

The Royal Scottish Pipe Band Association Northern Ireland Branch

Northern Ireland · Charity number 103199

Details

Status	Received
Registered	2015-10-26
Register	View on the Charity Commission for Northern Ireland register

Contact

Address Unit 34 Crescent Business Park
Ballinderry Road
Lisburn
Co Antrim
Bt28 2Gn
Bt28 2gn
BT28 2GN

Phone 02892670445

Email info@rspbani.org

Website www.rspbani.org

Activities

Purposes: • To promote and encourage the culture and advancement of Pipe Band Music. • To facilitate and encourage the teaching and promotion of piping, drumming and Drum Majoring to the highest standard. • To create and maintain a bond of Fellowship with all Pipe Band Personnel. • To devise and operate a proper system of local Pipe Band Contest Rules. • To organise, facilitate, regulate, encourage and operate Pipe Band Championships held within Northern Ireland and to cooperate in similar endeavours outside Northern Ireland. • The enjoyment of the rights and freedoms set forth in this Constitution shall be secured without discrimination on any ground such as sex, race, colour language, religion, political or other opinion, national or social origin, association with a national minority, property, birth or other status.

What the charity does: The advancement of education, The advancement of the arts, culture, heritage or science

How the charity works: Arts, Cross-border/cross-community, Cultural, Education/training, Volunteer development, Youth development

Who the charity helps: Children (5-13 year olds), General public, Men, Older people, Volunteers, Women, Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£151,476	£119,511	£0	1

Trustees

Name	Role	Appointed
Alastair Patterson		
Miss Danielle Mccartney		
Mr Alistair Mccleery		
Mr Kenny Crothers		
Mr Ray Hall		
Mr Wilby Hanna		
Trevor Wilson		

The Royal Scottish Pipe Band Association Northern Ireland Branch

Northern Ireland - Charity number 103199

Accounts

Independent examiner's report to the charity trustees of The Royal Scottish Pipe Band Association Northern Ireland Branch

I report on the accounts of the Association for the year ended 30 September 2024

Respective responsibilities of charity trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under Section 65 of the Charities Act
- Follow the procedures laid down in the general directions given by the Commission under Section 65(9)(b) of the Charities Act
- State whether particular matters have come to my attention

Basis of independent examiner's report

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the by Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as a charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's report to the charity trustees of The Royal Scottish Pipe Band Association Northern Ireland Branch continued

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland: I have found no matters that require drawing to your attention.


Stephen Mckee

75 Riverdale
Annahilt
BT26 6DH

24 March 2026

Receipts and payments accounts

For the period from	01/10/2023	To	30/09/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
INCOME	103,896	11,766	-	115,661	-
BANK INTEREST	687	-	-	687	-
GRANTS	-	35,128	-	35,128	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
A1 Sub total (Gross income for the Annual Return)	104,583	46,893	-	151,476	-
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
	-	-	-	-	-
	-	-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	104,583	46,893	-	151,476	-
A3 Payments					
RUNNING COSTS	72,479	-	-	72,479	-
BANK INTEREST	199	-	-	199	-
WAGES	-	24,625	-	24,625	-
COLLEGE EXPS	-	15,832	-	15,832	-
OFFICE COSTS	-	6,376	-	6,376	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
A3 Sub total	72,678	46,833	-	119,511	-
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	72,678	46,833	-	119,511	-
Net of receipts/(payments)	31,905	60	-	31,965	-
A5 Transfers between funds	- 8,000	8,000	-	-	-
A6 Cash funds last year end	96,207	13,518	-	109,725	109,725
Cash funds this year end	120,112	21,578	-	141,690	109,725

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds		120,112	21,578		141,690	109,728
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total cash funds	120,112	21,578	-	141,690	109,728
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK	OK
B2 Other monetary assets		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
			Total			
B3 Investment assets			Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
				-	-	-
				-	-	-
				-	-	-
		Total				
B4 Assets retained for the charity's own use			Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
	MOTOR VAN		4000	-	-	-
	FIXTURES		5000	-	-	-
				-	-	-
				-	-	-
				-	-	-
			Total			
B5 Liabilities			Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
					-	-
					-	-
					-	-
			Total			
Signed by one or two trustees on behalf of all the trustees	Signature		Print Name		Date of approval	

The Royal Scottish Pipe Band Association Northern Ireland Branch

Northern Ireland - Charity number 103199

Accounts

**THE ROYAL SCOTTISH PIPE BAND ASSOCIATION N
IRELAND BRANCH**

**PROFIT AND LOSS ACCOUNT
YEAR ENDED 30 SEPTEMBER 2023**

	2023 £
TURNOVER	
REVENUE	<u>105,055</u>
INTEREST RECEIVABLE	
Bank interest receivable	<u>385</u>
	<u>105,440</u>
EXPENSES	
Expenditure	94,263
Bank charges	184
	<u>94,447</u>
NET PROFIT FOR THE YEAR	<u>10,993</u>

Shannon, Stanfield & Mc
Chartered Accountants
Bachelors Walk
Lisburn
Co. Antrim BT28 1XU
Tel: 028 9267 5636

**THE ROYAL SCOTTISH PIPE BAND ASSOCIATION N
IRELAND BRANCH**

BALANCE SHEET

30 SEPTEMBER 2023

	Note	2023 £
FIXED ASSETS		
Tangible assets	1	9,000
CURRENT ASSETS		
Trade debtors		57,363
Cash at bank		96,207
		<u>153,570</u>
NET CURRENT ASSETS		<u>153,570</u>
NET ASSETS		<u>162,570</u>
FINANCED BY:		
CAPITAL ACCOUNT		
Balance Brought Forward		151,577
Net profit for the year		10,993
		<u>162,570</u>

