

Parents, Teachers and Friends of Lisburn Central Primary School

Northern Ireland · Charity number 102969

Details

Status Received

Registered 2015-09-28

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

Address Lisburn Central Primary School
52-56 Hillsborough Road
Lisburn
County Antrim
BT28 1jj
BT28 1JJ

Phone 02892665527

Activities

Purposes: The purpose of the Association (the Purposes) is to advance the education of pupils in the school in particular by: 2.1 Developing effective relationships between the staff, parents and others associated with the school. 2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

What the charity does: The advancement of education, The advancement of citizenship or community development

How the charity works: Education/training, General charitable purposes, Playgroup/after schools

Who the charity helps: Children (5-13 year olds), General public, Parents

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-29	£7,346	£3,056	£0	0
2024-06-29	£3,255	£4,140	£0	0

Trustees

Name	Role	Appointed
Mr Rodney Brown		
Mrs Arlene Poots		
Ms Alison Russell		
Ms Chloe Jackson		

Parents, Teachers and Friends of Lisburn Central Primary School

Northern Ireland - Charity number 102969

Accounts

PTF Meeting - Tuesday 10th October 2024		
Financial Period 1st July 2024- 30th June 2025		
Income and Expenditure:	Summary School Year 2024/2025	
Halloween Disco	24/10/2024	£563.00
Christmas Fun Night	24/02/2025	£336.96
Christmas Tuck Shop	24/02/2025	£302.97
Christmas Ballot	24/02/2025	£405.00
Christmas Hamper	24/02/2025	£120.00
Valentine's Disco	24/02/2025	£328.29
Valentine's Tuck Shop	24/02/2025	£165.06
Easter Activities	30/05/2025	£321.10
Colour Run	19/06/2025	£3,867.50
Colour Run Tuck Shop	19/06/2025	£98.20
Summer Fair	19/06/2025	£838.39
Miscellaneous Summer Activities	30/06/2024	
Net Amount Raised		£7,346.47
CASH Expenses (2023-2024)		
Halloween Disco Tuck Shop	17/10/2024	£95.75
Halloween Disco Costs	17/10/2024	£35.15
Snapfish photos	18/11/2024	£7.35
Ballot Prize (cash)	18/12/2024	£100.00
Christmas Fun Night costs	10/12/2024	£43.24
Christmas Tuck Shop	10/12/2024	£60.49
Christmas Santa Selection box	12/12/2024	£7.90
Cookies	10/12/2024	£3.64
Halloween Sweets	17/10/2024	£17.83
M1 Confectioners	22/05/2025	£60.00
Makro - Valentines Disco	23/05/2025	£144.23

Summer Fair - B&M	02/06/2025	£16.73	
Eurospar (charcoal)	03/06/2025	£24.00	
Lisburn Bounce	03/06/2025	£242.00	
V.Doran Butcher (BBQ)	03/06/2025	£180.00	
Tesco Ice cream	02/06/2025	£9.45	
Home Bargains	02/06/2025	£2.67	
B&Q Buckets - Colour Run	28/05/2025	£6.00	
M1 Confectioners	30/05/2025	£54.06	
Food Warehouse	30/05/2025	£26.00	
Sainsburys (BBQ)	02/06/2025	£24.40	
Tesco	31/05/2025	£7.95	
Tesco	02/06/2025	£11.40	
Summer Fair - Tesco	01/06/2025	£13.10	
B&M	02/06/2025	£7.00	
Amazon	02/06/2025	£74.61	
B&M Summer Fair	02/06/2025	£12.00	
SPAR	02/06/2025	£6.96	
Home Bargains	31/05/2025	£24.33	
Toys - Colour Run	28/05/2025	£15.46	
			£1,333.70
Total Net Amount Raised 2024/2025			£6,012.77
Other Expenses Cheques (2024-2025)			
R Brown	09/12/2024	£438.00	
Plantation Press	07/01/2025	£72.00	
Harper Collins	08/04/2025	£829.83	
James Hume		£150.00	
Colour Run Paint (A.Gilliland)		£198.97	
Total		£1,688.80	

Bank Fee	14/10/2024	£23.67	
Bank Fee	14/04/2025	£10.30	
Total Bank Fees		£33.97	
CASH IN HAND			£59.77
Bank Balance at 1st July 2024			<u>£2,433.37</u>
Bank Balance at 30th June 2025			£6,663.60

