

Whitehead Primary School PTA

Northern Ireland · Charity number 103132

Details

| | |
|------------|--|
| Status | Overdue |
| Registered | 2016-02-25 |
| Register | View on the Charity Commission for Northern Ireland register |

Contact

| | |
|---------|---|
| Address | Whitehead Primary School 3 Islandmagee Road Whitehead Carrickfergus County Antrim Bt38 9ne BT38 9NE |
| Phone | 028 9335 3280 |
| Email | whiteheadprimarypta@yahoo.co.uk |
| Website | whiteheadps.com |

Activities

Purposes: The purpose of the Association (the Purposes) is to advance the education of pupils in the school in particular by: Developing effective relationships between the staff, parents and others associated with the school; Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

What the charity does: The advancement of education

How the charity works: General charitable purposes

Who the charity helps: Children (5-13 year olds),Parents,Preschool (0-5 year olds)

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2023-08-31 | £10,902 | £2,512 | £0 | 0 |

Trustees

| Name | Role | Appointed |
|------------------|------|-----------|
| Jocelin Sharpe | | |
| Kathryn Anderson | | |
| Pamela Patterson | | |

Whitehead Primary School PTA

Northern Ireland - Charity number 103132

Accounts

WHITEHEAD PRIMARY SCHOOL PTA

CHARITY NUMBER: 103132

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WHITEHEAD PRIMARY SCHOOL PTA

1

REPORT OF THE TRUSTEES OF WHITEHEAD PRIMARY SCHOOL PTA

At the beginning of the 2022/23 school year, we had £10,004.55 in the Whitehead Primary School PTA account.

During the year we raised £10,902.50 from fundraising and other sources. We also received. £41.49 from Easy Fundraising.

During the year we spent £2,512.32 on fundraising, £140.00 on Membership Fees and £67.38 on bank fees giving us a surplus of £8,224.29 for the year.

On the 31st of August 2023 we had £18,228.84 in the Whitehead Primary School PTA account.

Jocelin Sharpe

For and on behalf of the Trustees of Whitehead Primary School PTA

6th January 2025

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF WHITEHEAD PRIMARY SCHOOL PTA

I report on the accounts of the Whitehead Primary School PTA for the year ended 31st August 2023 which are set out on pages 4 and 5.

Respective responsibilities of charity trustees and examiner

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under 65(9)(b) of the Charities Act (Northern Ireland) 2008 and that an independent examination is needed. The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination being a qualified Chartered Accountant.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 65 of the Charities Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charities Commission under section 65(9)(b) of the Charities Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 63 of the Charities Act; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.have not been

(b) to which in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Michael J Crooks
Chartered Accountant
Falconer Stewart
248 Upper Newtownards Road
Belfast
BT4 3EU

Dated: 6th January 2025

WHITEHEAD PRIMARY SCHOOL - PTA
INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31 AUGUST 2023

4

| | INCOME | | EXPENDITURE |
|---|-----------|--|-------------|
| | £ | | £ |
| Balance brought forward 1st September 2022 | 10,004.55 | | |
| Cash | 230.00 | Bank Fees | 67.38 |
| Halloween Disco | 822.00 | Halloween Disco | 292.88 |
| Christmas Party | 1,178.50 | Christmas Party | 378.60 |
| Bake Sale | 1,060.00 | Bake Sale | 19.99 |
| Easter | 882.00 | Easter | 256.91 |
| Coronation Tea Towels | 1,990.00 | Coronation Tea Towels | 1,092.05 |
| Sports Day | 250.00 | Sports Day | 81.89 |
| Fun Run | 4,490.00 | Fun Run | 390.00 |
| Easy Fundraising | 41.49 | Parentkind Membership | 140.00 |
| | | Balance carried forward 31 August 2023 | 18,228.84 |
| | ----- | | ----- |
| | 20,948.54 | | 20,948.54 |
| | ===== | | ===== |
| | | | |
| Balance per Bank Account as at 31 August 2023 | 18,228.84 | | |
| | ===== | | |

We have reviewed the foregoing Income and Expenditure Account for Whitehead Primary School PTA for the year ended 31st August 2023 and certify that it is in accordance with those books, records and explanations provided to us by the Treasurer.