Heanen, Stanfield & McKee

Chartered Accountants

30 Bachelors Walk

Lisburn

Co. Antrim BT28 1XN

Tel: 028 9267 5836

The Royal Scottish Pipe Band Association Northern Ireland Branch

Northern Ireland - Charity number 103199

Annual report



The Royal Scottish Pipe Band Association Northern Ireland Branch

Trustees Annual Report Charity Commission

For the year to 30th September 2023

Registered with The Charity Commission for Northern Ireland NIC103199

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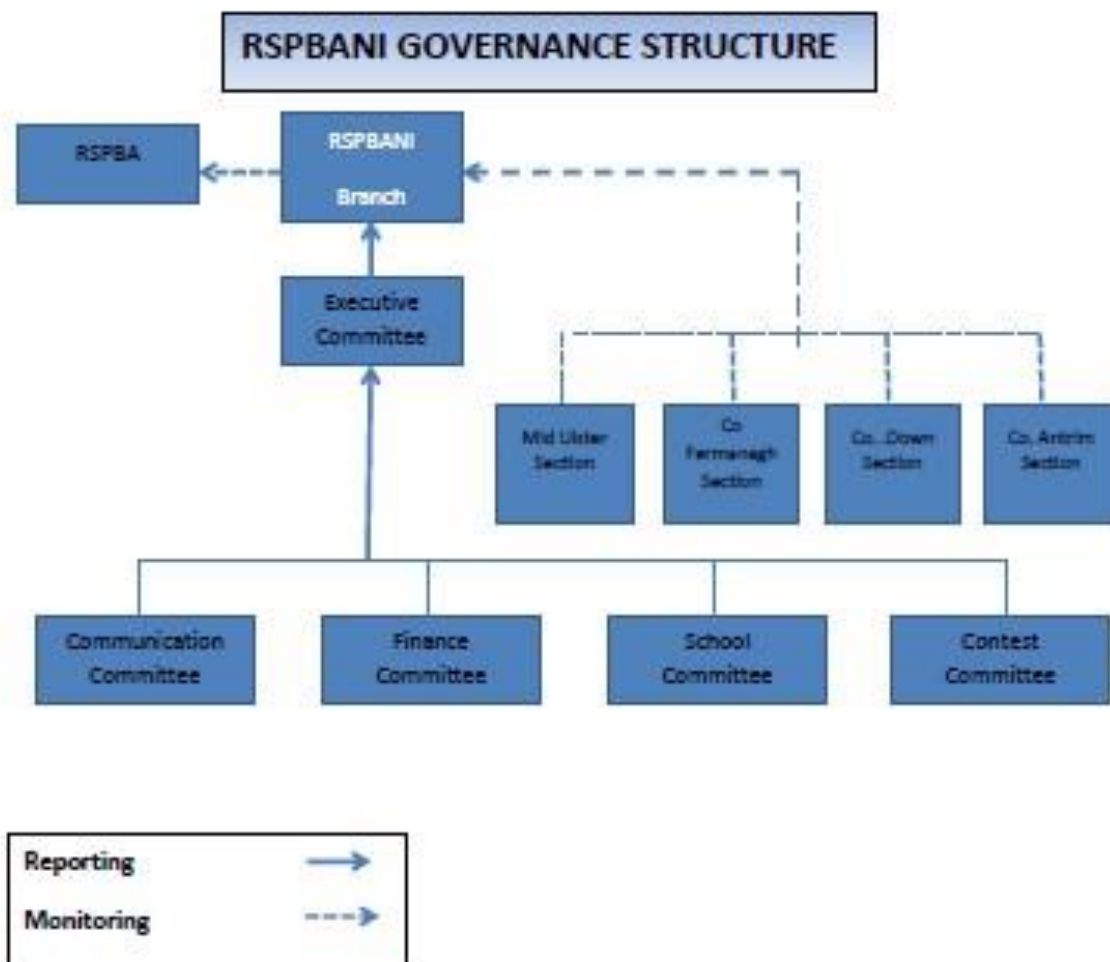
Registered with The Charity Commission for Northern Ireland NIC103199

1.0 Structure, Governance and Management

The Royal Scottish Pipe Band Association Northern Ireland Branch is a Branch of the Royal Scottish Pipe Band Association and is governed by its own Constitution.

In order to service the whole of Northern Ireland, the Branch is divided up into four sections: County Antrim, County Down, Mid Ulster and County Fermanagh. The Sections are made up of bands operational in their respective areas and each Section operate with a full structure of Office Bearers. Section Meetings are held throughout the year and each has an Annual General Meeting. Each Section also appoints a representative who sits on the Branch Executive in order to maintain communication throughout the organisation.

Each Section operate with a Committee made up of Chairman, Vice Chairman, Secretary and Treasurer. This allows the channels of communication to remain open from playing members through to the Sections and Branch to the Executive Committee which manages the Branch and consists of all the appointed Trustees.



