

# Newtownards/Greyabbey & Kircubbin with Ballyphilip & Ardquin/Ballyphilip Parish Church and Ardquin Parish Church/Down & Dromore/Church of Ireland

Northern Ireland · Charity number 102622

## Details

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**Known as** Parish of Ballyphilip & Ardquin

**Status** Received

**Registered** 2015-04-01

**Register** [View on the Charity Commission for Northern Ireland register](#)

## Contact

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**Address** 4 Rectory Wood  
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## Activities

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**Purposes:** The principal function is to support the advancement of the Christian religion by promoting through the work of the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help is fundamental to the practical delivery of the tenets of Christianity. As a result of activity in pursuit of the advancement of the Christian religion, the Parish has custody of a large body of records, materials and artefacts of significance to the cultural heritage, the maintenance of which is undertaken by the Parish as a secondary charitable purpose.

**What the charity does:** The advancement of religion

**How the charity works:** Religious activities

**Who the charity helps:** General public

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£95,297	£101,603	£0	1
2024-12-31	£95,275	£82,366	£0	2

## Trustees

Name	Role	Appointed
Angus Graham		
Cecilia Stephens		
Elaine Mcbratney		
Elaine Mcfeeters		
John Johnston		
Leonard Lawson		
Liz Browne		
Lorna Peacock		
Mark Rebbeck		
Michael Beckett		
Miss Kathleen Smyth		
Mrs Diana Mcwhinney		
Mrs Eveleigh Brownlow		
Mrs Lyndsay Helen Wilson		
Mrs Marion Reid		
Mrs Sarah Vivienne Young		
Nancy Sheridan		
Rev. Canon Gillian Withers		
Rhoda Dorndorf		
Rosemarie Armstrong-Woodroffe		

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# Accounts

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## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.12.2025

	Unrestricted funds	Restricted funds	Endowment funds	Total 2025	Total 2024
<b>Receipts</b>					
Freewill offerings, etc.	30,042	11,232	-	41,274	39,520
Fundraising income	-	2,515	-	2,515	2,926
Rents & hiring fees	14,838	-	-	14,838	12,641
Investment income	8,098	5,946	-	14,044	12,882
Rector's disc. fund	24	8	-	32	53
Gift Aid recovered	7,406	780	-	8,185	6,524
Bequests & legacies	2,268	-	-	2,268	-
Other income	9,842	2,300	-	12,142	20,728
<b>Total receipts</b>	<b>71,517</b>	<b>22,780</b>	<b>-</b>	<b>95,297</b>	<b>95,274</b>
<b>Payments</b>					
Stipend, salary, etc.	39,597	-	-	39,597	38,220
Diocesan assessment	4,932	-	-	4,932	5,028
Fundraising expenses	93	95	-	188	235
EPOS terminal	200	-	-	200	-
Church running costs	23,558	-	-	23,558	5,514
Parish Centre costs	10,519	-	-	10,519	6,973
Rectory & Hurst costs	2,527	-	-	2,527	5,176
Graveyards & grounds	4,588	-	-	4,588	3,659
Administration costs	2,309	-	-	2,309	6,674
Insurance premium	4,289	-	-	4,289	-
Charitable donations	-	4,607	-	4,607	2,320
Rector's disc. fund	287	8	-	295	260
Bequests & legacies	1,268	-	-	1,268	-
Youth club expenses	-	-	-	-	240
Bank fees & interest	2,726	-	-	2,726	2,724
Transfer of balances	-	-	-	-	5,703
<b>Total payments</b>	<b>96,893</b>	<b>4,710</b>	<b>-</b>	<b>101,603</b>	<b>82,366</b>
Net income/expenditure	-24,376	18,070	-	-6,306	12,908
Transfers in	33,865	17,374	10,320	61,628	9,631
Transfers out	-19,435	-42,193	-	-61,628	-9,631
Other gains/losses	5,863*	-	31,938	37,802	24
<b>Net movement in funds</b>	<b>-4,083</b>	<b>-6,680</b>	<b>42,258</b>	<b>31,495</b>	<b>12,932</b>
Brought forward	-58,587	70,022	1,328,166	1,339,600	1,326,669
<b>Carried forward</b>	<b>-62,670</b>	<b>63,342</b>	<b>1,370,424</b>	<b>1,371,096</b>	<b>1,339,600</b>

Signed on behalf of the trustees

*Canon Gill Withers* ..... (Rector)

*Elaine McFeeters* ..... (Hon. Secretary)

*20.04.2026* ..... Date

\* This figure comprises a gain of £5,891 and a journal entry of -£28. The gain has been misplaced and should have been in Endowment Funds. With the agreement of the independent examiner, the gain has been transferred from Unrestricted Funds to Endowment Funds and is included in Transfers Out and Transfers In for each of those funds.

## STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31.12.2025

	Unrestricted funds	Restricted funds	Endowment funds	Total 2025	Total 2024
<b>Cash funds</b>					
Petty cash	79,606	79,606	-	-	-
No. 1 account	-215,520	-648,848	838,077	-27,291	-17,761
No. 2 account	-	-	-	-	782
Savings account	13,244	-2,204	-	11,040	11,490
<b>Total cash funds</b>	<b>-123,671</b>	<b>-731,658</b>	<b>838,077</b>	<b>-16,252</b>	<b>-5,489</b>
<b>Investment assets</b>					
Parish investments	-	-	89,610	89,610	57,672
Other investments	-	-	52,349	52,349	46,457
RB Gen Unit Trust (NI)	-	-	263,829	263,829	259,401
COI Trustees	-	-	21,559	21,559	21,559
<b>Total investment assets</b>	<b>-</b>	<b>-</b>	<b>427,347</b>	<b>427,347</b>	<b>385,089</b>
<b>Retained assets</b>					
Land & property	60,000	795,000	105,000	960,000	960,000
<b>Total retained assets</b>	<b>60,000</b>	<b>795,000</b>	<b>105,000</b>	<b>960,000</b>	<b>960,000</b>
<b>Total assets</b>	<b>-62,671</b>	<b>63,341</b>	<b>1,370,424</b>	<b>1,371,096</b>	<b>1,333,600</b>
<b>Liabilities</b>					
Sundry creditors	-	-	-	-	-
<b>Total liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Assets less liabilities</b>	<b>-62,671</b>	<b>63,341</b>	<b>1,370,424</b>	<b>1,371,096</b>	<b>1,339,600</b>

Note: Revaluation of parish and other assets is based on prices for 31.12.2025 quoted at <https://global.morningstar.com>.

Signed on behalf of the trustees

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*Canon Gill Wilbers* ..... (Rector)  
 .....  
 *Elaine Muffeters* ..... (Hon. Secretary)  
 .....  
 20.04.2026 ..... Date

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31.12.2025

### ACCOUNTING POLICIES

Set out below are the principal accounting policies adopted in the compilation of the receipts and payments account and the statement of assets and liabilities. All items of income and expenditure included within the receipts and payments account have been accounted for on a cash receipts basis. Fixed asset investments - properties, equities (ordinary shares), and RCB/CIT unit trusts - are stated at fair value at each year end date. Investments in unquoted investments are recorded at cost and are assessed annually for impairment.

The parish has retained the church buildings, graveyards, parish centre, rectory, and fixtures and fittings for its own use. The church buildings, graveyards, and fixtures and fittings are deemed to be heritage assets as defined by the Charities SORP (FRS102). They are not included in the statement of assets and liabilities because information on their cost or valuation is not available and cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish.

The Ballyphilip Parish Centre has an insurance value of £795,000 and the rectory and the Margaret Hurst Dwelling (17 Ann Street) have rateable valuations of £87,500 and £77,500 respectively. The valuation of the parish properties is shown as an aggregated figure in the statement of assets and liabilities.