Date: 6th January 2025

Falconer Stewart

BALANCE SHEET AS AT 31ST AUGUST 2023

| | Year Ended 31st August 2023 | | Year Ended 31st August 2022 | |
|--|--------------------------------|--------|--------------------------------|--------|
| | £ | £ | £ | £ |
| CURRENT ASSETS | | | | |
| Current Account Unrestricted | 18,229 | | 10,004 | |
| | ----- | | ----- | |
| | | 18,229 | | 10,004 |
| CURRENT LIABILITIES | 0 | | 0 | |
| | ----- | | ----- | |
| | | 0 | | 0 |
| NET CURRENT ASSETS/LIABILITIES | | 18,229 | | 10,004 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 18,229 | | 10,004 |
| LONG TERM LIABILITIES | 0 | | 0 | |
| | ----- | | ----- | |
| | | 0 | | 0 |
| | | ----- | | ----- |
| | | 18,229 | | 10,004 |
| | | ----- | | ----- |
| FUNDS | | | | |
| Unrestricted Funds | 18,229 | | 10,004 | |
| | ----- | | ----- | |
| | | 18,229 | | 10,004 |
| ACCUMULATED FUNDS | | 18,229 | | 10,004 |
| | | ----- | | ----- |

The Trustees acknowledge their responsibilities for ensuring that the charitable organisation keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the charitable organisation as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the organisation.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved by the trustees on 6th January 2025

Lorraine Dunn
Trustee
Dated: 6th January 2025

Whitehead Primary School PTA

Northern Ireland - Charity number 103132

Accounts

| | INCOME | EXPENDITURE | |
|-----------------------|-----------|-------------|------------|
| TOTAL FEES | | £30.17 | -£30.17 |
| TOTAL INTEREST | £4.91 | | |
| EUROPEAN DAY | £387.01 | £170.30 | £216.71 |
| CHRISTMAS CARDS | £359.00 | | £359.00 |
| HALLOWEEN DISCO | £865.45 | £153.94 | £711.51 |
| FROSTY FEST | £1,784.05 | £612.68 | £1,171.37 |
| CHRISTMAS GIFTS | | £40.00 | -£40.00 |
| ZUMBA | £495.00 | | £495.00 |
| SMARTIE TUBE EXPS | | £109.00 | -£109.00 |
| BENEVITY DONATION | £1,899.24 | | £1,899.24 |
| DISCO GLOSTICKS | | £79.50 | -£79.50 |
| PARENTKIND MEMBERSHIP | | £127.00 | -£127.00 |
| PAYPAL ACCOUNT TRANS. | £0.01 | | £0.01 |
| TRANSFER TO WPS | | £6,000.00 | -£6,000.00 |
| | £5,794.67 | £7,322.59 | -£1,527.92 |
| OPENING BALANCE | 4979.47 | | |
| CLOSING BALANCE | | £3,451.55 | |

Whitehead Primary School PTA

Northern Ireland - Charity number 103132

Annual report

CHARITY TRUSTEES REPORT

FOR FINANCIAL YEAR 2019-2020

CHARITY: WHITEHEAD PRIMARY SCHOOL PTA

3 ISLANDMAGEE ROAD

WHITEHEAD

CO. ANTRIM

BT38 9NE

REG CHARITY NO. 103132

CHARITY TRUSTEES (for financial year 2019-20)

- 1 MRS ALISON O'BRIEN
- 2 MRS SHARON BEGGS
- 3 MRS FIONA TAYLOR

FINANCIAL SUMMARY FOR 2019-20

YEAR END SAW PTA FINISH WITH
£4472 NET PROFIT IN CURRENT YEAR THIS
RESULTED FROM

INCOME £5794

EXPENDITURE £1322

MONEY FUNDRAISED DURING THE YEAR WAS
SPENT ON EQUIPMENT FOR SCHOOL AS DECIDED
BASED ON CURRENT FOCUS AND
REQUIREMENTS AS ADVISED BY SCHOOL
PRINCIPAL

(SEE FULL DETAIL IN ATTACHED ACCOUNTS FOR
FINANCIAL YEAR)

WHITEHEAD PRIMARY SCHOOL PTA

PUBLIC BENEFIT REPORT

FOR FINANCIAL YEAR 2019-20

IN SETTING OUR PURPOSES AND PLANNING OUR ACTIVITIES THE PTA HAS HAD REGARD TO THE CHARITY COMMISSION'S GUIDANCE ON PUBLIC BENEFIT.

