



ORANGEFIELD PRIMARY PTA

Annual reporting for the year ending
31 August 2024

Orangefield Primary PTA is registered with the
Charity Commission for Northern Ireland

Registered Charity No: NIC102981

Orangefield Primary School PTA

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Orangefield Primary School PTA

Trustees, contact details and independent examiner

Trustees

Upon approval of the annual report:

Nuala Cully	Chairperson
Margaret McGarvey	Treasurer
Kathryn Clark	Vice Treasurer
Michelle Russell	Secretary
Joan McGrogan	Vice Secretary

During the year ended 31 August 2024:

Nuala Cully	Chairperson
Margaret McGarvey	Treasurer
Kathryn Clark	Vice Treasurer
Wilhelmena Coffey	Secretary
Gill Hassard	Vice Secretary

Principal address

Orangefield Primary School
55 Cameronian Drive
Belfast
BT5 6DF

Contact details

Website: <http://www.orangefieldprimarypta.btck.co.uk>
Email: orangefieldprimarypta@gmail.com
Telephone: 02890704822

Independent examiner

Emma Jayne Armstrong

Orangefield Primary School PTA

Report of the Trustees of Orangefield Primary PTA

The Trustees present their annual report and financial statements for the year ending 31 August 2024

Organisational Structure

Orangefield Primary Parent Teachers Association (PTA) is a charity which is administered by a committee of trustees elected at our Annual General Meeting (AGM) and is governed by its constitution (adopted 24th September 2014).

PTA members are made up from parent and teacher representatives who meet on a regular basis during term time to discuss matters relating to our core objectives.

Trustees Elected at AGM On 6th November 2024	
Chairperson: Nuala Cully	Vice Chairperson: Not Elected
Secretary: Michelle Russell	Vice Secretary: Joan McGrogan
Treasurer: Margaret McGarvey	Vice Treasurer: Kathryn Clark

The current trustees and those serving during the year prior to the above election are listed on page 1.

The PTA is registered with the Charities Commission for Northern Ireland and is required by law to submit its annual report & accounts to the Commission each year.

The accounts for the year ending 31 August 2024 have been prepared on a receipts and payments basis and independently examined, in line with the requirements of The Charities (Accounts and Reports) Regulations (Northern Ireland) 2015.

Purpose and Objectives

The PTA's objectives, as set out in our mission statement are to:

- assist in building a community of parents and teachers; and
- to enhance the learning environment of the students through the provision of additional resources.

The main PTA activity has been to organise fundraising and social events for the school. These events give pupils, parents and teachers the opportunity to engage in a fun and informal setting and help to further develop these relationships.

Orangefield Primary School PTA

Event Highlights of the Year

The PTA is a long established organisation within Orangefield Primary School and is generously supported by parents, teachers and school staff.

The PTA have devised a programme of successful fundraising events over the years. Post Covid these events have been streamlined as the PTA are conscious of the demands on time and resources on the PTA community.

Programme of Events

The following events were organised during the 2023-2024 school year:

- OCT – HALLOWEEN DISCO;
- OCT – CHRISTMAS CARDS;
- DEC – P7 FUN DAY;
- DEC – CHRISTMAS BALLOT;
- DEC – CHRISTMAS PANTO SNOW WHITE AT GRAND OPERA HOUSE
- FEB – CRAZY HAIR DAY;
- MARCH – QUIZ AT THE LEGION;
- MAY – PANTO TICKETS SOLD FOR DEC 24 (PETER PAN);
- MAY – FAB FIVE EVENT – GIFTED TO THE SCHOOL FOR SCHOOL FUND;
- JUNE – SUMMER FAIR;
- JUNE – SUMMER BALLOT;
- JUNE – PTA SOCIAL NIGHT AT HORITIO TODDS;
- JUNE- GIFTS TO P7s AT LEAVERS ASSEMBLY;
- SEPT, NOV, JAN, MARCH, MAY & JUNE - COLLECTION OF CLOBBER AT SCHOOL PLUS COMMUNITY COLLECTION IN MAY 24;
- 5 PRELOVED UNIFORM EVENTS 19TH APRIL, 17TH MAY, 8TH & 21ST JUNE & 23RD AUG;
- TAKE 5 EVENTS – there were 5 themes – PTA helped the school secure their High Five award from Education Authority (the school was featured in EA Magazine)
 - “Connect” – Connecting Families event held in September 23 – outdoor play, music and tea & coffee / treats
 - “Keep Learning” – event was organised but unfortunately cancelled due to bad weather
 - “Give” – Toy swap events held in December 23
 - “Be Active” – Family fitness event held in April 2024
 - “Take Notice” – Family Litter Pick organised in May 24
- Festive Fridays 2023:
 - Snow machine & inflatables;
 - Hall and school decorated
- PTA also hosted the following with tea & coffee:
 - Open mornings in Nov 2023 for potential Nursery and P1 parents;
 - New Nursery & P1 new parents/ carers information events;
 - Summer concert May 2024
 - P7 Leaving assembly June 2024