### RECONCILIATION OF CASH FUNDS

	Petty cash account	No. 1 account	No. 2 account	Savings account	Total
Total cash funds, 01.01.2025	-	-17,761	782	11,490	-5,489
Receipts for the year	35,405	131,002	8,273	9,309	184,989
Payments for the year	35,405	140,532	9,055	9,759	194,751
<b>Total cash funds, 31.12.2025</b>	-	<b>-27,291</b>	-	<b>11,040</b>	<b>-16,252</b>

### MOVEMENT IN FUNDS

	Balances 2024	Incoming resources	Outgoing resources	Transfers	Gains	Journal entries	Balances 2025
<b>Unrestricted</b>							
General Fund	-58,760	55,176	53,694	-13,225	5,892	-28	-64,640
Ardquin Fund	-	82	2,992	914	-	-	-1,996
Ballyphilip Fund	-	-	24,364	22,622	-	-	-1,743
Hall Fund	-	9,116	11,763	3,142	-	-	495
Hurst Dwelling	-	6,270	1,094	-	-	-	5,176
Rectory Fund	-	1,724	2,618	895	-	-	-
Rector's Disc. Fund	173	149	367	82	-	-	37
<b>Sub-total: Unrestricted</b>	<b>-58,587</b>	<b>77,517</b>	<b>96,893</b>	<b>14,430</b>	<b>5,892</b>	<b>-28</b>	<b>-62,670</b>
<b>Restricted</b>							
Ardquin Fund	-	390	-	72	-	-	462
Building & Contingency Fund	10,095	2,552	-	-4,837	-	-	7,810
Graveyard Fund	4,433	1,864	-	-1,700	-	-	4,597
Hall Fund	-	4,000	-	1,500	-	-	5,500
Mission Fund	815	3,653	4,710	1,125	-	-	883
Youth Fund	-	1,800	-	-900	-	-	900
St James's Appeal	54,678	8,521	-	-20,010	-	-	43,189
<b>Sub-total: Restricted</b>	<b>70,022</b>	<b>22,780</b>	<b>4,710</b>	<b>-24,750</b>	-	-	<b>63,342</b>
<b>Endowment</b>							
Investment Fund	368,166	-	-	10,320	31,939	-	410,424
Property Fund	960,000	-	-	-	-	-	960,000
<b>Sub-total: Endowment</b>	<b>1,328,166</b>	-	-	<b>10,320</b>	<b>31,939</b>	-	<b>1,370,424</b>
<b>Total</b>	<b>1,339,600</b>	<b>95,297</b>	<b>101,603</b>	-	<b>37,830</b>	<b>-28</b>	<b>1,371,096</b>

## PURPOSE OF FUNDS

The Unrestricted Funds are for managing day-to-day receipts and payments. The General Fund is for routine parish business. The Ardquin, Ballyphilip, Church Hall, Margaret Hurst Dwelling, and Rectory Funds record income from and expenditure on each property. The Rector's Discretionary Fund provides gifts and comforts for elderly and deserving parishioners and townsfolk and is managed by the rector and church wardens.

The Restricted Funds are monies received for specific purposes. The Building and Contingency Fund is a reserve for programmed maintenance work and unanticipated expenditures on parish properties. The fund's income is dividends from the RB General Unit Trust (NI) [Sale of glebe lands] and other donations. Monies are transferred to unrestricted funds as required. The Ardquin, Church Hall, Graveyard, Mission, Youth, and St James's Appeal Funds hold donations, dividend, and endowment income which are received for these purposes. Monies are transferred to unrestricted funds as required.

The Endowment Funds (Investments Fund and Land and Property Fund) hold current valuations of parish investments and properties.

## CHARITABLE DISBURSEMENTS

	Total 2025	Total 2024
<b>Bishops' Appeal and diocesan appeals</b>		
Bicycles for Maridi	-	160
Maridi Diocese Family Centre Appeal	160	-
Bishops' Appeal (Middle East)	115	-
<b>Sub-total: Bishops' Appeal and diocesan appeals</b>	<b>375</b>	<b>160</b>
<b>Rector's discretionary fund</b>		
Elderly or deserving parishioners and townsfolk	342	255
Cuan Ard Residential Home	5	-
Green Isle Residential Home	5	5
Rough Acres Nursing Home	5	-
Royal Victoria Hospital, Belfast	5	-
Strangford Court Nursing Home	5	-
<b>Sub-total: Rector's discretionary fund</b>	<b>367</b>	<b>260</b>
<b>Home mission</b>		
The Fishermen's Mission (Registered Charity 232822)	150	-
Youth for Christ NI (NIC 106072)	65	-
<b>Sub-total: Home mission</b>	<b>215</b>	<b>-</b>
<b>World mission</b>		
The Mission to Seafarers (Registered Charity 1123613)	296	-
<b>Sub-total: World mission</b>	<b>296</b>	<b>-</b>
<b>Other developmental agencies</b>		
Bangor Foodbank and Community Support (NIC108533)	-	140
Children of the Nations (NIC 101681)	2,052	-
Christian Aid (NIC 101631)	390	-
Eggshell Cambodia (NIC 106896)	600	600
Tearfund (Registered Charity 265464)	139	65
<b>Sub-total: World mission</b>	<b>3,180</b>	<b>805</b>
<b>Secular charities</b>		
Air Ambulance NI (NIC 103900)	210	500
Lymphoma Action (Registered Charity 1068395)	-	45
Macmillan Cancer NI (Registered Charity 261017)	-	70
Shelterbox (Registered Charity 1096479)	-	475
<b>Sub-total: Secular charities</b>	<b>210</b>	<b>1,090</b>

	Total 2025	Total 2024
<b>Remembrance</b>		
Army Benevolent Fund (Registered Charity 1146420)	-	125
Beyond the Battlefield (NIC 100198)	110	-
Blind Veterans UK (Registered Charity 216227)	110	-
SSAFA (Registered Charity 210760)	110	-
St John and Red Cross DMWS (Registered Charity 1087510)	-	70
The Not Forgotten Association (Registered Charity 1150541)	-	70
<b>Sub-total: Remembrance</b>	<b>330</b>	<b>265</b>
<b>Total</b>	<b>4,974</b>	<b>2,580</b>

### TRANSACTIONS WITH THE TRUSTEES

Trustees aged over seventy, like other parishioners of that age, received a small gift at Christmas from the Rector's Discretionary Fund. No gift was worth more than £10. Trustees who received gifts donated them for redistribution.

The parish paid expenses of £1,292 relating to the maintenance of the rectory, which is occupied by the rector on licence. The expenses - £312 for statutory checks and £980 for grounds maintenance - were shared between the Parish of Greyabbey and Kircubbin (£775) and the Parish of Ballyphilip and Ardquin (£517). The payments were made with the express concurrence and prior authorisation of the trustees, who have examined them and are satisfied of their propriety.

No trustee received any remuneration during the year, other than Elizabeth Browne and Elaine McFeeters (£286 for Rector's Discretionary Fund purchases) and Rosemarie Armstrong-Woodroffe (£170 for lay reader duties). The expenses were made with the express concurrence and prior authorisation of the trustees, who have examined them and are satisfied with their propriety.

No trustee or a person related to a trustee had any personal interest in any contract or transaction which the charity entered during the year ending 31.12.2025, other than Martin and Raymond Ellison (£12,400 for materials used in repairing the tower of St James's Church, labour being provided as a freewill offering) and Johnny Reid (£1,860 for maintaining the Ballyphilip churchyard and the rectory grounds). The payments were made with the express concurrence and prior authorisation of the trustees, who have examined them and are satisfied with their propriety.

### GOVERNANCE COSTS

Governance costs incurred during the year ending 31.12.2025 were the independent examiner's fee of £860.

Signed on behalf of the trustees

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*Canon Gill Withers* ..... (Rector)  
 .....  
*Elaine McFeeters* ..... (Hon. Secretary)  
 .....  
*20.04.2026* ..... Date

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# Accounts

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## Receipts and payments account for the year ended 31.12.2024

	Unrestricted funds	Restricted funds	Endowment funds	Total 2024	Total 2023
<u>Receipts</u>					
Donations	26,651	12,869	-	39,520	39,241
Fundraising income	200	2,726	-	2,926	5,494
Rents & hiring fees	12,641	-	-	12,641	7,040
Investment income	12,856	25	-	12,882	14,073
Rector's discretionary fund	43	10	-	53	-
Gift Aid recovered	6,177	347	-	6,524	9,317
Other income	20,728	-	-	20,728	2,410
<b>Total receipts</b>	<b>79,296</b>	<b>15,978</b>	<b>-</b>	<b>95,275</b>	<b>77,575</b>
<u>Payments</u>					
Stipend, salary, etc.	38,220	-	-	38,220	34,603
Diocesan assessment	5,028	-	-	5,028	4,776
Fundraising expenses	-	95	-	95	328
Church running costs	1,654	3,500	-	5,154	7,885
Parish Centre costs	6,973	-	-	6,973	18,450
Rectory & Hurst costs	2,396	2,780	-	5,176	11,162
Graveyards & grounds	3,659	-	-	3,659	1,472
Administration costs	6,813	-	-	6,813	9,522
Charitable donations	40	2,280	-	2,320	3,071
Rector's discretionary fund	-	260	-	260	-
Youth club expenses	240	-	-	240	-
Bank fees & interest	2,724	-	-	2,724	2,472
Transfer of balances	5,703	-	-	5,703	-

