



# ORANGEFIELD PRIMARY PTA

Annual reporting for the year ending  
31 August 2021

Orangefield Primary PTA is registered with the  
Charity Commission for Northern Ireland

Registered Charity No: NIC102981

# Orangefield Primary School PTA

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# Orangefield Primary School PTA

## Trustees, contact details and independent examiner

### Trustees

#### ***Upon approval of the annual report:***

Nuala Cully	Chairperson
Sharyn Ruseckas	Treasurer
Kathryn Clark	Vice Treasurer
Wilhelmena Coffey	Secretary
Gemma Quigley	Vice Secretary

#### ***During the year ended 31 August 2021:***

Kyla Brown	Chairperson - resigned June 21
Lydie De Baulieu	Vice Chairperson - resigned June 21
Nuala Cully	Treasurer
Kathryn Clark	Vice Treasurer
Wilhelmena Coffey	Secretary
Gemma Quigley	Vice Secretary

### Principal address

Orangefield Primary School  
55 Cameronian Drive  
Belfast  
BT5 6DF

### Contact details

Website: <http://www.orangefieldprimarypta.btck.co.uk>  
Email: [orangefieldprimarypta@gmail.com](mailto:orangefieldprimarypta@gmail.com)  
Telephone: 02890704822

### Independent examiner

Chris Hassard  
129 Old Holywood Road  
Belfast  
BT4 2HQ

# Orangefield Primary School PTA

## Report of the Trustees of Orangefield Primary PTA

***The Trustees present their annual report and financial statements for the year ending 31 August 2021***

### Organisational Structure

Orangefield Primary Parent Teachers Association (PTA) is a charity which is administered by a committee of trustees elected at our Annual General Meeting (AGM) and is governed by its constitution (adopted 24<sup>th</sup> September 2014).

PTA members are made up from parent and teacher representatives who meet on the second Wednesday of each month during term time to discuss matters relating to our core objectives.

<b>Trustees Elected at AGM On 13<sup>th</sup> October 2021</b>	
Chairperson: Nuala Cully	Vice Chairperson: Not Elected
Secretary: Wilhelmena Coffey	Vice Secretary: Gemma Quigley
Treasurer: Sharyn Ruseckas	Vice Treasurer: Kathryn Clark

The current trustees and those serving during the year prior to the above election are listed on page 1.

The PTA is registered with the Charities Commission for Northern Ireland and is required by law to submit its annual report & accounts to the Commission each year.

The accounts for the year ending 31 August 2021 have been prepared on a receipts and payments basis and independently examined, in line with the requirements of The Charities (Accounts and Reports) Regulations (Northern Ireland) 2015.

### Purpose and Objectives

The PTA's objectives, as set out in our mission statement are to:

- assist in building a community of parents and teachers; and
- to enhance the learning environment of the students through the provision of additional resources.

The main PTA activity has been to organise fundraising and social events for the school. These events give pupils, parents and teachers the opportunity to engage in a fun and informal setting and help to further develop these relationships.

# Orangefield Primary School PTA

## Fundraising Highlights of the Year

The PTA is a long established organisation and is generously supported by parents and teachers alike.

The PTA has devised a programme of successful fundraising events over the years. However, many of events that would normally be organised by the PTA were cancelled due to restrictions imposed following the global pandemic and subsequently schools returning to remote learning in December 2020.

## Programme of Events:

The following events were organised during the 2020-21 school year:

- SEPTEMBER 2020 – BACK TO SCHOOL NON UNIFORM DAY;
- OCT 2020 – NON UNIFORM DAY DURING KINDNESS WEEK;
- OCT, NOV & DEC, JAN, FEB, MAY & JUNE - CASH FOR CLOBBER EVENTS
- DEC – CHRISTMAS QUIZ;
- APRIL 2021 - MR GEORGE ICE CREAM TRUCK ORGANISED FOR THE CHILDREN RETURNING TO SCHOOL AFTER 4 MONTHS OF HOME SCHOOLING
- JUNE – 75<sup>TH</sup> BIRTHDAY PARTY – PARTY GAME, PRIZES AND TREATS ORGANISED BY PTA;
- JUNE – 75<sup>TH</sup> BIRTHDAY TEA TOWELS SOLD BY PTA;
- JUNE - PANTO TICKETS FOR GOLDILOCKS & THE THREE BEARS.

Due to the global pandemic restrictions, the PTA meetings were held by zoom on 9/12/20 and 19/05/21. The PTA held a meeting at the school on 16th June 2021 which was the first meeting in person since 12/02/20.

It was the decision of the Trustees that any funds raised from the above events (with the exception of the Sensory Garden Cash for clobber events and June birthday event), these funds would be spent on providing fun events for the children during the year. Any remaining funds raised from the above activities remained in the bank account and were not gifted to the school during this financial period.

## Engagement with Local Businesses

Our engagement with local businesses remained strong this year.

