>B</td><td>T</td><td>4</td><td>2</td><td>1</td><td>N</td><td>H</td></tr></table></td></tr> </table>	Cunningham Memorial Presbyterian Church Hall	Shelling Hill Road	Cullybackey	Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>B</td><td>T</td><td>4</td><td>2</td><td>1</td><td>N</td><td>H</td></tr></table>	B	T	4	2	1	N	H
Cunningham Memorial Presbyterian Church Hall												
Shelling Hill Road												
Cullybackey												
Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>B</td><td>T</td><td>4</td><td>2</td><td>1</td><td>N</td><td>H</td></tr></table>	B	T	4	2	1	N	H					
B	T	4	2	1	N	H						

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Larissa Higgins	Chair	
2	Judith Lawton	Treasurer	From 16 Oct 2023
3	Nichola Park	Secretary	
4	Lorraine McDowell	Group Scout Leader	
5	Norman Cavanagh	Supporter	
6	Steven Millar	Scout Leader	
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Board consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, some section leaders and parent's representation and meets every 3-4 months. The Board is responsible for the financial management and other governance matters such as safeguarding and insurance.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the Group and is responsible for:

- The raising of fund and organising fund raising activities;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to equipment. The Group would request the use of

Damage to equipment. The Group would request the use of equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership</p>

with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The Group has 4 Sections - Beavers, Cubs, Scouts and Explorers who enjoy a quality programme that involves making friends, learning Scouting skills, participating in church activities and making a contribution to the local community.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The Squirrel Drey has 19 enthusiastic 4-6 year old boys and girls. They had a busy year learning new skills, working together, getting creative, and becoming brilliant builders. They explored with compasses and went on an adventure walk, collected and donated to the food banks and attended Remembrance Day and Children's Day parades. They completed 6 activity badges, 1 challenge award, 2 staged badges, 4 Acorn awards, and took part in Squirrel Appreciation day. The Beaver Colony have 24 lively 6-8 years old boys and girls enjoying crafts, games, themed evenings, bible stories and worksheets that helped them work towards gaining badges. The Colony attended the District Christmas party along with 80 other Beavers, played games, crafts, bouncy castle and got a gift from Santa. During the year activities included working on various parts of the Chief Scout Bronze Award as well as other badge work and attended the District archery, Quiz competitions. Hikes and sleepover. Beavers attended and enjoyed Beaver Rally Day at Crawfordsburn, and took part in Children's Day and Remembrance Day.

and took part in Children's Day and Remembrance Day Parades. Bronze Chief Scout badges were gained by 6 Beavers. The Cub Pack have 24 members and have undertaken a variety of badgework activities, outings and camps at Arthur House, Movanagher and Crawfordsburn with the Scouts. Cubs have achieved the Skills and Teamwork Challenge badges, Staged badges such as Water Activity, Hikes and Nights Away, and Activity badges including Local Knowledge, Naturalist, Communication and Cooking. Five (5) Cubs earned the Silver Chief Scout's Award, the highest one in the Cub Section. There were visits from the PSNI, NEA Activity Officer and Crafts for Christ, and a visit to the railway station as part of their Personal Safety badge. Cubs also visited the British Legion Hall and participated in the Children's Day and Remembrance Day parades. The Pack took part in District activities including Archery, Hike, Quiz, Orienteering, Hockey (2nd), Football (2nd) and District Flag in which they were placed 'First'. Due to participation and achievement in District events they were Runner's Up in the Tom Montgomery Cup.

The Scout Troop now has 12 members and all Scouts have earned badges and awards in the past twelve months as they worked through the themed zones to deliver the sections balanced programme. These badges have included the Adventure, Outdoor, Teamwork and Skills Challenge Awards, in addition to Activity badges such as Photographer, First Aid, Sports, Swimmer and Sports Enthusiast. The Scouts took part in the Big Help Out weekend during the King's Coronation weekend helping the Cullybackey Community Partnership with the Celebration Fun Day and litter picking around the village. They also helped establish and maintained a community vegetable garden in the village. During the summer, 7 Scouts and 2 Leaders enjoyed a camp with activities and fun at the Crawfordsburn Scout Center. Activities included climbing, swimming, abseiling, zip line and archery. The Troop took part in the District activities and competitions including the Football, Table Quiz, Unihoc, First Aid, Dodgeball and Camp Cooking. Scouts also attended the Children's Day and Remembrance Day parades in the village.

The Explorer Unit has 4 members and over the last year have enjoyed a varied and challenging programme of outdoor and indoor activities. These include team challenges, games, water activities, and fund raising. Explorers continue to help with the Cullybackey Community Partnership Group doing litter picks and improving and maintaining facilities within the village. Some members have helped in the Beaver and Cub sections, and run bases

Section E	Financial Review
<p>Brief statement of the charity's policy on reserves</p> <p>Quantify and explain any designations</p>	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold a sum equivalent to 12 months normal running costs of circa £10k. Income and expenditure in 2023 was higher than normal due to significant expenditure on a trailer and grant aid support.</p> <p>The Group held reserves of approximately £9k against this at year end. This is approximately the level required for operating expenses for a normal one year period.</p>

Details of any funds materially in deficit (circumstances plus steps to eliminate)

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Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