Orangefield Primary School PTA

The PTA held 6 meetings throughout the academic year as follows on the 27/09/23, 15/11/23 (AGM), 21/02/24 (on zoom), 13/03/24, 17/04/24 & 15/06/24. Meetings are held in the school staff room with members also invited to join by zoom.

It was the decision of the Trustees and members that any funds raised from the above events (with the exception of the funds raised for the Hi Five event in May 24 as this was allocated for School Fund) would be used to purchase new outdoor equipment for playground and outdoor learning areas, update IT equipment as needed and purchase new reading books for all classes.

Engagement with Local Businesses

Our engagement with local businesses remained strong this year.

We received the following sponsorship for the Summer Fair in June 2024 from: Crawford Clarke Cars, HMK Property, Terra Tiles, Spar Shandon Park, Tesco Castlereagh Road, Oh Doggy, Galaxy Football and Fibre Sports.

Prizes donated from the following local businesses for the Christmas and Summer ballots include: **Belsonic / Shine Promotions**; **HMK Property**, Ladas Drive; **Pizza Express**, Victoria Square; **The Doyne Bar & Restaurant**, Lisburn Road; **Dundonald Garden Centre**; **Hillmount Garden Centre**; **Hair City** - Orangefield Lane; **Orangefield Butchers**, Orangefield Lane; **Hair Ritz**, Ballygowan Road; **Streamvale Farm**, Dundonald; **Medicare Chemist**, Forestside; **Holdfast Barbers**, Orangefield Lane; **Dundonald Nurseries**; **W5**; **Belfast Giants Icehockey**; **Dundonald Icebowl** and **Spar Shandon Park**.

Other donations include: £20 vouchers from both Lidl, Castlereagh and Tesco Castlereagh for each of our Take 5 / Connecting Families events; Allied Bakeries for burger baps for the summer fair 2024; McDonalds, Connswater for vouchers for prizes at the Halloween Disco 2023; Tesco, Castlereagh Road (donation of pumpkins at Halloween 2023) and Dundonald Garden Centre and Hillmount Garden Centre for the donation of the Christmas trees in Dec 2024.

We appreciate all the continued support from the local businesses who assisted the PTA during the year and we are very proud of the relationships that have been established.

Orangefield Primary School PTA

Public Benefit Statement

In setting our objectives and planning our activities for the year the Trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.

Direct Benefits flowing from Orangefield Primary PTA's Purpose include:

Purpose 1: Assist in building a community of parents and teachers.

The benefit from this purpose includes funding for additional resources for the school and links built with the local community. This benefit is demonstrated through having an active PTA that works in partnership with the school and engages parental support.

Purpose 2: Enhance the learning environment of the students through the provision of additional resources.

The benefit which flows from this purpose includes increased educational progress and attainment of pupils in the school through access to additional resources funded by the PTA, as well as, events, activities and links with the local community which are made possible through PTA fundraising. The benefit is for children who attend Orangefield Primary School and no harm arises from either purpose.

Private benefit flowing from any of the purposes - incidental and necessary

Orangefield Primary PTA trustees (committee members) are also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.


Financial position at 31 August 2024

At 31 August 2024 the PTA held £655 of unrestricted funds and had no debts or funds materially in deficit.