Parents, Teachers and Friends of Lisburn Central Primary School

Northern Ireland - Charity number 102969

Accounts

PTF Meeting - Tuesday 10th October 2023			
Financial Period 1st July 2023- 30th June 2024			
Income and Expenditure:		Summary School Year 2022/2023	
Halloween Disco	25/10/2023		£412.80
Christmas Fair	08/12/2023		£271.00
Christmas Ballot	20/12/2023		£751.50
Valentine's Disco	13/02/2024		£157.00
Valentine's Tuck Shop	13/02/2024		£133.77
Easter Hamper	22/03/2024		£141.50
Summer Fair	07/06/2024		£1,126.90
Miscellaneous Summer Activities	30/06/2024		£260.68
Net Amount Raised			£3,255.15
CASH Expenses (2023-2024)			
Halloween Disco Tuck Shop	25/10/2023	£77.77	
Christmas Toys	30/12/2023	£31.00	
Christmas Ballot Prize	30/12/2023	£100.00	
Tuck Shop for Valentine Disco	12/02/2023	£76.28	
Valentines Disco	10/02/2023	£23.52	
Carnbrooke	01/06/2024	£60.50	
BBQ J Bishop	05/06/2024	£68.32	
Duck Game	05/06/2024	£38.94	
Office Printing		£34.00	
Summer Fair Tuck		£75.17	
BBQ Baps and rolls		£27.75	
Ice-cream		£13.49	
Tea and Coffee		£27.37	
			£654.11

Total Net Amount Raised 2023/2024			<u>£2,601.04</u>
Other Expenses Cheques (2023-2024)			
Parentkind(R Brown)	10/10/2023	£145.00	
Lisburn Music	30/10/2023	£336.00	
Plantation Press		£82.80	
Education Authority		£2,000.00	
James Hume		£150.00	
Bryson Energy		£460.00	
Outdoor Play toys (A.Poots)		£193.12	
Netballs (A.Poots)		£95.00	
R.Brown (Football goals)		£487.60	
Belfast Bounce		£190.00	
		£4,139.52	
Bank Fee	06/10/2023	£21.99	
Bank Fee	15/12/2023	£10.30	
Bank Fee	15/09/2023	£21.99	
Bank Fee	15/03/2024	£24.92	
Bank Balance at 1st July 2023			£4,051.05
Bank Balance at 30th June 2024			<u>£2,433.37</u>

Parents, Teachers and Friends of Lisburn Central Primary School

Northern Ireland - Charity number 102969

Accounts

PTF Meeting - Tuesday 10th October 2023			
Financial Period 1st July 2022 - 30th June 2023			
Income and Expenditure:	Summary School Year 2022/2023		
Christmas Craft Fair and Raffle	06/01/2023		£960.06
Halloween Disco	26/10/2022		£407.76
Valentine's Disco	14/02/2023		£290.00
Easter Hamper	31/03/2023		£155.73
Beach Fun Day	29/06/2023		£524.14
Colour Run Tuck Shop	15/06/2023		£78.28
Summer Activities	23/06/2023		£564.36
Net Amount Raised			£2,980.33
Expenses (2022-2023)			
Halloween Disco Tuck Shop	26/10/2022	£94.76	
Christmas Teas	30/12/2022	£10.85	
Class Party Food	30/12/2022	£29.33	
Drinks for Valentine Disco	12/02/2023	£23.52	
Water	10/02/2023	£2.38	
Sweets Valentine Disco	10/02/2023	£85.00	
Easter Hamper - Crème Eggs	05/01/2023	£20.00	
Easter Prizes	31/03/2023	£26.25	
Toys for Beach Day	22/06/2023	£17.75	
Tuck Shop for Colour Run	22/06/2023	£19.32	
Ice-cream cups for Beach Day	13/06/2023	£23.98	
Tuck Shop/Ice-cream	14/06/2023	£48.39	
Tuck shop - Beach Day	20/01/2023	£97.80	
Bouncy Castle Madness chq	26/06/2023	£100.00	
Bank Fee	05/01/2023	£22.94	
Bank Fee	06/04/2023	£20.07	
			£642.34
Total Net Amount Raised 2022/2023			£2,337.99
Bank lodgement 10-02-23			£1,371.00
Bank lodgement 23-09-22			£1,110.00
Bank Balance at 1st July 2022			£728.06
Bank Balance at 30th June 2023			£3,066.05