<p>Investment Policy (Specimen 1)</p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
<p>Investment Policy (Specimen 2)</p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s) Larissa Higgins

Full name(s) Larissa Higgins

Position (eg Secretary, Chair) Chair

Date 1 1 1 2 4

1st Cullybackey Scout Group

Northern Ireland - Charity number 103916

Annual return

Independent Examiner's Report to the charity trustees of

1st Cullybackey Scout Group

I report on the accounts of the Trust for the year ended **2023**

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Signed: 

Name: Tony Patterson

Address: 2 Fendale Park

Cullybackey
Ballymena
BT43 5PU

Date: 26th January 2025



1st Cullybackey Scout Group

Northern Ireland - Charity number 103916

Accounts

Receipts and payments accounts

For the period from	01/01/2018	To	31/12/2018	
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Education Authority Grant		-	-	-	540
Parents	-	-	-	-	
Church Sponsor	2,313	-	-	2,313	7,075
Bank Interest	1	-	-	1	5
Membership	2,465	-	-	2,465	1,629
Fundraising	9,137	-	-	9,137	191
Other Income	3,057	-	-	3,057	4,013
Other		-	-	-	1,944
A1 Sub total (Gross income for the Annual Return)	16,973	-	-	16,973	15,397
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
	-	-	-	-	-
	-	-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	16,973	-	-	16,973	15,397
A3 Payments					
Individual Sponsorship	160	-	-	160	
Charity Donations	5,670	-	-	5,670	
Capitation Fees	2,576	-	-	2,576	7,075
Badges	387	-	-	387	486
Donation to Friends of guiding		-	-	-	2,381
Transport	535	-	-	535	678
Bank Fees	3	-	-	3	6
Trips/events	1,649	-	-	1,649	1,972
Materials	654	-	-	654	1,099
Uniforms	187	-	-	187	383
Donation to Cuningham Church	-	-	-	-	17,117
A3 Sub total	11,821	-	-	11,821	31,197
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	11,821	-	-	11,821	31,197
Net of receipts/(payments)	5,152	-	-	5,152	- 15,800
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,205	-	-	7,205	23,005
Cash funds this year end	12,357	-	-	12,357	7,205

1st Cullybackey Scout Group

Northern Ireland - Charity number 103916

Annual report

Trustees' Annual Report

For the period

From (start date)

0	1	###	1	1	8
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 to end date

3	1	1	2	1	8
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Section A Reference and administration details

Charity name	1st Cullybackey Scout Group								
Other names the charity is known by									
Registered charity number (if any)	### 0 3 9 1 6								
HQ registration number	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr> </table>								
Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px 5px;">Cunningham Memorial Presbyterian Church Hall</td></tr> <tr><td style="padding: 2px 5px;">Shelling Hill Road</td></tr> <tr><td style="padding: 2px 5px;">Cullybackey</td></tr> <tr><td style="padding: 2px 5px; text-align: right;">Postcode</td></tr> <tr><td style="padding: 2px 5px; text-align: center;">B T 4 2 1 N H</td></tr> </table>	Cunningham Memorial Presbyterian Church Hall	Shelling Hill Road	Cullybackey	Postcode	B T 4 2 1 N H			
Cunningham Memorial Presbyterian Church Hall									
Shelling Hill Road									
Cullybackey									
Postcode									
B T 4 2 1 N H									

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Steven Millar	Act. Gp. Scout Leader	
2	Clare Hoy	Treasurer	
3	Angela Moore	Beaver Leader	
4	Lorraine McDowell	Cub Leader	
5	Norman Cavanagh	Secretary	
6	Larissa Higgins	Chair	
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent's representation and meets every 3-4 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to equipment. The Group would request the use of equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p>

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The Group has 4 Sections - Beavers, Cubs, Scouts and Explorers who enjoy a quality programme that involves making friends, learning Scouting skills, participating in church activities and making a contribution to the local community.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The Beavers have 18 lively 6-8 years old boys enjoying crafts, games, themed evenings, bible stories and worksheets that helped them work towards gaining badges. The Colony attended the District Christmas party along with 80 other Beavers, played games, crafts, bouncy castle and got a gift from Santa. During the year activities included planting seeds, making bird feeders, tossing pancakes and learning about Robbie Burns. Beavers attended and enjoyed Beaver Rally Day at Crawfordsburn despite the bad weather, took part in Children's Day and St Georges Day Parades. Bronze Chief Scout badges were gained by 11 boys and 7 boys gained 1st year badges. Cubs have 22 members and have undertaken a variety of badgework and several outings as well as participating in District events and local parades. They enjoyed educational visits to the Belfast City Hall and an outing to Ballymena Fire Station where they were able to use some of the specialist

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Investment Policy (Specimen 1)
 The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

Investment Policy (Specimen 2)
 The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Steven Millar	
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Full name(s)

Steven Millar	
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Position (eg Secretary, Chair)

Acting Group Scout Leader	
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Date

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1st Cullybackey Scout Group

Northern Ireland - Charity number 103916

Annual return

Independent examiner's report to the charity trustees of 1st Cullybackey Scout Group

I report on the accounts of the Trust for the year ended 31 December 2018, which are set out on the following pages.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Susan Davidson

Chartered Accountant

62 Carclinty Road

Cullybackey

5th November 2019