2.0 Pipe Band & Drum Major Championships:

The Royal Scottish Pipe Band Association Northern Ireland Branch (RSPBANI) delivered the following events during 2023:

- 18 February 2023 - 2022 All Ireland Solos & JAC Solos - Lisnargarvey High School, Lisburn (originally planned for September 2022 but postponed due to the death of Queen Elizabeth II)
- 22 April 2023 - Ulster Solos Piping & Drumming - Lisnargarvey High School, Lisburn
- 3 June 2023 - Mid Ulster Section Championships - Cookstown High School, Cookstown
- 17 June 2023 - Lisburn & Castlereagh Championships - Moira Demesne, Moira
- 1 July 2023 - All Ireland Championships - Ballymena Academy, Ballymena
- 22 July 2023 - Ards & North Down Championships - Newtownards Airfield, Newtownards
- 5 August 2023 - Heart O'Down Championships - Slieve Donard Park, Newcastle
- 12 August 2023 - Ulster Championships - Antrim Stadium Playing Fields, Antrim
- 2 September 2023 - UK Solo Drumming Championships - Greystone Primary School, Antrim

3.0 Membership:

The RSPBANI Branch had 43 pipe bands in membership in 2023.

4.0 The Pipe Band College NI (PBCNI) - School Committee:

The formal education programme delivers accredited qualifications and continues the nurturing and encouraging of young people to mix inter generationally, with those from a different background etc.

The programmes are delivered by the RSPBANI Pipe Band College on Saturday mornings, through a structured education programme, delivered by highly qualified vetted tutors, with graded exams offered at the end of each term in piping and drumming. These awards include:

- Foundation Certificate
- SCQF Levels 2-8 for Piping and Snare
- PDQB Levels 2-6 for Tenor and Bass

The Pipe Band College NI offers access to the Scottish Qualification Authority (SQA) recognised qualifications in Bagpipes and Snare Drumming. The qualifications in Bass/Tenor Drumming and Drum Majoring are currently recognised by the Piping and Drumming Qualifications Board (PDQB). The Piping and Snare Drum qualifications are available at different levels which reference directly their place in the Scottish Credit and Qualifications Framework (SCQF). Qualifications at Level 2-8 are available in Bagpipes and Level 2-6 are available for Snare Drumming.

Qualifications gained under SCQF can be referenced to the Qualifications most commonly studied for in Northern Ireland. The following table outlines the local equivalent qualifications. These qualifications are nationally recognised and can be added to the Student's CV or Record of Achievement.

Scottish Credit and Qualifications Framework	Northern Ireland Equivalent
Level 4	Low grade GCSE pass (G-D) or NVQ Level 1
Level 5	High grade GCSE pass (C-A*) or NVQ Level 2
Level 6	GCE AS and A Level or NVQ Level 3
Level 7	Higher National Certificate (HNC)
Level 8	Higher National Diplomas (HND)

The Pipe Band College NI operated in 5 venues across Northern Ireland including Banbridge, Broughshane, Enniskillen, Derry~Londonderry and Cookstown.

5.0 International Touring:

No touring took place in 2023.

6.0 Presidents Charity:

Our Presidents Charity 2023 had collections by three different charities at our various events throughout the season namely Brainwaves NI, Leukaemia & Lymphoma, and Guide Dogs NI.

7.0 Meetings:

The following organisation meetings were held between 1st of October 2022 and the 30th of September 2023.

- Annual General Meeting
- 11 Executive Meetings
- 4 Branch Meetings
- 2 Finance Committee Meetings
- 2 Pipe Band College NI Meetings – School Committee
- 2 Contest Committee Meetings
- 2 Marketing & Communications Meetings

8.0 Financial Management:

The Association has the following Financial Management and Procedures Policy:

The RSPBANI Executive Committee will be able to ensure that the assets of the Royal Scottish Pipe Band Association, Northern Ireland Branch (RSPBANI) are safely controlled and managed.

9.0 Financial Policy & Procedures:

The RSPBANI Executive Committee is responsible for:

- Safeguarding the assets of the charity.
- Preventing fraud.
- Ensuring that adequate financial records are kept to meet Constitution requirements and any relevant legislation.
- Ensuring that Annual Accounts in accordance with the governing document and relevant legislation are prepared:

To enable the RSPBANI Executive Committee to carry out these responsibilities, the Financial Procedures detailed below must be followed at all times by all RSPBANI Executive Committee members, staff and volunteers.

A copy of this policy and procedures will be made available to RSPBANI Executive Committee members on their election to the Committee and it will also be made available to all relevant staff and volunteers.

The Finance policy and procedures will be reviewed annually by the RSPBANI Executive Committee and revised as necessary.

10.0 Financial Year:

Financial Year 1st October to 30th September

11.0 Bank:

Danske Bank, 62 - 66 Bow Street, Lisburn BT28 1YS
Tel: 028 9004 5160

12.0 Accountants:

Heanen, Stanfield and McKee, 30 Bachelors Walk, Lisburn BT28 1XN
Tel: 028 9267 5836

13.0 Bank Accounts:

- All bank accounts must be in the RSPBANI name.
- New accounts may only be opened by a decision of the Finance Committee and approved by the RSPBANI Executive Committee. Decisions must be recorded in the minutes of the meeting.
- Changes to the accounts mandate may only be made by a decision of the Finance Committee, which must be minuted.
- Two people should be involved in counting cash income.
- All cheques must be signed by two signatories.
- The signatories are responsible for examining the cheque for accuracy and completeness.
- The Treasurer is responsible for ensuring accuracy and completeness prior to transmission.
- The signatories are responsible for examining the payment documentation (invoices etc.) prior to signing the cheque or authorising an Internet Transfer.
- Blank cheques must never be signed.