Statement of thanks

The Trustees wish to express thanks to all PTA members, school staff, parents and local businesses who assisted the charity in achieving their objectives in the year.

Signed on behalf of Orangefield Primary School PTA Trustees

A handwritten signature in blue ink, appearing to read 'Nuala Cully', is written over a horizontal line.

Nuala Cully (Chairperson)

Date: 18/06/25



Orangefield Primary School PTA

Independent examiner's report to the charity trustees of Orangefield Primary School PTA

I report on the accounts of the charity for the year ended 31 August 2024, which are set out on in the receipts and payments accounts on pages 7 to 9.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

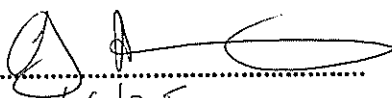
My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act;
2. That the accounts do not accord with those accounting records;
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Signed: 
Date: 18/6/25

Emma Jayne Armstrong

Orangefield Primary School PTA

Receipts and Payments Accounts for the year ended 31 August 2024

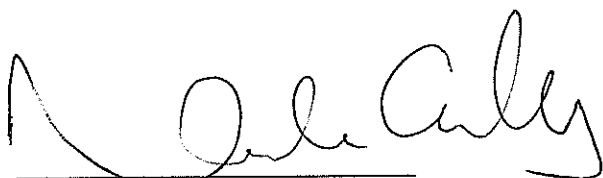
		2024	2023
		Unrestricted and total funds	Unrestricted and total funds
Receipts	Note	£	£
Donations and legacies		-	-
Fundraising activities		25,988	24,685
Total Receipts		25,988	24,685
Payments			
Cost of fundraising activities		(10,918)	(9,777)
Grants and donations paid	2	(14,797)	(28,670)
Governance costs (Bank fees and insurance)		(321)	(302)
Total Payments		(26,036)	(38,749)
Net (payments)/receipts in the year		(48)	(14,064)
Cash funds at the beginning of the year		703	14,767
Cash funds at the end of the year		655	703

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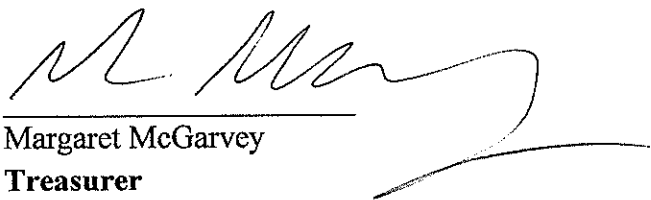
Statement of assets and liabilities at 31 August 2024

	2024	2023
	Unrestricted and total funds	Unrestricted and total funds
Note	£	£
Assets		
Cash funds – current account	320	623
Cash funds – on hand	335	80
Total cash funds	655	703

These accounts on pages 7 to 9 were authorised for issue by the Trustees on 6th November 2024 and were signed on its behalf by:



Nuala Cully
Chair



Margaret McGarvey
Treasurer

Orangefield Primary School PTA

Notes to accounts for the year ended 31 August 2024

1. Nature and purpose of funds

All funds held by the charity were unrestricted and held for the purposes of the charitable objectives as set out in the Trustees annual report on pages 2 to 5.

2. Grants

	2024 £	2023 £
Grants and Donations paid	14,797	28,670
Total grants	14,797	28,670

The breakdown of the donation made to Orangefield Primary School in 2024 is as follows:

- £9,500 donated from PTA to OPS
- £4,800 donated from funds raised from Hi Five
- £402 – Ikea storage units for preloved uniform purchased by PTA & donated to OPS
- £35 – Hot water flask purchased by PTA & donated to OPS
- £60 – Gazebos x2 purchased by PTA & donated to OPS

3. Trustee remuneration

The charity trustees are not remunerated for their services to the charity. Where trustees incur expenditure on behalf of the charity these are reimbursed at cost.

4. Trustee expenses

The charity trustees are not paid expenses. Where the trustees purchase goods for fundraising activities out of their own funds these are reimbursed at cost.

5. Transactions with trustees

There were no transactions with trustees and connected persons in the year.

6. Accrued payments

There are no accrued payments.