

# Saintfield Community Association

Northern Ireland · Charity number 103001

## Details

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**Status** Received

**Registered** 2015-07-27

**Register** [View on the Charity Commission for Northern Ireland register](#)

## Contact

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**Address** 22 Windmill Road  
Saintfield  
Ballynahinch  
County Down  
BT24 7dx  
BT24 7DX

**Phone** 028 9751 1377

**Email** [info@discoversaintfield.com](mailto:info@discoversaintfield.com)

**Website** [www.discoversaintfield.com](http://www.discoversaintfield.com)

## Activities

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**Purposes:** The Charity's objects ("Objects") are specifically restricted to the following:- To promote the benefit of the inhabitants of Saintfield and surrounding area (the "area of benefit") without distinction of sex, sexual orientation, race, ethnicity, disability, political, religious or other opinion by associating the statutory authorities, voluntary, community and private sector organisations and inhabitants in a common effort to: (1) promote village renewal and regeneration, maintain, improve or provide public amenities and otherwise improve the appearance of the area of benefit and the quality of life of its inhabitants; (2) promote sustainable development for the benefit of the public and the local community by: (a) protecting and enhancing the natural and built environment; (b) promoting sustainable means of achieving economic growth and regeneration; (3) promote culture and heritage and raise awareness of local history; (4) sustain and improve the local economy through the promotion of tourism and opportunities for cultural and recreational activities for all age groups; (5) promote such other charitable purposes as may from time to time be determined; (6) promote co-operation and partnership working between community and voluntary groups, public and statutory agencies and bodies and private sector organisations to help achieve these Objects.

**What the charity does:** The advancement of citizenship or community development, The advancement of the arts, culture, heritage or science, The advancement of environmental protection or improvement

**How the charity works:** Community development, Community enterprise, Economic development, Environment/sustainable development/conservation, Heritage/historical, Rural development, Sport/recreation

**Who the charity helps:** Children (5-13 year olds), General public, Men, Older people, Parents, Women, Youth (14-25 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£222,106	£200,682	£0	4

## Trustees

Name	Role	Appointed
Denis Conn		
Ian Mack		
Lawrence Murphy		
Linda Beers		
Martyn Todd		
Mr David McMinn		
Mr Graham Erskine		
Mr Paul Mcgeown		

**Saintfield Community Association**

Northern Ireland - Charity number 103001

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# Accounts

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**REGISTERED COMPANY NUMBER: NI615667 (Northern Ireland)**  
**REGISTERED CHARITY NUMBER: 103001**

**Report of the Trustees and**  
**Financial Statements for the Year Ended 31 March 2025**  
**for**  
**Saintfield Community Association**

R Savage & Company  
Accountants & Taxation Consultants  
Old Bank House  
2 Crossgar Road  
Saintfield  
Ballynahinch  
Co. Down  
BT24 7BD

**Saintfield Community Association**

**Contents of the Financial Statements**  
**for the Year Ended 31 March 2025**

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**Report of the Trustees**  
**for the Year Ended 31 March 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

Saintfield Community Association (SCA) is committed to the following.

To promote the benefit of the inhabitants of Saintfield and surrounding area (the "area of benefit") without distinction of sex, sexual orientation, race, ethnicity, disability, political, religious or other opinion by associating the statutory authorities, voluntary, community and private sector organisations and inhabitants in a common effort to:

- (1) promote village renewal and regeneration, maintain, improve or provide public amenities and otherwise improve the appearance of the area of benefit and the quality of life of its inhabitants;
- (2) promote sustainable development for the benefit of the public and the local community by:
  - (a) protecting and enhancing the natural and built environment;
  - (b) promoting sustainable means of achieving economic growth and regeneration;
- (3) promote culture and heritage and raise awareness of local history;
- (4) sustain and improve the local economy through the promotion of tourism and opportunities for cultural and recreational activities for all age groups;
- (5) promote such other charitable purposes as may from time to time be determined;
- (6) promote co-operation and partnership working between community and voluntary groups, public and statutory agencies and bodies and private sector organisations to help achieve these Objects.

**Report of the Trustees**  
**for the Year Ended 31 March 2025**

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities**

**Achievements and Performance**

SCA has had another period of steady progress towards the future plans outlined in the previous trustees' report.

The revised structure for SCA, implemented at the merger of Saintfield Community Trust and Saintfield Development Association, continues to meet the needs of the Association. This comprises three teams and one committee reporting to the Board, namely the Community Team, the Environment Team, the Operations Team and the Funding and Finance Committee. The chairs of these teams and the committee are members of the Board.

**Community Team**

The Community Team has again been active in organising and running events and activities for the benefit of the local community. Unfortunately the annual Christmas Fair, usually enjoyed by over 2,000 local people, had to be cancelled at the last minute because of storm warnings for heavy rain and strong winds.

Saintfield News, the community newsletter produced and circulated by SCA volunteers, continues to be well received by local residents and traders. 2,500 copies are printed and delivered by volunteers to all houses and businesses in Saintfield each quarter. The Saintfield website, [discoversaintfield.com](http://discoversaintfield.com), suffered an unplanned breakdown during the year. As the site was old and no longer maintained by the site host, it was decided to build a new website, to be named [saintfield.community](http://saintfield.community). This new site is under construction and is planned to be operational in the autumn of 2025. The site will be easier to access and have more emphasis on local businesses. SCA social media continue to be maintained by SCA volunteers and the Community Engagement & Social Media Officer employed for the Windmill Park project. Facebook, Instagram and TikTok accounts created for the Windmill Park project have a growing following and engagement.

The SCA Youth Club, formed in 2023, continues to be very successful with a regular weekly attendance of over one hundred young people.

The delivery phase of the Saintfield Community Heritage Park began in May 2024, The National Lottery Heritage Fund having awarded a grant of £903,000 towards the project, which was combined with the generous donation towards the project of \$100,000 from David Moffett. The design for the park layout and detailed structural assessment of the scheduled stone buildings were completed and costed, allowing tendering for the main contract and for the interpretation panels. Sample panels were displayed in Saintfield Community Centre over the Christmas period and feedback was very positive. Community consultation was also carried out to decide the name for the new park. Over five hundred responses were received, with a clear majority choosing the name "Windmill Park", which has been adopted by SCA and is being generally used now by local people.

A third community art project was completed, this one facilitated by Donna Bates and focussing on crafts using natural items sourced in the Windmill Park site.

A comprehensive community consultation was planned for implementation during the summer of 2025.

**Environment Team**

The community garden has developed well, with volunteers growing organic vegetables to be shared out to local residents. Additional green space for the community garden has been successfully negotiated with the Council and a second poly tunnel has been installed in the additional space.

The Environment Team volunteers, who keep Saintfield clean, tidy and looking well, continued their work, which is greatly appreciated by local residents and traders, who donate generously towards the floral displays and other planting.

The work of SCA volunteers results in 100 large bags of street dirt, 40 large bags of litter, 5 half-tonne bags of waste material and a full trailer of fly-tipped materials being taken to the dump annually.

All this good work was recognised by three new awards during the year; the Newry, Mourne and Down District Council Champions Award from Live Here Love Here, first place in the Northern Ireland Amenity Council's 2024 Best kept Awards for the Best Kept Medium Housing Area and third place in the large village category of Ulster in Bloom (their sixth Ulster in Bloom award in the last six years)

**Report of the Trustees**  
**for the Year Ended 31 March 2025**

Public realm improvements to the Main Street were completed during 2024 by the replacement of street lighting by heritage style lamp posts. Saintfield Main Street is much more attractive for residents and visitors now that these improvements, long lobbied for, are completed.

**Operations Team**

The Operations Team manages the existing facilities of the Saintfield Community Centre and implements plans for its extension. The use of the Community Centre continues to grow and groups of all ages and backgrounds use it for a very wide range of activities. The indoor 3G artificial grass area is in particular demand for youth training and birthday parties. As a result, the funds generated have been used to employ part-time staff to coordinate the Centre's activities, reducing the load on volunteers. Users include Saintfield High School, fitness and well-being groups, Irish language classes, Irish dancing, Saintfield Heritage Society and a successful gymnastics and trampoline network.

During the year funds were raised to allow the placing of a contract to start to develop the third warehouse (leased from NMDD Council for 25 years). The additional space is due to be available for community use in the autumn of 2025.

**Funding and Finance Committee**

This committee continues to meet bi-monthly to ensure that the finances of the Association are administered to the highest standards of governance and that appropriate grant applications are coordinated and completed. With two large construction contracts under way, this has been a major load on the committee, which has been strengthened by the addition of a qualified and highly experienced accountant.

Xero, the computer-based book-keeping and accounting package introduced in April 2024 has allowed more detailed monthly management reports for review by the Funding and Finance Committee and the Board.

**Annual General Meeting**

The AGM was held on 17th September 2024

**FINANCIAL REVIEW**

**Financial position**

These are the tenth set of Accounts for Saintfield Community Association and run from 01/04/2024 to 31/03/2025. This review compares this 12 month period to the previous 17 month accounting period. The income and expenditure figures in this period are the first to include the operation of the community centre.

Cash Balance start of period £288,983, Total Income in period £222,106, Total Expenditure in period £200,682, Net Income £21,424.

**Principal funding sources**

The Associations income in the period was down £141,895 on the previous period, with donations down by £75,436 a decrease in grant income of £77,648, an increase in Investment income of £11,004 and increase in charitable activity income of £2,554.

**Expenditure supporting the key objectives of the charity**

The funds expended on charitable activities amounted to £200,682 with expenditure being up on last period by £8,313.

**Report of the Trustees**  
**for the Year Ended 31 March 2025**

**FUTURE PLANS**

The main ambitions for the Association for the coming year are:

- 1) To complete the delivery phase of the Saintfield Community Heritage Park project by the end of 2025. The local community will then have a free-access shared outdoor space to complement the shared indoor space provided by the Saintfield Community Centre.
- 2) To continue to increase the usage of the Community Centre, particularly by groups currently under represented.
- 3) To complete Phase 1 of providing additional community space in the additional building on the community centre site, leased from NMD Council on a 25-year lease.
- 4) Raise funds for Phase 2 of the above project, which may add a café and heritage display area.
- 5) Increase the membership of SCA, including more volunteers on the various teams and committees.
- 6) Begin to implement priority actions resulting from the comprehensive community consultation exercise to be carried out in the summer of 2025.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

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**Organisational structure**

Saintfield Community Association has a committee structure within the overall membership and the following office bearers were elected at the 2024 Annual General Meeting.

- Chair
- Honorary Secretary
- Honorary Treasurer
- Trustee directors

If and when necessary, an Assistant Honorary Secretary and Assistant Honorary Treasurer can be appointed.

The Committee and team structure during this period comprises:

- The Community Team
- The Environment Team
- The Operations Team
- The Funding and Finance Committee

The chairs of these teams and committee are members of the Board, to which they report at bi-monthly board meetings.

Additional teams and committees may be formed as and when required for specific projects.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

NI615667 (Northern Ireland)

**Registered Charity number**

103001

**Registered office**

19 Windmill Road  
Saintfield  
Ballynahinch  
Co. Down  
BT24 7DX

**Report of the Trustees**  
**for the Year Ended 31 March 2025**

**Trustees**

Ms C L Beers Public Relations Consultant And Business (appointed 30.10.24)  
D R B Conn Retired Civil Servant (appointed 30.10.24)  
Ms J Edwards-Smith Counsellor (resigned 15.7.24)  
G R Erskine Director  
B R Gamble Retired  
D H Greer Director (resigned 12.5.25)  
Dr I W Mack Retired  
P D Mcgeown Retailer  
D McMinn Retired  
L S Murphy Public Servant  
Ms H R K Taggart Software Consultant (resigned 15.7.24)  
M J Todd Retired

**Company Secretary**

Dr I W Mack

**Independent Examiner**

R Savage & Co Ltd  
R Savage & Company  
Accountants & Taxation Consultants  
Old Bank House  
2 Crossgar Road  
Saintfield  
Ballynahinch  
Co. Down  
BT24 7BD

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
L S Murphy - Trustee

**Independent Examiner's Report to the Trustees of  
Saintfield Community Association (Registered number: NI615667)**

I report on the accounts of the company for the year ended 31 March 2025, which are set out on pages seven to fourteen.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

R Savage & Co Ltd  
The Institute of Financial Accountants

R Savage & Company  
Accountants & Taxation Consultants  
Old Bank House  
2 Crossgar Road  
Saintfield  
Ballynahinch  
Co. Down  
BT24 7BD

Date: .....

**Saintfield Community Association**

**Statement of Financial Activities**  
**for the Year Ended 31 March 2025**

				Year Ended 31.3.25	Period 1.11.22 to 31.3.24
	Notes	Unrestricted fund £	Restricted fund £	Total funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		1,199	73,066	74,265	226,110
<b>Charitable activities</b>					
Community		16,032	118,109	134,141	136,695
Other trading activities	2	-	1,500	1,500	-
Investment income	3	2,472	9,728	12,200	1,196
<b>Total</b>		<u>19,703</u>	<u>202,403</u>	<u>222,106</u>	<u>364,001</u>
<b>EXPENDITURE ON</b>					
Raising funds		6,580	14,995	21,575	-
<b>Charitable activities</b>					
Community		14,379	164,728	179,107	192,369
<b>Total</b>		<u>20,959</u>	<u>179,723</u>	<u>200,682</u>	<u>192,369</u>
<b>NET INCOME/(EXPENDITURE)</b>		(1,256)	22,680	21,424	171,632
<b>Transfers between funds</b>	12	(178)	178	-	-
<b>Other recognised gains/(losses)</b>					
Gains on revaluation of fixed assets		-	-	-	107,377
<b>Net movement in funds</b>		(1,434)	22,858	21,424	279,009
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		7,352	325,289	332,641	53,632
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>5,918</u></u>	<u><u>348,147</u></u>	<u><u>354,065</u></u>	<u><u>332,641</u></u>

The notes form part of these financial statements

**Saintfield Community Association (Registered number: NI615667)**

**Balance Sheet**  
**31 March 2025**

	Notes	Unrestricted fund £	Restricted fund £	31.3.25 Total funds £	31.3.24 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	-	65,176	65,176	72,594
<b>CURRENT ASSETS</b>					
Debtors	8	-	3,968	3,968	2,433
Prepayments and accrued income		-	17,421	17,421	-
Cash at bank		30,096	272,735	302,831	288,983
		<u>30,096</u>	<u>272,735</u>	<u>302,831</u>	<u>288,983</u>
		30,096	294,124	324,220	291,416
<b>CREDITORS</b>					
Amounts falling due within one year	9	(3,840)	(11,153)	(14,993)	(7,339)
		<u>26,256</u>	<u>282,971</u>	<u>309,227</u>	<u>284,077</u>
<b>NET CURRENT ASSETS</b>					
		26,256	348,147	374,403	356,671
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		26,256	348,147	374,403	356,671
<b>CREDITORS</b>					
Amounts falling due after more than one year	10	(20,338)	-	(20,338)	(24,030)
		<u>5,918</u>	<u>348,147</u>	<u>354,065</u>	<u>332,641</u>
<b>NET ASSETS</b>					
		5,918	348,147	354,065	332,641
<b>FUNDS</b>					
	12				
Unrestricted funds				5,918	7,352
Restricted funds				348,147	325,289
				<u>354,065</u>	<u>332,641</u>
<b>TOTAL FUNDS</b>					
				354,065	332,641

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**Saintfield Community Association (Registered number: NI615667)**

**Balance Sheet - continued**

**31 March 2025**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
L S Murphy - Trustee

## **Saintfield Community Association**

### **Notes to the Financial Statements** **for the Year Ended 31 March 2025**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on reducing balance

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### **2. OTHER TRADING ACTIVITIES**

	Year Ended	Period
	31.3.25	1.11.22
	£	to
		31.3.24
	£	£
Sponsorships	1,500	-
	<u>1,500</u>	<u>-</u>