	Unrestricted funds	Restricted funds	Endowment funds	Total 2024	Total 2023
Total payments	73,451	8,915	-	82,366	93,711
Net income/expenditure	5,845	7,063	-	12,908	-16,136
Transfers in	714	8,733	-	9,447	87,849
Transfers out	-6,544	-2,903	-	-9,447	-87,849
Other gains/losses	-63	88	-	24	-
Net movement in funds	-48	12,981	-	12,933	-16,136
<u>Reconciliation</u>					
Brought forward	-58,711	57,212	1,328,166	1,326,667	1,342,803
Carried forward	-58,759	70,193	1,328,166	1,339,600	1,326,667

Signed on behalf of the trustees

*Canon Gill Withers* .....(Rector)

*Elaine McFeters* ..... (Hon. Secretary)

12 May 2025 .....Date

# Statement of assets and liabilities for the year ended 31.12.2024

	Unrestricted funds	Restricted funds	Endowment funds	Total 2024	Total 2023
<u>Cash funds</u>					
Petty cash	58,316	-58,316	-	-	-
No. 1 account	-39,173	-758,613	780,025	-17,761	-23,507
No. 2 account	-151,595	94,326	58,051	782	-1,408
Savings account	13,694	-2,204	-	11,490	5,789
<b>Total cash funds</b>	<b>-118,759</b>	<b>-724,807</b>	<b>838,077</b>	<b>-5,489</b>	<b>-19,126</b>
<u>Investment assets</u>					
Parish investments	-	-	57,672	57,672	57,672
Other investments	-	-	46,457	46,457	46,457
RB Gen Unit Trust (NI)	-	-	259,401	259,401	259,401
Church of Ireland Trustees	-	-	21,559	21,559	21,559
<b>Total investment assets</b>	<b>-</b>	<b>-</b>	<b>385,089</b>	<b>385,089</b>	<b>385,089</b>
<u>Retained assets</u>					
Parish properties	60,000	795,000	105,000	960,000	960,000
<b>Total retained assets</b>	<b>60,000</b>	<b>795,000</b>	<b>105,000</b>	<b>960,000</b>	<b>960,000</b>
<b>Total assets</b>	<b>-58,759</b>	<b>70,193</b>	<b>1,328,166</b>	<b>1,339,600</b>	<b>1,325,963</b>
<u>Liabilities</u>					
Sundry creditors	-	-	-	-	-703
<b>Total liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-703</b>
<b>Assets less liabilities</b>	<b>-58,759</b>	<b>70,193</b>	<b>1,328,166</b>	<b>1,339,600</b>	<b>1,326,667</b>

Signed on behalf of the trustees

*Canon Gill Withers* ..... (Rector)

*Elaine McFeters* ..... (Hon. Secretary)

12 May 2025 ..... Date

# Notes to the financial statements for the year ended 31.12.2024

## Accounting policies

Set out below are the principal accounting policies adopted in the compilation of the receipts and payments account and the statement of assets and liabilities. All items of income and expenditure included within the receipts and payments account have been accounted for on a cash receipts basis. Fixed asset investments - properties, equities (ordinary shares), and RCB/CIT unit trusts - are stated at fair value at each year end date. Investments in unquoted investments are recorded at cost and are assessed annually for impairment.

The parish has retained the church buildings, graveyards, parish centre, rectory, and fixtures and fittings for its own use. The church buildings, graveyards, and fixtures and fittings are deemed to be heritage assets as defined by the Charities SORP (FRS102). They are not included in the statement of assets and liabilities because information on their cost or valuation is not available and cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish.

The parish centre has an insurance value of £795,000 and the rectory a rateable valuation of £87,500. Following renovation, the Margaret Hurst Dwelling (17 Ann Street) has been let and is managed by Dynes Residential Ltd. The property has a rateable valuation of £77,500. The valuations of the parish properties are shown as an aggregated figure in the statement of assets and liabilities.

## Reconciliation of cash funds

	Petty cash account	No. 1 account	No. 2 account	Savings account	Total
Total cash funds, 01.01.2024	-	-23,507	-1,408	5,789	-19,126
Receipts for the year	51,054	103,229	-29,771	10,701	135,213
Payments for the year	51,054	97,483	31,961	5,000	123,383
Total cash funds, 31.12.2024	-	-17,761	782	11,490	-5,489

## Movement in funds, 01.01.2024 to 31.12.2024

	Balances 2023	Incoming resources	Outgoing resources	Transfers	Gains	Journal entries	Balances 2024
<u>Unrestricted</u>							
General Fund	-58,711	79,296	73,451	-5,830	-	-63	-58,759
<u>Designated</u>							
Rector's Disc. Fund	-	92	54	135	-	-	173

### Restricted

Building Fund	10,871	1,802	6,280	3,614	-	88	10,095
Graveyard Fund	4,059	1,814	-	-1,441	-	-	4,432
Mission Fund	1,019	1,458	2,581	919	-	-	815
Youth Fund	817	-	-	817	-	-	-
St James's Appeal	40,446	10,812	-	3,420	-	-	54,678

### Endowment

Investment Fund	368,166	-	-	-	-	-	368,166
Property Fund	960,000	-	-	-	-	-	960,000

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Total	1,326,667	95,274	82,366	-	-	24	1,339,600
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### PURPOSE OF FUNDS

The General fund is for day-to-day financial management.

The Rector's Discretionary Fund provides small gifts and comforts to elderly or deserving parishioners and townfolk.

The Building Fund is for financing capital expenditure on parish properties. The Graveyard Fund, the Mission Fund, the St James's Appeal Fund, and the Youth Fund hold donations which are to be disbursed on those purposes.

The Investment Fund and the Land and Property Fund hold the parish's investments.

## Charitable disbursements

	Total 2024	Total 2023
<hr/>		
<u>Bishops' Appeal</u>		
Bicycles for Maredi	160	-
<hr/>		
Sub-total	160	-
<u>Rector's discretionary fund</u>		
Elderly or deserving parishioners and townfolk	255	341
Green Isle Residential Home	5	-

	Total 2024	Total 2023
Portaferry Methodist Church (roof appeal)	-	45
Sub-total	260	386
<u>World mission</u>		
Open Doors (CHY 20140984)	-	50
Sub-total	-	50
<u>Other developmental agencies</u>		
Bangor Foodbank and Community Support (NIC108533)	140	-
Christian Aid (NIC 101631)	-	70
Eggshell Cambodia (NIC 106896)	600	600
Tearfund (Registered Charity 265464)	65	-
Youth for Christ NI (NIC 106072)	-	250
Sub-total	805	920
<u>Secular charities</u>		
Air Ambulance NI (NIC 103900)	500	-
Lymphoma Action (Registered Charity 1068395)	45	125
Macmillan Cancer NI (Registered Charity 261017)	70	50
NI Pancreatic Cancer (NIC 108048)	-	125
RNLI (Registered Charity 209603)	-	720
ShelterBox (Registered Charity 1096479)	475	-
Water Aid (Registered charity 288701)	-	443
Sub-total	1,090	1,463
<u>Remembrance</u>		
Army Benevolent Fund (Registered Charity 1146420)	125	-
Beyond the Battlefield (NIC 100198)	-	100

	Total 2024	Total 2023
SSAFA (Registered Charity 210760)		100
St John and Red Cross DMWS (Registered Charity 1087510)	70	-
The Not Forgotten Association (Registered Charity 1150541)	70	-
Sub-total	265	200
Total	2,580	3,065

## Transactions with the trustees

Trustees who were aged over seventy, like other parishioners of that age, received a small gift at Christmas from the Rector's Discretionary Fund. No gift was worth more than £10.

No trustee received any remuneration during the year, other than Rosemarie Armstrong-Woodroffe (£40 for lay reader duties), Elizabeth Browne, Rhoda Dorndorf, and Elaine McFeeters (£260 for purchases for the Rector's Discretionary Fund), and Rev. Canon Gillian Withers (£27 for purchases for the St Patrick's Eve service). The expenses were incurred with the express concurrence and prior authorisation of the trustees, who have examined the reimbursements and are satisfied with their propriety.

No trustee or a person related to a trustee had any personal interest in any contract or transaction which the charity entered during the year, other than Mark Alcorn, who received £245 in respect of materials purchased for minor works (labour for the same was provided as a freewill offering). The expenses were incurred with the express concurrence and prior authorisation of the trustees, who have examined the reimbursements and are satisfied with their propriety.

## Governance costs

Governance costs incurred during the year ending 31.12.2024 were the independent examiner's fee of £860.