Examples included: donations for the June Birthday event for prizes for the party games (e.g. vouchers from Al Gelato, Pirates Golf Adventure, McDonalds) and birthday cakes were provided for each class by Tesco.

We appreciate all the continued support from the local businesses who assisted the PTA during the year.

# Orangefield Primary School PTA

## Public Benefit Statement

In setting our objectives and planning our activities for the year the Trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.

### *Direct Benefits flowing from Orangefield Primary PTA's Purpose include:*

Purpose 1: Assist in building a community of parents and teachers.

The benefit from this purpose includes funding for additional resources for the school and links built with the local community. This benefit is demonstrated through having an active PTA that works in partnership with the school and engages parental support.

Purpose 2: Enhance the learning environment of the students through the provision of additional resources.

The benefit which flows from this purpose includes increased educational progress and attainment of pupils in the school through access to additional resources funded by the PTA, as well as, events, activities and links with the local community which are made possible through PTA fundraising. The benefit is for children who attend Orangefield Primary School and no harm arises from either purpose.

### *Private benefit flowing from any of the purposes - incidental and necessary*

Orangefield Primary PTA trustees (committee members) are also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

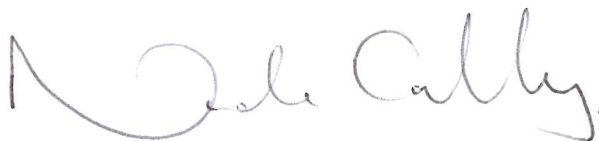
## Financial position at 31 August 2021

At 31 August 2021 the PTA held £ 3,948.82 of unrestricted funds and had no debts or funds materially in deficit.

## Statement of thanks

The Trustees wish to express thanks to all PTA members, teachers, school staff, parents and local businesses who assisted the charity in achieving their objectives in the year.

Signed on behalf of Orangefield Primary School PTA Trustees



**Nuala Cully (Chairperson)**

**Date:** 1/6/22

# Orangefield Primary School PTA

## Independent examiner's report to the charity trustees of Orangefield Primary School PTA

I report on the accounts of the charity for the year ended 31 August 2021, which are set out on in the Receipts and payments accounts on pages 6 to 8.

### Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Signed:  .....

Date: 21/6/22 .....

Chris Hassard  
129 Old Holywood Road  
Belfast BT4 2HQ

# Orangefield Primary School PTA

## Receipts and payments accounts for the year ended 31 August 2021


		2021	2020
		Unrestricted and total funds	Unrestricted and total funds
Receipts	Note	£	£
Donations and legacies		-	-
Fundraising activities		24,155	8,146
<b>Total Receipts</b>		<b>24,155</b>	<b>8,146</b>
<b>Payments</b>			
Cost of fundraising activities		(5,324)	(2,273)
Grants and donations paid	2	(20,694)	(0)
Governance costs		(195)	(322)
<b>Total Payments</b>		<b>(26,213)</b>	<b>(2,595)</b>
<b>Net (payments)/receipts in the year</b>		<b>(2,058)</b>	<b>5,551</b>
<b>Cash funds at the beginning of the year</b>		<b>6,007</b>	<b>456</b>
<b>Cash funds at the end of the year</b>		<b>3,949</b>	<b>6,007</b>

# Orangefield Primary School PTA

## Statement of assets and liabilities at 31 August 2021

	2021	2020
	Unrestricted and total funds	Unrestricted and total funds
	£	£
<b>Assets</b>		
Cash funds – current account	3,949	6,007
<b>Total cash funds</b>	<b>3,949</b>	<b>6,007</b>

These accounts on pages 6 to 8 were authorised for issue by the Trustees on 13<sup>th</sup> October 2021 and were signed on its behalf by:



Nuala Cully  
**Chair**



Sharyn Ruseckas  
**Treasurer**

# Orangefield Primary School PTA

## Notes to accounts for the year ended 31 August 2021

### 1. Nature and purpose of funds

All funds held by the charity were unrestricted and held for the purposes of the charitable objectives as set out in the Trustees annual report on pages 2 to 4.

### 2. Grants

	2021 £	2020 £
Grant made to Orangefield Primary School	20,694	0
<b>Total grants</b>	<b>20,694</b>	<b>0</b>

The breakdown of the donation made to Orangefield Primary School in 2021 is as follows:

- £12,518 donated from funds raised at June 75<sup>th</sup> Birthday event;
- £2,176 donated from funds raised by Cash for Clobber in relation to the Sensory garden;
- £6,000 donated to OPS in September 2020 in relation to donation for FYE 31st August 2020.

### 3. Trustee remuneration

The charity trustees are not remunerated for their services to the charity. Where trustees incur expenditure on behalf of the charity these are reimbursed at cost.

### 4. Trustee expenses

The charity trustees are not paid expenses. Where the trustees purchase goods for fundraising activities out of their own funds these are reimbursed at cost.

### 5. Transactions with trustees

There were no transactions with trustees and connected persons in the year.