

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, submit their annual report and the audited financial statements for the year ended 31 August 2023.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in 2008 in preparing the annual report and financial statements of the charity.

Reference and administrative details of the charity, its trustees and advisers

Details contained in Page 3.

Structure, governance and management

The charity is a charitable company limited by guarantee and was set up 21 December 2006. It is governed by a memorandum and articles of association. Its objects are to provide supported contact in a neutral community venue to enable children to develop and maintain positive relationships with non-resident parents and other family members.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Law applicable to charities in Northern Ireland require the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with (applicable law, regulations and trust deed). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk assessment

The trustees do not believe the company is subject to any substantial risks beyond the liabilities disclosed in the financial accounts. The company has three employees and rent office premises. It holds public liability insurance.

The company has a formal risk assessment register, which is reviewed on a regular basis.

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State of disclosure of information to auditors

We, the directors of the company who held office at the date of approval of these financial statements, as set out above, each confirm so far as we are aware that:

- There is no relevant audit information of which the company's auditors are unaware; and
- We have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Objectives and activities

The centre is staffed by one Co-ordinator, Administrative Assistant and Volunteers from a group of over twenty, who attend on a rota basis. The centre is part of a national framework of similar centres and operate under guidance from the NACCC - National Association of Child Contact Centres.

Achievements and performance

Details contained in Co-ordinators Report.

Financial review

The directors believe the period end financial position was satisfactory.

£ 34,856 of grants were received during the year.

Southern Health & Social Care Trust are the Armagh Child Contact Centre Ltd core funders.

Auditors

A resolution proposing that WHR ACCOUNTANTS LTD be re-appointed as auditors of the charity will be put to the Annual General Meeting.

This Report was approved by the Board on 23 October 2023.

MRS MARY CALDWELL
CHAIR