Signed on behalf of the trustees

*Canon Gill Withers* ..... (Rector)

*Elaine McFeeters* ..... (Hon. Secretary)

12 May 2025 ..... Date

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# Accounts

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## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.12.2023

	Unrestricted funds	Restricted funds	Endowment funds	Total 2023	Total 2022
<u>Receipts</u>					
Donations, etc.	30,268	8,973		39,241	28,663
Fund-raising income	672	4,822		5,494	1,472
Hurst Dwelling rent					3,225
Parish Centre fees	7,022	18		7,040	6,815
Investment income	13,760	313		14,073	14,111
Gift Aid recovered	8,552	765		9,317	5,365
Other income	2,410			2,410	331,534
<b>Total receipts</b>	<b>62,684</b>	<b>14,891</b>		<b>77,575</b>	<b>391,185</b>
<u>Payments</u>					
Wages & salaries	34,603			34,603	31,649
Diocesan assessment	4,776			4,776	4,392
Fundraising costs	238	90		328	100
Church running costs	3,504	4,351		7,885	2,632
Parish Centre costs	5,258	13,192		18,450	8,293
Rectory & Hurst costs	1,447	9,715		11,162	3,733
Graveyard & grounds	1,472			1,472	1,331
Administration costs	5,939		3,583	9,522	6,191
Charitable donations		3,071		3,071	2,390
Sunday School costs					72
Bank fees & interest	2,472			2,472	2,908
<b>Sub-total</b>	<b>59,709</b>	<b>30,419</b>	<b>3,583</b>	<b>93,711</b>	<b>63,691</b>
Loan repayment					59,296
<b>Total payments</b>	<b>59,709</b>	<b>30,419</b>	<b>3,583</b>	<b>93,711</b>	<b>122,986</b>
<b>Net income/expenditure</b>	<b>2,975</b>	<b>-15,528</b>	<b>-3,585</b>	<b>-16,136</b>	<b>268,199</b>
<u>Transfers</u>					
Transfers in	6,663	81,186		87,849	1,317,417
Transfers out	-9,361	-61,715	-16,773	-87,849	-1,317,417
<b>Net income/expenditure</b>	<b>277</b>	<b>3,943</b>	<b>-20,356</b>	<b>-16,136</b>	<b>268,198</b>
<u>Other gains</u>					
Investment gains					12,333
Revaluation gains					-253,961
<b>Net movement in funds</b>	<b>277</b>	<b>3,943</b>	<b>-20,356</b>	<b>-16,136</b>	<b>26,571</b>
<u>Reconciliation</u>					
Brought forward	-58,988	53,269	1,348,522	1,342,803	1,316,233
<b>Carried forward</b>	<b>-58,711</b>	<b>57,212</b>	<b>1,328,166</b>	<b>1,326,667</b>	<b>1,342,803</b>

Signed on behalf of the trustees:

*Canon Gill Withers* ..... (Rector)

*Clairie McFeters* ..... (Hon. Secretary)

*21 April 2024* ..... (Date)

## STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31.12.2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2023	Total 2022
<u>Cash funds</u>						
Petty cash	10,878	-12,928	2,050			
No. 1 account	-32,860	-3,308	-766,342	780,025	-23,485	-21,034
No. 2 account	-108,494	-45,031	94,066	58,051	-1,408	15,766
Savings account	15,498		-9,731		5,767	
Total cash funds	-115,978	-61,267	-679,957	838,076	-19,126	-5,268
<u>Investment assets</u>						
Parish investments				57,672	57,672	57,672
Other investments				46,457	46,457	46,457
RCB deposit account						3,585
RB Gen Unit Trust (NI)				259,401	259,401	259,401
COI Trustees				21,559	21,559	21,559
Total investment assets				385,089	385,089	388,674
<u>Debtors</u>						
Gift Aid due	-2,297		2,297			
Sundry debtors	-70	47	23			48
Accounts receivable	48	-222	174			62
Total debtors	-2,319	-175	2,494			110
<u>Retained assets</u>						
Parish Centre						795,000
Rectory						87,500
Hurst Dwelling						77,500
Glebe lands	60,000		795,000	105,000	960,000	
Total retained assets	60,000		795,000	105,000	960,000	960,000
<u>Liabilities</u>						
Bank loans	-527	-62,188	62,715			
Sundry creditors	994	746	-2,443		-703	713
Accounts payable	-53		53			
Total liabilities	414	-61,442	60,326		-703	713
Assets less liabilities	-58,711		57,212	1,328,165	1,326,667	1,342,803

Signed on behalf of the trustees:

*Canon Gill Withers* ..... (Rector)  
*Clairne W. O'Leary* ..... (Hon. Secretary)  
*21 April 2024* ..... (Date)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31.12.2023

### ACCOUNTING POLICIES

Set out below are the principal accounting policies which have been adopted in the compilation of the receipts and payments account and the statement of assets and liabilities. All items of income and expenditure included within the statement of financial activities have been accounted for on a cash receipts basis. Fixed asset investments - investment properties, investments in equities (ordinary shares), and investments in RCB/CIT unit trusts – are stated at fair value at each year end date. Investments in unquoted investments are recorded at cost and are assessed annually for impairment.

### RETAINED ASSETS

The parish has retained the church buildings, graveyards, and fixtures and fittings, the parish centre, the rectory, and the Margaret Hurst Dwelling for its own use. The church buildings, graveyards, and fixtures and fittings are deemed to be heritage assets as defined by the Charities SORP (FRS102) and are not included in the statement of assets and liabilities because information on their cost or valuation is not available and cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish. The parish centre is insured for £795,000; the rectory and the Hurst Dwelling have rateable valuations of £87,500 and £77,500 respectively.

### RECONCILIATION OF CASH FUNDS

	Petty cash	No. 1 account	No. 2 account	Savings account	Total
Total cash funds, 01.01.2023		-21,034	15,766		-5,268
Receipts for the year	13,081	109,013	58,475	15,498	196,067
Payments for the year	-13,081	-111,463	-75,649	-9,731	-209,924
Total cash funds, 31.12.2023		-23,485	-1,408	5,767	-19,126

### MOVEMENT IN FUNDS, 01.01.2023 TO 31.12.2023

		Fund balances 2022	Incoming resources	Outgoing resources	Transfers	Fund balances 2023
Unrestricted	General	-58,988	62,684	-59,709	-2,698	-58,711
Restricted	Building	50,665	5,274	-26,514	-18,554	10,871
	Graveyard	2,604	1,455			4,059
	Mission		2,079	-2,909	1,849	1,019
	Youth		84	-250	983	817
	Other		88	-746	658	
	St James's Appeal		5,911		34,535	40,446
Endowment	Investment	384,939			-16,773	368,166
	Property	963,583		-3,583		960,000
Total		1,340,803	77,575	-93,711		-1,326,667

### COLLECTIONS FOR THIRD PARTIES

	Total 2023	Total 2022
Air Ambulance NI (NIC 103900)		100
Ards First Responders (NIC 101165)		100
Beyond the Battlefield (NIC 100198)	100	
Bishops' Appeal (NIC 101325)		550
Christian Aid (NIC 101631)	70	80
Church of Ireland Youth Appeal		50
Eggshell Cambodia (NIC 106896)	600	600

	Total 2023	Total 2022
Lymphoma Action (Registered charity 1068395)	125	
Macmillan Cancer NI (Registered charity 261017)	50	
NI Pancreatic Cancer (NIC 108048)	125	
Open Doors (CHY 20140984)	50	
Portaferry Methodist Church Roof Appeal	45	
RNLI (Registered charity 209603)	720	
SSAFA (Registered charity 210760)	100	
Tearfund NI (Registered charity 219279)		425
The Royal British Legion (Registered charity 285908)		155
Water Aid (Registered charity 288701)	443	
World Vision (Registered charity 285908)		70
Youth for Christ NI (NIC 106072)	250	
<b>Total</b>	<b>2,679</b>	<b>2,080</b>

### TRANSACTIONS WITH THE TRUSTEES

No trustee received any remuneration or reimbursement of expenses during the year, other than:

- Elizabeth Browne: £157 for purchase of Brown's Charity gifts.
- Rhoda Dorndorf: £115 for expenses with clearing and cleaning the Margaret Hurst Dwelling, £15 for purchase of a Health and Safety notice, and £70 for purchase of Brown's Charity gifts.
- Elaine McFeeters: £114 for purchase of Brown's Charity gifts and £8 for purchase of stationery.
- Cecilia Stephens: £12 for church maintenance expenses.

The expenses were incurred with the express concurrence and prior authorisation of the trustees, who have examined the reimbursements and is satisfied with their propriety.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

### GOVERNANCE COSTS

Governance costs incurred during the year ending 31.12.2023 were the independent examiner's fee of £768.