**Saintfield Community Association**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**3. INVESTMENT INCOME**

	Year Ended 31.3.25 £	Period 1.11.22 to 31.3.24 £
Rents received	7,499	-
Deposit account interest	4,701	1,196
	<u>12,200</u>	<u>1,196</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	Year Ended 31.3.25 £	Period 1.11.22 to 31.3.24 £
Depreciation - owned assets	7,419	10,015
Other operating leases	14,323	-
	<u>21,742</u>	<u>10,015</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the period ended 31 March 2024.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the period ended 31 March 2024.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	8,316	217,794	226,110
<b>Charitable activities</b>			
Community	17,953	118,742	136,695
Investment income	1,196	-	1,196
<b>Total</b>	<u>27,465</u>	<u>336,536</u>	<u>364,001</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Community	22,811	169,558	192,369
<b>NET INCOME</b>	4,654	166,978	171,632
<b>Other recognised gains/(losses)</b>			
Gains on revaluation of fixed assets	-	107,377	107,377
	<u>-</u>	<u>107,377</u>	<u>107,377</u>

**Saintfield Community Association**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

<b>6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued</b>	Unrestricted fund £	Restricted fund £	Total funds £
Net movement in funds	4,654	274,355	279,009
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	2,698	50,934	53,632
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>7,352</u>	<u>325,289</u>	<u>332,641</u>
<b>7. TANGIBLE FIXED ASSETS</b>	Freehold property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 April 2024 and 31 March 2025	<u>35,500</u>	<u>58,540</u>	<u>94,040</u>
<b>DEPRECIATION</b>			
At 1 April 2024	-	21,445	21,445
Charge for year	-	7,419	7,419
At 31 March 2025	<u>-</u>	<u>28,864</u>	<u>28,864</u>
<b>NET BOOK VALUE</b>			
At 31 March 2025	<u>35,500</u>	<u>29,676</u>	<u>65,176</u>
At 31 March 2024	<u>35,500</u>	<u>37,095</u>	<u>72,595</u>
<b>8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		31.3.25 £	31.3.24 £
Trade debtors		<u>3,968</u>	<u>2,433</u>
<b>9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		31.3.25 £	31.3.24 £
Bank loans and overdrafts (see note 11)		3,840	3,840
Trade creditors		11,153	(1)
Accruals and deferred income		-	3,500
		<u>14,993</u>	<u>7,339</u>

**Saintfield Community Association**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**10. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	31.3.25	31.3.24
	£	£
Bank loans (see note 11)	<u>20,338</u>	<u>24,030</u>

**11. LOANS**

An analysis of the maturity of loans is given below:

	31.3.25	31.3.24
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>3,840</u>	<u>3,840</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>3,840</u>	<u>3,840</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>11,520</u>	<u>11,520</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 yr by instal	4,978	8,670

**12. MOVEMENT IN FUNDS**

	At 1.4.24	Net movement in funds	Transfers between funds	At 31.3.25
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	7,352	(1,256)	(178)	5,918
<b>Restricted funds</b>				
restricted	325,289	22,680	178	348,147
<b>TOTAL FUNDS</b>	<u>332,641</u>	<u>21,424</u>	<u>-</u>	<u>354,065</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	19,703	(20,959)	(1,256)
<b>Restricted funds</b>			
restricted	202,403	(179,723)	22,680
<b>TOTAL FUNDS</b>	<u>222,106</u>	<u>(200,682)</u>	<u>21,424</u>

**Saintfield Community Association**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**12. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.11.22 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	2,698	4,654	7,352
<b>Restricted funds</b>			
restricted	50,934	274,355	325,289
<b>TOTAL FUNDS</b>	<u>53,632</u>	<u>279,009</u>	<u>332,641</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	27,465	(22,811)	-	4,654
<b>Restricted funds</b>				
restricted	336,536	(169,558)	107,377	274,355
<b>TOTAL FUNDS</b>	<u>364,001</u>	<u>(192,369)</u>	<u>107,377</u>	<u>279,009</u>

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.

**Saintfield Community Association**

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2025**

	Year Ended 31.3.25 £	Period 1.11.22 to 31.3.24 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	(2)	(1)
Donations	20,569	96,005
Grants	52,458	130,106
Subscriptions	1,240	-
	<hr/>	<hr/>
	74,265	226,110
<b>Other trading activities</b>		
Sponsorships	1,500	-
<b>Investment income</b>		
Rents received	7,499	-
Deposit account interest	4,701	1,196
	<hr/>	<hr/>
	12,200	1,196
<b>Charitable activities</b>		
Community Centre Income	123,305	132,529
Other Income	10,836	4,166
	<hr/>	<hr/>
	134,141	136,695
<b>Total incoming resources</b>	222,106	364,001
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Instructor Fees	6,580	-
Other operating leases	14,323	-
Booking costs	672	-
	<hr/>	<hr/>
	21,575	-
<b>Charitable activities</b>		
Sundries	119	7,808
Consulting fees	66,117	-
Grants to institutions	3,694	-
	<hr/>	<hr/>
	69,930	7,808
<b>Support costs</b>		
<b>Management</b>		
Wages	39,752	11,361
Carried forward	39,752	11,361

This page does not form part of the statutory financial statements

**Saintfield Community Association**

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2025**

	Year Ended 31.3.25 £	Period 1.11.22 to 31.3.24 £
<b>Management</b>		
Brought forward	39,752	11,361
Pensions	2,265	-
Rates and water	381	-
Insurance	3,028	2,632
Light and heat	7,089	3,485
Telephone	956	398
Postage and stationery	24	-
Advertising	1,803	-
Sundries	219	1,783
	<hr/>	<hr/>
	55,517	19,659
 <b>Finance</b>		
Bank charges	2,045	184
 <b>Information technology</b>		
Repairs and renewals	10,622	-
 <b>Other</b>		
Other Resources Expended	17,016	147,290
Fixtures and fittings	7,419	10,014
Bank loan interest	847	1,022
	<hr/>	<hr/>
	25,282	158,326
 <b>Governance costs</b>		
Accountancy and legal fees	11,026	6,392
Legal fees	4,685	-
	<hr/>	<hr/>
	15,711	6,392
 Total resources expended	<hr/>	<hr/>
	200,682	192,369
 <b>Net income</b>	<hr/>	<hr/>
	21,424	171,632
	<hr/> <hr/>	<hr/> <hr/>

This page does not form part of the statutory financial statements

**Saintfield Community Association**

Northern Ireland - Charity number 103001

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# Accounts

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**REGISTERED COMPANY NUMBER: NI615667 (Northern Ireland)**  
**REGISTERED CHARITY NUMBER: 103001**

**Report of the Trustees and**  
**Unaudited Financial Statements**  
**FOR THE PERIOD**  
**1 November 2022 to 31 March 2024**

**for**

**SAINTFIELD COMMUNITY ASSOCIATION**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**SAINTFIELD COMMUNITY ASSOCIATION**

**Contents of the Financial Statements  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 November 2022 to 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Saintfield Community Association (SCA) is committed to the following.

To promote the benefit of the inhabitants of Saintfield and surrounding area (the "area of benefit") without distinction of sex, sexual orientation, race, ethnicity, disability, political, religious or other opinion by associating the statutory authorities, voluntary, community and private sector organisations and inhabitants in a common effort to:

- (1) promote village renewal and regeneration, maintain, improve or provide public amenities and otherwise improve the appearance of the area of benefit and the quality of life of its inhabitants;
- (2) promote sustainable development for the benefit of the public and the local community by:
  - (a) protecting and enhancing the natural and built environment;
  - (b) promoting sustainable means of achieving economic growth and regeneration;
- (3) promote culture and heritage and raise awareness of local history;
- (4) sustain and improve the local economy through the promotion of tourism and opportunities for cultural and recreational activities for all age groups;
- (5) promote such other charitable purposes as may from time to time be determined;
- (6) promote co-operation and partnership working between community and voluntary groups, public and statutory agencies and bodies and private sector organisations to help achieve these Objects.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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#### ACHIEVEMENT AND PERFORMANCE

##### Achievements and Performance

SCA has had another period of steady progress towards the future plans outlined in the previous trustees' report.

The merger with Saintfield Community Trust and the change of name from Saintfield Development Association have been accepted and appreciated by members of SCA and the wider community.

The opportunity created by these changes was taken to revise the structure of the Association, simplifying the number of teams and committees. There are now three teams and one committee reporting to the Board, namely the Community Team, the Environment Team, the Operations Team and the Funding and Finance Committee. The chairs of these teams and the committee are members of the Board.

##### Community Team

The Community Team has again been active in organising and running events and activities for the benefit of the local community. These included the annual Christmas Fair, which was enjoyed by over 2,000 local people on the first Friday evening of December in both 2022 and 2023 and an open day for children's fun on the day of the coronation of King Charles.

Saintfield News, the community newsletter produced and circulated by SCA volunteers, continues to be well received by local residents and traders. This reached its 10th anniversary in 2023 and has been increased in size from 6 to 8 full colour A4 pages of local information, including the progress of all SCA activities. The Saintfield website [discoversaintfield.com](http://discoversaintfield.com) and SCA social media continue to be maintained by SCA volunteers.

A major ambition of SCA was realised in 2023 when a youth club was formed. This has been very popular and has two age groups of 60 young people in each, meeting on Saturday evenings. Twelve new leaders have joined the youth club, all of whom are properly accredited.

A very successful volunteer recognition evening was held with the SCA AGM on 27th November 2023.

The development phase for the Saintfield Community Heritage Park was successfully completed, on time and within budget, in the autumn of 2023. The National Lottery Heritage Fund gave permission for SCA to apply for their delivery phase grant. This was applied for in December 2023 and was successful. The Heritage Fund awarded a grant of £903,000 towards the project in March 2024. This funding, combined with a second generous donation from our American benefactor of \$100,000 means that an excellent heritage park can be provided for the community.

##### Environment Team

The community garden has developed well, with volunteers growing organic vegetables to be shared out to local residents. One volunteer was given the award by Newry, Mourne and Down District Council for volunteering in a green space. Additional green space for community garden has been negotiated with the Council and this will be developed in time.

The Environment Team volunteers, who keep Saintfield clean, tidy and looking well, continued their work, which is greatly appreciated by local residents and traders, who donate generously towards the floral displays and other planting. This good work was recognised by two new awards; third place in the large village category of Ulster in Bloom (their fifth Ulster in Bloom award in the last five years) and a Live Here Love Here Award from Keep Northern Ireland Beautiful.

Lobbying of the relevant public authorities has resulted in the Main Street of Saintfield receiving public realm improvements in 2024 - all the overhead cables have been re-routed underground and the pavements resurfaced with new granite kerbs. This work has damaged sales for the traders on Main Street and SCA has encouraged residents to buy local and support their traders through this difficult period for them.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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#### **Operations Team**

The Operations Team manages the existing facilities of the Saintfield Community Centre and implements plans for its extension. The use of the Community Centre continues to grow and groups of all ages and backgrounds use it for a very wide range of activities. The indoor 3G artificial grass area is in particular demand for youth training and birthday parties. As a result, the funds generated can be used to employ part-time staff to coordinate the Centre's activities, reducing the load on volunteers. Users include Saintfield High School, fitness and well-being groups, Irish language classes, Irish dancing, Cahard Flute Band, Saintfield Heritage Society and a successful gymnastics and trampoline network.

After lengthy negotiations, a 25-year lease from NMD Council has been signed for an additional large warehouse building on the community centre site. Planning permission to convert this to additional community use space and a cafe/heritage display area has been granted and funds are being raised to implement these plans.

The Operations Team was short-listed for a prestigious award from Social Enterprise NI for outstanding volunteer contribution.

#### **Funding and Finance Committee**

This committee continues to meet bi-monthly to ensure that the finances of the Association are administered to the highest standards of governance and that appropriate grant applications are coordinated and completed.

This committee introduced Xero, a computer-based book-keeping and accounting package for the year beginning 1 April 2024, with the help of M B McGrady & Co.

#### **Annual General Meeting**

The AGM was held on 27th November 2023.

#### **FINANCIAL REVIEW**

##### **Financial position**

These are the ninth set of Accounts for Saintfield Community Association and run from 01/11/2022 to 31/03/2024. This review compares this 17 month period to the previous 18 month accounting period. The income and expenditure figures in this period are the first to include the operation of the community centre.

Cash Balance start of period £9,457, Total Income in period £364,001, Total Expenditure in period £192,369, Net Income £171,632.

##### **Principal funding sources**

The Associations income in the period was up £320,070 on the previous period, with donations increasing by £78,174, an increase in grant income of £106,356 and an increase in charitable activity income of £134,345.

##### **Expenditure supporting the key objectives of the charity**

The funds expended on charitable activities amounted to £192,369 with expenditure being up on last period by £154,638.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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#### PLANS FOR FUTURE PERIODS

The main ambitions for the Association for the coming year are:

- 1) To complete the delivery phase of the Saintfield Community Heritage Park project by the end of 2025. The local community will then have a free-access shared outdoor space to complement the shared indoor space provided by the Saintfield Community Centre.
- 2) To continue to increase the usage of the Community Centre, particularly by groups currently under represented.
- 3) To complete Phase 1 of providing additional community space in the additional building on the community centre site, leased from NMD Council on a 25-year lease.
- 4) Raise funds for Phase 2 of the above project, which will add the cafe and heritage display area in the newly leased space. This will be linked to the heritage park and will tell the stories of Saintfield's history and heritage.
- 5) Increase the membership of SCA, including more volunteers on the various teams and committees.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Saintfield Community Association has a committee structure within the overall membership and the following office bearers were elected at the 2023 Annual General Meeting.

- Chair
- Honorary Secretary
- Honorary Treasurer
- Trustee directors

If and when necessary, an Assistant Honorary Secretary and Assistant Honorary Treasurer can be appointed.

The Committee and team structure during this period comprises:

- The Community Team
- The Environment Team
- The Operations Team
- The Funding and Finance Committee

The chairs of these teams and committee are members of the Board, to which they report at bi-monthly board meetings.

Additional teams and committees may be formed as and when required for specific projects.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number**  
NI615667 (Northern Ireland)

**Registered Charity number**  
103001

**Registered office**  
19 Windmill Road  
Saintfield  
Co. Down  
BT24 7DX

**SAINTFIELD COMMUNITY ASSOCIATION**

**Report of the Trustees  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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**Trustees**

Lawrence Spence Murphy (Public Servant)  
Martyn John Todd (Retired)  
David Henry Greer (Director)  
Jennifer Edwards-Smith (Counsellor)  
Brian Robert Gamble (Retired)  
Paul Daniel McGeown (Retailer)  
Oonah Stringer (Civil Servant) (resigned 31/8/2023)  
Graham Russell Erskine (Director)  
Hannah Rosemary Knox Taggart (Software Consultant) (appointed 27/2/2023)  
David McMinn (Retired)  
Ian William Mack (Retired)


**Company Secretary**

Ian William Mack

**Independent Examiner**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

Approved by order of the board of trustees on .....12/08/24..... and signed on its behalf by:

  
.....  
Lawrence Spence Murphy - Trustee

## **Independent Examiner's Report to the Trustees of Saintfield Community Association**

---

I report on the accounts of the company for the period 1 November 2022 to 31 March 2024, which are set out on pages eight to sixteen.

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in Ireland which is one of the listed bodies.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Seamus McLernon FCA

M.B. McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**Independent Examiner's Report to the Trustees of  
Saintfield Community Association**

---

Date: .....