Purpose 1: Improved relationships between home and school. The benefit which flows from this purpose includes funding for additional resources for the school and links built with the local community. This is demonstrated through having an active PTA that works in partnership with the school and engages parental support. This purpose does not lead to harm. The benefit is for children at Whitehead Primary School. Charity trustees are also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

Purpose 2: Advancing the education of pupils in the school. The benefit which flows from this purpose includes increased educational progress and attainment of pupils in the school and links built with the local community. This is demonstrated through pupils having access to resources, events, activities and links with the local community which are not available through direct school funding. This purpose does not lead to harm. The benefit is for children at Whitehead Primary School. Charity trustees are also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

ACTIVITIES UNDERTAKEN DURING FINANCIAL YEAR 2019-20

Whitehead Primary School PTA organises events to both raise funds for the school as well as to create a sociable atmosphere and provide an opportunity for the children to enrich their days at the school.

PTA assisted on European Day of languages by arranging a 'European – themed' snack for break time in school.

There was an evening Halloween disco for the children, well attended with the children dressing up in Halloween costumes. PTA provide music and lights as well as snacks at an affordable price.

The Christmas event this year was Frosty Fest Day. This was a day of fun Christmas themed activities and entertainment in school which also saw a visit to school by Santa himself. All the children received a present arranged by PTA aka Santa's elves!

Spring term saw a zumba night held in school. Under the guidance of a parent who is also a first class Zumba instructor, this proved to be an invaluable fun exercise opportunity as well as a great fundraiser.

On March 18th 2020, school life and life in general changed more than anyone could have imagined possible. With coronavirus came lockdown and obviously as a result, PTA activities were halted. Like in every other aspect of life affected by the global pandemic, this had such an impact on the school community and the PTA's ability to contribute the fun and fundraising we are so used to. Our hope is for life to return to normality as soon as safely possible so that PTA can continue to support the school and its community

Once again, PTA has been very appreciative of the support of all who help at and attend the events that did take place this year. We hope it will not be long before PTA is able to resume activities in the future.

As result of fundraising efforts by PTA, £6000 was transferred to school which completed fundraising for the purchase of replacement classroom furniture. A total of £18000 was raised in recent years.

No private benefit has resulted from activities undertaken in this financial year, other than that resulting for the trustees who are also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

This concludes the trustees report for Whitehead Primary School PTA for the financial year 2019-20

Whitehead Primary School PTA

Northern Ireland - Charity number 103132

Annual return

WHITEHEAD PRIMARY SCHOOL PTA

Independent examiner's report to the charity trustees of Parents and Friends of Whitehead Primary School PTA

I report on the accounts of the Trust for the academic year ended 30 June 2020, which are set out on the account summary sheet

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

CCNI ARR07 – supporting document 5 August 2016

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: JOYCE MERCER

Relevant professional qualification or body:

Address: 45 RIVERFORDE, WHITEHEAD, BT38 9TS

Date:

24/6/21

Whitehead Primary School PTA

Northern Ireland - Charity number 103132

Accounts

WHITEHEAD PRIMARY SCHOOL PTA

INCOME AND EXPENDITURE SUMMARY

Academic Year 2018/19

CURRENT ACCOUNT

| | <u>Income</u> | <u>Expenditure</u> | <u>Total</u> |
|------------|------------------------------------|--------------------|-----------------|
| 31/08/2018 | Opening Balance at Bank | | 12881.87 |
| | European Day 2018 | 230.00 | 230.00 |
| | Halloween Disco 2018 | 880.00 | 472.16 |
| | Christmas Cards 2018 | 325.00 | 325.00 |
| | Secret Santa 2018 | 625.00 | 131.00 |
| | Movie Night 2019 | 460.00 | 422.50 |
| | Easter 2019 | 497.00 | 447.00 |
| | Games Night 2019 | 4263.64 | 1773.91 |
| | Sports Day 2019 | 239.40 | 115.56 |
| | Summer Disco 2019 | 478.12 | 478.12 |
| | Misc - AGM Expenses | -13.94 | -13.94 |
| | Misc - Banking fees/interest | 9.65 | -35.35 |
| | Misc - Cups, Flasks, Storage boxes | -95.97 | -95.97 |
| | Misc - Easyfundraising income | 66.44 | 66.44 |
| | Misc - Gifts | -75.00 | -75.00 |
| | Misc - Open Night Expenses | -21.83 | -21.83 |
| | Misc - Parentkind Membership | -122.00 | -122.00 |
| | Amount raised 2018/19 | | 4097.60 |
| | Transfer to School – Feb 2019 | -12000.00 | |
| 30/08/2019 | Closing Balance at Bank | | 4979.47 |