Parents, Teachers and Friends of Lisburn Central Primary School

Northern Ireland - Charity number 102969

Annual report

Parents, Teachers and Friends of Lisburn Central Primary School

**Annual Report and Statement of Accounts
For year ended June 2023**

Charity no. 102969

Parents, Teachers and Friends of Lisburn Central Primary School

Trustees' Annual Report continued

For Year ended 29th June 2023

The trustees of Lisburn Central Primary School & Nursery Unit Parent, Teacher and Friends Association present their Annual Report and Statement of Accounts for the year ended 29 June 2023.

Reference and Administrative Details

Lisburn Central Primary School
52-56 Hillsborough Road
Lisburn
Co Antrim
BT28 1JJ

Charity No: 102969

Charity Trustees

The charity Trustees who served during the year or who were trustees at the date of this report were:

Mrs Arlene Poots
Mr Rodney Brown
Mrs Margaret-Anne Crothers
Mrs Jamie-Lee Belshaw (Chair)
Mrs Katherine McClelland (Secretary)
Mrs Alison Gilliland (Treasurer)
Ms Chloe Jackson (Assistant Treasurer)

Structure, Governance and Management

The charity trustees of the PTF are members of its committee. The charity is governed by a constitution adopted by its members at a General Meeting on 28th September 2015.

The period under review is 30th June 2022 to 29th June 2023.

The membership of the PTF consists of the parents, guardians or carers of any pupil currently attending Lisburn Central Primary School and Nursery Unit, together with friends of the school, and teaching and non-teaching staff employed in the school. The charity holds regular meetings during the school year. Subcommittees may be formed by the committee to work on specific events/activities and will report back to the

committee. Lisburn Central PTF work closely with the school principal and also one teaching member of staff, who attends meetings.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees continue to review the principle areas of the charity's operations in order to identify risks that could affect the day to day operations.

Purposes

The trustees seek to advance the education of the pupils in Lisburn Central Primary School by:

- Developing effective relationships between the staff, parents and others associated with the school; and
- Engaging in activities or providing facilities or equipment which supports the school and advance the education of the pupils.

Activities and Achievements

In the year under review the PTF ran the following events in the school to raise funds:

- Halloween Disco
- Christmas Craft Fair and Raffle
- Valentines Disco
- Easter Hamper
- Summer Beach Fun Day

These activities raised money for the school and also provided opportunities to develop effective relationships between parents, staff and the community.

The PTF also supported:

- Santa visit by providing selection boxes for all pupils
- Easter Egg Hunt by providing Easter eggs as prizes
- Halloween disco / Valentines discos by providing sweets and drinks for all pupils.
- Sports Day by providing tea/coffee refreshments for parents
- Colour Run by providing ice cream stall and tuck shop

Through these activities the PTF raised £2980.33

Public Benefit Statement

- Improved relationships between home and school
- Advancing the education of pupils in the school

The benefits include funding for additional resources for the school and links built with the local community. This is evident through pupils having access to resources, events activities and links with the local community which are not available through direct school funding. The benefit is for the children at Lisburn Central Primary School.

Financial Position

The main source of income for PTF of Lisburn Central is from fundraising activities and donations.

At the beginning of the financial year, the PTF had funds of £728.06.

Through the fundraising activities mentioned above, the PTF raised a further £2980.33

Expenditure during this year totalled £642.34

After the deduction of bank charges and general costs, this left total amount remaining of **£2377.99**

Bank lodgement of £1371 on 23rd September 2022 included funds from previous year. A further bank lodgement of £1110 on 10th Feb 2023 included funds for this year.

Total bank balance at 30th June 2023 was £3066.05.

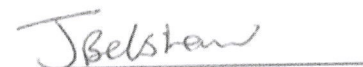
Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and statement of accounts in accordance with the requirements of the Charities Commission for Northern Ireland.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) and The Charities (Accounts and Reports) Regulations Northern Ireland 2015. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

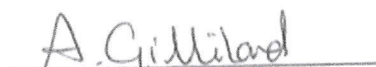
As the charities income does not exceed £250,000, the trustees have elected under Section 64(3) of the Charities Act 9Northern Ireland 2008 to prepare receipts and payments accounts and a statement of assets and liabilities.