SAINTFIELD COMMUNITY ASSOCIATION

Statement of Financial Activities  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

	Notes	Unrestricted fund £	Restricted fund £	PERIOD 1/11/22 TO 31/3/24 Total funds £	PERIOD 1/5/21 TO 31/10/22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		8,316	217,794	226,110	41,581
<b>Charitable activities</b>					
Charitable activities		17,953	118,742	136,695	2,350
Investment income	2	<u>1,196</u>	<u>-</u>	<u>1,196</u>	<u>-</u>
<b>Total</b>		<u>27,465</u>	<u>336,536</u>	<u>364,001</u>	<u>43,931</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Charitable activities		<u>22,811</u>	<u>169,558</u>	<u>192,369</u>	<u>37,731</u>
<b>NET INCOME</b>		4,654	166,978	171,632	6,200
<b>Other recognised gains/(losses)</b>					
Transfer of surplus on merger		<u>-</u>	<u>107,377</u>	<u>107,377</u>	<u>-</u>
<b>Net movement in funds</b>		4,654	274,355	279,009	6,200
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>2,698</u>	<u>50,934</u>	<u>53,632</u>	<u>47,432</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>7,352</u></u>	<u><u>325,289</u></u>	<u><u>332,641</u></u>	<u><u>53,632</u></u>

The notes form part of these financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Balance Sheet  
31 MARCH 2024**

	Notes	31/3/24 £	31/10/22 £
<b>FIXED ASSETS</b>			
Tangible assets	6	72,594	38,708
<b>CURRENT ASSETS</b>			
Debtors	7	2,434	5,467
Cash at bank		288,983	9,457
		<u>291,417</u>	<u>14,924</u>
<b>CREDITORS</b>			
Amounts falling due within one year	8	(7,340)	-
		<u>284,077</u>	<u>14,924</u>
<b>NET CURRENT ASSETS</b>			
		<u>356,671</u>	<u>53,632</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
<b>CREDITORS</b>			
Amounts falling due after more than one year	9	(24,030)	-
		<u>332,641</u>	<u>53,632</u>
<b>NET ASSETS</b>			
<b>FUNDS</b>	12		
Unrestricted funds		7,352	2,698
Restricted funds		325,289	50,934
		<u>332,641</u>	<u>53,632</u>
<b>TOTAL FUNDS</b>			

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Balance Sheet - continued**  
**31 MARCH 2024**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12/08/24 and were signed on its behalf by:

Lawrence Murphy

Lawrence Spence Murphy - Trustee

The notes form part of these financial statements

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Freehold Property	- No depreciation on freehold land

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

**2. INVESTMENT INCOME**

	<b>PERIOD</b> 1/11/22 TO 31/3/24 £	<b>PERIOD</b> 1/5/21 TO 31/10/22 £
Deposit account interest	<u>1,196</u>	<u>-</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>PERIOD</b> 1/11/22 TO 31/3/24 £	<b>PERIOD</b> 1/5/21 TO 31/10/22 £
Depreciation - owned assets	<u>10,015</u>	<u>1,375</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 31 March 2024 nor for the period ended 31 October 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the period ended 31 March 2024 nor for the period ended 31 October 2022.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	<b>Unrestricted fund £</b>	<b>Restricted fund £</b>	<b>Total funds £</b>
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	-	41,581	41,581
<b>Charitable activities</b>			
Charitable activities	-	2,350	2,350
Other trading activities	<u>1,800</u>	<u>(1,800)</u>	<u>-</u>
<b>Total</b>	<u>1,800</u>	<u>42,131</u>	<u>43,931</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activities	<u>3,570</u>	<u>34,161</u>	<u>37,731</u>
<b>NET INCOME/(EXPENDITURE)</b>	(1,770)	7,970	6,200

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted	Restricted	Total funds £
	fund £	fund £	
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	4,468	42,964	47,432
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>2,698</u>	<u>50,934</u>	<u>53,632</u>
6. TANGIBLE FIXED ASSETS	Freehold property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 November 2022	35,500	8,814	44,314
Additions	-	9,995	9,995
Transfer on merger	-	<u>39,731</u>	<u>39,731</u>
At 31 March 2024	<u>35,500</u>	<u>58,540</u>	<u>94,040</u>
<b>DEPRECIATION</b>			
At 1 November 2022	-	5,606	5,606
Charge for year	-	10,015	10,015
Transfer on merger	-	<u>5,825</u>	<u>5,825</u>
At 31 March 2024	-	<u>21,446</u>	<u>21,446</u>
<b>NET BOOK VALUE</b>			
At 31 March 2024	<u>35,500</u>	<u>37,094</u>	<u>72,594</u>
At 31 October 2022	<u>35,500</u>	<u>3,208</u>	<u>38,708</u>
7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		31/3/24 £	31/10/22 £
Debtors		<u>2,434</u>	<u>5,467</u>

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

<b>8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		<b>31/3/24</b>	<b>31/10/22</b>
		£	£
Bank loans and overdrafts (see note 10)		3,840	-
Accruals and deferred income		<u>3,500</u>	-
		<u>7,340</u>	-
<b>9. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR</b>		<b>31/3/24</b>	<b>31/10/22</b>
		£	£
Bank loans (see note 10)		<u>24,030</u>	-
<b>10. LOANS</b>			
An analysis of the maturity of loans is given below:			
		<b>31/3/24</b>	<b>31/10/22</b>
		£	£
Amounts falling due within one year on demand:			
Bank loans		<u>3,840</u>	-
Amounts falling between one and two years:			
Bank loans - 1-2 years		<u>3,840</u>	-
Amounts falling due between two and five years:			
Bank loans - 2-5 years		<u>11,520</u>	-
Amounts falling due in more than five years:			
Repayable by instalments:			
Bank loans more 5 yr by instal		8,670	-
<b>11. ANALYSIS OF NET ASSETS BETWEEN FUNDS</b>		<b>31/3/24</b>	<b>31/10/22</b>
	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
	<b>fund</b>	<b>funds</b>	<b>funds</b>
	£	£	£
Fixed assets	7,167	72,594	38,708
Current assets	185	291,417	14,924
Current liabilities	-	(7,340)	-
Long term liabilities	-	<u>(24,030)</u>	-
	<u>7,352</u>	<u>332,641</u>	<u>53,632</u>

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

12. MOVEMENT IN FUNDS

	At 1/11/22 £	Net movement in funds £	At 31/3/24 £
<b>Unrestricted funds</b>			
General fund	2,698	4,654	7,352
<b>Restricted funds</b>			
Restricted Funds	50,934	274,355	325,289
<b>TOTAL FUNDS</b>	<u>53,632</u>	<u>279,009</u>	<u>332,641</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	27,465	(22,811)	-	4,654
<b>Restricted funds</b>				
Restricted Funds	336,536	(169,558)	107,377	274,355
<b>TOTAL FUNDS</b>	<u>364,001</u>	<u>(192,369)</u>	<u>107,377</u>	<u>279,009</u>

Comparatives for movement in funds

	At 1/5/21 £	Net movement in funds £	At 31/10/22 £
<b>Unrestricted funds</b>			
General fund	4,468	(1,770)	2,698
<b>Restricted funds</b>			
Restricted Funds	42,964	7,970	50,934
<b>TOTAL FUNDS</b>	<u>47,432</u>	<u>6,200</u>	<u>53,632</u>

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	1,800	(3,570)	(1,770)
<b>Restricted funds</b>			
Restricted Funds	42,131	(34,161)	7,970
<b>TOTAL FUNDS</b>	<u>43,931</u>	<u>(37,731)</u>	<u>6,200</u>

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the period ended 31 March 2024.

**14. FUNDS TRANSFERRED ON MERGER**

With effect from 1 November 2022 the net assets of Saintfield Community Trust (company number NI649047) were transferred to Saintfield Community Association.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

	PERIOD 1/11/22 TO 31/3/24 £	PERIOD 1/5/21 TO 31/10/22 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	96,004	17,831
Grants	130,106	23,750
	<u>226,110</u>	<u>41,581</u>
<b>Investment income</b>		
Deposit account interest	1,196	-
<b>Charitable activities</b>		
Community centre income	132,529	-
Other income	4,166	2,350
	<u>136,695</u>	<u>2,350</u>
<b>Total incoming resources</b>	<b>364,001</b>	<b>43,931</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Charitable activities	7,808	33,111
<b>Support costs</b>		
<b>Management</b>		
Wages	11,361	-
Insurance	2,632	2,166
Light and heat	3,485	-
Telephone	398	-
Sundries	1,783	-
	<u>19,659</u>	<u>2,166</u>
<b>Finance</b>		
Bank charges	184	55
<b>Other</b>		
Other resources expended	147,290	394
Fixtures and fittings	10,014	1,375
Bank loan interest	1,022	-
	<u>158,326</u>	<u>1,769</u>

This page does not form part of the statutory financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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	<b>PERIOD</b> <b>1/11/22</b> <b>TO</b> <b>31/3/24</b> <b>£</b>	<b>PERIOD</b> <b>1/5/21</b> <b>TO</b> <b>31/10/22</b> <b>£</b>
<b>Other</b>		
<b>Governance costs</b>		
Accountancy fees	6,392	630
Total resources expended	<u>192,369</u>	<u>37,731</u>
<b>Net income</b>	<u>171,632</u>	<u>6,200</u>

This page does not form part of the statutory financial statements

**Saintfield Community Association**

Northern Ireland - Charity number 103001

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# Annual report

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**REGISTERED COMPANY NUMBER: NI615667 (Northern Ireland)**  
**REGISTERED CHARITY NUMBER: 103001**

**Report of the Trustees and**  
**Unaudited Financial Statements**  
**FOR THE PERIOD**  
**1 November 2022 to 31 March 2024**  
**for**  
**SAINTFIELD COMMUNITY ASSOCIATION**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**SAINTFIELD COMMUNITY ASSOCIATION**

**Contents of the Financial Statements  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 November 2022 to 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Saintfield Community Association (SCA) is committed to the following.

To promote the benefit of the inhabitants of Saintfield and surrounding area (the "area of benefit") without distinction of sex, sexual orientation, race, ethnicity, disability, political, religious or other opinion by associating the statutory authorities, voluntary, community and private sector organisations and inhabitants in a common effort to:

- (1) promote village renewal and regeneration, maintain, improve or provide public amenities and otherwise improve the appearance of the area of benefit and the quality of life of its inhabitants;
- (2) promote sustainable development for the benefit of the public and the local community by:
  - (a) protecting and enhancing the natural and built environment;
  - (b) promoting sustainable means of achieving economic growth and regeneration;
- (3) promote culture and heritage and raise awareness of local history;
- (4) sustain and improve the local economy through the promotion of tourism and opportunities for cultural and recreational activities for all age groups;
- (5) promote such other charitable purposes as may from time to time be determined;
- (6) promote co-operation and partnership working between community and voluntary groups, public and statutory agencies and bodies and private sector organisations to help achieve these Objects.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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#### ACHIEVEMENT AND PERFORMANCE

##### Achievements and Performance

SCA has had another period of steady progress towards the future plans outlined in the previous trustees' report.

The merger with Saintfield Community Trust and the change of name from Saintfield Development Association have been accepted and appreciated by members of SCA and the wider community.

The opportunity created by these changes was taken to revise the structure of the Association, simplifying the number of teams and committees. There are now three teams and one committee reporting to the Board, namely the Community Team, the Environment Team, the Operations Team and the Funding and Finance Committee. The chairs of these teams and the committee are members of the Board.

##### Community Team

The Community Team has again been active in organising and running events and activities for the benefit of the local community. These included the annual Christmas Fair, which was enjoyed by over 2,000 local people on the first Friday evening of December in both 2022 and 2023 and an open day for children's fun on the day of the coronation of King Charles.

Saintfield News, the community newsletter produced and circulated by SCA volunteers, continues to be well received by local residents and traders. This reached its 10th anniversary in 2023 and has been increased in size from 6 to 8 full colour A4 pages of local information, including the progress of all SCA activities. The Saintfield website [discoversaintfield.com](http://discoversaintfield.com) and SCA social media continue to be maintained by SCA volunteers.

A major ambition of SCA was realised in 2023 when a youth club was formed. This has been very popular and has two age groups of 60 young people in each, meeting on Saturday evenings. Twelve new leaders have joined the youth club, all of whom are properly accredited.

A very successful volunteer recognition evening was held with the SCA AGM on 27th November 2023.

The development phase for the Saintfield Community Heritage Park was successfully completed, on time and within budget, in the autumn of 2023. The National Lottery Heritage Fund gave permission for SCA to apply for their delivery phase grant. This was applied for in December 2023 and was successful. The Heritage Fund awarded a grant of £903,000 towards the project in March 2024. This funding, combined with a second generous donation from our American benefactor of \$100,000 means that an excellent heritage park can be provided for the community.

##### Environment Team

The community garden has developed well, with volunteers growing organic vegetables to be shared out to local residents. One volunteer was given the award by Newry, Mourne and Down District Council for volunteering in a green space. Additional green space for community garden has been negotiated with the Council and this will be developed in time.

The Environment Team volunteers, who keep Saintfield clean, tidy and looking well, continued their work, which is greatly appreciated by local residents and traders, who donate generously towards the floral displays and other planting. This good work was recognised by two new awards; third place in the large village category of Ulster in Bloom (their fifth Ulster in Bloom award in the last five years) and a Live Here Love Here Award from Keep Northern Ireland Beautiful.

Lobbying of the relevant public authorities has resulted in the Main Street of Saintfield receiving public realm improvements in 2024 - all the overhead cables have been re-routed underground and the pavements resurfaced with new granite kerbs. This work has damaged sales for the traders on Main Street and SCA has encouraged residents to buy local and support their traders through this difficult period for them.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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#### **Operations Team**

The Operations Team manages the existing facilities of the Saintfield Community Centre and implements plans for its extension. The use of the Community Centre continues to grow and groups of all ages and backgrounds use it for a very wide range of activities. The indoor 3G artificial grass area is in particular demand for youth training and birthday parties. As a result, the funds generated can be used to employ part-time staff to coordinate the Centre's activities, reducing the load on volunteers. Users include Saintfield High School, fitness and well-being groups, Irish language classes, Irish dancing, Cahard Flute Band, Saintfield Heritage Society and a successful gymnastics and trampoline network.

After lengthy negotiations, a 25-year lease from NMD Council has been signed for an additional large warehouse building on the community centre site. Planning permission to convert this to additional community use space and a cafe/heritage display area has been granted and funds are being raised to implement these plans.

The Operations Team was short-listed for a prestigious award from Social Enterprise NI for outstanding volunteer contribution.

#### **Funding and Finance Committee**

This committee continues to meet bi-monthly to ensure that the finances of the Association are administered to the highest standards of governance and that appropriate grant applications are coordinated and completed.

This committee introduced Xero, a computer-based book-keeping and accounting package for the year beginning 1 April 2024, with the help of M B McGrady & Co.

#### **Annual General Meeting**

The AGM was held on 27th November 2023.

#### **FINANCIAL REVIEW**

##### **Financial position**

These are the ninth set of Accounts for Saintfield Community Association and run from 01/11/2022 to 31/03/2024. This review compares this 17 month period to the previous 18 month accounting period. The income and expenditure figures in this period are the first to include the operation of the community centre.

Cash Balance start of period £9,457, Total Income in period £364,001, Total Expenditure in period £192,369, Net Income £171,632.

##### **Principal funding sources**

The Associations income in the period was up £320,070 on the previous period, with donations increasing by £78,174, an increase in grant income of £106,356 and an increase in charitable activity income of £134,345.

##### **Expenditure supporting the key objectives of the charity**

The funds expended on charitable activities amounted to £192,369 with expenditure being up on last period by £154,638.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

---

#### PLANS FOR FUTURE PERIODS

The main ambitions for the Association for the coming year are:

- 1) To complete the delivery phase of the Saintfield Community Heritage Park project by the end of 2025. The local community will then have a free-access shared outdoor space to complement the shared indoor space provided by the Saintfield Community Centre.
- 2) To continue to increase the usage of the Community Centre, particularly by groups currently under represented.
- 3) To complete Phase 1 of providing additional community space in the additional building on the community centre site, leased from NMD Council on a 25-year lease.
- 4) Raise funds for Phase 2 of the above project, which will add the cafe and heritage display area in the newly leased space. This will be linked to the heritage park and will tell the stories of Saintfield's history and heritage.
- 5) Increase the membership of SCA, including more volunteers on the various teams and committees.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Saintfield Community Association has a committee structure within the overall membership and the following office bearers were elected at the 2023 Annual General Meeting.

- Chair
- Honorary Secretary
- Honorary Treasurer
- Trustee directors

If and when necessary, an Assistant Honorary Secretary and Assistant Honorary Treasurer can be appointed.

The Committee and team structure during this period comprises:

- The Community Team
- The Environment Team
- The Operations Team
- The Funding and Finance Committee

The chairs of these teams and committee are members of the Board, to which they report at bi-monthly board meetings.

Additional teams and committees may be formed as and when required for specific projects.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number**  
NI615667 (Northern Ireland)

**Registered Charity number**  
103001

**Registered office**  
19 Windmill Road  
Saintfield  
Co. Down  
BT24 7DX

**SAINTFIELD COMMUNITY ASSOCIATION**

**Report of the Trustees  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

---

**Trustees**

Lawrence Spence Murphy (Public Servant)  
Martyn John Todd (Retired)  
David Henry Greer (Director)  
Jennifer Edwards-Smith (Counsellor)  
Brian Robert Gamble (Retired)  
Paul Daniel McGeown (Retailer)  
Oonah Stringer (Civil Servant) (resigned 31/8/2023)  
Graham Russell Erskine (Director)  
Hannah Rosemary Knox Taggart (Software Consultant) (appointed 27/2/2023)  
David McMinn (Retired)  
Ian William Mack (Retired)


**Company Secretary**

Ian William Mack

**Independent Examiner**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

Approved by order of the board of trustees on .....12/08/24..... and signed on its behalf by:

  
.....  
Lawrence Spence Murphy - Trustee

## **Independent Examiner's Report to the Trustees of Saintfield Community Association**

---

I report on the accounts of the company for the period 1 November 2022 to 31 March 2024, which are set out on pages eight to sixteen.