14.0 Signatories to the RSPBANI accounts:

RSPBANI Treasurer: Mr Kenneth Crothers
Hon President RSPBA: Mr George Ussher

15.0 Budget:

- (A) An annual budget, setting out the organisation's financial plan for the year, will be prepared for approval by the Finance Committee and RSPBANI Executive Committee.
- (B) The draft budget will be prepared by the following three personnel:
- RSPBANI Chairman
 - RSPBANI Finance Committee Chairman
 - RSPBANI Treasurer

16.0 Financial Reports:

- A financial report will be prepared for every RSPBANI Executive meeting.
- The financial report will show Bank balances of General Account.
- The report will be prepared by the Treasurer.

17.0 Accounting and other financial records:

- (A) RSPBANI maintains an accounting system which records:
- Cheques and cash received and banked.
 - Cheque payments, Internet Banking Transfers and other amounts paid from the bank accounts.
- (B) Every transaction will be entered into the appropriate book and will include:
- The date of the transaction.
 - The name of the person money was received from or paid to and the full amount.
 - A brief description of why the money was received or paid.
 - An analysis of each amount under its relevant budget heading, where applicable.
- (C) All documents relating to receipts and payments will be filed in the month they are input to the system.

18.0 Authorisation and Payment:

- The Treasurer must approve the purchase of any item over £200.
- No RSPBANI Executive member or RSPBANI employee may authorise payment to themselves, their partner, or relatives.
- Invoices (or other receipts) should be matched and checked before payment is authorised. All goods received must be signed for; if unchecked they must be checked for completeness before payment.
- Before cheque or internet payment is made, it must be suitably authorised.
- Two signatories must sign cheques.
- For Internet Bank Transfer the two signatories must sign the Authorisation form.

- Once payment has been made, the invoice (or other receipt) should be marked “Paid”, together with the cheque number and date.
- All payments must be entered in the accounting system.

19.0 Payroll:

- (A) All employees (including sessional and part time employees) must be asked to complete the relevant PAYE form/s before they receive any payment.
- (B) All staff changes and changes to terms and conditions of employment must be authorised and minutes kept by the RSPBANI Executive.
- (C) Payroll and all calculations will be made by suitably qualified independent person.

20.0 Insurance:

- (A) Appropriate Insurance policies will be maintained to cover:
 - Employers Liability
 - Public Liability
 - Contents
- (B) An inventory of all physical assets of the organisation will be kept and regularly updated.

21.0 RSPBANI Reserves Policy:

Reserves are the resources the organisation has or can make available to spend for any or all of its purposes once it has met its commitments and covered its other planned expenditure. RSPBANI needs reserves to meet its operational and programming costs for 6 months and to save towards achieving its long term corporate objectives of owning a centre of piping excellence.

RSPBANI requires restricted and unrestricted funds to meet its commitments so have created a policy for ensuring compliance. RSPBANI through its Finance Committee will agree the establishment and maintenance of reserves to meet its short-term commitments and long-term objectives. The reserves will be reviewed bi-annually through the Finance Committee and assurances reported to the Executive Committee of the RSPBANI.

The main source of income is generated through events run throughout the summer months. RSPBANI reserves are set out as follows:

Details

Unrestricted Funds;

Operational Costs - Wages (6 months)	- £15,000
Office Rental & Insurance costs (6 months)	- £4,000
Other Recurring Costs	- £2,000
Programming Costs (advertising, promotions, equipment)	- £10,000
Education Programme Investment	- £14,000

Restricted / Designated Funds;

Capital Acquisition Savings / Premises	- £40,000
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Total Funds - **£85,000**

22.0 Reference and Administrative Detail Charity Name, Charity Number and Address:

The Royal Scottish Pipe Band Association Northern Ireland Branch
NIC103199
Unit 34 Crescent Business Park, Ballinderry Road, Lisburn, Co Antrim BT28 2GN

23.0 Charity Trustees:

Chairman:	Mr Alastair Patterson
Vice Chairman:	Mr Alistair McCleery
Secretary:	Ms Danielle McCartney
Treasurer:	Mr Kenny Crothers
County Fermanagh Section Rep:	Mr Ray Hall MBE
Mid Ulster Section Rep:	Mr Trevor Wilson
County Down Section Rep:	Mr Wilby Hanna
County Antrim Section Rep:	Mr Alistair McCleery
Finance Committee Chairman:	Mr Winston Pinkerton
Contest Committee Chairman:	Ms Danielle McCartney
Marketing & Comms Chairman:	Mrs Patricia Pedlow
Pipe Band College NI - School Chairman:	Mr Winston Pollock

24.0 Public Benefit Statement:

Purpose	Public Benefit Statement	Comments
<p>To promote and encourage the culture and advancement of Pipe Band Music.</p> <p>To facilitate and encourage the teaching and promotion of piping, drumming and Drum Majoring to the highest standard.</p> <p>To create and maintain a bond of Fellowship with all Pipe Band Personnel.</p> <p>To devise and operate a proper system of local Pipe Band Contest Rules.</p> <p>To organise, facilitate, regulate, encourage and operate Pipe Band Championships held within Northern Ireland and to cooperate in similar endeavours outside Northern Ireland.</p> <p>The enjoyment of the rights and freedoms set forth in this Constitution shall be secured without discrimination on any ground such as sex, race, colour language, religion, political or other opinion, national or social origin, association with a national minority, property, birth or other status.</p>	<p>RSPBANI promote and encourage the culture and advancement of Pipe Band Music and the benefits flowing from the purposes are demonstrated through the outcomes of staging pipe band competitions throughout N. Ireland to advance the standard of Pipe Band Music, the provision of teaching facilities, the bond of fellowship, the devising of rules and the organising of the All-Ireland Championships for the enjoyment and benefit of all members and the general public.</p> <p>By providing 5 teaching centres throughout N. Ireland to enhance teaching learning skills associated with each discipline for the benefit of members and the general public.</p> <p>A bond of fellowship is maintained with all Pipe Band Personnel through friendships and fellowships gained at competitions and our education centres.</p> <p>Local contest rules are put forward at our AGM by notice of motion and voted on for the benefit of the membership and general public</p> <p>RSPBANI organises 8 or 9 Pipe Band Championships each year to encourage competition, which are regulated by RSPBA rules.</p> <p>The All Ireland Championships is jointly run alongside the Irish Pipe Band Association and is alternated yearly between the two countries. Members of both associations and the general public benefit from this.</p> <p>RSPBANI is an equal opportunity organisation and membership and all activities and purposes are open to benefit any member of the society.</p>	<p>Due to the purposes of RSPBANI it was important that public benefit was clearly demonstrated flowing from the purposes. Each of the key elements as appropriate to its circumstances was addressed by using the public benefit toolkit.</p> <p>The possibility of harm, for example by physical injury incurred by participation in pipe band events is outweighed by the benefit and significantly reduced by the policies and procedures in place to address such risks, i.e. safeguarding and child protection policy, health and safety policy, code of conduct for staff and volunteers.</p> <p>Some private benefit is obtained by traders who sell food and pipe band equipment on favourable terms, but this is ancillary to the main purpose and is greatly outweighed by the gains in public benefit. No harm arises from these purposes.</p>

The Royal Scottish Pipe Band Association Northern Ireland Branch

Northern Ireland - Charity number 103199

Annual return

Independent examiner's report to the charity trustees of The Royal Scottish Pipe Band Association Northern Ireland Branch

I report on the accounts of the Association for the year ended 30 September 2023 which are set out in pages 13-14.

Respective responsibilities of charity trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under Section 65 of the Charities Act
- Follow the procedures laid down in the general directions given by the Commission under Section 65(9)(b) of the Charities Act
- State whether particular matters have come to my attention

Basis of independent examiner's report

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the by Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as a charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's report to the charity trustees of The Royal Scottish Pipe Band Association Northern Ireland Branch continued

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland: I have found no matters that require drawing to your attention.

Stephen McKee

30 Bachelors Walk
Lisburn
BT28 1XN

16 October 2023

The Royal Scottish Pipe Band Association Northern Ireland Branch

Northern Ireland - Charity number 103199

Accounts

Receipts and Payments Account for the year ended 30 September 2021

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
	2021	2021	2021	2021	2020
	£	£	£	£	
<u>Receipts</u>					
Donations	34212	26680		60892	92907
Adverts & Branch fees				0	2100
Catering & stalls				0	
Gates & Programmes				0	
Sundry Income	3628			3628	
School Donations				0	
School Fees		394		394	6610
Interest	197	9		206	171
Legacy					
Total Receipts	38037	27083	0	65120	101788
<u>Payments</u>					
Salary		31588		31588	29870
Office expenses		4199		4199	4058
Teaching & expenses for schools		1380		1380	21896
Equipment		2996		2996	
Running Costs	49461			49461	23433
Total Payments	49461	40163	0	89624	79257
Excess of receipts over payments before Transfers	-11424	-13080	0	-24504	22531
Transfers	-10000	10000	0	0	0
Excess of Receipts over payments for the year	-21424	-3080	0	-24504	22531

Statement of Assets and Liabilities as at 30 September 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total
	2021	2021	2021	2021
	£	£	£	£
Cash Funds				
Current Accounts	48951	5235	0	54186

Deposit Accounts	50280	0	0	50280
Total Cash Funds	<u>99231</u>	<u>5235</u>	<u>0</u>	<u>104466</u>
Other Assets				
Van & fixtures	8000			8000
Plaques & medals	1800			1800
Total Assets retained for the Association's own use	<u>9800</u>	<u>0</u>	<u>0</u>	<u>9800</u>

Association Treasurer: Mr K Crothers

Date:

Total
2020

78694

40256

118950

10000

1800

11800

The Royal Scottish Pipe Band Association Northern Ireland Branch

Northern Ireland - Charity number 103199

Annual report



The Royal Scottish Pipe Band
Association Northern Ireland Branch

Annual Report and Statement of
Accounts

For the year to 30th September 2021

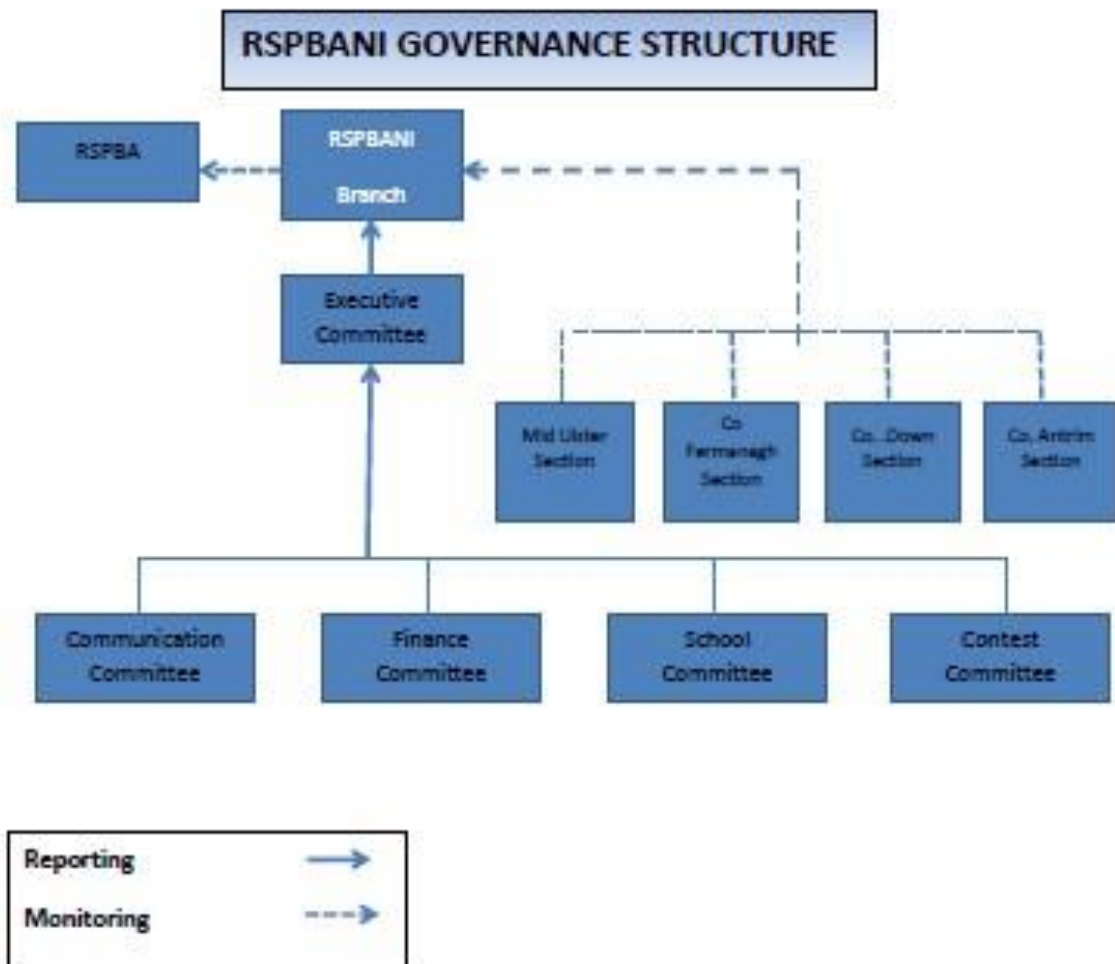
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Structure, Governance and Management

The Royal Scottish Pipe Band Association Northern Ireland Branch is a Branch of the Royal Scottish Pipe Band association and is governed by its own Constitution.

In order to service the whole of Northern Ireland, the Branch is divided up into four sections: Co. Antrim, Co. Down, Mid Ulster and Co. Fermanagh. The Sections are made up of bands operational in their respective areas and they operate with a full structure of Office Bearers. Section meetings are held regularly throughout the year and each has an Annual General Meeting. Each Section also appoints a representative who sits on the Branch Executive in order to maintain communication throughout the organisation.

All member bands operate with committees made up of Chairman, Vice Chairman, Secretary and Treasurer. This allows the channels of communication to remain open from playing members through to the Sections and Branch to the Executive Committee which manages the Branch and consists of all the appointed Trustees.



Pipe Band and Drum Major Championships

The Royal Scottish Pipe Band Association Northern Ireland Branch (RSPBANI) delivered no activities due to the pandemic.

The RSPBANI Branch had 45 pipe bands in membership in 2020.

The RSPBANI Branch Piping and Drumming School

The formal education programme delivers accredited qualifications the nurturing and encouraging of young people to mix inter generationally, with those from a different background etc.

The programmes delivered by the RSPBANI Saturday Schools are through a structured education programme, delivered by highly qualified vetted tutors, with graded exams offered at the end of each term in piping and drumming. These awards include:

- ✦ Foundation Certificate (in partnership with the Music Service for Pipes and Drums and Ulster-Scots Agency)
- ✦ Piping and Drumming Qualification Board (PDQB) awards
- ✦ Scottish Qualifications Authority (SQA)/Piping and Drumming Qualifications - SCQF Levels 2-8

The RSPBANI Branch School offers access to the Scottish Qualification Authority (SQA) recognised qualifications in Bagpipes and Snare Drumming. The qualifications in Bass/Tenor Drumming and Drum Majoring are currently recognised by the Piping and Drumming Qualifications Board (PDQB). The Piping and Snare Drum qualifications are available at different levels which reference directly their place in the Scottish Credit and Qualifications Framework (SCQF). Qualifications at Level 2 – 8 are available in Bagpipes and Level 3-6 are available for Snare Drumming.

Qualifications gained under SCQF can be referenced to the Qualifications most commonly studied for in Northern Ireland. The following table outlines the local equivalent qualifications. These qualifications are nationally recognised and can be added to the Student's CV or Record of Achievement.

Scottish Credit and Qualifications Framework	Northern Ireland Equivalent
Level 4	Low grade GCSE pass (G-D) or NVQ Level 1
Level 5	High grade GCSE pass (C-A*) or NVQ Level 2
Level 6	GCE AS and A Level or NVQ Level 3
Level 7	Higher National Certificate (HNC)
Level 8	Higher National Diplomas (HND)

The Branch School operated with limited numbers with tuition online

International Touring

No touring took place due to the pandemic.

