

# Limavady Central Primary School PTA

**Charity No. NIC103213**

## Trustees' Annual Report

**For the year ended 31 August 2022**

### **Reference and Administrative Details**

**Charity Name:** Limavady Central Primary School PTA

**Charity Registration Number:** NIC103213

**Date of Registration:** 2 February 2016

### **Objectives and Activities**

Limavady Central Primary School PTA is an active Parent Teacher Association made up of elected parents and staff who work together to organise fundraising and social events for the benefit of the pupils of Limavady Central Primary School, their families and the wider community.

The purpose of the Association is to advance the education of pupils in the school, in particular by:

- fostering and improving relationships between home and school
- supporting the school through fundraising and volunteering
- providing or contributing towards resources, activities and opportunities that benefit pupils
- supporting wider community engagement, including links with families and preschool children

The PTA works closely with the Principal and school staff to identify areas where support can be provided and to ensure that all funds raised are used for the benefit of the school and its pupils.

The PTA also supports wider family and community engagement through activities and events that bring together children, parents, staff and the local community.

# Public Benefit Statement

The trustees confirm that they have had regard to the Charity Commission for Northern Ireland's guidance on public benefit.

## **Purpose 1: Improved relationships between home and school**

The benefit flowing from this purpose includes stronger links between parents, families, the school and the wider local community, together with additional support and resources for the school.

This is demonstrated through:

- maintaining an active PTA
- encouraging parental involvement in school life
- organising events and initiatives which support the school community
- working in partnership with the school to support its educational and community aims

This purpose does not give rise to any harm.

The beneficiaries are the children attending Limavady Central Primary School, together with their families and, where appropriate, the wider school community.

Trustees (who are often parents of pupils at the school) may benefit in the same way as other parents and families involved in the school community. Any such benefit is incidental and necessary in order to achieve the charity's purposes and provide benefit to all beneficiaries.

## **Purpose 2: Advancing the education of pupils in the school**

The benefit flowing from this purpose includes improved educational opportunities, enhanced school experiences, and access to additional resources, activities and events which may not otherwise be available through the school's direct funding.

This is demonstrated through:

- fundraising to provide additional support and resources
- supporting educational and recreational activities
- helping to enhance pupils' school experience
- contributing to opportunities that support children's development and wellbeing

This purpose does not give rise to any harm.

The beneficiaries are the children attending Limavady Central Primary School.

Trustees (who are often parents of pupils at the school) may benefit in the same way as other parents and families involved in the school community. Any such benefit is

incidental and necessary in order to achieve the charity's purposes and provide benefit to all beneficiaries.

## Achievements and Performance

During the 2021–2022 financial year, the PTA continued to support Limavady Central Primary School, although its normal programme of fundraising and social events remained significantly affected by the continuing impact of the COVID-19 pandemic.

While restrictions had eased compared with previous periods, the after-effects of COVID continued to limit the PTA's ability to organise and run its usual in-person events and fundraising activities. As a result, activity and income during the year remained very low.

Despite these challenges, the PTA remained active and continued to use funds carried forward from previous years to support the school and its pupils where possible. The trustees focused on ensuring that available funds were used in ways that provided direct benefit to children and the wider school community.

During the year, the PTA received a total income of **£6.61**, comprising bank credit interest.

Funds available during the year were used to support a number of important school-related activities and initiatives, including:

- **NCPTA / Parentkind membership**
- a **retirement gift for Mrs Smyth** in recognition of her service to the school
- a contribution towards **Primary 7 Leavers' Hoodies**
- a contribution towards **school trips** for pupils

These contributions helped to support pupil experiences and wider school life during a period when opportunities for PTA-led activity remained limited.

The trustees are satisfied that, despite the continuing effects of COVID-19 on normal operations and fundraising, the PTA continued to provide clear public benefit during the year by supporting the educational experience, wellbeing and school life of the children at Limavady Central Primary School.

## Financial Review

### Income

The charity received income during the year as follows:

- **Bank Interest — £6.61**

**Total Income: £6.61**

## **Expenditure**

Expenditure during the year was applied in furtherance of the charity's purposes and included:

- **NCPTA Annual Subscription (Parentkind) — £128.00**
- **Retirement Gift – Mrs Smyth — £93.00**
- **P7 Leavers' Hoodies (59 × £5) — £295.00**
- **School Trips – PTFA contribution (332 × £2) — £664.00**

**Total Expenditure: £1,180.00**

## **Net Movement in Funds for the Year**

**Net Movement in Funds for the Year: (£1,173.39)**

The charity's expenditure during the year exceeded its income by **£1,173.39**. This reflects the PTA's continued use of funds carried forward from previous years to support the school and its pupils during a period when fundraising opportunities remained severely restricted.

The trustees considered this to be an appropriate and responsible use of accumulated funds in light of the continuing effects of the COVID-19 pandemic and the limited opportunity to hold normal PTA fundraising events.

**Funds carried forward at 31 August 2022: £4,866.43**

The trustees are satisfied that the charity's income and expenditure during the year were applied in accordance with its charitable purposes.

## **Structure, Governance and Management**

The charity is governed by its constitution and is managed by the elected PTA Committee, who are the charity trustees.

The committee is made up of parents and staff members who volunteer their time to organise activities, manage fundraising and oversee the administration of the charity.

Trustees are elected in accordance with the Association's governing document and work closely with the school Principal and staff to identify priorities and agree the appropriate use of funds raised.

During the year, committee activity and fundraising remained affected by the ongoing impact of the COVID-19 pandemic. Nevertheless, the trustees continued to oversee the charity's affairs and make decisions in the best interests of the school and its pupils.

## **Risk Management**

The trustees recognise their responsibility to ensure that the charity is properly managed and that appropriate procedures are in place.

The main risks to the charity relate to:

- the safe organisation of fundraising and community events
- financial management and oversight of funds
- volunteer availability and capacity
- safeguarding of children and young people involved in PTA activities
- disruption to normal PTA operations arising from public health or other unforeseen circumstances

The trustees seek to manage these risks by:

- working closely with the school and following school procedures where appropriate
- maintaining appropriate financial records and controls
- ensuring committee oversight of income and expenditure
- supporting safe and well-organised activities for children and families
- adapting PTA activity where necessary in response to changing circumstances

As the charity works for the benefit of children and young people, the trustees recognise that its beneficiaries include vulnerable beneficiaries, and safeguarding remains an important consideration in the charity's activities.

## **Area of Benefit and Beneficiaries**

### **Area of Operation**

The charity operates primarily within:

**Causeway Coast and Glens District Council**

### **Charitable Purpose Classification**

The charity's purposes fall under:

## The advancement of education

### How the Charity Operates

The charity supports its purposes through:

- Community development
- Cross-community / community engagement
- General charitable purposes
- Sport / recreation
- Youth development

### Who the Charity Helps

The charity's beneficiaries include:

- Children (5–13 years old)
- Parents
- Preschool children (0–5 years old)

## Trustees' Responsibilities Statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are responsible for keeping proper accounting records, safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Approval

This report was approved by the trustees and signed on their behalf.

**Signed:** *Alan McGregor*

**Name:** ALAN MCGREGOR

**Position:** ~~Chair~~ / ~~Treasurer~~ / ~~Trustee~~

**Date:** 1 September 2022