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in Ireland which is one of the listed bodies.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Seamus McLernon FCA

M.B. McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**Independent Examiner's Report to the Trustees of  
Saintfield Community Association**

---

Date: .....

SAINTFIELD COMMUNITY ASSOCIATION

Statement of Financial Activities  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

	Notes	Unrestricted fund £	Restricted fund £	PERIOD 1/11/22 TO 31/3/24 Total funds £	PERIOD 1/5/21 TO 31/10/22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		8,316	217,794	226,110	41,581
<b>Charitable activities</b>					
Charitable activities		17,953	118,742	136,695	2,350
Investment income	2	<u>1,196</u>	<u>-</u>	<u>1,196</u>	<u>-</u>
<b>Total</b>		<u>27,465</u>	<u>336,536</u>	<u>364,001</u>	<u>43,931</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Charitable activities		<u>22,811</u>	<u>169,558</u>	<u>192,369</u>	<u>37,731</u>
<b>NET INCOME</b>		4,654	166,978	171,632	6,200
<b>Other recognised gains/(losses)</b>					
Transfer of surplus on merger		<u>-</u>	<u>107,377</u>	<u>107,377</u>	<u>-</u>
<b>Net movement in funds</b>		4,654	274,355	279,009	6,200
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>2,698</u>	<u>50,934</u>	<u>53,632</u>	<u>47,432</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>7,352</u></u>	<u><u>325,289</u></u>	<u><u>332,641</u></u>	<u><u>53,632</u></u>

The notes form part of these financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Balance Sheet  
31 MARCH 2024**

	Notes	31/3/24 £	31/10/22 £
<b>FIXED ASSETS</b>			
Tangible assets	6	72,594	38,708
<b>CURRENT ASSETS</b>			
Debtors	7	2,434	5,467
Cash at bank		288,983	9,457
		<u>291,417</u>	<u>14,924</u>
<b>CREDITORS</b>			
Amounts falling due within one year	8	(7,340)	-
		<u>284,077</u>	<u>14,924</u>
<b>NET CURRENT ASSETS</b>			
		<u>356,671</u>	<u>53,632</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
<b>CREDITORS</b>			
Amounts falling due after more than one year	9	(24,030)	-
		<u>332,641</u>	<u>53,632</u>
<b>NET ASSETS</b>			
<b>FUNDS</b>	12		
Unrestricted funds		7,352	2,698
Restricted funds		325,289	50,934
		<u>332,641</u>	<u>53,632</u>
<b>TOTAL FUNDS</b>			

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Balance Sheet - continued**  
**31 MARCH 2024**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12/08/24 and were signed on its behalf by:

Lawrence Murphy

Lawrence Spence Murphy - Trustee

The notes form part of these financial statements

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Freehold Property	- No depreciation on freehold land

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

**2. INVESTMENT INCOME**

	<b>PERIOD</b> 1/11/22 TO 31/3/24 £	<b>PERIOD</b> 1/5/21 TO 31/10/22 £
Deposit account interest	<u>1,196</u>	<u>-</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>PERIOD</b> 1/11/22 TO 31/3/24 £	<b>PERIOD</b> 1/5/21 TO 31/10/22 £
Depreciation - owned assets	<u>10,015</u>	<u>1,375</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 31 March 2024 nor for the period ended 31 October 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the period ended 31 March 2024 nor for the period ended 31 October 2022.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	<b>Unrestricted fund £</b>	<b>Restricted fund £</b>	<b>Total funds £</b>
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	-	41,581	41,581
<b>Charitable activities</b>			
Charitable activities	-	2,350	2,350
Other trading activities	<u>1,800</u>	<u>(1,800)</u>	<u>-</u>
<b>Total</b>	<u>1,800</u>	<u>42,131</u>	<u>43,931</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activities	<u>3,570</u>	<u>34,161</u>	<u>37,731</u>
<b>NET INCOME/(EXPENDITURE)</b>	(1,770)	7,970	6,200

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted	Restricted	Total funds £
	fund £	fund £	
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	4,468	42,964	47,432
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>2,698</u>	<u>50,934</u>	<u>53,632</u>
6. TANGIBLE FIXED ASSETS	Freehold property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 November 2022	35,500	8,814	44,314
Additions	-	9,995	9,995
Transfer on merger	-	<u>39,731</u>	<u>39,731</u>
At 31 March 2024	<u>35,500</u>	<u>58,540</u>	<u>94,040</u>
<b>DEPRECIATION</b>			
At 1 November 2022	-	5,606	5,606
Charge for year	-	10,015	10,015
Transfer on merger	-	<u>5,825</u>	<u>5,825</u>
At 31 March 2024	-	<u>21,446</u>	<u>21,446</u>
<b>NET BOOK VALUE</b>			
At 31 March 2024	<u>35,500</u>	<u>37,094</u>	<u>72,594</u>
At 31 October 2022	<u>35,500</u>	<u>3,208</u>	<u>38,708</u>
7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		31/3/24	31/10/22
		£	£
Debtors		<u>2,434</u>	<u>5,467</u>

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

<b>8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		<b>31/3/24</b>	<b>31/10/22</b>
		£	£
Bank loans and overdrafts (see note 10)		3,840	-
Accruals and deferred income		<u>3,500</u>	-
		<u>7,340</u>	-
<b>9. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR</b>		<b>31/3/24</b>	<b>31/10/22</b>
		£	£
Bank loans (see note 10)		<u>24,030</u>	-
<b>10. LOANS</b>			
An analysis of the maturity of loans is given below:			
		<b>31/3/24</b>	<b>31/10/22</b>
		£	£
Amounts falling due within one year on demand:			
Bank loans		<u>3,840</u>	-
Amounts falling between one and two years:			
Bank loans - 1-2 years		<u>3,840</u>	-
Amounts falling due between two and five years:			
Bank loans - 2-5 years		<u>11,520</u>	-
Amounts falling due in more than five years:			
Repayable by instalments:			
Bank loans more 5 yr by instal		8,670	-
<b>11. ANALYSIS OF NET ASSETS BETWEEN FUNDS</b>		<b>31/3/24</b>	<b>31/10/22</b>
	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
	<b>fund</b>	<b>funds</b>	<b>funds</b>
	£	£	£
Fixed assets	7,167	72,594	38,708
Current assets	185	291,417	14,924
Current liabilities	-	(7,340)	-
Long term liabilities	-	<u>(24,030)</u>	-
	<u>7,352</u>	<u>332,641</u>	<u>53,632</u>

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

12. MOVEMENT IN FUNDS

	At 1/11/22 £	Net movement in funds £	At 31/3/24 £
<b>Unrestricted funds</b>			
General fund	2,698	4,654	7,352
<b>Restricted funds</b>			
Restricted Funds	50,934	274,355	325,289
<b>TOTAL FUNDS</b>	<u>53,632</u>	<u>279,009</u>	<u>332,641</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	27,465	(22,811)	-	4,654
<b>Restricted funds</b>				
Restricted Funds	336,536	(169,558)	107,377	274,355
<b>TOTAL FUNDS</b>	<u>364,001</u>	<u>(192,369)</u>	<u>107,377</u>	<u>279,009</u>

Comparatives for movement in funds

	At 1/5/21 £	Net movement in funds £	At 31/10/22 £
<b>Unrestricted funds</b>			
General fund	4,468	(1,770)	2,698
<b>Restricted funds</b>			
Restricted Funds	42,964	7,970	50,934
<b>TOTAL FUNDS</b>	<u>47,432</u>	<u>6,200</u>	<u>53,632</u>

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued**  
**FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Movement in funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>			
General fund	1,800	(3,570)	(1,770)
<b>Restricted funds</b>			
Restricted Funds	42,131	(34,161)	7,970
<b>TOTAL FUNDS</b>	<u>43,931</u>	<u>(37,731)</u>	<u>6,200</u>

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the period ended 31 March 2024.

**14. FUNDS TRANSFERRED ON MERGER**

With effect from 1 November 2022 the net assets of Saintfield Community Trust (company number NI649047) were transferred to Saintfield Community Association.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

	PERIOD 1/11/22 TO 31/3/24 £	PERIOD 1/5/21 TO 31/10/22 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	96,004	17,831
Grants	130,106	23,750
	<u>226,110</u>	<u>41,581</u>
<b>Investment income</b>		
Deposit account interest	1,196	-
<b>Charitable activities</b>		
Community centre income	132,529	-
Other income	4,166	2,350
	<u>136,695</u>	<u>2,350</u>
<b>Total incoming resources</b>	<b>364,001</b>	<b>43,931</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Charitable activities	7,808	33,111
<b>Support costs</b>		
<b>Management</b>		
Wages	11,361	-
Insurance	2,632	2,166
Light and heat	3,485	-
Telephone	398	-
Sundries	1,783	-
	<u>19,659</u>	<u>2,166</u>
<b>Finance</b>		
Bank charges	184	55
<b>Other</b>		
Other resources expended	147,290	394
Fixtures and fittings	10,014	1,375
Bank loan interest	1,022	-
	<u>158,326</u>	<u>1,769</u>

This page does not form part of the statutory financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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	<b>PERIOD</b> <b>1/11/22</b> <b>TO</b> <b>31/3/24</b> <b>£</b>	<b>PERIOD</b> <b>1/5/21</b> <b>TO</b> <b>31/10/22</b> <b>£</b>
<b>Other</b>		
<b>Governance costs</b>		
Accountancy fees	6,392	630
Total resources expended	<u>192,369</u>	<u>37,731</u>
<b>Net income</b>	<u><u>171,632</u></u>	<u><u>6,200</u></u>

This page does not form part of the statutory financial statements

**Saintfield Community Association**

Northern Ireland - Charity number 103001

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# Annual return

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**REGISTERED COMPANY NUMBER: NI615667 (Northern Ireland)**  
**REGISTERED CHARITY NUMBER: 103001**

**Report of the Trustees and**  
**Unaudited Financial Statements**  
**FOR THE PERIOD**  
**1 November 2022 to 31 March 2024**

**for**

**SAINTFIELD COMMUNITY ASSOCIATION**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**SAINTFIELD COMMUNITY ASSOCIATION**

**Contents of the Financial Statements  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 November 2022 to 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Saintfield Community Association (SCA) is committed to the following.

To promote the benefit of the inhabitants of Saintfield and surrounding area (the "area of benefit") without distinction of sex, sexual orientation, race, ethnicity, disability, political, religious or other opinion by associating the statutory authorities, voluntary, community and private sector organisations and inhabitants in a common effort to:

- (1) promote village renewal and regeneration, maintain, improve or provide public amenities and otherwise improve the appearance of the area of benefit and the quality of life of its inhabitants;
- (2) promote sustainable development for the benefit of the public and the local community by:
  - (a) protecting and enhancing the natural and built environment;
  - (b) promoting sustainable means of achieving economic growth and regeneration;
- (3) promote culture and heritage and raise awareness of local history;
- (4) sustain and improve the local economy through the promotion of tourism and opportunities for cultural and recreational activities for all age groups;
- (5) promote such other charitable purposes as may from time to time be determined;
- (6) promote co-operation and partnership working between community and voluntary groups, public and statutory agencies and bodies and private sector organisations to help achieve these Objects.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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#### ACHIEVEMENT AND PERFORMANCE

##### Achievements and Performance

SCA has had another period of steady progress towards the future plans outlined in the previous trustees' report.

The merger with Saintfield Community Trust and the change of name from Saintfield Development Association have been accepted and appreciated by members of SCA and the wider community.

The opportunity created by these changes was taken to revise the structure of the Association, simplifying the number of teams and committees. There are now three teams and one committee reporting to the Board, namely the Community Team, the Environment Team, the Operations Team and the Funding and Finance Committee. The chairs of these teams and the committee are members of the Board.

##### Community Team

The Community Team has again been active in organising and running events and activities for the benefit of the local community. These included the annual Christmas Fair, which was enjoyed by over 2,000 local people on the first Friday evening of December in both 2022 and 2023 and an open day for children's fun on the day of the coronation of King Charles.

Saintfield News, the community newsletter produced and circulated by SCA volunteers, continues to be well received by local residents and traders. This reached its 10th anniversary in 2023 and has been increased in size from 6 to 8 full colour A4 pages of local information, including the progress of all SCA activities. The Saintfield website [discoversaintfield.com](http://discoversaintfield.com) and SCA social media continue to be maintained by SCA volunteers.

A major ambition of SCA was realised in 2023 when a youth club was formed. This has been very popular and has two age groups of 60 young people in each, meeting on Saturday evenings. Twelve new leaders have joined the youth club, all of whom are properly accredited.

A very successful volunteer recognition evening was held with the SCA AGM on 27th November 2023.

The development phase for the Saintfield Community Heritage Park was successfully completed, on time and within budget, in the autumn of 2023. The National Lottery Heritage Fund gave permission for SCA to apply for their delivery phase grant. This was applied for in December 2023 and was successful. The Heritage Fund awarded a grant of £903,000 towards the project in March 2024. This funding, combined with a second generous donation from our American benefactor of \$100,000 means that an excellent heritage park can be provided for the community.

##### Environment Team

The community garden has developed well, with volunteers growing organic vegetables to be shared out to local residents. One volunteer was given the award by Newry, Mourne and Down District Council for volunteering in a green space. Additional green space for community garden has been negotiated with the Council and this will be developed in time.

The Environment Team volunteers, who keep Saintfield clean, tidy and looking well, continued their work, which is greatly appreciated by local residents and traders, who donate generously towards the floral displays and other planting. This good work was recognised by two new awards; third place in the large village category of Ulster in Bloom (their fifth Ulster in Bloom award in the last five years) and a Live Here Love Here Award from Keep Northern Ireland Beautiful.

Lobbying of the relevant public authorities has resulted in the Main Street of Saintfield receiving public realm improvements in 2024 - all the overhead cables have been re-routed underground and the pavements resurfaced with new granite kerbs. This work has damaged sales for the traders on Main Street and SCA has encouraged residents to buy local and support their traders through this difficult period for them.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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#### **Operations Team**

The Operations Team manages the existing facilities of the Saintfield Community Centre and implements plans for its extension. The use of the Community Centre continues to grow and groups of all ages and backgrounds use it for a very wide range of activities. The indoor 3G artificial grass area is in particular demand for youth training and birthday parties. As a result, the funds generated can be used to employ part-time staff to coordinate the Centre's activities, reducing the load on volunteers. Users include Saintfield High School, fitness and well-being groups, Irish language classes, Irish dancing, Cahard Flute Band, Saintfield Heritage Society and a successful gymnastics and trampoline network.

After lengthy negotiations, a 25-year lease from NMD Council has been signed for an additional large warehouse building on the community centre site. Planning permission to convert this to additional community use space and a cafe/heritage display area has been granted and funds are being raised to implement these plans.

The Operations Team was short-listed for a prestigious award from Social Enterprise NI for outstanding volunteer contribution.

#### **Funding and Finance Committee**

This committee continues to meet bi-monthly to ensure that the finances of the Association are administered to the highest standards of governance and that appropriate grant applications are coordinated and completed.

This committee introduced Xero, a computer-based book-keeping and accounting package for the year beginning 1 April 2024, with the help of M B McGrady & Co.

#### **Annual General Meeting**

The AGM was held on 27th November 2023.

#### **FINANCIAL REVIEW**

##### **Financial position**

These are the ninth set of Accounts for Saintfield Community Association and run from 01/11/2022 to 31/03/2024. This review compares this 17 month period to the previous 18 month accounting period. The income and expenditure figures in this period are the first to include the operation of the community centre.

Cash Balance start of period £9,457, Total Income in period £364,001, Total Expenditure in period £192,369, Net Income £171,632.

##### **Principal funding sources**

The Associations income in the period was up £320,070 on the previous period, with donations increasing by £78,174, an increase in grant income of £106,356 and an increase in charitable activity income of £134,345.