Signed on behalf of the trustees:

..... *Canon Gill Withers* ..... (Rector)  
 ..... *Elaine McFeeters* ..... (Hon. Secretary)  
 ..... *21 April 2024* ..... (Date)

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# Annual report

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Parish of Ballyphilip and Ardquin

Charity number: NIC 102622

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**TRUSTEES' ANNUAL REPORT AND STATEMENTS OF  
RECEIPTS AND PAYMENTS AND OF ASSETS AND  
LIABILITIES FOR THE YEAR ENDED 31.12.2023**

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## REFERENCES AND ADMINISTRATIVE DETAILS

Charity name	Parish of Ballyphilip and Ardquin
Charity registration number	NIC 102622
Contact address	Church Street, Portaferry, BT22 1LS

### TRUSTEES (SELECT VESTRY)

Rev. Canon Gillian Withers B.Ed. (chair)	Peter Armstrong-Woodroffe
Rosemarie Armstrong-Woodroffe	Michael Beckett
Elizabeth Browne	Eveleigh Brownlow MBE
Rhoda Dorndorf	Francis FitzGibbon
John Johnston	Elaine McFeeters
Diane McWhinney	Lorna Peacock
James Quinn (until 16.02.2023)	Mark Rebbeck
Nancy Sheridan	Kathleen Smyth
Cecilia Stephens	Vivienne Young
Rev. Jennifer Montgomery (ex officio)	

### PRINCIPAL OFFICE BEARERS

Rector	Rev. Canon Gillian Withers B.Ed.
Assisting minister	Rev. Jennifer Montgomery
Lay readers	Rosemarie Armstrong-Woodroffe Karen McAlpine
Honorary secretary	Elaine McFeeters
Honorary treasurer	John Johnston
St James's, Ballyphilip	
• Rector's churchwarden	Elizabeth Browne
• People's churchwarden	Elaine McFeeters
The Abbacy, Ardquin	
• Rector's churchwarden	Cecilia Stephens
• People's churchwarden	Mark Rebbeck
Glebe wardens	
• Rector's glebe warden	Rhoda Dorndorf
• People's glebe warden	Vivienne Young

## OTHER OFFICE BEARERS

Parochial nominator	Elizabeth Browne
Supplemental parochial nominator	Vacant
Diocesan synods person	Michael Beckett
Supplemental diocesan synods person	Vacant
Freewill offerings recorder	John Johnston
Organists	Jennifer Bryce Elizabeth Lyttle BEM Zara Quinn
Choir coordinator	Vacant
Health and safety officer	Rhoda Dorndorf
Ballyphilip Parish Centre licensee	John Johnston (until 30.11.2023) Peter Armstrong-Woodroffe (from 01.12.2023)
Caretaker	Thomas Leebody

## BANKERS

Danske Bank  
Donegall Square West  
Belfast  
BT1 6JS

## INDEPENDENT EXAMINER

Guardian Chartered Accountants  
2 William Street  
Newtownards  
BT23 4AH

## TRUSTEES' ANNUAL REPORT

The trustees present the annual report and the statements of financial activities and assets and liabilities for the Parish of Ballyphilip and Ardquin for the year ending 31.12.2023.

The trustees first wish to express their condolences to the families of the following parishioners, who have died during or since the pandemic:

May Beatty	Mark Browne	Lyla Connar
David FitzGibbon	William Ellison	Louise Livingstone
Harry McBratney	Maureen McWhinney	John Parkinson
James Quinn	Agnes White	William White

Secondly, the trustees wish to thank the following publicly for the support which they have given to the parish in the past year:

Ballyblack Community Men's Group for a donation to the St James's Appeal Fund.

The Listed Places of Worship Scheme for financial assistance with the inspection of St James's Church.

The Ulster Historical Foundation for digitising the parish records.

Joseph Long, Elaine McBratney, Joan Peacock, and Vivienne Young for their industry in raising funds towards the restoration of St James's Church.

Mark Alcorn, Martin Ellison, and David McCallister for the work which they carried out at the Abbacy, the Margaret Hurst Dwelling, and the rectory as freewill offerings.

Rhoda Dorndorf for her zeal and dedication in managing the maintenance and refurbishment of the Margaret Hurst Dwelling and rectory.

Tommy Leebody and Johnny Reid for the exemplary standards to which they have managed and maintained the Ballyphilip Parish Centre and the Ballyphilip graveyard.

Mr and Mrs Roderick Savage and Mr and Mrs Oliver Savage for allowing parishioners to use their lane for access and parking during services at the Abbacy.

## OBJECTIVES AND ACTIVITIES

The charitable purpose of the Church of Ireland is the advancement of religion. The principal function of the Parish of Ballyphilip and Ardquin is to support the advancement of the Christian religion by promoting through the work of its churches – St James's, Ballyphilip and the Abbacy, Ardquin - the whole mission of the Church: pastoral, evangelistic, social, and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, the Parish of Ballyphilip and Ardquin has custody of property and of records, materials and artefacts which are of significance to the cultural and religious heritage of the Upper Ards. The maintenance of the property, records, materials, and artefacts is undertaken by the select vestry of the Parish of Ballyphilip and Ardquin.

## ACHIEVEMENTS, PERFORMANCE, AND PUBLIC BENEFIT

### PROMOTING THE CHURCH'S MISSION

Whilst St James's is closed, Holy Communion and Morning and Evening Prayer are celebrated in the Abbacy on the first, second, and fourth Sundays of each month. A service of All Age Worship is held in the Ballyphilip Parish Centre on the third Sunday of each month. Whenever there is a fifth Sunday in a month, the parish joins either Portaferry Methodist Church or the Parish of Greyabbey and Kircubbin in common worship and Christian fellowship. The services, which are regularly attended by fifteen to twenty people of all ages and backgrounds, reinforce the worshippers' sense of Christian values and contribute to their spiritual well-being.

Evangelisation was internal. During the diocesan week of mission (04.06-10.06.2023) parishioners exchanged experiences with evangelists from Sharing of Ministries Abroad (SOMA), and on 24.09.2023 Open Doors gave the parish an insight to the plight of Christians in North Korea. The address and the exchange of experiences brought an understanding of the challenges which the Church faces in other countries and a realisation that whilst our situation is infinitely more comfortable, the deification of false values in our own culture presents challenges akin to those which Christians must face more starkly in other places.

The parish has delivered the Church's social mission by distributing small gifts and comforts to elderly and deserving parishioners and townsfolk and by working with Youth for Christ NI to offer young people alternatives to anti-social behaviour. Parishioners have helped the Portaferry Food Bank alleviate social deprivation through gifts of groceries, toiletries, and other items and have donated generously to the work of Christian missions and secular charities on the Ards Peninsula and further afield.

As in previous years, the parish joined the other denominations of the town in public evangelism during the Portaferry gala (15.07-22.07.2023), ecumenical carol services during advent, and a moment of prayer and reflection on St Sylvester's day (31.12.2023). These experiences gave everyone - irrespective of denomination - a wider sense of the Church's mission, eroded legacies of sectarian division, and reinforced recognition of our common Christian heritage.

### HERITAGE MANAGEMENT

Two oak trees were planted in the Ardquin churchyard to commemorate the coronation of HM King Charles III and maintenance work was completed on the exterior and interior of the Abbacy Church. The graveyard at Ballyphilip was reopened after additional safety measures were installed.

A high-level inspection found that St James's Church was substantially sound and could be reopened for worship once the tower and the roofs of the transept and chancel had been repaired and a new heating system had been installed. Following discussions with the diocese and McCollum Conservation Ltd, the trustees are examining options for the future of the building.

The parish plate and church records were removed from St James's Church for safekeeping and the Ulster Historical Foundation has made digital copies of the church records to preserve them for future generations and to make them more accessible for genealogical and family history research. The trustees are most grateful to the foundation and its director, Mr Fintan Mullan, for carrying out this project at no cost to the parish.

### PROPERTY MANAGEMENT

The Ballyphilip Parish Centre has become a preferred location for families from across the community to hold birthday and First Communion parties as well as for social, cultural, and recreational activities. The centre has frequently been booked for much of each week during the past year. Whilst the increased use of the building is most welcome, a major refurbishment programme will soon be needed because of greater wear and tear on the fixtures, fittings, and decoration.

The Margaret Hurst Dwelling was vacated and left in an uninhabitable condition in the autumn of 2022. It was secured and cleared over the winter at a cost of £1,148. Local estate agents advised that the property could be

sold for £60,000 without being refurbished or for £75,000 after being refurbished, but they noted that the market in Portaferry was primarily rental and that a refurbished property could be let for £450 a month gross. After due deliberation, the trustees decided to refurbish the property and let it through an accredited agent. Local tradespeople have been carrying out refurbishment work since the spring. The costs in 2023 were £9,715.

Repair and maintenance issues at the rectory which were identified in the 2020 quinquennial inspection report are being addressed. Johnny Reid has taken over maintenance of the rectory grounds following the death of William White. The parish of Greyabbey and Kircubbin pays sixty percent and the Parish of Ballyphilip and Ardquin pays forty percent of the rectory maintenance costs. The rector meets the electricity and heating costs.