Approved by the trustees on 10th October 2023 and signed on their behalf by:



Jamie-Lee Belshaw

(Chair)



Alison Gilliland

(Treasurer)

Parents, Teachers and Friends of Lisburn Central Primary School

Northern Ireland - Charity number 102969

Annual return

Independent examiner's report to the charity trustees of Parents, Teachers, and Friends of Lisburn Central Primary School for the year ended June 2023

CCNI: 102969

I report on the accounts of the Trust for the year ended 30 June 2023, which are set out on pages 3 to 5.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: *James Hume*

Relevant professional qualification or body: *Chartered Accountants Ireland*

PTF Meeting - Tuesday 10th October 2023			
Financial Period 1st July 2022 - 30th June 2023			
Income and Expenditure:	Summary School Year 2022/2023		
Christmas Craft Fair and Raffle	06/01/2023		£960.06
Halloween Disco	26/10/2022		£407.76
Valentine's Disco	14/02/2023		£290.00
Easter Hamper	31/03/2023		£155.73
Beach Fun Day	29/06/2023		£524.14
Colour Run Tuck Shop	15/06/2023		£78.28
Summer Activities	23/06/2023		£564.36
Net Amount Raised			£2,980.33
Expenses (2022-2023)			
Halloween Disco Tuck Shop	26/10/2022	£94.76	
Christmas Teas	30/12/2022	£10.85	
Class Party Food	30/12/2022	£29.33	
Drinks for Valentine Disco	12/02/2023	£23.52	
Water	10/02/2023	£2.38	
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Easter Prizes	31/03/2023	£26.25	
Toys for Beach Day	22/06/2023	£17.75	
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Ice-cream cups for Beach Day	13/06/2023	£23.98	
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Tuck shop - Beach Day	20/01/2023	£97.80	
Bouncy Castle Madness chq	26/06/2023	£100.00	
Bank Fee	05/01/2023	£22.94	
Bank Fee	06/04/2023	£20.07	
			£642.34
Total Net Amount Raised 2022/2023			£2,337.99
Bank lodgement 10-02-23			£1,371.00
Bank lodgement 23-09-22			£1,110.00
Bank Balance at 1st July 2022			£728.06
Bank Balance at 30th June 2023			£3,066.05

Parents, Teachers and Friends of Lisburn Central Primary School

Northern Ireland - Charity number 102969

Accounts

PTF Meeting Monday 10th September 2018			
Financial Period 1st July 2017 - 30th June 2018			
Income and Expenditure:	Summary School Year 2017/2018		
Christmas Ballot 2017:	20/12/2017		£612.00
Hamper - Mrs Darragh	19/12/2017		£226.00
Christmas Craft Fair	24/11/2017		£649.03
PTF Coin Trail	30/04/2018		£214.96
Halloween Disco	27/10/2017		£309.70
Valentine's Disco	14/02/2018		£269.00
Summer Carnival	22/06/2018		£938.13
Net Amount Raised			<u>£3,218.82</u>
Expenses (2017-2018)			
CP Trophies	05/09/2017	£438.00	
6 Sensory Seats	25/09/2017	£73.43	
Playground toys	11/10/2017	£450.00	
Halloween Decos	23/10/2017	£58.00	
Tuck Shop	24/10/2017	£80.00	
Hockey Goalkeeper Kit	06/11/2017	£300.00	
Selection Boxes	20/11/2017	£274.50	
Bank Fee	20/11/2017	£30.28	
Tuck Shop	20/11/2017	£80.00	
Pizza Prizes	21/11/2017	£49.43	
P6/7 Art	22/11/2017	£56.89	
Xmas Ballot Costs	24/11/2017	£66.00	
Ballot books	24/11/2017	£8.99	
P5C tent	06/12/2017	£19.99	
Pizza Prize	07/12/2017	£27.10	
Christmas/parties	12/12/2017	£250.25	
Bank Charges	20/12/2017	£21.25	
Ballot Prize	20/12/2017	£100.00	
Christmas Gifts	22/12/2017	£50.00	
Spotify/Netflix	08/01/2018	£275.76	
Playhouse	11/01/2018	£687.45	
Tuck Shop	09/02/2018	£75.29	
Storage Boxes	14/02/2018	£42.00	
Parent Kind Annual Sub	19/04/2018	£105.00	
Pizza Prize	24/04/2018	£30.00	
Outdoor Play	01/05/2018	£57.50	
Printer Ink	01/06/2018	£121.41	
Flowers	01/06/2018	£20.00	
Carnival expenses	19/06/2018	£224.63	
P7 Play Props	27/06/2018	£94.81	
Nursery Bouncy Castle	28/06/2018	£55.00	
Ipad screen	28/06/2018	£60.00	
			<u>£4,282.96</u>
Total Net Amount Raised 2017/2018			<u>-£1,064.14</u>

