

Central Integrated Primary School PTA



Trustees Annual Report & Statement of Accounts

1 September 2023 – 31 August 2024

Contents

Introduction	3
Governing Document	3
Beneficiaries	3
Purpose	3
Summary of Activities	4
Statement of Assets and Liabilities	7
Administrative Details	8
Charity Name	8
Charity Number	8
Registered Address	8
Charity Trustees as of 31 August 2023	8
Charity Trustees during reporting period	8

Introduction

The trustees of Carrickfergus Central Primary School Parent Teacher Association are pleased to submit their report and statement of accounts for the period 1 September 2023 to 31 August 2024

Governing Document

Carrickfergus Central Primary School Parent Teacher Association is governed by a constitution last amended on 1 June 2015.

The trustees have had regard to the Commission's public benefit requirement guidance.

Beneficiaries

Current pupils of Central Integrated Primary School, and their families.

Purpose

Carrickfergus Central Primary School Parent Teacher Association organise fundraising events throughout the school year. We help the school, Central Integrated Primary, purchase IT equipment, sports equipment, books and fund transport to events.

Summary of Activities

Carrickfergus Central Primary School Parent Teacher Association ran several events and fundraising activities during the year, raising a total of £2,614.58 after costs. Events included:

- Non-uniform and Christmas jumper days
- “Big Breakfast” on a morning before school
- Bright Lights Disco
- Quiz
- 70th Anniversary Dinner

Other fundraising activities included:

- Letters from Santa
- Raffles at Hallowe’en, Christmas and Easter
- Coin Challenge

The association received an amount of £155.67 from Easyfundraising which acts as ‘cashback’ scheme, at no cost to those who raise funds.

The association donated funds to the school – Central Integrated Primary School, Carrickfergus – for several different items, including £1,364 towards improving the outdoor play area with new equipment. The donations will improve the school for current and future pupils.

Gifts from Santa were also funded for every child at the school for Christmas, and £200 was donated to families in need within our school community, to assist with heat and electric costs during the cost of living crisis.

The association ended the financial year with positive reserves of £2,614.58, twice previous year’s figure of £1307.13. This has been possible through the opportunity to run more events following further easing of Covid-19 restrictions within EA guidelines. The association's governance costs remain modest, at approx. £155.00 per annum.

The trustees would like to take this opportunity to thank all the local businesses, parents and other family members, staff members and other friends of our school community for their support during this financial year.

N. J. Hall

Nuala Hall

Trustee /Principal

Statement of Accounts for school year 1 September 2023- June 2024

		Income	Expenditure
<i>Opening balance</i>		<i>As at 01/09/2023</i>	<i>£1,287.13</i>
September 2023	Tea and tissue materials		£23.88
	P7 Leavers gifts		£65.00
	Winter Fuel Fund		£200.00
	Donation to School – Funding Outdoor play		£500.00
	ECL Plastics – Collection Boxes		£94.50
	SumUp – test	£0.98	
	MEA – Lottery Licence		£35.00
	Bank fees		£2.50
October 2023	Paper Cups		£27.32
	Big Breakfast Expenses		£40.06
	Big Breakfast – Cash	£222.62	
	Big Breakfast – SumUp	£18.60	
	Non-Uniform Day	£127.87	
	Toys for Bright Lights Disco		£45.89
	Snacks and drinks for disco		£54.00
	Bright Lights disco	£284.45	
	SumUp – Celebration Cards	£68.25	
	Bank fees		£5.51
November 2023	Guess the number of sweets	£51.00	
	SumUp – Celebration Cards	£43.87	
	SumUp – Celebration Cards	£64.33	
	Easy Fundraising Q3	£51.63	
	Celebration Cards – Cash	£218.45	
	Bank fees	£5.51	
December 2023	SumUp- Santa letter	£36.55	
	SumUp – Winter Raffle	£90.64	
	SumUp – Winter Raffle	£40.08	
	Selection Boxes		£142.56
	Santa Suit		£35.99
	Celebration Cards –		£377.65

	Futurepress		
	Stickers/Envelopes for Santa letters		£25.75
	Jumper Donation		£16.00
	Class Prize		£64.62
	Winter Raffle and misc Donations	£361.10	
	Santa letters – cash	£87.50	
	Coin Challenge	£601.07	
	Bank fees		£3.19
January 2024	Panto Coaches		£1,100.00
	Bank fees		£6.39
February 2024	PayPal Code for GoFundme	£0.01	
	Easyfundraising Q4	£20.91	
	GoFundMe (restricted Funds)	£19.17	
	GoFundMe (restricted Funds)	£733.51	
	Christmas Jumpers	£89.70	
	Half Term Disco Sales	£235.70	
	Parentkind Membership		£109.00
	Bank Fees		£2.91
March 2024	MessyplayNI – Mini Rockers (restricted funds used)		£864.00
	200 net bags (half term disco)		£13.18
	Glow Sticks for disco		£33.98
	Snacks for Disco		£44.70
	Chocolate coins for disco		£17.25
	Donation	£78.00	
	SumUp – Easter Raffle	£43.84	
	SumUp – Easter Raffle	£68.18	
	Bank fees		£2.85
April 2024	Table Quiz	£792.00	
	Table Quiz Expenses		£126.95
	Bank fees		£3.47
May 2024	Easy fundraising Q1	£38.70	
	Bank fees		£4.49
June 2024	Anniversary Dinner	896.01	
	Bank fees		£2.55
July 2024	Bank fees		£2.55
August 2024	Easy fundraising Q2	£44.43	
	Bank fees		£2.50
	Total	£6,716.28	£4,101.70

	Closing Balance	£2,614.58	
--	------------------------	------------------	--

Cash Assets

TOTAL

Danske Bank £ 2,614.58

Other Assets

EXPENDITURE

Garden equipment – Mini Rockers £ 864.00

PTA UK Membership / Insurance £ 109.00

TOTAL GROSS INCOME £ 6,716.28

TOTAL GROSS EXPENDITURE £ 4,101.70

CLOSING BALANCE £ 2,614.58

Statement of Assets and Liabilities

Statement of Assets and Liabilities – Year Ending 31 August 2024

	Unrestricted Funds	Restricted Funds	Total
Funds Reconciliation	£	£	£
Cash in bank and in hand 1.9.22	1307.13	-	1307.13
Cash in bank and in hand 31.8.23	2,614.58	-	2,614.58
Bank & Cash Balances			
Bank Current Account			2,614.58
Total			2,614.58

Approved by the trustees on 4 September 2025 and signed on their behalf by




Lucinda Millar
Chair

Joanne McIlwaine
Treasurer

Administrative Details

Charity Name

Carrickfergus Central Primary School Parent Teacher Association

Charity Number

NI103620

Registered Address

Thomas Street, Carrickfergus, BT38 8AL

Charity Trustees as of 31 August 2023

Lucinda Wilson	Chairperson
Lauren Inch	Secretary
Michael Edwards	Treasurer
Nuala Hall	Principal
Nicola Lowry	Teacher Representative

Charity Trustees during reporting period

Michael Edwards	Treasurer, resigned 2nd September 2024
Joanne McIlwaine	Treasurer, appointed 2nd September 2024
Lauren Inch	Secretary, Resigned 2nd December 2024



Lucinda Millar

Chair