

ST. PATRICK'S FLOWER ARRANGING CLUB

ANNUAL REPORT & STATEMENT OF ACCOUNTS

For the period ending 31st August 2023

St. Patrick's Flower Arranging Club- Registered Charity in Northern Ireland
(Number: **NIC103335**)

ANNUAL REPORT FOR PERIOD ENDING **31st AUGUST 2023**

The trustees of St.Patrick's Flower Arranging Club, listed at the back of the report, have pleasure in submitting their report and accounts for the period 1st September 2022 to 31st August 2023.

CLUB OBJECTIVES

The purpose of the Club as set out in our Constitution is public education in the art of flower arranging and related subjects, without distinction of age, gender, disability both physical and mental, sexual orientation, nationality, ethnic identity, class, marital status, political or religious opinion, ill health, financial hardship or other disadvantage, within the Banbridge and Craigavon areas, (hereafter called the "area of public benefit".)

The trustees of St.Patrick's Flower Arranging Club confirm that they have complied with their duty under the Charities Act (Northern Ireland) regarding the Public Benefit.

To achieve this, the Club provides opportunity for all people, and are always seeking ways in which they can offer all members, tutoring and general assistance to enable them to reach their goals.

The Club has a membership payment, which enables people from the above Council areas who are in financial hardship, the opportunity to pay class fees on a pay as you attend basis.

The key objectives this season was to provide a variety of classes geared specifically towards Traditional Flower and Contemporary Flower Arranging.

The section below specifying achievements in the past year clearly identifies the benefits that people have attained during the reporting period.

The Club will always treat their members with respect and ensure they have every opportunity to gain benefits such as skills, experience and confidence in the art of Flower Arranging.

ACHIEVEMENTS IN THE PERIOD ENDING 31st AUGUST 2023

- (1) This year has been a successful year. Many of our membership continue to fall within the clinically vulnerable or extremely clinically vulnerable category. As a result the Club has maintained Covid 19 Health and Safety protocols which determined that the premises we use could hold enough tables to safely tutor 24 people.

- (2) We held 18 classes with an average attendance of 80%.
- (3) We had one very successful demonstration held during the season presented by Rosemary Whiteside which was open to the community with great success
- (4) In February we held a fundraiser coffee morning for African Adventures to help a member's grandchild to go to Africa's to reach English and help build a school
- (5) We celebrated the King's Coronation on the 28th April with a tea party and demonstration on how to make a king's crown
- (6) Three Club outings were arranged throughout the year. In October 2022 to visit McKnight's garden to see autumn foliage. In December 2022 we visited Coleman's garden center. In June 2023 we visited the Secret Garden in Dundonald. All outings were followed by lunch in a local restaurant

STRUCTURE, GOVERNANCE, AND MANAGEMENT

GOVERNING DOCUMENT AND CONSTITUTION

The Club is unincorporated and is governed by a constitution adopted 14th November 2014 and last amended on 1st September 2017.

The Club is run entirely by its members, who pay a membership fee.
As of 31st August 2023 the Club had a membership of 22.

SELECTION OF TRUSTEES AND MANAGEMENT

The Club is managed by a Committee, which consists of all the appointed trustees.

The Committee meets at least four times during the year. However, on occasions other issues may arise, which require additional meetings. Within the year ending 31st August 2023 four meetings were held. Attendance at these meetings was as follows:

Full attendance:

Maureen Daly, Rosemary Allen, Margaret Doak, Vivien Coffey and Linda Woods
Margaret Best attended 3 of the 4 meetings

The structures of the meetings are as follows:

- (a) The Chairperson provides an overview of progress to date, of the targets set at the Annual General Meeting.
- (b) The Treasurer presents the latest accounts and these are discussed relative to the forecast specified at the Annual General Meeting.
- (c) The Secretary provides an overview of the meetings.
- (d) The meeting is then open to all members to discuss any other relevant business issues within the Club.
- (e) The Chairperson summarises the issues raised at the meeting and then closes the meeting.

The Annual Report and Statement of Accounts will be approved by the Trustees and presented to the members at the Annual General Meeting.

ADMINISTRATION DETAILS

Charity Name: St. Patrick's Flower Arranging Club

Charity Number: Registered Charity in Northern Ireland
NIC103335

Club Address: 51 Main Street
Donaghcloney
Craigavon
Co. Armagh
BT66 7LR

Charity Trustees as at year ending 31st August 2023

| | |
|-----------------------------|---------------------|
| Miss Maureen Catherine Daly | Chairperson |
| Mrs Margaret O'Neill | Vice-Chairperson |
| Mrs Margaret Ann Doak | Treasurer |
| Mrs. Rosemary Allen | Secretary |
| Mrs Vivien Coffey | Member of Committee |
| Mrs Margaret Best | Member of Committee |
| Mrs Linda Woods | Member of Committee |

Safeguarding Trust Members

St. Patrick's Flower Arranging Club is open to members of all ages and there are vulnerable people within the current membership. Four members of the Club, have attended a Safeguarding Trust seminar and have been checked by Access NI. All four members have been accepted and received Certificates acknowledging this. The Club declares that we are satisfied that we have made the necessary checks required to safeguard all our beneficiaries.

Banking

The Club initially used the Santander Bank, 21 Market Street, Lurgan, Craigavon. BT66 GAA

However, as our Club aims to seek funding from sources such as Halifax Foundation for Northern Ireland and TADA Rural Support Network in the coming year, it was agreed by the Trustees that we should use Danske Bank. The Club Account has now been changed to the Bank on the 20th September 2017.

Danske Bank,
39 Market Street
Lurgan
Craigavon
BT666AB

Insurance Broker

Alfred J. Gallagher
Metropolitan Building
29-31 Alfred Street
Belfast
BT28ED

The above Insurer is used by Donaghdoney Parish. The insurance covers St. Patrick's Church Hall, Donaghdoney Parish, which is used by St. Patrick's Flower Arranging Club. The Club is very appreciative of the Parish, not only for offering the use of the Hall, but adding the Club into the overall Insurance Cover, whilst they are in the Hall.

Signed: *Maureen Daly*
Maureen Daly

Club Chairperson: