

# Little Oaks Pre-School Group

Northern Ireland · Charity number 103134

## Details

Known as	LOPG
Status	Received
Registered	2015-10-30
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

Address	13 The Laurels Portadown County Armagh 13 The Laurels Bt63 5hq BT63 5HQ
Phone	08933717889
Email	<a href="mailto:littleoaks.preschool.playgroup@gmail.com">littleoaks.preschool.playgroup@gmail.com</a>

## Activities

**Purposes:** The aims of the Group shall be to advance the education and development of pre-school children by co-operating with NIPPA in: (a) Providing safe and satisfying group play, in which parents are encouraged to take part. (b) Increasing parental recognition of the needs of young children and the value of pre-school provision. (c) Encouraging other charitable activities through which parents may help the children. (d) Doing all such other lawful things as are necessary for or conducive to the attainment of the above aims.

**What the charity does:** The advancement of education

**How the charity works:** Education/training,Playgroup/after schools

**Who the charity helps:** Learning disabilities,Parents,Preschool (0-5 year olds),Voluntary and community sector,Youth (14-25 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£78,505	£74,132	£0	4

## Trustees

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Name	Role	Appointed
Ben Fallon		
Gary Wilson		
Jayne Robinson		
June Clegg		
Merin Cheriyan		
Neil Robinson		

**Little Oaks Pre-School Group**

Northern Ireland - Charity number 103134

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# Accounts

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# Profit and Loss

## Little Oaks Preschool For the year ended 31 August 2025

2025

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### Turnover

Other Revenue	12,908.64
Sales	54,766.60
<b>Total Turnover</b>	<b>67,675.24</b>

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### Cost of Sales

Direct Expenses	388.07
<b>Total Cost of Sales</b>	<b>388.07</b>

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### Gross Profit

**67,287.17**

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### Administrative Costs

Consulting	225.00
Employers National Insurance	3,104.44
General Expenses	2,890.78
Insurance	580.16
Interest Paid	(194.02)
IT Software and Consumables	32.37
Pensions Costs	1,983.75
Printing & Stationery	177.56
Rent	7,348.25
Repairs & Maintenance	2,410.14
Salaries	55,535.09
Staff Training	25.20
<b>Total Administrative Costs</b>	<b>74,118.72</b>

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### Operating Profit

**(6,831.55)**

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### Other Income

Pathway Funding	11,204.50
<b>Total Other Income</b>	<b>11,204.50</b>

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### Profit on Ordinary Activities Before Taxation

**4,372.95**

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### Profit after Taxation

**4,372.95**

**Little Oaks Pre-School Group**

Northern Ireland - Charity number 103134

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# Accounts

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**EXPENDITURE****A/c 2022**

	<b>Wages</b>	<b>Hall rental</b>	<b>HRMC</b>	<b>Equip/Mat</b>	<b>EY Advisor</b>	<b>Miscellaneous</b>
<b>Sep-23</b>	£4,672.70				£106.90	
<b>Oct-23</b>	£5,043.63		£722.80		£106.90	
<b>Nov-23</b>	£4,970.62	£809.50			£106.90	£27.88
<b>Dec-23</b>	£4,982.21	£814.00			£106.90	£36.74
<b>Jan-24</b>	£4,659.63	£909.50	£714.71	£59.99	£106.90	
<b>Feb-24</b>	£4,546.83	£646.50			£106.90	£66.90
<b>Mar-24</b>	£4,836.09	£678.00			£106.90	£24.56
<b>Apr-24</b>	£5,234.64	£1,274.00	£671.79	£279.48	£106.90	
<b>May-24</b>	£5,248.35				£106.90	£17.09
<b>Jun-24</b>	£5,083.63	£807.52		£107.40	£106.90	£61.70
<b>Jul-24</b>	£4,836.65	£731.02	£1,188.91			
<b>Aug-24</b>	£4,836.45	£748.01				£63.74

**Total**                      **£58,951.43**      **£7,418.05**      **£3,298.21**      **£446.87**      **£1,069.00**      **£298.61**

**INCOME****A/c 2022**

	<b>EA</b>	<b>EYDF</b>	<b>SHSCT</b>	<b>Interest</b>	<b>From 1188</b>	<b>Miscellaneous</b>
<b>Sep-23</b>	£3,151.50			£23.90		
<b>Oct-23</b>	£3,151.50		£2,813.40	£19.29	£2,500.00	
<b>Nov-23</b>	£3,372.00			£19.90	£4,000.00	
<b>Dec-23</b>	£3,225.00			£43.21	£2,000.00	
<b>Jan-24</b>	£3,225.00				£1,500.00	
<b>Feb-24</b>	£3,225.00			£20.19	£4,000.00	
<b>Mar-24</b>	£3,815.00			£39.89	£2,000.00	
<b>Apr-24</b>	£3,225.00				£2,500.00	
<b>May-24</b>	£3,225.00		£1,354.60	£19.06	£2,000.00	
<b>Jun-24</b>	£3,225.00			£37.80	£2,500.00	
<b>Jul-24</b>					£2,000.00	
<b>Aug-24</b>				£17.76		

**Total**                      **£32,840.00**      **£0.00**      **£4,168.00**      **£241.00**      **£25,000.00**      **£0.00**

**INCOME****A/c 1188**

	<b>FEES</b>		<b>FUNDING</b>	<b>F-Raising</b>	<b>Trips</b>	
<b>Sep-23</b>	£2,022.50					
<b>Oct-23</b>	£2,612.00					
<b>Nov-23</b>	£3,263.60			£533.60		
<b>Dec-23</b>	£2,327.50			£161.00		
<b>Jan-24</b>	£2,250.00			£200.00		
<b>Feb-24</b>	£2,787.00					
<b>Mar-24</b>						
<b>Apr-24</b>						
<b>May-24</b>						

Jun-24						
Jul-24						
Aug-24						

**Total**                    **£15,262.60**        **£0.00**            **£0.00**        **£894.60**        **£0.00**            **£0.00**

**EXPENDITURE**            **A/c 1188**

	To A/c 2022	Equipment	Computer	Petty cash	Miscellaneous
Sep-23		£56.35	£1.99	£99.74	£19.84
Oct-23	£2,500.00	£80.52	£1.99	£90.04	£76.30
Nov-23	£4,000.00	£172.05	£1.99		£10.00
Dec-23	£2,000.00	£30.64	£1.99	£94.42	£156.00
Jan-24	£1,500.00	£9.40	£1.99	£87.00	
Feb-24	£4,000.00	£64.87	£1.99	£91.21	£41.00
Mar-24	£2,000.00				
Apr-24	£2,500.00				
May-24	£2,000.00				
Jun-24	£2,500.00				
Jul-24	£2,500.00				
Aug-24					

**Total**                    **£25,500.00**        **£413.83**        **£11.94**        **£462.41**        **£303.14**

**INCOME23/24**

**EXPENDITURE 23/24**

EA			<b>WAGES</b>	£58,951.43	
EYDF			<b>HRMC</b>	£3,298.21	
SHSCT			<b>NEST</b>	£1,753.69	
Interest			<b>Hall Rent</b>	£7,418.05	
Fees Cash			<b>E/M</b>		
Fees BACs			<b>EY</b>		
Fundraising			<b>DFPF</b>		
Uniform			<b>Uniform</b>		
Sponsorship			<b>Insurance</b>		
			<b>Microsoft</b>		
Trips			<b>Trips</b>		
			<b>Misc</b>		
			<b>Furniture</b>		
			<b>Cash</b>		

<b>TOTAL</b>	<b>£0.00</b>			<b>£71,421.38</b>	
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**Little Oaks Pre-School Group**

Northern Ireland - Charity number 103134

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# Annual report

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Andrew Walsh  
Chairperson  
2 The Links  
Donaghadee  
Co Down  
BT21 0QS  
M: 07702138390  
E-mail: agwalsh@btinternet.com

## TRUSTEES' ANNUAL REPORT FOR THE PERIOD 1<sup>st</sup> SEPTEMBER 2023 to 31<sup>st</sup> AUGUST 2024

### 1. Summary of Main Activities of the Year

- the delivery of the Northern Ireland Pre-School Curriculum through daily sessions of play-based learning experiences,
- the early identification of individual disabilities and the planning and delivery of interventions, as appropriate,
- to liaise closely with other providers, including feeder primary schools to ensure smooth transitions from setting to another,
- to liaise closely with other agencies, including social services, Early Years and local government officers to ensure practices, resources and premises are fit for purpose,
- on-going governance to ensure the efficient and effective management and organisation of the pre-school group.
- engage in fund-raising activities such as a Christmas Fair, photographs and annual sponsored walk to augment the annual budget
- to provide training and development for staff at all levels, including external accreditations.
- the organisation of social and cultural activities to promote social cohesion and a greater awareness of other cultures in any area where there is significant growth in the number of newcomer families

### 2. Public Benefit

We fully acknowledge and comply with the Commission's Public Benefit requirement statutory guidance.

- In relation to Benefit, the key feature eg providing a pre-school education that gives value for money and is fit for purpose, is a natural consequence of an efficient and effective organisation that places the well-being and intellectual development of children as a core value. The benefits of the provision are articulated through inspection [Social Services and ETI] and by a rigorous programme of self-evaluation and on-going improvement. The

monitoring of individual progress ensures that specific needs are identified and consequent tailor-made interventions are consistently of benefit to each child.

- In relation to Public, access to Little Oaks is available to all, irrespective of race, ethnicity or religion, in terms of the children enrolled and the background of their parents/carers. This is made clear in our constitution. Little Oaks does not provide any private benefit to any individual.

### 3. Financial Overview

- At the end of the 23/24 financial year [31<sup>st</sup> August 2024] the trading and profit and loss statement showed a net loss of £12192.31 over the year's activities. This resulted in a surplus of £11831.68 being carried forward to 24/25.
- A reserve fund of £10000 is included in the carried forward total.
- Most of the income comes from the Education Authority per capita allowance for PEAG places at Little Oaks. This figure varies, though the morning session is usually exclusively made up of PEAGS places. All other places are fee-paying, and together with the PEAG funding, this amounts to nearly 90% of our income. The remainder comes from fund-raising activities, small local grants and a summer scheme.
- Most of the expenditure [approximately 80%] goes on wages and salaries and employer's NI contributions. A further 10% goes on premise rental charges. Incidental expenditure includes resources and materials, insurance and affiliation fees to support organisations.
- At all times value for money is paramount and the budget is closely monitored and has never been in a deficit position. Tight financial procedures are in place to monitor our two current accounts and one savings account held by Santander.

### 4. Reference and administration details

4.1 Charity name: Little Oaks Pre-school Group

4.2 Other name or acronym: LOPG

4.3 Charity no : 103134

4.4 Registered: 30<sup>th</sup> October 2015

4.5 Public Address: Killicomaine Jubilee Community Centre, 32A Festival Road, Portadown, Craigavon, Co Armagh BT63 5HE

4.6 Trustees [at 31August 2022]

Mr A Walsh	Chairman
Mr N Robinson	Secretary
Mrs Merin Cheriyan	Treasurer
Mrs June Clegg	Parent Member
Mrs Samantha Begley	Parent Member
Mr John Hartley	Parent Member
Mrs Jayne Robinson	Parent Member
Mr Ben Fallon	Parent Member

4.7 Management committee meetings are generally held on a monthly basis depending on the volume of business to be attended to.

4.8 Given that most of the management committee members are parents of children attending LOPG, their tenure of office is normally one year and in some cases two years. Other members of the management committee are Associate Members who remain on committee, subject to re-election, for longer periods. The Chairman, Treasurer and Secretary are Associate Members. Almost all of the parent members will leave at the end of this academic year. The AGM in September will see the election of new parent members onto the management committee. The Charity Commission will be notified accordingly to update our records.

4.9 The governance of LOPG is administered under the requirements of a detailed Constitution. This identifies the purposes, practices, organisation and management, and financial procedures necessary to ensure value for money and fitness for purpose.

5. **Summary of the purposes of the charity:** the provision of pre-school education which is open to all, irrespective of religion, race or creed.

This report was approved and adopted at meeting of the management committee on XXXXXX

Andrew Walsh

Chairman

**Little Oaks Pre-School Group**

Northern Ireland - Charity number 103134

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# Annual return

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## Independent examiner's report to the charity trustees of Little Oaks Pre-school Group

### Charity number: 103134

This report pertains to the accounts of Little Oaks Pre-school Group for the year 31<sup>st</sup> August 2024 and is in line with the requirements of Section 65 of the Charities Act. The examination was carried out in accordance with the general direction given by the Charity Commission for Northern Ireland under section 65(9) (b) of the Charities Act.

The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. The accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matter (1) to (4) listed above and, in connection with the following Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Ann-Marie  
Sally

Address: 41 Rinnalea  
Gardens BT11

Signed:  Signed by:  
Ann-Marie Scally

Date:  8BF76A7D1D6B44E...

11/17/2024

**Little Oaks Pre-School Group**

Northern Ireland - Charity number 103134

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# Accounts

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**EXPENDITURE****A/c 2022**

	<b>Wages</b>	<b>Hall rental</b>	<b>HRMC</b>	<b>Equip/Mat</b>	<b>EY Advisor</b>	<b>Miscellaneous</b>	<b>Furniture</b>	<b>Trips</b>	<b>Nest</b>	<b>Uniform</b>
<b>Sep-22</b>	£4,336.98		£616.17	£179.90	£74.16	£325.14				£ 311.80
<b>Oct-22</b>	£4,529.11	£168.75			£74.16	£28.26			£ 145.14	
<b>Nov-22</b>	£4,485.25	£708.75		£97.56	£74.16	£23.02	£1,890.96		£ 124.23	
<b>Dec-22</b>	£4,807.29				£74.16	£14.38			£ 150.44	
<b>Jan-23</b>	£4,903.19	£685.00	£694.97	£446.29	£224.16	£310.48			£ 149.95	
<b>Feb-23</b>	£4,990.86			£751.82	£74.16				£ 141.05	
<b>Mar-23</b>	£4,929.57	£1,484.75		£103.79	£74.16	£33.29			£ 139.16	
<b>Apr-23</b>	£5,183.80	£2,622.25	£580.60						£ 136.26	
<b>May-23</b>	£5,192.81			£15.00	£148.32	£37.73			£ 158.06	
<b>Jun-23</b>	£5,148.17			£47.10	£74.16	£59.77		£ 400.00	£ 155.22	
<b>Jul-23</b>	£4,484.97	£1,886.00	£800.77		£74.16	£79.11			£ 153.51	
<b>Aug-23</b>	£4,580.02	£814.00			£74.16				£ 302.95	
<b>Total</b>	<b>£57,572.02</b>	<b>£8,369.50</b>	<b>£2,692.51</b>	<b>£1,641.46</b>	<b>£1,039.92</b>	<b>£911.18</b>	<b>£1,890.96</b>	<b>£400.00</b>	<b>£1,755.97</b>	<b>£311.80</b>

**Grand Total**  
**£76,585.32**

**INCOME****A/c 2022**

	<b>EA</b>	<b>EYDF</b>	<b>SHSCT</b>	<b>Interest</b>	<b>From 1188</b>	<b>Miscellaneous</b>
<b>Sep-22</b>	£6,165.90			£2.98	£2,000.00	
<b>Oct-22</b>	£3,761.70			£2.59		
<b>Nov-22</b>	£3,781.80			£5.40	£2,000.00	
<b>Dec-22</b>	£5,029.80			£5.32	£1,500.00	
<b>Jan-23</b>	£4,832.30	£1,733.87	£160.00	£12.21	£3,200.00	
<b>Feb-23</b>	£3,991.90			£15.31	£2,000.00	
<b>Mar-23</b>	£3,991.90		£780.00	£14.78	£2,500.00	
<b>Apr-23</b>	£3,991.90			£34.43	£5,610.00	
<b>May-23</b>	£3,991.90		£440.00			
<b>Jun-23</b>	£3,991.90		£725.00	£18.78	£2,800.00	
<b>Jul-23</b>			£550.00	£23.91		

Aug-23

			£25.95		
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Grand total

Total            £43,531.00    £1,733.87    £2,655.00    £161.66    £21,610.00    £0.00    £69,691.53

**INCOME**            A/c 1188

	Fees cash	Fees BACS	Fund-raising	Sponsor	Trips	Halifax Grant	Uniform
Sep-22	£687.50	£1,261.50					£ 822.50
Oct-22	£825.00	£862.00					
Nov-22	£763.00	£1,008.50		£359.00			
Dec-22	£797.50	£715.00		£64.10			
Jan-23	£573.50	£992.00					
Feb-23	£887.50	£1,691.50					
Mar-23	£895.00	£872.00					
Apr-23	£542.50	£424.00					
May-23	£784.00	£795.00	£234.07		£216.00	£4,110.00	
Jun-23	£878.50	£962.00	£32.10		£217.00		
Jul-23							
Aug-23							

Grand total

Total            £7,634.00    £9,583.50    £266.17    £423.10    £433.00    £4,110.00    £822.50    £23,272.27

**EXPENDITURE**            A/c 1188

To A/c 2022	Maria DFPF	Microsoft	PO Cash	Miscellaneous	Trips	Insurance
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Sep-22	£2,000.00	£87.77	£1.99	£90.00	£63.20		
Oct-22		£87.77	£1.99	£85.87	£104.27		
Nov-22	£2,000.00	£87.77	£1.99	£96.12	£115.54		£565.00
Dec-22	£1,500.00		£1.99	£95.13	£149.36		
Jan-23	£3,200.00		£1.99	£99.00	£12.00		
Feb-23	£2,000.00		£1.99	£189.86	£126.47		
Mar-23			£1.99	£95.03	£86.46		
Apr-23	£2,500.00		£1.99	£95.08	£162.35		
May-23	£5,610.00		£1.99	£97.03			
Jun-23	£2,800.00		£1.99		£114.00	£ 103.50	
Jul-23			£1.99		£41.00		
Aug-23			£1.99		£64.77		

								<b>Grand total</b>
<b>Total</b>	<b>£21,610.00</b>	<b>£263.31</b>	<b>£23.88</b>	<b>£943.12</b>	<b>£1,039.42</b>	<b>£103.50</b>	<b>£565.00</b>	<b>£24,548.23</b>

**INCOME 22/23**

**EXPENDITUR 22/23**

<b>EA</b>	£43,531.00		<b>WAGES</b>	£57,572.02	
<b>EYDF</b>	1733.87		<b>HRMC</b>	£2,692.51	
<b>SHSCT</b>	£2,655.00		<b>NEST</b>	£1,755.97	
<b>Interest</b>	£161.66		<b>Hall Rent</b>	£8,369.50	
<b>Fees Cash</b>	£7,634.00		<b>E/M</b>	£1,641.46	
<b>Fees BACs</b>	£9,583.50		<b>EY</b>	£1,039.92	
<b>Fundraising</b>	£266.17		<b>DFPF</b>	£263.31	
<b>Uniform</b>	£822.50		<b>Uniform</b>	£311.80	
<b>Sponsorship</b>	£423.10		<b>Insurance</b>	£565.00	
			<b>Microsoft</b>	£23.88	
<b>Trips</b>	£433.00		<b>Trips</b>	£503.50	
<b>Halifax</b>	£4,110.00		<b>Misc</b>	£1,976.26	
			<b>Furniture</b>	£1,890.96	

			<b>Cash</b>	£943.12	
<b>TOTAL</b>	<b>£71,353.80</b>			<b>£79,549.21</b>	

Notes

1. Hall rental of £1562.50 is a 2021/22 expense due to the late invoicing from ABC Council
2. EYDF income used to buy Furniture to the value of £1890.96

Little Oaks Pre School Group			
Income and Expenditure Report			
Opening Balance	31/08/2022	£	32,219.40
Income	2022/2023		
	to 0337 2022	£	48,081.53
	to 0807 1188	£	23,272.27
	Total	£	71,353.80
	Grand Total	£	103,573.20
Expenditure	22/33		
	from 0337 2022	£	76,585.32
	from 0807 1188	£	2,963.89
	Total	£	79,549.21
Bank Balances	31/08/2023	£	24,023.99
	0337 2022	£	22,872.53
	0807 1188	£	1,151.46

Closing Balance	31/08/2023	£	24,023.99
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**Little Oaks Pre-School Group**

Northern Ireland - Charity number 103134

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# Annual report

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Andrew Walsh  
Chairperson  
2 The Links  
Donaghadee  
Co Down  
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## TRUSTEES' ANNUAL REPORT FOR THE PERIOD 1<sup>st</sup> SEPTEMBER 2022 to 31<sup>st</sup> AUGUST 2023

### 1. Summary of Main Activities of the Year

- the delivery of the Northern Ireland Pre-School Curriculum through daily sessions of play-based learning experiences,
- the early identification of individual disabilities and the planning and delivery of interventions, as appropriate,
- to liaise closely with other providers, including feeder primary schools to ensure smooth transitions from setting to another,
- to liaise closely with other agencies, including social services, Early Years and local government officers to ensure practices, resources and premises are fit for purpose,
- on-going governance to ensure the efficient and effective management and organisation of the pre-school group.
- engage in fund-raising activities such as a Christmas Fair, photographs and annual sponsored walk to augment the annual budget
- to provide training and development for staff at all levels, including external accreditations.
- the organisation of social and cultural activities to promote social cohesion and a greater awareness of other cultures in any area where there is significant growth in the number of newcomer families

### 2. Public Benefit

We fully acknowledge and comply with the Commission's Public Benefit requirement statutory guidance.

- In relation to Benefit, the key feature eg providing a pre-school education that gives value for money and is fit for purpose, is a natural consequence of an efficient and effective organisation that places the well-being and intellectual development of children as a core value. The benefits of the provision are articulated through inspection [Social Services and ETI] and by a rigorous programme of self-evaluation and on-going improvement. The monitoring of individual progress ensures that specific needs are identified and consequent tailor-made interventions are consistently of benefit to each child.

- In relation to Public, access to Little Oaks is available to all, irrespective of race, ethnicity or religion, in terms of the children enrolled and the background of their parents/carers. This is made clear in our constitution. Little Oaks does not provide any private benefit to any individual.

### 3. Financial Overview

- At the end of the 2022/23 financial year [31<sup>st</sup> August 2023] the income and expenditure report showed a net loss of £8195.41 for the year's activities: income of £71353.80 against expenditure of £79549.21.  
The accounts show an Opening Balance of **£32219.40** (31/08/22) and an Income of £71353.80, a total of £103573.20 and an expenditure of £79549.21 leaving an overall **carry over of £24023.99.** (£103573.20 - £79549.21) See separate Financial statement / Annual Accounts
- A reserve fund of £15000 is included in the carried forward total.
- Most of the income comes from the Education Authority per capita allowance for PEAG places at Little Oaks. This figure varies, though the morning session is usually exclusively made up of PEAGS places. All other places are fee-paying, and together with the PEAG funding, this amounts to nearly 90% of our income. The remainder comes from fund-raising activities, small local grants and a summer scheme.
- Most of the expenditure [approximately 80%] goes on wages and salaries and employer's NI contributions. A further 10% goes on premise rental charges. Incidental expenditure includes resources and materials, insurance and affiliation fees to support organisations.
- At all times value for money is paramount and the budget is closely monitored and has never been in a deficit position. Tight financial procedures are in place to monitor our two current accounts and one savings account held by Santander.
- During part of the 2022/23 financial year LO benefitted from a development grant of £4100 from the Halifax Foundation. The grant was used to engage in a self-evaluation project whereby the staff engaged in a rigorous exercise to further enhance the processes necessary for effective self-evaluation of teaching and learning within the setting. In addition, part of the grant was used to purchase relevant resources, and a sum of £1000 was given over to help meet general running costs.

### 4. Reference and administration details

4.1 Charity name: Little Oaks Pre-school Group

4.2 Other name or acronym: LOPG

4.3 Charity no : 103134

4.4 Registered: 30<sup>th</sup> October 2015

4.5 Public Address: Killicomaine Jubilee Community Centre, 32A Festival Road, Portadown, Craigavon, Co Armagh BT63 5HE

4.6 Trustees [at 31August 2022]

Mr A Walsh	Chairman
Mr N Robinson	Secretary

Ms Merin Cheriyan	Treasurer
Mrs June Clegg	Parent Member
Mrs Jayne Robinson	Parent Member
Mrs Samatha Begley	Parent Member
Mr John Hartley	Parent Member
Mr Ben Fallon	Parent Member

- 4.7 Management committee meetings are generally held on a monthly basis depending on the volume of business to be attended to.
- 4.8 Given that most of the management committee members are parents of children attending LOPG, their tenure of office is normally one year and in some cases two years. Other members of the management committee are Associate Members who remain on committee, subject to re-election, for longer periods. The Chairman, Treasurer and Secretary are Associate Members. Almost all of the parent members will leave at the end of this academic year. The AGM in September will see the election of new parent members onto the management committee. The Charity Commission will be notified accordingly to update our records.
- 4.9 The governance of LOPG is administered under the requirements of a detailed constitution. This identifies the purposes, practices, organisation and management, and financial procedures necessary to ensure value for money and fitness for purpose. An extensive range of policies support the governance of the group and are reviewed annually.
5. **Summary of the purposes of the charity:** the provision of pre-school education which is open to all, irrespective of religion, race or creed.

This report was approved and adopted at meeting of the management committee on 21<sup>st</sup> January 2024.

Andrew Walsh

Chairman

**Little Oaks Pre-School Group**

Northern Ireland - Charity number 103134

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# Annual return

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**Independent examiner's report to the charity trustees of Little Oaks Pre-school Group**

**Charity number: 103134**

This report pertains to the accounts of Little Oaks Pre-school Group for the year 31<sup>st</sup> August 2023 and is in line with the requirements of Section 65 of the Charities Act. The examination was carried out in accordance with the general direction given by the Charity Commission for Northern Ireland under section 65(9) (b) of the Charities Act.

The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. The accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matter (1) to (4) listed above and, in connection with the following Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Mrs June Anderson

Address: 1 Beaufort Manor, Portadown, Co Armagh, BT63 5PU

Signed: *June M Anderson* .

Date: *19/12/23*