

Limavady Central Primary School PTA

Charity No. NIC103213

Trustees' Annual Report

For the year ended 31 August 2024

Reference and Administrative Details

Charity Name: Limavady Central Primary School PTA

Charity Registration Number: NIC103213

Date of Registration: 2 February 2016

Objectives and Activities

Limavady Central Primary School PTA is an active Parent Teacher Association made up of elected parents and staff who work together to organise fundraising and social events for the benefit of the pupils of Limavady Central Primary School, their families and the wider community.

The purpose of the Association is to advance the education of pupils in the school, in particular by:

- fostering and improving relationships between home and school
- supporting the school through fundraising and volunteering
- providing or contributing towards resources, activities and opportunities that benefit pupils
- supporting wider community engagement, including links with families and preschool children

The PTA works closely with the Principal and school staff to identify areas where support can be provided and to ensure that all funds raised are used for the benefit of the school and its pupils.

The PTA also supports wider family and community engagement through activities and events that bring together children, parents, staff and the local community.

Public Benefit Statement

The trustees confirm that they have had regard to the Charity Commission for Northern Ireland's guidance on public benefit.

Purpose 1: Improved relationships between home and school

The benefit flowing from this purpose includes stronger links between parents, families, the school and the wider local community, together with additional support and resources for the school.

This is demonstrated through:

- maintaining an active PTA
- encouraging parental involvement in school life
- organising events and initiatives which support the school community
- working in partnership with the school to support its educational and community aims

This purpose does not give rise to any harm.

The beneficiaries are the children attending Limavady Central Primary School, together with their families and, where appropriate, the wider school community.

Trustees (who are often parents of pupils at the school) may benefit in the same way as other parents and families involved in the school community. Any such benefit is incidental and necessary in order to achieve the charity's purposes and provide benefit to all beneficiaries.

Purpose 2: Advancing the education of pupils in the school

The benefit flowing from this purpose includes improved educational opportunities, enhanced school experiences, and access to additional resources, activities and events which may not otherwise be available through the school's direct funding.

This is demonstrated through:

- fundraising to provide additional support and resources
- supporting educational and recreational activities
- helping to enhance pupils' school experience
- contributing to opportunities that support children's development and wellbeing

This purpose does not give rise to any harm.

The beneficiaries are the children attending Limavady Central Primary School.

Trustees (who are often parents of pupils at the school) may benefit in the same way as other parents and families involved in the school community. Any such benefit is

incidental and necessary in order to achieve the charity's purposes and provide benefit to all beneficiaries.

Achievements and Performance

During the 2023–2024 financial year, the PTA continued to play an active role in supporting Limavady Central Primary School through a wide range of fundraising, community and school-based activities.

The trustees were encouraged by the strong support received from parents, families, staff, local businesses and the wider community throughout the year. A varied programme of events and initiatives was organised, helping to strengthen links between home and school while also raising significant funds for the benefit of pupils.

A range of events and initiatives were organised during the year, including:

- **Christmas Fair**
- **Christmas Raffle**
- **Halloween Disco**
- **Halloween Non-Uniform Day**
- **Mum to Mum Sale**
- **Cash Call**
- **Quiz Night**
- **Easter Raffle**
- **Easter Bunny Raffle**
- **Summer Fun Night / Fair**
- **EasyFundraising**
- grant support from **TESCO Community Grant** and **The Honourable The Irish Society**

These events and initiatives provided opportunities for children, parents, staff and the wider school community to come together while also raising funds to support the work of the PTA and the educational experience of the pupils.

During the year, the PTA received a total income of **£19,040.89**, comprising fundraising income, grant funding, online donations and bank credit interest.

Funds available during the year were used to support a number of important school-related activities and initiatives, including:

- the purchase and ongoing contribution towards **Interactive Boards**
- **Primary 7 Leavers' Hoodies**
- **Primary 7 ties for post-primary school**
- **ties for new Primary 1 pupils**
- **Maths Resources**

- a contribution towards **school trips**
- support towards the **Parents and Teachers / Grandparents Lunch**
- **NCPTA / Parentkind membership**
- support for school and PTA events and activities throughout the year

The PTA also facilitated the transfer of grant funding to the school during the year where this funding was intended for school-related purposes and resources.

The trustees are satisfied that the PTA continued to provide clear public benefit during the year by supporting the educational experience, wellbeing and school life of the children at Limavady Central Primary School.