## COMPLIANCE

The parish's safeguarding, data protection, and copyright compliance policies are in accordance with Church of Ireland guidelines. Health and safety policy and documentation follow guidance from Ards and North Down Borough Council. Heating maintenance and electrical safety checks are carried out annually by professionally qualified tradespeople. The safety of those using the Parish Centre is scrutinised by Ards and North Down Borough Council during the annual licensing inspection of the Houston Hall. The parish is registered with the Department for Communities as landlord of the Margaret Hurst Dwelling and the rectory.

## PUBLIC BENEFIT

The trustees have carefully considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities which were started during the year have helped to achieve the parish's objectives and activities, as well as providing public benefit.

## FINANCIAL REVIEW

The parish's income in 2023 was £77,575 (2022: £391,185) and expenditure was £93,711 (2022: £122,986). The overspend of £16,136 is largely from legal fees for the sale of the glebe lands (£3,585) and the cost of replacing the parish centre boiler (£13,191). These expenses will not recur and as there is a surplus of £2,975 on the unrestricted funds before transfers, the parish's financial situation is stable. The trustees must nevertheless maintain a tight control of spending because the parish continues to operate close to the limits of its overdrafts (No. 1 Account: £35,000; No. 2 Account: £5,000).

The parish has three accounts with Danske Bank. The No. 1 Account is for current and general expenditure, the No. 2 Account is a reserve for meeting general expenses, and the savings account holds at least £5,000 as a reserve for capital expenses. The immediate aim is to reduce the overdraft on the No. 1 Account. The longer-term aims are to eliminate the overdraft on the No. 2 Account and to build up the savings account to £15,000 or equivalent to three months expenditure.

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities and that the financial statements for the year ended 31.12.2023 can be signed off as a going concern.

## STRUCTURE, GOVERNANCE, AND MANAGEMENT

### GOVERNING DOCUMENT AND CONSTITUTION OF THE CHARITY

Chapter III of the Church of Ireland constitution governs parishes and parochial organisation. The members of the select vestry are the charity trustees.

### RECRUITMENT AND APPOINTMENT OF SELECT VESTRY (TRUSTEES)

All members of the Church of Ireland who are over the age of 18 and who are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry, and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year.

The select vestry is elected as part of the general vestry meeting. The select vestry will hold their positions for a period of one year. Select vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

#### PAY AND REMUNERATION

The parish meets forty percent of the stipend and allowances which the rector receives from the Parish of Greyabbey and Kircubbin. Contributions to the Clergy Pension Fund are set by the diocese. Visiting clergy, lay readers, and organists receive a fee for each service they conduct or at which they play. The caretaker is paid weekly in accordance with the National Living Wage and receives a supplement of £30 a month for unsocial hours.

#### ORGANISATIONAL STRUCTURE

The select vestry is responsible for the day-to-day management of the parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens, and generally not more than twelve other members of the general vestry elected at the General Vestry. Retired members of clergy resident in the parish are ex officio members of the select vestry.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or the churchwardens: approval of uncontentious expenditure and business items is conducted online. The select vestry met seven times in 2023 and the average attendance was sixty percent.

#### PUBLIC BENEFIT

The trustees have carefully considered the Charity Commission for Northern Ireland's guidance on public benefit and have ensured that activities which were started during the year have helped to achieve the parish's objectives and activities, as well as providing public benefit.

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the trustees' report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with an income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the parish. They are also responsible for safeguarding the assets of the parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees:

..... *Canon Gill Withers* ..... (Rector)  
..... *Elaine McFeeters* ..... (Hon. Secretary)  
..... *21 April 2024* ..... (Date)

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# Annual return

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## INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the charity for the year ended 31.12.2023.

### RESPECTIVE RESPONSIBILITIES OF CHARITY TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act.
- Follow the procedures laid down in the general directions given by the Charity Commission under section 65 (9) (b) of the Charities Act.
- State whether any particular matters have come to my attention.

### BASIS OF THE INDEPENDENT EXAMINER'S REPORT

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the Charities Commission for Northern Ireland under section 65 (9) (b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

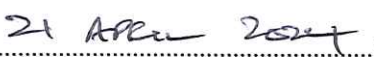
- (1) That accounting records were not kept in accordance with section 65 of the Charities Act.
- (2) That the accounts do not accord with those accounting records.
- (3) That the accounts do not comply with the accounting requirements of the Charities Act.
- (4) That there is further information needed for a proper understanding of the accounts to be reached.

### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination and have no concerns in respect of matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland, I have found no matters that require your attention.

Signed .....  .....

R Colin Stewart FCA  
For and on behalf of  
Guardian Chartered Accountants  
2 William Street  
Newtownards  
BT23 4AH

Date .....  .....

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# Accounts

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## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31.12.2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	2022	2021
<u>Receipts</u>						
Freewill offerings	24,793	1,021	2,849		28,663	54,878
Gift Aid recovered	5,037		328		5,365	8,679
Fund-raising income	506		966		1,472	200
Hurst Dwelling rent	3,225				3,225	4,429
Parish Centre hiring fees	6,815				6,815	3,506
Investment income	14,111				14,111	8,604
Other receipts	604		900	330,030	331,534	8,159
<b>Total receipts</b>	<b>55,091</b>	<b>1,021</b>	<b>5,043</b>	<b>330,030</b>	<b>391,185</b>	<b>88,456</b>
<u>Payments</u>						
Staff costs	31,649				31,649	30,225
Diocesan assessment	4,392				4,392	4,188
Fund raising costs	52		48		100	9
Church running costs	1,882		750		2,632	12,603
Parish Centre running costs	5,293		3,000		8,293	8,522
Rectory & Hurst Dwelling costs	2,304	1,429			3,733	10,215
Graveyard & grounds costs	1,151		180		1,331	1,518
Administration costs	6,191				6,191	4,548
Charitable donations	946		1,444		2,390	1,464
Sunday School costs			72		72	
Bank fees	1,460	1,448			2,908	3,744
Loan repayment		59,296			59,296	5,896
<b>Total payments</b>	<b>55,320</b>	<b>62,173</b>	<b>5,494</b>		<b>122,987</b>	<b>82,932</b>
 Excess of income	 -229	 -61,152	 -451	 330,030	 268,198	 5,524
<u>Transfers &amp; revaluation</u>						
Transfers (in)	488	120,447		1,196,482	1,317,417	
Transfers (out)			-1,317,417		-1,317,417	
<b>Net income</b>	<b>259</b>	<b>59,295</b>	<b>-1,317,868</b>	<b>1,526,512</b>	<b>268,198</b>	<b>5,524</b>
<u>Other recognised gains</u>						
Gains on investments	-19			12,352	12,333	26,506
Gains on revaluation			59,296	-313,257	-253,961	
<b>Net movement in funds</b>	<b>240</b>	<b>59,295</b>	<b>-1,258,572</b>	<b>1,225,607</b>	<b>26,570</b>	<b>32,030</b>
<u>Reconciliation</u>						
Brought forward, 01.01.22	-59,228	-59,295	1,311,841	125,965	1,319,283	1,287,253
<b>Carried forward, 31.12.22</b>	<b>-58,988</b>		<b>53,269</b>	<b>1,351,572</b>	<b>1,345,853</b>	<b>1,319,283</b>

Signed on behalf of the trustees:

..... *Canon Gill Withers* ..... (Rector)      *Elaine McFeeters* ..... (Hon. Secretary)

Date..... *27/12/2023* .....

## STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31.12.2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2022	Total 2021
<u>Cash funds</u>						
Petty cash	-469	-966	1,435			
No. 1 account	-27,598	-3,234	787,000	796,798	-21,034	-16,508
No. 2 account	-87,063	-57,614	102,392	58,051	15,766	-1,753
<b>Total cash funds</b>	<b>-115,130</b>	<b>-61,814</b>	<b>-683,173</b>	<b>854,849</b>	<b>-5,268</b>	<b>-18,261</b>
<u>Investment assets</u>						
Parish investments				57,672	57,672	69,779
Other investments				46,457	46,457	46,457
RCB deposit account				3,585	3,585	313,257
RCB unit trust				259,401	259,401	9,729
CIT Unit Trust				24,609	24,609	
<b>Total investment assets</b>				<b>391,724</b>	<b>391,724</b>	<b>439,222</b>
<u>Debtors</u>						
Gift Aid due	-1,570		1,570			
Sundry debtors	-22	47	23		48	127
Accounts receivable	110	-222	174		62	1,226
<b>Total debtors</b>	<b>-1,482</b>	<b>-175</b>	<b>1,767</b>		<b>110</b>	<b>1,353</b>
<u>Retained assets</u>						
Parish Centre			795,000		795,000	795,000
Rectory				87,500	87,500	87,500
Hurst Dwelling				77,500	77,500	77,500
Glebe lands	60,000			-60,000		
<b>Total retained assets</b>	<b>60,000</b>		<b>795,000</b>	<b>105,000</b>	<b>960,000</b>	<b>960,000</b>
<u>Liabilities</u>						
Agency collections						
Bank loans	-527	-62,189	62,716			60,022
Sundry creditors	2,956	200	-2,443		713	3,009
Accounts payable	-53		53			
<b>Total liabilities</b>	<b>2,376</b>	<b>-61,989</b>	<b>60,326</b>		<b>713</b>	<b>63,031</b>
<b>Assets less liabilities</b>	<b>-58,988</b>		<b>-53,268</b>	<b>1,351,573</b>	<b>1,345,853</b>	<b>1,319,283</b>

Signed on behalf of the trustees:

..... *Canon Gill Wilkes* ..... (Rector)       *Elaine McFeeters* ..... (Hon. Secretary)

Date..... *27/12/2023* .....