##### **Expenditure supporting the key objectives of the charity**

The funds expended on charitable activities amounted to £192,369 with expenditure being up on last period by £154,638.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

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#### PLANS FOR FUTURE PERIODS

The main ambitions for the Association for the coming year are:

- 1) To complete the delivery phase of the Saintfield Community Heritage Park project by the end of 2025. The local community will then have a free-access shared outdoor space to complement the shared indoor space provided by the Saintfield Community Centre.
- 2) To continue to increase the usage of the Community Centre, particularly by groups currently under represented.
- 3) To complete Phase 1 of providing additional community space in the additional building on the community centre site, leased from NMD Council on a 25-year lease.
- 4) Raise funds for Phase 2 of the above project, which will add the cafe and heritage display area in the newly leased space. This will be linked to the heritage park and will tell the stories of Saintfield's history and heritage.
- 5) Increase the membership of SCA, including more volunteers on the various teams and committees.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Saintfield Community Association has a committee structure within the overall membership and the following office bearers were elected at the 2023 Annual General Meeting.

- Chair
- Honorary Secretary
- Honorary Treasurer
- Trustee directors

If and when necessary, an Assistant Honorary Secretary and Assistant Honorary Treasurer can be appointed.

The Committee and team structure during this period comprises:

- The Community Team
- The Environment Team
- The Operations Team
- The Funding and Finance Committee

The chairs of these teams and committee are members of the Board, to which they report at bi-monthly board meetings.

Additional teams and committees may be formed as and when required for specific projects.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number**  
NI615667 (Northern Ireland)

**Registered Charity number**  
103001

**Registered office**  
19 Windmill Road  
Saintfield  
Co. Down  
BT24 7DX

**SAINTFIELD COMMUNITY ASSOCIATION**

**Report of the Trustees  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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**Trustees**

Lawrence Spence Murphy (Public Servant)  
Martyn John Todd (Retired)  
David Henry Greer (Director)  
Jennifer Edwards-Smith (Counsellor)  
Brian Robert Gamble (Retired)  
Paul Daniel McGeown (Retailer)  
Oonah Stringer (Civil Servant) (resigned 31/8/2023)  
Graham Russell Erskine (Director)  
Hannah Rosemary Knox Taggart (Software Consultant) (appointed 27/2/2023)  
David McMinn (Retired)  
Ian William Mack (Retired)

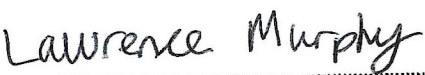
**Company Secretary**

Ian William Mack

**Independent Examiner**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

Approved by order of the board of trustees on .....12/08/24..... and signed on its behalf by:

  
.....  
Lawrence Spence Murphy - Trustee

## **Independent Examiner's Report to the Trustees of Saintfield Community Association**

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I report on the accounts of the company for the period 1 November 2022 to 31 March 2024, which are set out on pages eight to sixteen.

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in Ireland which is one of the listed bodies.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Seamus McLernon FCA

M.B. McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**Independent Examiner's Report to the Trustees of  
Saintfield Community Association**

---

Date: .....

SAINTFIELD COMMUNITY ASSOCIATION

Statement of Financial Activities  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

	Notes	Unrestricted fund £	Restricted fund £	PERIOD 1/11/22 TO 31/3/24 Total funds £	PERIOD 1/5/21 TO 31/10/22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		8,316	217,794	226,110	41,581
<b>Charitable activities</b>					
Charitable activities		17,953	118,742	136,695	2,350
Investment income	2	<u>1,196</u>	<u>-</u>	<u>1,196</u>	<u>-</u>
<b>Total</b>		<u>27,465</u>	<u>336,536</u>	<u>364,001</u>	<u>43,931</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Charitable activities		<u>22,811</u>	<u>169,558</u>	<u>192,369</u>	<u>37,731</u>
<b>NET INCOME</b>		4,654	166,978	171,632	6,200
<b>Other recognised gains/(losses)</b>					
Transfer of surplus on merger		<u>-</u>	<u>107,377</u>	<u>107,377</u>	<u>-</u>
<b>Net movement in funds</b>		4,654	274,355	279,009	6,200
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>2,698</u>	<u>50,934</u>	<u>53,632</u>	<u>47,432</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>7,352</u></u>	<u><u>325,289</u></u>	<u><u>332,641</u></u>	<u><u>53,632</u></u>

The notes form part of these financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Balance Sheet  
31 MARCH 2024**

	Notes	31/3/24 £	31/10/22 £
<b>FIXED ASSETS</b>			
Tangible assets	6	72,594	38,708
<b>CURRENT ASSETS</b>			
Debtors	7	2,434	5,467
Cash at bank		288,983	9,457
		<u>291,417</u>	<u>14,924</u>
<b>CREDITORS</b>			
Amounts falling due within one year	8	(7,340)	-
		<u>284,077</u>	<u>14,924</u>
<b>NET CURRENT ASSETS</b>			
		<u>356,671</u>	<u>53,632</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
<b>CREDITORS</b>			
Amounts falling due after more than one year	9	(24,030)	-
		<u>332,641</u>	<u>53,632</u>
<b>NET ASSETS</b>			
<b>FUNDS</b>	12		
Unrestricted funds		7,352	2,698
Restricted funds		325,289	50,934
		<u>332,641</u>	<u>53,632</u>
<b>TOTAL FUNDS</b>			

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Balance Sheet - continued**  
**31 MARCH 2024**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12/08/24 and were signed on its behalf by:

Lawrence Murphy

Lawrence Spence Murphy - Trustee

The notes form part of these financial statements

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Freehold Property	- No depreciation on freehold land

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

**2. INVESTMENT INCOME**

	PERIOD 1/11/22 TO 31/3/24 £	PERIOD 1/5/21 TO 31/10/22 £
Deposit account interest	<u>1,196</u>	<u>-</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	PERIOD 1/11/22 TO 31/3/24 £	PERIOD 1/5/21 TO 31/10/22 £
Depreciation - owned assets	<u>10,015</u>	<u>1,375</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 31 March 2024 nor for the period ended 31 October 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the period ended 31 March 2024 nor for the period ended 31 October 2022.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	-	41,581	41,581
<b>Charitable activities</b>			
Charitable activities	-	2,350	2,350
Other trading activities	<u>1,800</u>	<u>(1,800)</u>	<u>-</u>
<b>Total</b>	<u>1,800</u>	<u>42,131</u>	<u>43,931</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activities	<u>3,570</u>	<u>34,161</u>	<u>37,731</u>
<b>NET INCOME/(EXPENDITURE)</b>	(1,770)	7,970	6,200

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted	Restricted	Total funds £
	fund £	fund £	
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	4,468	42,964	47,432
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>2,698</u>	<u>50,934</u>	<u>53,632</u>
6. TANGIBLE FIXED ASSETS	Freehold property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 November 2022	35,500	8,814	44,314
Additions	-	9,995	9,995
Transfer on merger	-	<u>39,731</u>	<u>39,731</u>
At 31 March 2024	<u>35,500</u>	<u>58,540</u>	<u>94,040</u>
<b>DEPRECIATION</b>			
At 1 November 2022	-	5,606	5,606
Charge for year	-	10,015	10,015
Transfer on merger	-	<u>5,825</u>	<u>5,825</u>
At 31 March 2024	-	<u>21,446</u>	<u>21,446</u>
<b>NET BOOK VALUE</b>			
At 31 March 2024	<u>35,500</u>	<u>37,094</u>	<u>72,594</u>
At 31 October 2022	<u>35,500</u>	<u>3,208</u>	<u>38,708</u>
7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		31/3/24 £	31/10/22 £
Debtors		<u>2,434</u>	<u>5,467</u>

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

<b>8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		<b>31/3/24</b>	<b>31/10/22</b>
		£	£
Bank loans and overdrafts (see note 10)		3,840	-
Accruals and deferred income		<u>3,500</u>	-
		<u>7,340</u>	-
<b>9. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR</b>		<b>31/3/24</b>	<b>31/10/22</b>
		£	£
Bank loans (see note 10)		<u>24,030</u>	-
<b>10. LOANS</b>			
An analysis of the maturity of loans is given below:			
		<b>31/3/24</b>	<b>31/10/22</b>
		£	£
Amounts falling due within one year on demand:			
Bank loans		<u>3,840</u>	-
Amounts falling between one and two years:			
Bank loans - 1-2 years		<u>3,840</u>	-
Amounts falling due between two and five years:			
Bank loans - 2-5 years		<u>11,520</u>	-
Amounts falling due in more than five years:			
Repayable by instalments:			
Bank loans more 5 yr by instal		8,670	-
<b>11. ANALYSIS OF NET ASSETS BETWEEN FUNDS</b>		<b>31/3/24</b>	<b>31/10/22</b>
	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
	<b>fund</b>	<b>funds</b>	<b>funds</b>
	£	£	£
Fixed assets	7,167	72,594	38,708
Current assets	185	291,417	14,924
Current liabilities	-	(7,340)	-
Long term liabilities	-	<u>(24,030)</u>	-
	<u>7,352</u>	<u>332,641</u>	<u>53,632</u>

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024

12. MOVEMENT IN FUNDS

	At 1/11/22 £	Net movement in funds £	At 31/3/24 £
<b>Unrestricted funds</b>			
General fund	2,698	4,654	7,352
<b>Restricted funds</b>			
Restricted Funds	50,934	274,355	325,289
<b>TOTAL FUNDS</b>	<u>53,632</u>	<u>279,009</u>	<u>332,641</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	27,465	(22,811)	-	4,654
<b>Restricted funds</b>				
Restricted Funds	336,536	(169,558)	107,377	274,355
<b>TOTAL FUNDS</b>	<u>364,001</u>	<u>(192,369)</u>	<u>107,377</u>	<u>279,009</u>

Comparatives for movement in funds

	At 1/5/21 £	Net movement in funds £	At 31/10/22 £
<b>Unrestricted funds</b>			
General fund	4,468	(1,770)	2,698
<b>Restricted funds</b>			
Restricted Funds	42,964	7,970	50,934
<b>TOTAL FUNDS</b>	<u>47,432</u>	<u>6,200</u>	<u>53,632</u>

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	1,800	(3,570)	(1,770)
<b>Restricted funds</b>			
Restricted Funds	42,131	(34,161)	7,970
<b>TOTAL FUNDS</b>	<u>43,931</u>	<u>(37,731)</u>	<u>6,200</u>

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the period ended 31 March 2024.

**14. FUNDS TRANSFERRED ON MERGER**

With effect from 1 November 2022 the net assets of Saintfield Community Trust (company number NI649047) were transferred to Saintfield Community Association.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

	PERIOD 1/11/22 TO 31/3/24 £	PERIOD 1/5/21 TO 31/10/22 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	96,004	17,831
Grants	130,106	23,750
	<u>226,110</u>	<u>41,581</u>
<b>Investment income</b>		
Deposit account interest	1,196	-
<b>Charitable activities</b>		
Community centre income	132,529	-
Other income	4,166	2,350
	<u>136,695</u>	<u>2,350</u>
<b>Total incoming resources</b>	<b>364,001</b>	<b>43,931</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Charitable activities	7,808	33,111
<b>Support costs</b>		
<b>Management</b>		
Wages	11,361	-
Insurance	2,632	2,166
Light and heat	3,485	-
Telephone	398	-
Sundries	1,783	-
	<u>19,659</u>	<u>2,166</u>
<b>Finance</b>		
Bank charges	184	55
<b>Other</b>		
Other resources expended	147,290	394
Fixtures and fittings	10,014	1,375
Bank loan interest	1,022	-
	<u>158,326</u>	<u>1,769</u>

This page does not form part of the statutory financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE PERIOD 1 NOVEMBER 2022 TO 31 MARCH 2024**

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	<b>PERIOD</b> <b>1/11/22</b> <b>TO</b> <b>31/3/24</b> <b>£</b>	<b>PERIOD</b> <b>1/5/21</b> <b>TO</b> <b>31/10/22</b> <b>£</b>
<b>Other</b>		
<b>Governance costs</b>		
Accountancy fees	6,392	630
Total resources expended	<u>192,369</u>	<u>37,731</u>
<b>Net income</b>	<u><u>171,632</u></u>	<u><u>6,200</u></u>

This page does not form part of the statutory financial statements

**Saintfield Community Association**

Northern Ireland - Charity number 103001

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# Accounts

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**REGISTERED COMPANY NUMBER: NI615667 (Northern Ireland)**  
**REGISTERED CHARITY NUMBER: 103001**

**Report of the Trustees and**  
**Unaudited Financial Statements**  
**FOR THE PERIOD**  
**1 May 2021 to 31 October 2022**

**for**

**SAINTFIELD COMMUNITY ASSOCIATION**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**SAINTFIELD COMMUNITY ASSOCIATION**

**Contents of the Financial Statements  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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# SAINTFIELD COMMUNITY ASSOCIATION

## Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 May 2021 to 31 October 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

Saintfield Community Association (SCA) is committed to the following.

To promote the benefit of the inhabitants of Saintfield and surrounding area (the "area of benefit") without distinction of sex, sexual orientation, race, ethnicity, disability, political, religious or other opinion by associating the statutory authorities, voluntary, community and private sector organisations and inhabitants in a common effort to:

- (1) promote village renewal and regeneration, maintain, improve or provide public amenities and otherwise improve the appearance of the area of benefit and the quality of life of its inhabitants;
- (2) promote sustainable development for the benefit of the public and the local community by:
  - (a) protecting and enhancing the natural and built environment;
  - (b) promoting sustainable means of achieving economic growth and regeneration;
- (3) promote culture and heritage and raise awareness of local history;
- (4) sustain and improve the local economy through the promotion of tourism and opportunities for cultural and recreational activities for all age groups;
- (5) promote such other charitable purposes as may from time to time be determined;
- (6) promote co-operation and partnership working between community and voluntary groups, public and statutory agencies and bodies and private sector organisations to help achieve these Objects.

## **SAINTFIELD COMMUNITY ASSOCIATION**

### **Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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#### **ACHIEVEMENT AND PERFORMANCE**

##### **Achievements and Performance**

In spite of difficulties following the pandemic restrictions of recent years, SCA managed to make progress on existing projects during this period, all in line with the Association's objectives and all intended to benefit the local community.

The reason for the accounting period being 18 months is that in October 2022 Saintfield Community Trust (SCT) merged with Saintfield Development Association (SDA). At the same time, the name of the Association was changed to Saintfield Community Association, though retaining the company number of SDA. Also, new board members were appointed.

Saintfield Community Trust was established by Saintfield Development Association as a separate company limited by guarantee, with charitable status, to operate the new community centre in Saintfield. The objective of the new organisation was that a new group of volunteers would take on the new responsibility. This did not happen, with the result that largely the same group of volunteers were running both SCT and SDA, resulting in duplication of meetings and communication. In 2021 at the Annual General Meetings of both SCT and SDA it was unanimously agreed that a merger of the two organisations, whose charitable objectives were almost identical, made sense. Development Trust NI agreed to fund Andrew Talbot of Collaboration Ireland to facilitate the process, Andrew having experience of mergers of charities. The process was initiated on 14 March 2022 with a working group of ten people representing both SCT and SDA. During the following six months all the necessary administration, including legal requirements, was completed. Peter Bowles and Co, solicitors, kindly provided the legal work pro bono.

The merger process provided an opportunity to reconsider the name of the merged organisation. The new name of Saintfield Community Association (SCA) was agreed unanimously. This has been communicated formally to all stakeholders.

The charitable objects of the legacy organisations are carried forward into the SCA, which is strengthened by having both a significant asset in the form of the windmill field and an income stream from the community centre.

##### **Events**

Following the break caused by the Covid pandemic restrictions, the Christmas Fair was held again in December 2021. This was greatly welcomed by the local community and was supported by over 2,000 people. The Events Team, led by David Greer, continued to work with local traders to encourage a "shop local" campaign. This was again deemed to be very successful by traders.

An open day at the community centre in June 2022 was organised with activities for young people and information about community projects. Again this was very well supported by local residents with well over 2,000 people attending.

##### **Infrastructure**

Lobbying for further improvements to the Main Street continues, including inputting to consultation about improvements to the footpaths and street furniture on the upper Main Street. The sewage treatment system in Saintfield is still at capacity and no further connections to the system are being permitted until it is upgraded.

Planning approval for change of use of the windmill field to a community heritage park was applied for in February 2021. After extensive consultation and some objections from immediate boundary neighbours, planning approval was granted on 1st June 2022.