Whitehead Primary School PTA

Northern Ireland - Charity number 103132

Annual report

CHARITY TRUSTEES REPORT

FOR FINANCIAL YEAR 2018-2019

CHARITY: WHITEHEAD PRIMARY SCHOOL PTA

3 ISLANDMAGEE ROAD

WHITEHEAD

CO. ANTRIM

BT38 9NE

REG CHARITY NO. 103132

CHARITY TRUSTEES (for financial year 2018-19)

- 1 MRS ALISON O'BRIEN
- 2 MRS SHARON BEGGS
- 3 MRS FIONA TAYLOR

FINANCIAL SUMMARY FOR 2018-19

YEAR END SAW PTA FINISH WITH

£4097 NET PROFIT REMAINING THIS RESULTED FROM

INCOME £8074 AND

EXPENDITURE £3977

MONEY FUNDRAISED DURING THE YEAR WAS SPENT ON EQUIPMENT FOR SCHOOL AS DECIDED BASED ON CURRENT FOCUS AND REQUIREMENTS AS ADVISED BY SCHOOL PRINCIPAL

(SEE FULL DETAIL IN ATTACHED ACCOUNTS FOR FINANCIAL YEAR)

WHITEHEAD PRIMARY SCHOOL PTA

PUBLIC BENEFIT REPORT

FOR FINANCIAL YEAR 2017-18

IN SETTING OUR PURPOSES AND PLANNING OUR ACTIVITIES THE PTA HAS HAD REGARD TO THE CHARITY COMMISSION'S GUIDANCE ON PUBLIC BENEFIT.

Purpose 1: Improved relationships between home and school. The benefit which flows from this purpose includes funding for additional resources for the school and links built with the local community. This is demonstrated through having an active PTA that works in partnership with the school and engages parental support. This purpose does not lead to harm. The benefit is for children at Whitehead Primary School. Charity trustees are also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

Purpose 2: Advancing the education of pupils in the school. The benefit which flows from this purpose includes increased educational progress and attainment of pupils in the school and links built with the local community. This is demonstrated through pupils having access to resources, events, activities and links with the local community which are not available through direct school funding. This purpose does not lead to harm. The benefit is for children at Whitehead Primary School. Charity trustees are also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

ACTIVITIES UNDERTAKEN DURING FINANCIAL YEAR 2018-19

Whitehead Primary School PTA organises events to both raise funds for the school as well as to create a sociable atmosphere and provide an opportunity for the children to enrich their days at the school.

PTA assisted on European Day of languages by arranging a 'European – themed' snack for break time in school.

There have been 2 evening discos for the children, both well attended in the evening and at Halloween the children dress up in costumes. PTA provide music and lights as well as snacks at an affordable price.

The Christmas events involved organising Secret Santa shopping day in school... items are donated by parents which the children then pay £1 to buy in the Santa shop. There are parent helpers on hand to wrap the pressies for the children to take home to their secret santa. This day also saw a visit to school by Santa himself and all the children received a present arranged by PTA.

Spring term saw a movie night held in school, with a choice of movies for the different year groups in the classrooms in school. Treats and refreshments were supplied by Carmel's confectionery shop in Whitehead. The movies and treats were very much enjoyed by the children on the evening.

This was followed by our annual Games Night which attracted most of the pupils to the school for an evening for bouncy castles, visits from wildlife farms, fire service and police, as well as the popular candy floss man and BBQ - provided and run by the local butchers McMasters to name but a few of the attractions on the night.

Once again, PTA has been very appreciative of the support of all who help at and attend the events. As always, the focus has been on fun and fundraising, both of which have been in plentiful supply this year.

As result of fundraising efforts by PTA, £12000 was transferred to school towards the purchase of replacement classroom furniture.

No private benefit has resulted from activities undertaken in this financial year, other than that resulting for the trustees who are also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

This concludes the trustees report for Whitehead Primary School PTA for the financial year 2018-19

Whitehead Primary School PTA

Northern Ireland - Charity number 103132

Annual return

WHITEHEAD PRIMARY SCHOOL PTA

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- examine the accounts under section 65 of the Charities Act
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- state whether particular matters have come to my attention.

Basis of independent examiner's report

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My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

CCNI ARR07 – supporting document 5 August 2016

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: **Joyce Mercer**

Relevant professional qualification or body:

Address: **45 Riverforde, Whitehead**

Date: **18/7/2020**