Presidents Charity

No collections were made due to the pandemic.

Meetings

The following organisation meetings were held between 1st of October 2020 and the 30th of September 2021.

- Annual General Meeting
- 12 Executive meetings
- 4 Branch Meetings
- 2 Finance Committee Meetings
- 2 Education Committee Meetings

Financial Management and Reserves Policy

The Association has the following Financial Management and Procedures Policy

1. Purpose

The RSPBANI Executive Committee will be able to ensure that the assets of the Royal Scottish Pipe Band Association, Northern Ireland Branch (RSPBANI) are safely controlled and managed.

2. Financial Policy

(i) The RSPBANI Executive Committee is responsible for:

- Safeguarding the assets of the charity
- Preventing fraud
- Ensuring that adequate financial records are kept to meet Constitution requirements and any relevant legislation.
- Ensuring that Annual Accounts in accordance with the governing document and relevant legislation are prepared

(ii) To enable the RSPBANI Executive Committee to carry out these responsibilities, the Financial Procedures detailed below must be followed at all times by all RSPBANI Executive Committee members, staff and volunteers.

(iii) A copy of this policy and procedures will be made available to RSPBANI Executive Committee members on their election to the Committee and it will also be made available to all relevant staff and volunteers.

3. The Finance policy and procedures will be reviewed annually by the RSPBANI Executive Committee and revised as necessary.

4. Financial Procedures

(I) Organisational Information

Financial Year 1st October to 30th September

Bank

Ulster Bank 18 Bow Street

Lisburn

BT28 1BN

Telephone: 028 9267 6223

Accountants

Heanen, Stanfield and McKee

30 Bachelor's Walk

Lisburn

BT28 1XN

Phone: 028 9267 5836

(ii). **Bank Accounts**

- a. All bank accounts must be in the RSPBANI name.
- b. New accounts may only be opened by a decision of the Finance Committee and approved by the RSPBANI Executive Committee. Decisions must be recorded in the minutes of the meeting.
- c. Changes to the accounts mandate may only be made by a decision of the Finance Committee, which must be minuted.
- d. Two people should be involved in counting cash income.
- e. All cheques must be signed by two signatories.
- f. The signatories are responsible for examining the cheque for accuracy and completeness.
- g. The Treasurer is responsible for ensuring accuracy and completeness prior to transmission.
- h. The signatories are responsible for examining the payment documentation (invoices etc.) prior to signing the cheque or authorising an Internet Transfer.
- i. Blank cheques must never be signed.

(iii) **Signatories to the accounts:**

Name: Role

Mr Kenneth Crothers - RSPBANI Treasurer

Mr Ian Burrows - Project Officer

Mr George Usher - Media & Marketing Committee Chairman

(iv) **Budget**

a) An annual budget, setting out the organisation's financial plan for the year, will be prepared for approval by the Finance Committee and RSPBANI Executive Committee.

b) The draft budget will be prepared by the following three personnel:

- RSPBANI Chairman
- RSPBANI Finance Committee Chairman
- RSPBANI Treasurer

(v) **Financial Reports**

- A financial report will be prepared for every RSPBANI Executive meeting.
- The financial report will show Bank balances of General Account:
- The report will be prepared by the treasurer

(vi) **Accounting and other financial records**

(a) RSPBANI maintains an accounting system which records:

- Cheques and cash received and banked
- Cheque payments, Internet Banking Transfers and other amounts paid from the bank accounts

(b) Every transaction will be entered into the appropriate book and will include:

- The date of the transaction
- The name of the person money was received from or paid to and the full amount
- A brief description of why the money was received or paid
- An analysis of each amount under its relevant budget heading, where applicable

(c) All documents relating to receipts and payments will be filed in the month they are input to the system.

(vii) **Authorisation and Payment**

- a. The Treasurer must approve the purchase of any item over £200.
- b. No RSPBANI Executive member or RSPBANI employee may authorise payment to themselves, their partner, or relatives.
- c. Invoices (or other receipts) should be matched and checked before payment is authorised. All goods received must be signed for; if unchecked they must be checked for completeness before payment.
- d. Before cheque or Internet payment is made, it must be suitably authorised.
- e. Two signatories must sign cheques.
- f. For Internet Bank Transfer the two signatories must sign the Authorisation form.
- g. Once payment has been made the invoice (or other receipt) should be marked "Paid", together with the cheque number and date.
- h. All payments must be entered in the accounting system.

(viii) **Payroll**

- a) All employees (including sessional and part time employees) must be asked to complete the relevant PAYE form/s before they receive any payment.
- b) All staff changes and changes to terms and conditions of employment must be authorised and minutes kept by the RSPBANI Executive
- c) Payroll and all calculations will be made by suitably qualified independent person

(ix) **Insurance**

- a) Appropriate Insurance policies will be maintained to cover:
 - Employer's Liability
 - Public Liability
 - Contents
- b) An inventory of all physical assets of the organisation will be kept and regularly updated.

RSPBANI Reserves Policy:

Reserves are the resources the organisation has or can make available to spend for any or all of its purposes once it has met its commitments and covered its other planned expenditure. RSPBANI needs reserves to meet its operational and programming costs for 6 months and to save towards achieving its long term corporate objectives of owing a centre of piping excellence.

RSPBANI requires restricted and unrestricted funds to meet its commitments so have created a policy for ensuring compliance. RSPBANI through its Finance Committee will agree the establishment and maintenance of reserves to meet its short-term commitments and long-term objectives. The reserves will be reviewed bi-annually through the Finance Committee and assurances reported to the Executive Committee of the RSPBANI.