A legal easement for access to the field from the the community centre site was agreed in principle by Newry, Mourne and Down District Council (NMDDC) in November 2020. The final details of this easement have yet to be finalised by the end of this accounting period.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

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The application to The National Lottery Heritage Fund for a development grant for turning the windmill field into a community heritage park was submitted during this period. The application was successful, providing £135,000 for a range of activities to prepare for a future delivery grant to implement the change. Permission to start the development phase was granted by The National Lottery Heritage Fund in June 2022. Lead consultants for the project were appointed in September 2022.

A Community Engagement and Social Media Officer was recruited in September 2022, whose objective is to encourage more people in the area to engage with Saintfield's history and heritage, particularly that associated with the proposed park.

Following extensive negotiations with NMDDC, the then SDA and SCT, in partnership, were successful, in gaining preferred bidder status for one of the remaining buildings on the community centre site. The architect for the project, Gary Harper was appointed, drawings for the building to include a large multi-use space, a cafe and a heritage display area were prepared and planning approval applied for.

#### **Greens**

The activities of the Green Team, chaired by Lawrence Murphy, having been restricted by the Covid-19 pandemic in recent years, resumed during this period. Street cleaning, litter picking and some new plantings were successfully and safely completed. The floral displays were watered and maintained through activity by team members. The team's efforts were recognised by being awarded 3rd place in the large village category of Ulster in Bloom in October 2021. In September 2022 the team improved on this success by being awarded 2nd place in Ulster in Bloom, again in the large village category.

Following many months of applying for suitable grants, Lawrence Murphy saw his ambition for a community garden on the community centre site realised in the spring of 2022. The garden, comprising raised beds, a greenhouse, a poly-tunnel, compost bins and a shed has attracted new volunteers.

#### **Communications**

The hard copy editions of Saintfield News were started again after the pandemic, with a summer edition being published and delivered to all households in the summer of 2021. This communication, very much appreciated by local residents, is continuing quarterly.

Ian Mack has kept the Saintfield website up to date - adding news, photographs and upcoming events regularly and David Greer has kept the SDA Facebook page live and current.

In addition, Brian Gamble has sent out press releases to local papers, all of which have been published.

#### **Finance and Funding**

The Finance and Funding Team met periodically during the period to ensure that the finances of the Association were administered to high standards of governance. Successful applications for grants for the Christmas Fair and environmental projects were again achieved during the year.

#### **Annual General Meeting**

The AGM was held on 25th October 2021.

#### **FINANCIAL REVIEW**

##### **Financial position**

These are the eighth set of Annual Accounts for Saintfield Development Association and run from 01/05/2021 to 31/10/2022. This review compares this period to the previous 12 months.

Cash Balance start of period £6,780 Total Income in period £43,931 Total Expenditure in period £37,731 Net Income £6,200.

##### **Principal funding sources**

The Associations income in the period was down £1,378 on the previous year, with donations down £22,371 but an increase in grant income of £20,149 fundraising income of £844

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

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#### FINANCIAL REVIEW

##### Expenditure supporting the key objectives of the charity

The funds expended on charitable activities amounted to £37,731 with expenditure being up on last year by £30,887

#### PLANS FOR FUTURE PERIODS

As can be seen in the accounts elsewhere in the annual report for this period, SDA has been successful in a number of small grant applications during the year. Fund raising will continue to be important in the future.

The main ambitions for the Association for the coming year are:

1. By autumn 2023, to complete the development phase of the community heritage park project, so that a strong application can be made to The National Lottery Heritage Fund for the delivery phase of this project. This will provide a community park where local people can enjoy a shared safe out-door space and where visitors can learn about the history and heritage of Saintfield.
2. By the summer of 2023, to agree a lease with Newry, Mourne and Down District Council for additional warehouse space on the community centre site. SCA has planning approval to convert this warehouse to community use, incorporating a large, multi-use, function room, a heritage display area and a small cafe. Significant fund raising will be needed to realise this ambition and is under way.
3. To continue to build the capacity and capability of the new, merged, organisation, adding needed skills and additional volunteers, so that the ambitions above can be achieved without over burdening a few dedicated Association members.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Saintfield Development Association has a committee structure within the overall membership and the following office bearers, elected at the Annual General Meeting:

- Chair
- Vice Chair
- Honorary Secretary
- Honorary Treasurer

If and when necessary an Assistant Honorary Secretary and Assistant Honorary Treasurer can be appointed.

During the period, the committee structure comprises:

- Coordinating Committee, comprising the chairs of the other committees listed below and office bearers and anyone co-opted by the Coordinating Committee
- Finance and Funding Committee
- Events Committee
- Communications Committee
- Green Saintfield Committee
- Infrastructure Committee

Additional Committees may be formed as and when required for specific projects.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Company number

NI615667 (Northern Ireland)

##### Registered Charity number

103001

**SAINTFIELD COMMUNITY ASSOCIATION**

**Report of the Trustees  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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**Registered office**

19  
Windmill Road  
Saintfield  
Co. Down  
BT24 7DX

**Trustees**

Dr I W Mack retired  
Mrs B M Graham Architect (resigned 31/3/2022)  
Mr L S Murphy Public Servant  
Mr M J Todd retired  
Mr D H Greer Director (appointed 24/10/2022)  
Mr D McMinn Retired (appointed 24/10/2022)  
Ms J Edwards-Smith Counsellor (appointed 24/10/2022)  
Mr B R Gamble Retired (appointed 24/10/2022)  
Mr P D McGeown Retailer (appointed 24/10/2022)  
Ms O Stringer Civil Servant (appointed 24/10/2022)  
Mr G R Erskine Director (appointed 24/10/2022)

**Company Secretary**

Dr I W Mack

**Independent Examiner**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**CHANGE OF NAME**

The charitable company passed a special resolution on 23 January 2023 changing its name from Saintfield Community Association to Saintfield Community Association.

Approved by order of the board of trustees on 12th May 2023 and signed on its behalf by:



Dr I W Mack - Trustee

## **Independent Examiner's Report to the Trustees of Saintfield Community Association**

---

I report on the accounts of the company for the period 1 May 2021 to 31 October 2022, which are set out on pages seven to thirteen.

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Seamus McLernon FCA

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

12th May 2023

SAINTFIELD COMMUNITY ASSOCIATION

Statement of Financial Activities  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

				PERIOD 1/5/21 TO 31/10/22	YEAR ENDED 30/4/21
	Notes	Unrestricted fund £	Restricted fund £	Total funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		-	41,581	41,581	43,803
Other trading activities	2	<u>1,800</u>	<u>550</u>	<u>2,350</u>	<u>1,506</u>
<b>Total</b>		<u>1,800</u>	<u>42,131</u>	<u>43,931</u>	<u>45,309</u>
<b>EXPENDITURE ON</b>					
Raising funds		-	33,111	33,111	1,225
<b>Charitable activities</b>					
Charitable activities		<u>3,570</u>	<u>1,050</u>	<u>4,620</u>	<u>5,619</u>
<b>Total</b>		<u>3,570</u>	<u>34,161</u>	<u>37,731</u>	<u>6,844</u>
<b>NET INCOME/(EXPENDITURE)</b>		(1,770)	7,970	6,200	38,465
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>4,468</u>	<u>42,964</u>	<u>47,432</u>	<u>8,967</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>2,698</u></u>	<u><u>50,934</u></u>	<u><u>53,632</u></u>	<u><u>47,432</u></u>

The notes form part of these financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Balance Sheet  
31 OCTOBER 2022**

	Notes	31/10/22 £	30/4/21 £
<b>FIXED ASSETS</b>			
Tangible assets	6	38,708	40,083
<b>CURRENT ASSETS</b>			
Debtors	7	5,467	569
Cash at bank		<u>9,457</u>	<u>6,780</u>
		<b>14,924</b>	<b>7,349</b>
<b>NET CURRENT ASSETS</b>		<u><b>14,924</b></u>	<u><b>7,349</b></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><b>53,632</b></u>	<u><b>47,432</b></u>
<b>NET ASSETS</b>		<u><b>53,632</b></u>	<u><b>47,432</b></u>
<b>FUNDS</b>	9		
Unrestricted funds		2,698	4,468
Restricted funds		<u>50,934</u>	<u>42,964</u>
<b>TOTAL FUNDS</b>		<u><b>53,632</b></u>	<u><b>47,432</b></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 October 2022.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 October 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12th May 2023 and were signed on its behalf by:



Dr I W Mack - Trustee

The notes form part of these financial statements

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Freehold Property	- No depreciation on freehold land

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

**2. OTHER TRADING ACTIVITIES**

	<b>PERIOD 1/5/21 TO 31/10/22 £</b>	<b>YEAR ENDED 30/4/21 £</b>
Fundraising events	<u>2,350</u>	<u>1,506</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>PERIOD 1/5/21 TO 31/10/22 £</b>	<b>YEAR ENDED 30/4/21 £</b>
Depreciation - owned assets	<u>1,375</u>	<u>1,146</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 31 October 2022 nor for the year ended 30 April 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the period ended 31 October 2022 nor for the year ended 30 April 2021.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	<b>Unrestricted fund £</b>	<b>Restricted fund £</b>	<b>Total funds £</b>
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1	43,802	43,803
Other trading activities	<u>1,406</u>	<u>100</u>	<u>1,506</u>
<b>Total</b>	<u>1,407</u>	<u>43,902</u>	<u>45,309</u>
<b>EXPENDITURE ON</b>			
Raising funds	-	1,225	1,225
<b>Charitable activities</b>			
Charitable activities	<u>3,297</u>	<u>2,322</u>	<u>5,619</u>
<b>Total</b>	<u>3,297</u>	<u>3,547</u>	<u>6,844</u>
<b>NET INCOME/(EXPENDITURE)</b>	(1,890)	40,355	38,465

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted fund £	Restricted fund £	Total funds £	
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	6,358	2,609	8,967	
	<u>          </u>	<u>          </u>	<u>          </u>	
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>4,468</u>	<u>42,964</u>	<u>47,432</u>	
6. TANGIBLE FIXED ASSETS	Freehold property £	Fixtures and fittings £	Totals £	
<b>COST</b>				
At 1 May 2021 and 31 October 2022	<u>35,500</u>	<u>8,814</u>	<u>44,314</u>	
<b>DEPRECIATION</b>				
At 1 May 2021	-	4,231	4,231	
Charge for year	<u>-</u>	<u>1,375</u>	<u>1,375</u>	
At 31 October 2022	<u>-</u>	<u>5,606</u>	<u>5,606</u>	
<b>NET BOOK VALUE</b>				
At 31 October 2022	<u>35,500</u>	<u>3,208</u>	<u>38,708</u>	
At 30 April 2021	<u>35,500</u>	<u>4,583</u>	<u>40,083</u>	
7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		31/10/22	30/4/21	
		£	£	
Debtors		<u>5,467</u>	<u>569</u>	
8. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Unrestricted fund £	Restricted fund £	31/10/22 Total funds £	30/4/21 Total funds £
Fixed assets	758	37,950	38,708	40,083
Current assets	<u>1,940</u>	<u>12,984</u>	<u>14,924</u>	<u>7,349</u>
	<u>2,698</u>	<u>50,934</u>	<u>53,632</u>	<u>47,432</u>

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

**9. MOVEMENT IN FUNDS**

	At 1/5/21 £	Net movement in funds £	At 31/10/22 £
<b>Unrestricted funds</b>			
General fund	4,468	(1,770)	2,698
<b>Restricted funds</b>			
Restricted Funds	42,964	7,970	50,934
	<u>47,432</u>	<u>6,200</u>	<u>53,632</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,800	(3,570)	(1,770)
<b>Restricted funds</b>			
Restricted Funds	42,131	(34,161)	7,970
	<u>43,931</u>	<u>(37,731)</u>	<u>6,200</u>

**Comparatives for movement in funds**

	At 1/5/20 £	Net movement in funds £	At 30/4/21 £
<b>Unrestricted funds</b>			
General fund	6,358	(1,890)	4,468
<b>Restricted funds</b>			
Restricted Funds	2,609	40,355	42,964
	<u>8,967</u>	<u>38,465</u>	<u>47,432</u>

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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**9. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	1,407	(3,297)	(1,890)
<b>Restricted funds</b>			
Restricted Funds	43,902	(3,547)	40,355
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>45,309</u>	<u>(6,844)</u>	<u>38,465</u>

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the period ended 31 October 2022.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

	PERIOD 1/5/21 TO 31/10/22 £	YEAR ENDED 30/4/21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	17,831	40,202
Grants	<u>23,750</u>	<u>3,601</u>
	41,581	43,803
<b>Other trading activities</b>		
Fundraising events	<u>2,350</u>	<u>1,506</u>
<b>Total incoming resources</b>	<b>43,931</b>	<b>45,309</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Charitable activity	33,111	1,225
<b>Support costs</b>		
<b>Management</b>		
Insurance	2,166	1,134
Sundries	<u>-</u>	<u>178</u>
	2,166	1,312
<b>Finance</b>		
Bank charges	55	26
<b>Other</b>		
Other resources expended	394	2,522
Fixtures and fittings	<u>1,375</u>	<u>1,146</u>
	1,769	3,668
<b>Governance costs</b>		
Accountancy fees	<u>630</u>	<u>613</u>
<b>Total resources expended</b>	<b><u>37,731</u></b>	<b><u>6,844</u></b>
<b>Net income</b>	<b><u>6,200</u></b>	<b><u>38,465</u></b>

This page does not form part of the statutory financial statements

**Saintfield Community Association**

Northern Ireland - Charity number 103001

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# Annual report

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**REGISTERED COMPANY NUMBER: NI615667 (Northern Ireland)**  
**REGISTERED CHARITY NUMBER: 103001**

**Report of the Trustees and**  
**Unaudited Financial Statements**  
**FOR THE PERIOD**  
**1 May 2021 to 31 October 2022**

**for**

**SAINTFIELD COMMUNITY ASSOCIATION**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**SAINTFIELD COMMUNITY ASSOCIATION**

**Contents of the Financial Statements  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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# SAINTFIELD COMMUNITY ASSOCIATION

## Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 May 2021 to 31 October 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

Saintfield Community Association (SCA) is committed to the following.

To promote the benefit of the inhabitants of Saintfield and surrounding area (the "area of benefit") without distinction of sex, sexual orientation, race, ethnicity, disability, political, religious or other opinion by associating the statutory authorities, voluntary, community and private sector organisations and inhabitants in a common effort to:

- (1) promote village renewal and regeneration, maintain, improve or provide public amenities and otherwise improve the appearance of the area of benefit and the quality of life of its inhabitants;
- (2) promote sustainable development for the benefit of the public and the local community by:
  - (a) protecting and enhancing the natural and built environment;
  - (b) promoting sustainable means of achieving economic growth and regeneration;
- (3) promote culture and heritage and raise awareness of local history;
- (4) sustain and improve the local economy through the promotion of tourism and opportunities for cultural and recreational activities for all age groups;
- (5) promote such other charitable purposes as may from time to time be determined;
- (6) promote co-operation and partnership working between community and voluntary groups, public and statutory agencies and bodies and private sector organisations to help achieve these Objects.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

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#### ACHIEVEMENT AND PERFORMANCE

##### Achievements and Performance

In spite of difficulties following the pandemic restrictions of recent years, SCA managed to make progress on existing projects during this period, all in line with the Association's objectives and all intended to benefit the local community.

The reason for the accounting period being 18 months is that in October 2022 Saintfield Community Trust (SCT) merged with Saintfield Development Association (SDA). At the same time, the name of the Association was changed to Saintfield Community Association, though retaining the company number of SDA. Also, new board members were appointed.

Saintfield Community Trust was established by Saintfield Development Association as a separate company limited by guarantee, with charitable status, to operate the new community centre in Saintfield. The objective of the new organisation was that a new group of volunteers would take on the new responsibility. This did not happen, with the result that largely the same group of volunteers were running both SCT and SDA, resulting in duplication of meetings and communication. In 2021 at the Annual General Meetings of both SCT and SDA it was unanimously agreed that a merger of the two organisations, whose charitable objectives were almost identical, made sense. Development Trust NI agreed to fund Andrew Talbot of Collaboration Ireland to facilitate the process, Andrew having experience of mergers of charities. The process was initiated on 14 March 2022 with a working group of ten people representing both SCT and SDA. During the following six months all the necessary administration, including legal requirements, was completed. Peter Bowles and Co, solicitors, kindly provided the legal work pro bono.

The merger process provided an opportunity to reconsider the name of the merged organisation. The new name of Saintfield Community Association (SCA) was agreed unanimously. This has been communicated formally to all stakeholders.