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31.12.2022

### ACCOUNTING POLICIES

Set out below are the principal accounting policies which have been adopted in the compilation of the receipts and payments account and the statement of assets and liabilities. All items of income and expenditure included within the receipts and payments account have been accounted for on a cash receipts basis.

Fixed asset investments - investment properties, investments in equities (ordinary shares) and investments in RCB/CIT unit trusts – are stated at fair value at each year end date. Investments in unquoted investments are recorded at cost and are assessed annually for impairment.

### RETAINED ASSETS

Assets retained for the parish's own use are the church buildings and graveyards, fixtures and fittings, the Ballyphilip Parish Centre, the rectory (4 Rectory Wood), and the Margaret Hurst Dwelling (17 Anne Street). The church buildings, graveyards, and fixtures and fittings are deemed to be heritage assets as defined by the Charities SORP (FRS102). They are not included in the statement of assets and liabilities because information on the cost or valuation is not available and cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish. The Ballyphilip Parish Centre is insured for £795,000 and rectory and the Margaret Hurst Dwelling have rateable valuations of £87,500 and £77,500 respectively.

### RECONCILIATION OF CASH FUNDS

	Petty cash	No. 1 account	No. 2 account	Total
Total cash funds, 01.01.2022		-16,508	-1,753	-18,261
Receipts for the year	166	122,310	86,728	209,204
Payments for the year	166	126,836	69,209	196,211
Total cash funds, 31.12.2022		-21,034	15,766	-5,268

### MOVEMENT IN FUNDS, 01.01.2022 TO 31.12.2022

Because of changes in legislation and regulatory procedures and to improve transparency and accountability, the select vestry has reduced the number of funds to an unrestricted General Fund, four restricted purpose funds (Buildings Fund, Graveyard Fund, Mission Fund, and Youth Fund) and two endowment funds (Investment Fund and Property Fund). The closure of redundant funds and transfer of balances to the new funds are shown in the Movement in Funds table below.

	Fund balances 2021	Incoming resources	Outgoing resources	Transfers	Gains & losses	Fund balances 2022
<u>Unrestricted</u>						
General	-59,228	55,090	55,320	488	-19	-58,988
<u>Designated</u>						
Ardquin loan	-59,295		1,448	60,743		
<u>Restricted</u>						
Ardquin maintenance	695	775		-1,470		
Ballyphilip Buildings	32,373	1,494		-33,867		50,665
Contingency	2,946	147	3,750	657		
Glebe lands sale	313,257			-313,257		

	Fund balances 2021	Incoming resources	Outgoing resources	Transfers	Gains & losses	Fund balances 2022
Graveyard	1,223	1,661	180	-100		2,604
Hurst Dwelling	77,500			-77,500		
Mission	161	1,036	1,492	295		
Parish Centre	795,000			-795,000		
Rectory & glebe	87,644	951	1,429	-87,166		
Sunday School/Youth	1,042		72	-970		
<u>Endowment</u>						
Glebe lands sale		313,257			-313,257	
Investments	125,965	16,774		232,899	12,352	387,990
Property				963,583		963,583
<b>Total</b>	<b>1,319,283</b>	<b>391,185</b>	<b>63,691</b>		<b>-300,924</b>	<b>1,345,853</b>

### COLLECTIONS FOR THIRD PARTIES

	2022	2021
Air Ambulance NI	100	10
Ards First Responders	100	
Bishops' Appeal	550	
Christian Aid	80	
Church planting appeal		200
Diocesan Lebanon appeal		47
Eggshell Cambodia	600	600
St Vincent de Paul		50
Tearfund NI	425	456
The Royal British Legion	155	90
World Vision	70	
Youth for Christ NI		500
<b>Total</b>	<b>2,080</b>	<b>1,953</b>

### TRANSACTIONS WITH THE TRUSTEES

No trustee received any remuneration or reimbursement of expenses during the year, other than:

- Elizabeth Browne: £58 for purchase of Brown's Charity gifts.
- Rhoda Dorndorf: £149 for purchase of electric heaters.
- Elaine McFeeters: £195 for purchase of Brown's Charity gifts and £24 for postal expenses.
- Lorna Peacock: £72 for purchasing a coffee machine for the youth group.
- James Quinn: £21 paid to his daughter for clearing and cleaning the Hurst Dwelling.
- Kathleen Smyth: £30 for purchase of Brown's Charity gifts.

The expenses were incurred with the express concurrence of and with prior authorisation by the select vestry, which has examined the reimbursements and is satisfied with their propriety.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

GOVERNANCE COSTS

Governance costs incurred during the year ending 31.12.2022 were the independent examiner's fee of £768.

Signed on behalf of the trustees:

*Canon Gill Wilkos* ..... (Rector)      *Elaine Meehan* ..... (Hon. Secretary)

Date *27/4/2023* .....

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# Annual report

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# PARISH OF BALLYPHILIP AND ARDQUIN

Annual report and statement of accounts for the year ended 31.12.2022

## REFERENCES AND ADMINISTRATIVE DETAILS

Charity name	Parish of Ballyphilip and Ardquin
Charity registration number	NIC 102622
Contact address	Church Street, Portaferry, BT22 1LS

## TRUSTEES AND OFFICE BEARERS

### TRUSTEES (SELECT VESTRY)

Rev. Canon Gill Withers B.Ed. (Chair)	Michael Beckett
Elizabeth Browne	Eveleigh Brownlow MBE
Rhoda Dorndorf	John Johnston
Elaine McFeeters	Lorna Peacock
James Quinn	Mark Rebbeck
Nancy Sheridan	Kathleen Smyth
Cecilia Stephens	Vivienne Young
Rev. Jennifer Montgomery (ex officio)	

### PRINCIPAL OFFICE BEARERS

Rector	Rev. Canon Gill Withers B.Ed.
Assisting minister	Rev. Jennifer Montgomery
Lay readers	Karen McAlpine Rosemarie Armstrong-Woodroffe
Honorary secretary	Elaine McFeeters
Honorary treasurer	John Johnston
Rector's churchwardens	
• St James's, Ballyphilip	Kathleen Smyth (until 31.03.2022) Elizabeth Browne (since 01.04.2022)
• The Abbacy, Ardquin	Cecilia Stephens
People's churchwardens	
• St James's, Ballyphilip	Elaine McFeeters
• The Abbacy, Ardquin	Mark Rebbeck

Glebe wardens

- Rector's glebe warden  
Vacant (until 31.03.2022)  
Rhoda Dorndorf (since 01.04.2022)
- People's glebe warden  
Vacant (until 31.03.2022)  
Vivienne Young (since 01.04.2022)

OTHER OFFICE BEARERS

Parochial nominator	Elizabeth Browne
Supplemental parochial nominator	Vacant
Diocesan synods person	Michael Beckett
Supplemental diocesan synods person	Vacant
Free will offerings recorder	John Johnston
Organists	Jennifer Bryce Winifred Irvine Elizabeth Lyttle BEM
Choir coordinator	Sarah Alcorn B.Sc. (until 30.06.2022) Vacant (since 01.07.2022)
Health and safety officer	Vacant (until 31.03.2022) Rhoda Dorndorf (since 01.04.2022)
Caretaker	Thomas Leebody
Independent examiner	Guardian Chartered Accountants 2 William Street Newtownards BT23 4AH
Bankers	Danske Bank Donegall Square West Belfast BT1 6JS

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31.12.2022

The trustees present the annual report and the statements of receipts and payments and of assets and liabilities for the Parish of Ballyphilip and Ardquin for the year ending 31.12.2022.

The trustees first wish to record their gratitude to Kathleen Smyth and Sarah Alcorn who have stepped down after many years of dedicated service to the parish and the community as churchwarden and choir co-ordinator and to thank the following for their generosity to the parish:

- Mrs Sian Wells for a donation in memory of her father, Lt Col. Fred Beringer, late RE.
- Eveleigh Brownlow, Martin Ellison, and Cecilia and Nick Stephens for donations in kind towards the upkeep of St James's and the Abbacy.
- The Upper Ards Historical Society for a donation to the restoration of St James's.
- Mr and Mrs Oliver Savage and Mr and Mrs Rowland Savage for allowing worshippers to park on their property when services are being held in the Abbacy.