The main source of income is generated through events run throughout the summer months. RSPBANI reserves are set out as follows:

Details

Unrestricted Funds;

Operational Costs - Wages (6 months)	- £15,000
Office Rental & Insurance costs (6 months)	- £4000
Other Recurring Costs	- £2000
Programming Costs (advertising, promotions, equipment)	- £10,000
Education Programme Investment	- £14,000

Restricted / Designated Funds;

Capital Acquisition Savings / Premises	- £40,000
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Total Funds - **£85,000**

Reference and Administrative Detail Charity Name

The Royal Scottish Pipe Band Association Northern Ireland Branch

Charity Number

NIC103199

Address

Unit 34 Crescent Business park
Ballinderry Road
Lisburn
Co Antrim
BT28 2GN

Charity Trustees

Mr Ray Hall	- Chairman
Mrs Arlene Faulkner	- Vice Chairman
Ms Danielle McCartney	- Secretary
Mr Kenny Crothers	- Treasurer/RSPBA Director
Mrs Loraine Ronaldson	- RSPBA Director
Mr Dessie McLaughlin	- Mid Ulster Section

Rep Mr Wilby Hanna
 Mr Alistair McCleery
 Mr George Ussher
 Mr Adam Fawcett

- Co Down Section Rep
 - Co Antrim Section Rep
 - Marketing and Media Committee
 - School Convenor

Public Benefit Statement

Purpose	Public Benefit Statement	Comments
<ul style="list-style-type: none"> • To promote and encourage the culture and advancement of Pipe Band Music. • To facilitate and encourage the teaching and promotion of piping, drumming and Drum Majoring to the highest standard. • To create and maintain a bond of Fellowship with all Pipe Band Personnel. 	<p>RSPBANI promote and encourage the culture and advancement of Pipe Band Music and the benefits flowing from the purposes are demonstrated through the outcomes of staging pipe band competitions throughout N. Ireland to advance the standard of Pipe Band Music, the provision of teaching facilities, the bond of fellowship, the devising of rules and the organising of the All-Ireland Championships for the enjoyment and benefit of all members and the general public.</p> <p>By providing 5 teaching centres throughout N. Ireland to enhance teaching learning skills associated with each discipline for the benefit of members and the general public.</p> <p>A bond of fellowship is maintained with all Pipe Band Personnel through</p>	<p>Due to the purposes of RSPBANI it was important that public benefit was clearly demonstrated flowing from the purposes. Each of the key elements as appropriate to its circumstances was addressed by using the public benefit toolkit.</p> <p>The possibility of harm, for example by physical injury incurred by participation in pipe band events is outweighed by the benefit and significantly reduced by the policies and procedures in place to address such risks, i.e. safeguarding and child protection policy, health and safety policy, code of conduct for staff and volunteers.</p> <p>Some private benefit is obtained by traders who sell food and pipe band equipment on favourable terms, but this is ancillary to the main purpose and is</p>

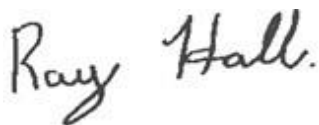
<ul style="list-style-type: none"> • To devise and operate a proper system of local Pipe Band Contest Rules. • To organise, facilitate, regulate, encourage and operate Pipe Band Championships held within Northern Ireland and to cooperate in similar endeavours outside Northern Ireland. • The enjoyment of the rights and freedoms set forth in this Constitution shall be secured without discrimination on any ground such as sex, race, colour language, religion, political or other opinion, national or social origin, association with a national minority, property, birth or other status. 	<p>friendships and fellowships gained at competitions and our education centres.</p> <p>Local contest rules are put forward at our AGM by notice of motion and voted on for the benefit of the membership and general public</p> <p>RSPBANI organises 8 or 9 Pipe Band Championships each year to encourage competition, which are regulated by RSPBA rules. The All Ireland Championships is jointly run alongside the Irish Pipe Band Association and is alternated yearly between the two countries. Members of both associations and the general public benefit from this.</p> <p>RSPBANI is an equal opportunity organisation and membership and all activities and purposes are open to benefit any member of society</p>	<p>greatly outweighed by the gains in public benefit. No harm arises from these purposes.</p>
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Chairman’s Summary

The RSPBANI Branch was largely inactive due to the pandemic in 2021.

As an organisation we value our membership bands and will continue to provide a governing structure where democracy is transparent right across the pipe band community.

The RSPBANI Branch has strong governance and has a sound financial standing.



RSPBANI Branch Chairman

The Royal Scottish Pipe Band Association Northern Ireland Branch

Northern Ireland - Charity number 103199

Annual return

Independent examiner's report to the charity trustees of The Royal Scottish Pipe Band Association Northern Ireland Branch

I report on the accounts of the Association for the year ended 30 September 2021 which are set out in pages 13-14

Respective responsibilities of charity trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under Section 65 of the Charities Act
- Follow the procedures laid down in the general directions given by the Commission under Section 65(9)(b) of the Charities Act
- State whether particular matters have come to my attention

Basis of independent examiner's report

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the by Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as a charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's report to the charity trustees of The Royal Scottish Pipe Band Association Northern Ireland Branch continued

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland: I have found no matters that require drawing to your attention.

Stephen Mckee

30 Bachelors Walk
Lisburn
BT28 1XN

9 September 2022