The charitable objects of the legacy organisations are carried forward into the SCA, which is strengthened by having both a significant asset in the form of the windmill field and an income stream from the community centre.

##### Events

Following the break caused by the Covid pandemic restrictions, the Christmas Fair was held again in December 2021. This was greatly welcomed by the local community and was supported by over 2,000 people. The Events Team, led by David Greer, continued to work with local traders to encourage a "shop local" campaign. This was again deemed to be very successful by traders.

An open day at the community centre in June 2022 was organised with activities for young people and information about community projects. Again this was very well supported by local residents with well over 2,000 people attending.

##### Infrastructure

Lobbying for further improvements to the Main Street continues, including inputting to consultation about improvements to the footpaths and street furniture on the upper Main Street. The sewage treatment system in Saintfield is still at capacity and no further connections to the system are being permitted until it is upgraded.

Planning approval for change of use of the windmill field to a community heritage park was applied for in February 2021. After extensive consultation and some objections from immediate boundary neighbours, planning approval was granted on 1st June 2022.

A legal easement for access to the field from the the community centre site was agreed in principle by Newry, Mourne and Down District Council (NMDDC) in November 2020. The final details of this easement have yet to be finalised by the end of this accounting period.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

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The application to The National Lottery Heritage Fund for a development grant for turning the windmill field into a community heritage park was submitted during this period. The application was successful, providing £135,000 for a range of activities to prepare for a future delivery grant to implement the change. Permission to start the development phase was granted by The National Lottery Heritage Fund in June 2022. Lead consultants for the project were appointed in September 2022.

A Community Engagement and Social Media Officer was recruited in September 2022, whose objective is to encourage more people in the area to engage with Saintfield's history and heritage, particularly that associated with the proposed park.

Following extensive negotiations with NMDDC, the then SDA and SCT, in partnership, were successful, in gaining preferred bidder status for one of the remaining buildings on the community centre site. The architect for the project, Gary Harper was appointed, drawings for the building to include a large multi-use space, a cafe and a heritage display area were prepared and planning approval applied for.

#### **Greens**

The activities of the Green Team, chaired by Lawrence Murphy, having been restricted by the Covid-19 pandemic in recent years, resumed during this period. Street cleaning, litter picking and some new plantings were successfully and safely completed. The floral displays were watered and maintained through activity by team members. The team's efforts were recognised by being awarded 3rd place in the large village category of Ulster in Bloom in October 2021. In September 2022 the team improved on this success by being awarded 2nd place in Ulster in Bloom, again in the large village category.

Following many months of applying for suitable grants, Lawrence Murphy saw his ambition for a community garden on the community centre site realised in the spring of 2022. The garden, comprising raised beds, a greenhouse, a poly-tunnel, compost bins and a shed has attracted new volunteers.

#### **Communications**

The hard copy editions of Saintfield News were started again after the pandemic, with a summer edition being published and delivered to all households in the summer of 2021. This communication, very much appreciated by local residents, is continuing quarterly.

Ian Mack has kept the Saintfield website up to date - adding news, photographs and upcoming events regularly and David Greer has kept the SDA Facebook page live and current.

In addition, Brian Gamble has sent out press releases to local papers, all of which have been published.

#### **Finance and Funding**

The Finance and Funding Team met periodically during the period to ensure that the finances of the Association were administered to high standards of governance. Successful applications for grants for the Christmas Fair and environmental projects were again achieved during the year.

#### **Annual General Meeting**

The AGM was held on 25th October 2021.

#### **FINANCIAL REVIEW**

##### **Financial position**

These are the eighth set of Annual Accounts for Saintfield Development Association and run from 01/05/2021 to 31/10/2022. This review compares this period to the previous 12 months.

Cash Balance start of period £6,780 Total Income in period £43,931 Total Expenditure in period £37,731 Net Income £6,200.

##### **Principal funding sources**

The Associations income in the period was down £1,378 on the previous year, with donations down £22,371 but an increase in grant income of £20,149 fundraising income of £844

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

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#### FINANCIAL REVIEW

##### Expenditure supporting the key objectives of the charity

The funds expended on charitable activities amounted to £37,731 with expenditure being up on last year by £30,887

#### PLANS FOR FUTURE PERIODS

As can be seen in the accounts elsewhere in the annual report for this period, SDA has been successful in a number of small grant applications during the year. Fund raising will continue to be important in the future.

The main ambitions for the Association for the coming year are:

1. By autumn 2023, to complete the development phase of the community heritage park project, so that a strong application can be made to The National Lottery Heritage Fund for the delivery phase of this project. This will provide a community park where local people can enjoy a shared safe out-door space and where visitors can learn about the history and heritage of Saintfield.
2. By the summer of 2023, to agree a lease with Newry, Mourne and Down District Council for additional warehouse space on the community centre site. SCA has planning approval to convert this warehouse to community use, incorporating a large, multi-use, function room, a heritage display area and a small cafe. Significant fund raising will be needed to realise this ambition and is under way.
3. To continue to build the capacity and capability of the new, merged, organisation, adding needed skills and additional volunteers, so that the ambitions above can be achieved without over burdening a few dedicated Association members.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Saintfield Development Association has a committee structure within the overall membership and the following office bearers, elected at the Annual General Meeting:

- Chair
- Vice Chair
- Honorary Secretary
- Honorary Treasurer

If and when necessary an Assistant Honorary Secretary and Assistant Honorary Treasurer can be appointed.

During the period, the committee structure comprises:

- Coordinating Committee, comprising the chairs of the other committees listed below and office bearers and anyone co-opted by the Coordinating Committee
- Finance and Funding Committee
- Events Committee
- Communications Committee
- Green Saintfield Committee
- Infrastructure Committee

Additional Committees may be formed as and when required for specific projects.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Company number

NI615667 (Northern Ireland)

##### Registered Charity number

103001

**SAINTFIELD COMMUNITY ASSOCIATION**

**Report of the Trustees  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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**Registered office**

19  
Windmill Road  
Saintfield  
Co. Down  
BT24 7DX

**Trustees**

Dr I W Mack retired  
Mrs B M Graham Architect (resigned 31/3/2022)  
Mr L S Murphy Public Servant  
Mr M J Todd retired  
Mr D H Greer Director (appointed 24/10/2022)  
Mr D McMinn Retired (appointed 24/10/2022)  
Ms J Edwards-Smith Counsellor (appointed 24/10/2022)  
Mr B R Gamble Retired (appointed 24/10/2022)  
Mr P D McGeown Retailer (appointed 24/10/2022)  
Ms O Stringer Civil Servant (appointed 24/10/2022)  
Mr G R Erskine Director (appointed 24/10/2022)

**Company Secretary**

Dr I W Mack

**Independent Examiner**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**CHANGE OF NAME**

The charitable company passed a special resolution on 23 January 2023 changing its name from Saintfield Community Association to Saintfield Community Association.

Approved by order of the board of trustees on 12th May 2023 and signed on its behalf by:



Dr I W Mack - Trustee

## **Independent Examiner's Report to the Trustees of Saintfield Community Association**

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I report on the accounts of the company for the period 1 May 2021 to 31 October 2022, which are set out on pages seven to thirteen.

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Seamus McLernon FCA

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

12th May 2023

SAINTFIELD COMMUNITY ASSOCIATION

Statement of Financial Activities  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

				PERIOD 1/5/21 TO 31/10/22	YEAR ENDED 30/4/21
	Notes	Unrestricted fund £	Restricted fund £	Total funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		-	41,581	41,581	43,803
Other trading activities	2	<u>1,800</u>	<u>550</u>	<u>2,350</u>	<u>1,506</u>
<b>Total</b>		<u>1,800</u>	<u>42,131</u>	<u>43,931</u>	<u>45,309</u>
<b>EXPENDITURE ON</b>					
Raising funds		-	33,111	33,111	1,225
<b>Charitable activities</b>					
Charitable activities		<u>3,570</u>	<u>1,050</u>	<u>4,620</u>	<u>5,619</u>
<b>Total</b>		<u>3,570</u>	<u>34,161</u>	<u>37,731</u>	<u>6,844</u>
<b>NET INCOME/(EXPENDITURE)</b>		(1,770)	7,970	6,200	38,465
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>4,468</u>	<u>42,964</u>	<u>47,432</u>	<u>8,967</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>2,698</u></u>	<u><u>50,934</u></u>	<u><u>53,632</u></u>	<u><u>47,432</u></u>

The notes form part of these financial statements

# SAINTFIELD COMMUNITY ASSOCIATION

## Balance Sheet 31 OCTOBER 2022

	Notes	31/10/22 £	30/4/21 £
<b>FIXED ASSETS</b>			
Tangible assets	6	38,708	40,083
<b>CURRENT ASSETS</b>			
Debtors	7	5,467	569
Cash at bank		<u>9,457</u>	<u>6,780</u>
		<b>14,924</b>	<b>7,349</b>
<b>NET CURRENT ASSETS</b>		<u><b>14,924</b></u>	<u><b>7,349</b></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><b>53,632</b></u>	<u><b>47,432</b></u>
<b>NET ASSETS</b>		<u><b>53,632</b></u>	<u><b>47,432</b></u>
<b>FUNDS</b>	9		
Unrestricted funds		2,698	4,468
Restricted funds		<u>50,934</u>	<u>42,964</u>
<b>TOTAL FUNDS</b>		<u><b>53,632</b></u>	<u><b>47,432</b></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 October 2022.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 October 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12th May 2023 and were signed on its behalf by:



Dr I W Mack - Trustee

The notes form part of these financial statements

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Freehold Property	- No depreciation on freehold land

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

**2. OTHER TRADING ACTIVITIES**

	<b>PERIOD 1/5/21 TO 31/10/22 £</b>	<b>YEAR ENDED 30/4/21 £</b>
Fundraising events	<u>2,350</u>	<u>1,506</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>PERIOD 1/5/21 TO 31/10/22 £</b>	<b>YEAR ENDED 30/4/21 £</b>
Depreciation - owned assets	<u>1,375</u>	<u>1,146</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 31 October 2022 nor for the year ended 30 April 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the period ended 31 October 2022 nor for the year ended 30 April 2021.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	<b>Unrestricted fund £</b>	<b>Restricted fund £</b>	<b>Total funds £</b>
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1	43,802	43,803
Other trading activities	<u>1,406</u>	<u>100</u>	<u>1,506</u>
<b>Total</b>	<u>1,407</u>	<u>43,902</u>	<u>45,309</u>
<b>EXPENDITURE ON</b>			
Raising funds	-	1,225	1,225
<b>Charitable activities</b>			
Charitable activities	<u>3,297</u>	<u>2,322</u>	<u>5,619</u>
<b>Total</b>	<u>3,297</u>	<u>3,547</u>	<u>6,844</u>
<b>NET INCOME/(EXPENDITURE)</b>	(1,890)	40,355	38,465

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted fund £	Restricted fund £	Total funds £	
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	6,358	2,609	8,967	
	<u>          </u>	<u>          </u>	<u>          </u>	
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>4,468</u>	<u>42,964</u>	<u>47,432</u>	
6. TANGIBLE FIXED ASSETS	Freehold property £	Fixtures and fittings £	Totals £	
<b>COST</b>				
At 1 May 2021 and 31 October 2022	<u>35,500</u>	<u>8,814</u>	<u>44,314</u>	
<b>DEPRECIATION</b>				
At 1 May 2021	-	4,231	4,231	
Charge for year	<u>-</u>	<u>1,375</u>	<u>1,375</u>	
At 31 October 2022	<u>-</u>	<u>5,606</u>	<u>5,606</u>	
<b>NET BOOK VALUE</b>				
At 31 October 2022	<u>35,500</u>	<u>3,208</u>	<u>38,708</u>	
At 30 April 2021	<u>35,500</u>	<u>4,583</u>	<u>40,083</u>	
7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		31/10/22	30/4/21	
		£	£	
Debtors		<u>5,467</u>	<u>569</u>	
8. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Unrestricted fund £	Restricted fund £	31/10/22 Total funds £	30/4/21 Total funds £
Fixed assets	758	37,950	38,708	40,083
Current assets	<u>1,940</u>	<u>12,984</u>	<u>14,924</u>	<u>7,349</u>
	<u>2,698</u>	<u>50,934</u>	<u>53,632</u>	<u>47,432</u>

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

**9. MOVEMENT IN FUNDS**

	At 1/5/21 £	Net movement in funds £	At 31/10/22 £
<b>Unrestricted funds</b>			
General fund	4,468	(1,770)	2,698
<b>Restricted funds</b>			
Restricted Funds	42,964	7,970	50,934
	<u>47,432</u>	<u>6,200</u>	<u>53,632</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,800	(3,570)	(1,770)
<b>Restricted funds</b>			
Restricted Funds	42,131	(34,161)	7,970
	<u>43,931</u>	<u>(37,731)</u>	<u>6,200</u>

**Comparatives for movement in funds**

	At 1/5/20 £	Net movement in funds £	At 30/4/21 £
<b>Unrestricted funds</b>			
General fund	6,358	(1,890)	4,468
<b>Restricted funds</b>			
Restricted Funds	2,609	40,355	42,964
	<u>8,967</u>	<u>38,465</u>	<u>47,432</u>

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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**9. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	1,407	(3,297)	(1,890)
<b>Restricted funds</b>			
Restricted Funds	43,902	(3,547)	40,355
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>45,309</u>	<u>(6,844)</u>	<u>38,465</u>

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the period ended 31 October 2022.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

	PERIOD 1/5/21 TO 31/10/22 £	YEAR ENDED 30/4/21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	17,831	40,202
Grants	<u>23,750</u>	<u>3,601</u>
	41,581	43,803
<b>Other trading activities</b>		
Fundraising events	<u>2,350</u>	<u>1,506</u>
<b>Total incoming resources</b>	<b>43,931</b>	<b>45,309</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Charitable activity	33,111	1,225
<b>Support costs</b>		
<b>Management</b>		
Insurance	2,166	1,134
Sundries	<u>-</u>	<u>178</u>
	2,166	1,312
<b>Finance</b>		
Bank charges	55	26
<b>Other</b>		
Other resources expended	394	2,522
Fixtures and fittings	<u>1,375</u>	<u>1,146</u>
	1,769	3,668
<b>Governance costs</b>		
Accountancy fees	<u>630</u>	<u>613</u>
<b>Total resources expended</b>	<b><u>37,731</u></b>	<b><u>6,844</u></b>
<b>Net income</b>	<b><u>6,200</u></b>	<b><u>38,465</u></b>

This page does not form part of the statutory financial statements

**Saintfield Community Association**

Northern Ireland - Charity number 103001

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# Annual return

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**REGISTERED COMPANY NUMBER: NI615667 (Northern Ireland)**  
**REGISTERED CHARITY NUMBER: 103001**

**Report of the Trustees and**  
**Unaudited Financial Statements**  
**FOR THE PERIOD**  
**1 May 2021 to 31 October 2022**

**for**

**SAINTFIELD COMMUNITY ASSOCIATION**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**SAINTFIELD COMMUNITY ASSOCIATION**

**Contents of the Financial Statements  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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# SAINTFIELD COMMUNITY ASSOCIATION

## Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 May 2021 to 31 October 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

Saintfield Community Association (SCA) is committed to the following.

To promote the benefit of the inhabitants of Saintfield and surrounding area (the "area of benefit") without distinction of sex, sexual orientation, race, ethnicity, disability, political, religious or other opinion by associating the statutory authorities, voluntary, community and private sector organisations and inhabitants in a common effort to:

- (1) promote village renewal and regeneration, maintain, improve or provide public amenities and otherwise improve the appearance of the area of benefit and the quality of life of its inhabitants;
- (2) promote sustainable development for the benefit of the public and the local community by:
  - (a) protecting and enhancing the natural and built environment;
  - (b) promoting sustainable means of achieving economic growth and regeneration;
- (3) promote culture and heritage and raise awareness of local history;
- (4) sustain and improve the local economy through the promotion of tourism and opportunities for cultural and recreational activities for all age groups;
- (5) promote such other charitable purposes as may from time to time be determined;
- (6) promote co-operation and partnership working between community and voluntary groups, public and statutory agencies and bodies and private sector organisations to help achieve these Objects.

## **SAINTFIELD COMMUNITY ASSOCIATION**

### **Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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#### **ACHIEVEMENT AND PERFORMANCE**

##### **Achievements and Performance**

In spite of difficulties following the pandemic restrictions of recent years, SCA managed to make progress on existing projects during this period, all in line with the Association's objectives and all intended to benefit the local community.