### OBJECTIVES AND ACTIVITIES

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of the Parish of Ballyphilip and Ardquin is to support the advancement of the Christian religion by promoting, through the work of St James's, Ballyphilip and the Abbacy, Ardquin the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, the Parish of Ballyphilip and Ardquin has custody of property and of records, materials and artefacts significant to the cultural and religious heritage of the parish and the Upper Ards. The maintenance of these items is undertaken by the select vestry of the Parish of Ballyphilip and Ardquin.

### ACHIEVEMENTS, PERFORMANCE, AND PUBLIC BENEFIT

#### ADVANCEMENT OF RELIGION

##### *PASTORAL ACTIVITY*

At least one act of public worship has taken place in the parish each week throughout the year. Services of Holy Communion and Morning Prayer were held in St James's whenever the weather permitted: at other times, they were held in the Parish Centre. The heating system in the Parish Centre failed in November and since then all services have been held in the Abbacy. The experience has been a test of faith and notwithstanding the disruption and inconvenience, fifteen to twenty people of all ages have consistently attended services at Ballyphilip and at Ardquin.

##### *EVANGELISM*

The parish has supported Christian missions and charities with donations totalling £1,725 to the Church of Ireland Bishops' Appeal, Christian Aid Ireland, Eggshell Cambodia, Tearfund, and World Vision as well as distributing gifts from the rector's discretionary fund, commonly known as Brown's Charity, to elderly and deserving parishioners and townsfolk at Christmas and Easter or, where appropriate, at other times in the year.

##### *SOCIAL ENGAGEMENT*

The parish raised £100 each for the Air Ambulance NI through an Easter ballot and collected £155 for The Royal British Legion during Remembrance, while individual parishioners actively supported the recently established

food bank and the Parish Centre was used for inter-denominational and cross-community social, cultural, and recreational activities as well as for private and family functions.

#### *ECUMENICAL ACTIVITY*

The parish worked with other denominations on public evangelism during the Portaferry Gala week in July, in holding an ecumenical carol service during Advent, and in providing an opportunity for prayer and reflection on St Sylvester's Day, 31 December. These activities weakened divisions between denominations and opened minds to the Holy Spirit and to Our Saviour's words.

In the same sense of Christian unity, whenever there is a fifth Sunday in a month, parishioners from Ballyphilip and Ardquin join their fellows from Greyabbey and Kircubbin Parish or their neighbours from Portaferry Methodist Church in common worship. At least one united or joint service takes place every quarter, the location alternating between St James's, Ballyphilip and the Methodist Church or between St James's and either St Saviour's, Greyabbey or Holy Trinity, Kircubbin. The worshippers meet after the service for refreshments and Christian fellowship.

#### HERITAGE AND PROPERTY MANAGEMENT

##### *THE ABBACY*

Maintenance and repair work has continued. A fire safety inspection has been carried out, the main door has been repainted, and work will start to clear the gutters and replace a faulty lighting control panel.

##### *ST JAMES'S*

The heating system in St James's, Ballyphilip failed in 2020 and cannot be repaired. Environmental, physical, and fire safety constraints preclude installing a new oil-fired boiler. An under-pew electrical heating system, similar to that in Holy Trinity, Kircubbin, will be installed as part of the church's restoration programme.

In accordance with advice from the parish's insurers, the church and the adjacent graveyard have been closed after autumnal storms brought down masonry from the tower of the church. No decision on reopening the church or graveyard will be made until a structural survey of the church has been carried out.

##### *BALLYPHILIP PARISH CENTRE*

A storm dislodged the cowling of an extraction fan on the roof of the building. Efforts to arrange repair of the cowling and fan are ongoing.

The defunct boiler will be removed and a new one installed during the first quarter of 2023.

##### *MARGARET HURST DWELLING*

The tenant vacated the property in September 2022. The property had become neglected during the tenancy, in part because routine inspections were not permissible during lockdowns. Remedial works are being carried out to secure and make the property habitable, pending a decision by the select vestry on its future.

#### COMPLIANCE WITH PUBLIC BENEFIT

The trustees have carefully considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities which were started during the year have helped to achieve the parish's objectives and activities, as well as providing public benefit.

#### FINANCIAL REVIEW

Receipts in 2022 came to 391,185 (2021: 88,456), while payments amounted to £122,987 (2021: 82,932), leaving a balance of £268,198 (2021: 5,524). The figures for 2022 include £330,030 from the sale of the glebe lands and shares in Shell plc, while those for 2021 include a substantial legacy, several large one-off donations, and a refund of costs for repairs at the rectory. If these and similar items are excluded from the accounts, the parish's annual income each year was about £60,000, half of which coming from free will offerings and other donations.

Payments for 2022 include £59,296 for clearing the Abbey Restoration loan, which will save the parish over £7,000 annually in interest and capital repayments. The loan was cleared by drawing £60,000 from the proceeds of the glebe lands sale. The £250,000 which remained from the sale was invested in the RB General Unit Trust (NI) and produced an income of £6,367.

With over £30,000 raised towards the restoration of St James's, the parish's financial position has been stabilised and the parish can consider its long-term future. Having reviewed the budgets for the year ahead, the trustees are satisfied that there are adequate funds in place to ensure that the parish can continue its activities and that the financial statements can be signed off as a going concern for the year ended 31.12.2022.

## STRUCTURE, GOVERNANCE, AND MANAGEMENT

### GOVERNING DOCUMENT AND CONSTITUTION

Chapter III of the Church of Ireland constitution governs parishes and parochial organisation. The members of the select vestry are the charity trustees.

### RECRUITMENT AND APPOINTMENT OF SELECT VESTRY (TRUSTEES)

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The select vestry is elected as part of this general vestry meeting. The select vestry will hold their positions for a period of one year. Select vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

### PAY AND REMUNERATION

The parish meets forty percent of the stipend and allowances which the rector receives from the Parish of Greyabbey and Kircubbin. Visiting clergy, lay readers, and organists receive a fee for each service they conduct or at which they play. The caretaker is paid weekly in accordance with the National Living Wage.

### ORGANISATIONAL STRUCTURE

The select vestry is responsible for the day-to-day management of the parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens, and generally not more than twelve other members of the general vestry elected at the General Vestry. Retired members of clergy resident in the parish are ex officio members of the select vestry.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or the churchwardens. In 2022 the Select Vestry met 8 times during the year and the average attendance was 60%.

### SAFEGUARDING POLICIES

The parish's safeguarding, data protection, and copyright policies are compliant with Church of Ireland guidelines. Health and safety policy and documentation follow guidance issued by Ards and North Down Borough Council.

Advice has been received from the Historic Environment Division of the Department for Communities, Ards and North Down Borough Council, and the Diocese of Down and Dromore on the restoration of St James's. Further advice will be sought from the RCB Library on safeguarding heritage items during restoration works.

#### COMPLIANCE WITH PUBLIC BENEFIT

The trustees have carefully considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities which were started during the year have helped to achieve the parish's objectives and activities, as well as providing public benefit.

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the trustees' report and statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations. The law applicable to charities in Northern Ireland with an income of less than £250,000 requires the members of the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year. The trustees are responsible for keeping accounting records that adequately show and explain the parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the parish. They are also responsible for safeguarding the assets of the parish and hence for taking reasonable steps to prevent and detect fraud or other irregularities.

Signed on behalf of the trustees:

.....*Canon Gill Withers*..... (Rector)      *Elaine Myfeeters*..... (Hon. Secretary)

Date..... *27/12/2023* .....

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# Annual return

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## INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the charity for the year ended 31.12.2022.

### RESPECTIVE RESPONSIBILITIES OF CHARITY TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act.
- Follow the procedures laid down in the general directions given by the Charity Commission under section 65 (9) (b) of the Charities Act.
- State whether any particular matters have come to my attention.

### BASIS OF THE INDEPENDENT EXAMINER'S REPORT

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the Charities Commission for Northern Ireland under section 65 (9) (b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- (1) That accounting records were not kept in accordance with section 65 of the Charities Act.
- (2) That the accounts do not accord with those accounting records.
- (3) That the accounts do not comply with the accounting requirements of the Charities Act.
- (4) That there is further information needed for a proper understanding of the accounts to be reached.

### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination and have no concerns in respect of matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland, I have found no matters that require your attention.

Signed



R Colin Stewart FCA  
For and on behalf of  
Guardian Chartered Accountants  
2 William Street  
Newtownards  
BT23 4AH

Date

27/14/2023