Bank Balance at 1st July 2017		<u>£2,166.93</u>
Bank Balance at 30th June 2018		<u>£1,102.79</u>

Parents, Teachers and Friends of Lisburn Central Primary School

Northern Ireland - Charity number 102969

Annual report

EDUCATION AUTHORITY – SOUTH EASTERN REGION
LISBURN CENTRAL PRIMARY SCHOOL

Principal: I Stewart B.Ed. PQH

Telephone: (028)92 665527

Fax:(028)92667797

Website: www.lisburncentralps.com



52-56 Hillsborough Road

LISBURN

Co. Antrim

BT28 1JJ

Trustees Report in respect of 2017-2018 Financial Period

PTF AGM - Meeting Monday 10th September 2018 - 7.30pm - 8.30pm

Chairperson's Report

Mrs Kirk opened the meeting by welcoming everyone. She thanked all those in attendance (8 parents) for all the great work over the previous period. The fund raising events had been well spread out throughout the year had yielded a steady source of funds to support the work of the school.

The Carnival Night in particular was mentioned as a big success. This new event yielded a profit of £713.50 and was very well supported. The total lifted on the night was £938.13 with expenses of £224.63. Mrs Kirk stated that we hope to reduce these expenses next year by securing even more donations from local businesses. She praised everyone for their support and hard work and concluded by saying how impressive the bunting and stalls had looked on the night.

Treasurer's Report

Mrs McClelland stated that once again the Christmas Ballot had been a big success raising a net amount of £512.00. Mrs Darragh had once again provided an extremely large hamper which had raised £226. The Christmas craft fair was a great success, raising £649.03. A key factor contributing to this impressive figure was the decision to sell only our own tea, coffee and buns.

Mrs McClelland then spoke about the coin trail which again had raised a very healthy sum of £214.96. The children had enjoyed the competitive aspect too with classes competing to bring in the most one and two pence pieces.

Mrs McClelland also mentioned that that new Carnival Night, which brought together the Spring Fair and Games Night, had been a very enjoyable event which raised good money in its first year and has the potential to do even better next year. She also endorsed Mrs Kirk's comments about the event by commending everyone who had helped across the many different stalls.

With regard to expenditure Mrs McClelland commented on how well the Play House looked which had been a significant spend of £687.45.

Mrs McClelland then asked Mr. Brown if the teachers had any specific expenditure items in mind for the year ahead. Mr. Brown in reply stated to continue fund raising

towards the goal of each class eventually having their own laptop in order to practice and develop keyboard skills.

Office positions were then opened for new candidates but the same personnel were happy to remain in post for 2017-2018 with no one else wishing to step forward.

Mr. Brown concluded the meeting by thanking everyone for their attendance and Mrs Kirk and Mrs McClelland for their reports.

Parents, Teachers and Friends of Lisburn Central Primary School

Northern Ireland - Charity number 102969

Annual return

INDEPENDENT EXAMINER'S REPORT TO THE CHARITY TRUSTEES OF PARENTS, TEACHERS AND FRIENDS OF LISBURN CENTRAL PRIMARY SCHOOL

CCNI:0019895

I report on the accounts of the charity for the year ended 30 June 2018.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

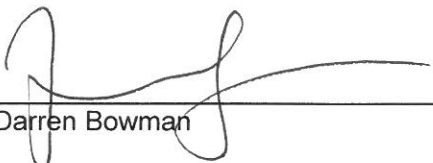
My role is to state whether any material matters have come to my attention giving me cause to believe:

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3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Signed:


Darren Bowman

Dated:

8 April 2019