The reason for the accounting period being 18 months is that in October 2022 Saintfield Community Trust (SCT) merged with Saintfield Development Association (SDA). At the same time, the name of the Association was changed to Saintfield Community Association, though retaining the company number of SDA. Also, new board members were appointed.

Saintfield Community Trust was established by Saintfield Development Association as a separate company limited by guarantee, with charitable status, to operate the new community centre in Saintfield. The objective of the new organisation was that a new group of volunteers would take on the new responsibility. This did not happen, with the result that largely the same group of volunteers were running both SCT and SDA, resulting in duplication of meetings and communication. In 2021 at the Annual General Meetings of both SCT and SDA it was unanimously agreed that a merger of the two organisations, whose charitable objectives were almost identical, made sense. Development Trust NI agreed to fund Andrew Talbot of Collaboration Ireland to facilitate the process, Andrew having experience of mergers of charities. The process was initiated on 14 March 2022 with a working group of ten people representing both SCT and SDA. During the following six months all the necessary administration, including legal requirements, was completed. Peter Bowles and Co, solicitors, kindly provided the legal work pro bono.

The merger process provided an opportunity to reconsider the name of the merged organisation. The new name of Saintfield Community Association (SCA) was agreed unanimously. This has been communicated formally to all stakeholders.

The charitable objects of the legacy organisations are carried forward into the SCA, which is strengthened by having both a significant asset in the form of the windmill field and an income stream from the community centre.

##### **Events**

Following the break caused by the Covid pandemic restrictions, the Christmas Fair was held again in December 2021. This was greatly welcomed by the local community and was supported by over 2,000 people. The Events Team, led by David Greer, continued to work with local traders to encourage a "shop local" campaign. This was again deemed to be very successful by traders.

An open day at the community centre in June 2022 was organised with activities for young people and information about community projects. Again this was very well supported by local residents with well over 2,000 people attending.

##### **Infrastructure**

Lobbying for further improvements to the Main Street continues, including inputting to consultation about improvements to the footpaths and street furniture on the upper Main Street. The sewage treatment system in Saintfield is still at capacity and no further connections to the system are being permitted until it is upgraded.

Planning approval for change of use of the windmill field to a community heritage park was applied for in February 2021. After extensive consultation and some objections from immediate boundary neighbours, planning approval was granted on 1st June 2022.

A legal easement for access to the field from the the community centre site was agreed in principle by Newry, Mourne and Down District Council (NMDDC) in November 2020. The final details of this easement have yet to be finalised by the end of this accounting period.

## SAINTFIELD COMMUNITY ASSOCIATION

### Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

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The application to The National Lottery Heritage Fund for a development grant for turning the windmill field into a community heritage park was submitted during this period. The application was successful, providing £135,000 for a range of activities to prepare for a future delivery grant to implement the change. Permission to start the development phase was granted by The National Lottery Heritage Fund in June 2022. Lead consultants for the project were appointed in September 2022.

A Community Engagement and Social Media Officer was recruited in September 2022, whose objective is to encourage more people in the area to engage with Saintfield's history and heritage, particularly that associated with the proposed park.

Following extensive negotiations with NMDDC, the then SDA and SCT, in partnership, were successful, in gaining preferred bidder status for one of the remaining buildings on the community centre site. The architect for the project, Gary Harper was appointed, drawings for the building to include a large multi-use space, a cafe and a heritage display area were prepared and planning approval applied for.

#### **Greens**

The activities of the Green Team, chaired by Lawrence Murphy, having been restricted by the Covid-19 pandemic in recent years, resumed during this period. Street cleaning, litter picking and some new plantings were successfully and safely completed. The floral displays were watered and maintained through activity by team members. The team's efforts were recognised by being awarded 3rd place in the large village category of Ulster in Bloom in October 2021. In September 2022 the team improved on this success by being awarded 2nd place in Ulster in Bloom, again in the large village category.

Following many months of applying for suitable grants, Lawrence Murphy saw his ambition for a community garden on the community centre site realised in the spring of 2022. The garden, comprising raised beds, a greenhouse, a poly-tunnel, compost bins and a shed has attracted new volunteers.

#### **Communications**

The hard copy editions of Saintfield News were started again after the pandemic, with a summer edition being published and delivered to all households in the summer of 2021. This communication, very much appreciated by local residents, is continuing quarterly.

Ian Mack has kept the Saintfield website up to date - adding news, photographs and upcoming events regularly and David Greer has kept the SDA Facebook page live and current.

In addition, Brian Gamble has sent out press releases to local papers, all of which have been published.

#### **Finance and Funding**

The Finance and Funding Team met periodically during the period to ensure that the finances of the Association were administered to high standards of governance. Successful applications for grants for the Christmas Fair and environmental projects were again achieved during the year.

#### **Annual General Meeting**

The AGM was held on 25th October 2021.

#### **FINANCIAL REVIEW**

##### **Financial position**

These are the eighth set of Annual Accounts for Saintfield Development Association and run from 01/05/2021 to 31/10/2022. This review compares this period to the previous 12 months.

Cash Balance start of period £6,780 Total Income in period £43,931 Total Expenditure in period £37,731 Net Income £6,200.

##### **Principal funding sources**

The Associations income in the period was down £1,378 on the previous year, with donations down £22,371 but an increase in grant income of £20,149 fundraising income of £844

## **SAINTFIELD COMMUNITY ASSOCIATION**

### **Report of the Trustees FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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#### **FINANCIAL REVIEW**

##### **Expenditure supporting the key objectives of the charity**

The funds expended on charitable activities amounted to £37,731 with expenditure being up on last year by £30,887

#### **PLANS FOR FUTURE PERIODS**

As can be seen in the accounts elsewhere in the annual report for this period, SDA has been successful in a number of small grant applications during the year. Fund raising will continue to be important in the future.

The main ambitions for the Association for the coming year are:

1. By autumn 2023, to complete the development phase of the community heritage park project, so that a strong application can be made to The National Lottery Heritage Fund for the delivery phase of this project. This will provide a community park where local people can enjoy a shared safe out-door space and where visitors can learn about the history and heritage of Saintfield.
2. By the summer of 2023, to agree a lease with Newry, Mourne and Down District Council for additional warehouse space on the community centre site. SCA has planning approval to convert this warehouse to community use, incorporating a large, multi-use, function room, a heritage display area and a small cafe. Significant fund raising will be needed to realise this ambition and is under way.
3. To continue to build the capacity and capability of the new, merged, organisation, adding needed skills and additional volunteers, so that the ambitions above can be achieved without over burdening a few dedicated Association members.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Saintfield Development Association has a committee structure within the overall membership and the following office bearers, elected at the Annual General Meeting:

- Chair
- Vice Chair
- Honorary Secretary
- Honorary Treasurer

If and when necessary an Assistant Honorary Secretary and Assistant Honorary Treasurer can be appointed.

During the period, the committee structure comprises:

- Coordinating Committee, comprising the chairs of the other committees listed below and office bearers and anyone co-opted by the Coordinating Committee
- Finance and Funding Committee
- Events Committee
- Communications Committee
- Green Saintfield Committee
- Infrastructure Committee

Additional Committees may be formed as and when required for specific projects.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

NI615667 (Northern Ireland)

##### **Registered Charity number**

103001

**SAINTFIELD COMMUNITY ASSOCIATION**

**Report of the Trustees  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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**Registered office**

19  
Windmill Road  
Saintfield  
Co. Down  
BT24 7DX

**Trustees**

Dr I W Mack retired  
Mrs B M Graham Architect (resigned 31/3/2022)  
Mr L S Murphy Public Servant  
Mr M J Todd retired  
Mr D H Greer Director (appointed 24/10/2022)  
Mr D McMinn Retired (appointed 24/10/2022)  
Ms J Edwards-Smith Counsellor (appointed 24/10/2022)  
Mr B R Gamble Retired (appointed 24/10/2022)  
Mr P D McGeown Retailer (appointed 24/10/2022)  
Ms O Stringer Civil Servant (appointed 24/10/2022)  
Mr G R Erskine Director (appointed 24/10/2022)

**Company Secretary**

Dr I W Mack

**Independent Examiner**

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

**CHANGE OF NAME**

The charitable company passed a special resolution on 23 January 2023 changing its name from Saintfield Community Association to Saintfield Community Association.

Approved by order of the board of trustees on 12th May 2023 and signed on its behalf by:



Dr I W Mack - Trustee

## **Independent Examiner's Report to the Trustees of Saintfield Community Association**

---

I report on the accounts of the company for the period 1 May 2021 to 31 October 2022, which are set out on pages seven to thirteen.

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Seamus McLernon FCA

M.B.McGrady & Co  
Chartered Accountants  
Suite 2B  
Cadogan House  
322 Lisburn Road  
Belfast  
Co. Antrim  
BT9 6GH

12th May 2023

SAINTFIELD COMMUNITY ASSOCIATION

Statement of Financial Activities  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

				PERIOD 1/5/21 TO 31/10/22	YEAR ENDED 30/4/21
	Notes	Unrestricted fund £	Restricted fund £	Total funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		-	41,581	41,581	43,803
Other trading activities	2	<u>1,800</u>	<u>550</u>	<u>2,350</u>	<u>1,506</u>
<b>Total</b>		<u>1,800</u>	<u>42,131</u>	<u>43,931</u>	<u>45,309</u>
<b>EXPENDITURE ON</b>					
Raising funds		-	33,111	33,111	1,225
<b>Charitable activities</b>					
Charitable activities		<u>3,570</u>	<u>1,050</u>	<u>4,620</u>	<u>5,619</u>
<b>Total</b>		<u>3,570</u>	<u>34,161</u>	<u>37,731</u>	<u>6,844</u>
<b>NET INCOME/(EXPENDITURE)</b>		(1,770)	7,970	6,200	38,465
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>4,468</u>	<u>42,964</u>	<u>47,432</u>	<u>8,967</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>2,698</u>	<u>50,934</u>	<u>53,632</u>	<u>47,432</u>

The notes form part of these financial statements

**SAINTFIELD COMMUNITY ASSOCIATION**

**Balance Sheet  
31 OCTOBER 2022**

	Notes	31/10/22 £	30/4/21 £
<b>FIXED ASSETS</b>			
Tangible assets	6	38,708	40,083
<b>CURRENT ASSETS</b>			
Debtors	7	5,467	569
Cash at bank		<u>9,457</u>	<u>6,780</u>
		<b>14,924</b>	<b>7,349</b>
<b>NET CURRENT ASSETS</b>		<u><b>14,924</b></u>	<u><b>7,349</b></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>53,632</b>	<b>47,432</b>
<b>NET ASSETS</b>		<u><b>53,632</b></u>	<u><b>47,432</b></u>
<b>FUNDS</b>	9		
Unrestricted funds		2,698	4,468
Restricted funds		<u>50,934</u>	<u>42,964</u>
<b>TOTAL FUNDS</b>		<u><b>53,632</b></u>	<u><b>47,432</b></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 October 2022.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 October 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12th May 2023 and were signed on its behalf by:



Dr I W Mack - Trustee

The notes form part of these financial statements

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Freehold Property	- No depreciation on freehold land

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

**2. OTHER TRADING ACTIVITIES**

	<b>PERIOD 1/5/21 TO 31/10/22 £</b>	<b>YEAR ENDED 30/4/21 £</b>
Fundraising events	<u>2,350</u>	<u>1,506</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>PERIOD 1/5/21 TO 31/10/22 £</b>	<b>YEAR ENDED 30/4/21 £</b>
Depreciation - owned assets	<u>1,375</u>	<u>1,146</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 31 October 2022 nor for the year ended 30 April 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the period ended 31 October 2022 nor for the year ended 30 April 2021.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	<b>Unrestricted fund £</b>	<b>Restricted fund £</b>	<b>Total funds £</b>
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1	43,802	43,803
Other trading activities	<u>1,406</u>	<u>100</u>	<u>1,506</u>
<b>Total</b>	<u>1,407</u>	<u>43,902</u>	<u>45,309</u>
<b>EXPENDITURE ON</b>			
Raising funds	-	1,225	1,225
<b>Charitable activities</b>			
Charitable activities	<u>3,297</u>	<u>2,322</u>	<u>5,619</u>
<b>Total</b>	<u>3,297</u>	<u>3,547</u>	<u>6,844</u>
<b>NET INCOME/(EXPENDITURE)</b>	(1,890)	40,355	38,465

SAINTFIELD COMMUNITY ASSOCIATION

Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted fund £	Restricted fund £	Total funds £	
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	6,358	2,609	8,967	
	<u>          </u>	<u>          </u>	<u>          </u>	
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>4,468</u>	<u>42,964</u>	<u>47,432</u>	
6. TANGIBLE FIXED ASSETS	Freehold property £	Fixtures and fittings £	Totals £	
<b>COST</b>				
At 1 May 2021 and 31 October 2022	<u>35,500</u>	<u>8,814</u>	<u>44,314</u>	
<b>DEPRECIATION</b>				
At 1 May 2021	-	4,231	4,231	
Charge for year	<u>-</u>	<u>1,375</u>	<u>1,375</u>	
At 31 October 2022	<u>-</u>	<u>5,606</u>	<u>5,606</u>	
<b>NET BOOK VALUE</b>				
At 31 October 2022	<u>35,500</u>	<u>3,208</u>	<u>38,708</u>	
At 30 April 2021	<u>35,500</u>	<u>4,583</u>	<u>40,083</u>	
7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		31/10/22	30/4/21	
		£	£	
Debtors		<u>5,467</u>	<u>569</u>	
8. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Unrestricted fund £	Restricted fund £	31/10/22 Total funds £	30/4/21 Total funds £
Fixed assets	758	37,950	38,708	40,083
Current assets	<u>1,940</u>	<u>12,984</u>	<u>14,924</u>	<u>7,349</u>
	<u>2,698</u>	<u>50,934</u>	<u>53,632</u>	<u>47,432</u>

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

**9. MOVEMENT IN FUNDS**

	At 1/5/21 £	Net movement in funds £	At 31/10/22 £
<b>Unrestricted funds</b>			
General fund	4,468	(1,770)	2,698
<b>Restricted funds</b>			
Restricted Funds	42,964	7,970	50,934
	<u>47,432</u>	<u>6,200</u>	<u>53,632</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,800	(3,570)	(1,770)
<b>Restricted funds</b>			
Restricted Funds	42,131	(34,161)	7,970
	<u>43,931</u>	<u>(37,731)</u>	<u>6,200</u>

**Comparatives for movement in funds**

	At 1/5/20 £	Net movement in funds £	At 30/4/21 £
<b>Unrestricted funds</b>			
General fund	6,358	(1,890)	4,468
<b>Restricted funds</b>			
Restricted Funds	2,609	40,355	42,964
	<u>8,967</u>	<u>38,465</u>	<u>47,432</u>

**SAINTFIELD COMMUNITY ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

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**9. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	1,407	(3,297)	(1,890)
<b>Restricted funds</b>			
Restricted Funds	43,902	(3,547)	40,355
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>45,309</u>	<u>(6,844)</u>	<u>38,465</u>

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the period ended 31 October 2022.

**SAINTFIELD COMMUNITY ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE PERIOD 1 MAY 2021 TO 31 OCTOBER 2022**

	PERIOD 1/5/21 TO 31/10/22 £	YEAR ENDED 30/4/21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	17,831	40,202
Grants	<u>23,750</u>	<u>3,601</u>
	41,581	43,803
<b>Other trading activities</b>		
Fundraising events	<u>2,350</u>	<u>1,506</u>
<b>Total incoming resources</b>	<b>43,931</b>	<b>45,309</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Charitable activity	33,111	1,225
<b>Support costs</b>		
<b>Management</b>		
Insurance	2,166	1,134
Sundries	<u>-</u>	<u>178</u>
	2,166	1,312
<b>Finance</b>		
Bank charges	55	26
<b>Other</b>		
Other resources expended	394	2,522
Fixtures and fittings	<u>1,375</u>	<u>1,146</u>
	1,769	3,668
<b>Governance costs</b>		
Accountancy fees	<u>630</u>	<u>613</u>
<b>Total resources expended</b>	<b><u>37,731</u></b>	<b><u>6,844</u></b>
<b>Net income</b>	<b><u>6,200</u></b>	<b><u>38,465</u></b>

This page does not form part of the statutory financial statements