

# LARNE COMMUNITY CARE CENTRE

## TRUSTEE'S REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

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The Directors & Trustees present their report and financial statements for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities".

### Objectives and activities

The objects are to provide facilities in the interest of social welfare for the advancement of education, the preservation of health and recreation or other leisure time activities within the object of improving the quality of life of people in the Larne area without distinction of age, sex, race, political or religious opinion and to provide and secure the provision of welfare rights and advise and refer those in need of assistance to the relevant agencies.

The Directors & Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information on matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the charity continues and that the appropriate training is arranged. It is the policy of the charity that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

### Achievements and performance

The charity has continued to ensure that facilities and provisions are provided to the community to enable its objects to be fulfilled.

### Financial review

The accounts have been prepared for the year ended 31 March 2023. The Trustees are satisfied with the results for the year.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between one and two months expenditure. The Directors & Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Directors & Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### Structure, governance and management

The charity is a company limited by guarantee and was incorporated on 17 September 1996 .

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Miss Emma Brown

Mrs Jean Kelly

(Resigned 17 April 2023)

Miss Stephanie Moore

Mrs Elizabeth Robinson

Ms Jacqueline Lyons

# LARNE COMMUNITY CARE CENTRE

## TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 MARCH 2023*

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Mrs Lyndsey Robinson	(Resigned 1 November 2023)
Ms Lynsey Poole	
Ms Claire Dorris	(Appointed 27 October 2023)
Ms Christine Irwin	(Appointed 27 October 2023)

The company actively promotes a board of trustees which includes a range of skill, experience and knowledge in keeping with the pursuance of its Objects, and to this end it is entitled to advertise and interview eligible candidates to be potential trustees of the board.

None of the Directors & Trustees have any beneficial interest in the company. All of the Directors & Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

New trustees are invited and encouraged to attend a series of short training sessions to familiarise themselves with the charity and the context within which it operates.

### **Employee involvement**

Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the charity continues and that the appropriate training is arranged. It is the policy of the charity that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

The Trustee's report was approved by the Board of Directors & Trustees.

**Miss Emma Brown**

Trustee

Dated: 4 January 2024