

## **Trustee's Annual Report for the year ended 31<sup>st</sup> December 2018**

The Trustees present the annual report and statements of receipts and payments, assets and liabilities for Clonallon and Warrenpoint for the year ended 31<sup>st</sup> December 2018.

### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of the parish of Clonallon and Warrenpoint is to support the advancement of the Christian religion by promoting through its work the mission of the Church – pastoral, ecumenical, social and evangelistic. Being open to and engaging with society and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

The Parish has custody of property, records, materials and artefacts of significance to the cultural and religious heritage. Maintenance of these is undertaken by the select vestry.

### **Achievements, Performance and Public Benefit**

Our social activities have included Parish lunches, badminton and bowls clubs which bring our parishioners and community friends together in fellowship.

Our church hall and grounds, as well as supporting our members, are also used by the wider community as a youth club and venue for musical workshops, choir practices, band rehearsals, performances and concerts.

Our choir, organist and music ensemble lead the worship and we are grateful for their contribution.

### **Going Concern**

The trustees have reviewed the budgets for the year ahead and are satisfied that there are enough funds in place to ensure that the parish can continue to support its activities within the community. The financial statements have been reviewed independently by an accountancy firm and we are satisfied that the accounts for 2017 provide evidence that the Parish can continue as a going concern.

### **Reserves**

We hold enough reserves to meet our obligations for the foreseeable future.

### **Structure, Governance and Management**

#### ***Governing document and constitution of the charity***

Chapter III of the constitution of the Church of Ireland governs Parishes and Parochial organisations. The members of the Select Vestry are the charity trustees.

#### ***Recruitment and appointment of the Select Vestry***

All members of the Church of Ireland over that age of 18 and who are either resident within the Parish or have been accustomed members of the congregation for at least three months may register as members of the general vestry, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry.

Meetings of the general vestry are held at least annually, and the Select Vestry is elected from this meeting holding their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit to the number of terms which may be served.

#### ***Pay and Remuneration***

The stipend of the incumbent is paid directly by the Parish in accordance with amounts approved by the General Synod of the Church of Ireland. This is a shared ministry with the Parish of Kilbroney and normally our contribution is £30,234.00 including the pension contribution. However this year we were without a Rector for the months of September to December which reduced the contribution to £20,624.00

#### ***Organisational Structure***

The Select Vestry is responsible for the day to day management of the Parish. The Select Vestry consists of the incumbent (or diocesan representative in the event of a vacancy) who presides as Chair, the church wardens, glebe wardens and usually not more than 12 members elected from the general vestry.

The Select Vestry is responsible for making decisions on matters of general concern and importance to the Parish including the application of Parish funds. It will meet at times fixed by the members or by the diocesan synod and special meetings may be convened at any time by the Chair or church wardens. The Select Vestry met 10 times during 2018 with an average attendance of 10.

#### ***Compliance with Public Benefit***

The Parish has considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that our activities in 2018 have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

#### ***Statement of Trustees' Responsibilities***

The Trustees are responsible for preparing the annual report, statement of receipts and payments, and of assets and liabilities in accordance with applicable law and regulations.

Having an income of less than £250,000 the Trustees are legally obliged to prepare a statement of receipts and payments, and of assets and liabilities for each financial year.

The Trustees are responsible for keeping accounting records that are enough to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are further responsible for safeguarding the assets of the Parish and for taking reasonable steps to detect and prevent fraud and other irregularities.

#### ***Signed of behalf of the Trustees***

**R Wallace**

**S Cooper**

**11<sup>th</sup> October 2019**