Financial Review

Income

The charity received income during the year from fundraising activities, grant funding, donations and bank interest as follows:

- **Christmas Fair (incl. £800 float) — £4,931.73**
- **Christmas Raffle — £1,144.50**
- **Halloween Disco — £669.20**
- **Halloween Non-Uniform Day (P1–P3) — £108.60**
- **Mum to Mum Sale (via PayPal) — £58.36**
- **Cash Call — £1,165.00**
- **Quiz Night – Door & Easter Raffle Tickets sold — £740.00**
- **Easter Raffle Tickets sold in school — £1,078.40**
- **Easter Bunny Raffle — £147.55**
- **Summer Fun Night / Fair (incl. £900 float) — £7,192.30**
- **TESCO Community Grant — £1,500.00**
- **Irish Society — £2,000.00**
- **EasyFundraising Donations — £108.01**
- **Bank Interest — £197.24**

Total Income: £21,040.89

Expenditure

Expenditure during the year was applied in furtherance of the charity's purposes and included:

- **Christmas Fair Exps (incl. £800 float) — £1,524.36**
- **Halloween Disco Exps — £361.28**
- **Cash Call Exps (Prizes) — £300.00**

- Quiz Night Exps — £62.25
- Easter Raffle Exps — £40.00
- Summer Fun Night / Fair Exps (incl. £900 float) — £3,119.34
- Summer Fun Night / Fair – use of marquee 2023 (Gift) — £27.25
- P7 Leavers' Hoodies — £300.00
- P7 Leavers' Ties for Post Primary School — £265.00
- Ties for new P1 pupils starting Sept 2024 — £125.00
- Interactive Boards (× 2) — £4,400.00
- Interactive Boards (Balance owed to school) — £6,612.00
- Maths Resources — £207.38
- LCPS PTFA donation towards P&T Grandparents Lunch — £100.00
- School Trips – PTFA contribution for 2024 — £975.00
- NCPTA / Parentkind Annual Renewal 2024 — £153.00
- Gifts — £39.25
- TESCO Community Grant (returned to school) — £1,500.00
- Irish Society (returned to school) — £2,000.00
- NFU Mutual Grant Funding (received 2023 returned to school) — £6,443.00

Total Expenditure: £28,554.11

Net Movement in Funds for the Year

Net Movement in Funds for the Year: (£7,513.22)

The charity's expenditure during the year exceeded its income by **£7,513.22**. This reflects the PTA's use of funds carried forward from previous years, together with the application of grant-related monies and significant expenditure on school resources and pupil benefit.

The trustees considered this to be an appropriate and responsible use of accumulated funds in light of the charity's purpose of supporting the school and its pupils.

Funds carried forward at 31 August 2024: £4,204.22

The trustees are satisfied that the charity's income and expenditure during the year were applied in accordance with its charitable purposes.

Structure, Governance and Management

The charity is governed by its constitution and is managed by the elected PTA Committee, who are the charity trustees.

The committee is made up of parents and staff members who volunteer their time to organise activities, manage fundraising and oversee the administration of the charity.

Trustees are elected in accordance with the Association's governing document and work closely with the school Principal and staff to identify priorities and agree the appropriate use of funds raised.

During the year, the committee continued to meet and work together to plan events, oversee fundraising activity and ensure that funds were applied effectively for the benefit of the school community.

Risk Management

The trustees recognise their responsibility to ensure that the charity is properly managed and that appropriate procedures are in place.

The main risks to the charity relate to:

- the safe organisation of fundraising and community events
- financial management and oversight of funds
- volunteer availability and capacity
- safeguarding of children and young people involved in PTA activities

The trustees seek to manage these risks by:

- working closely with the school and following school procedures where appropriate
- maintaining appropriate financial records and controls
- ensuring committee oversight of income and expenditure
- supporting safe and well-organised events for children and families

As the charity works for the benefit of children and young people, the trustees recognise that its beneficiaries include vulnerable beneficiaries, and safeguarding remains an important consideration in the charity's activities.

Area of Benefit and Beneficiaries

Area of Operation

The charity operates primarily within:

Causeway Coast and Glens District Council

Charitable Purpose Classification

The charity's purposes fall under:

The advancement of education

How the Charity Operates

The charity supports its purposes through:

- Community development
- Cross-community / community engagement
- General charitable purposes
- Sport / recreation
- Youth development

Who the Charity Helps

The charity's beneficiaries include:

- Children (5–13 years old)
- Parents
- Preschool children (0–5 years old)

Trustees' Responsibilities Statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are responsible for keeping proper accounting records, safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the trustees and signed on their behalf.

Signed: *Alan McGregor*

Name: ALAN MCGREGOR

Position: ~~Chair~~ / **Treasurer** / ~~Trustee~~

Date: 1 September 2024