

# Maghaberry Primary School PTA

Northern Ireland · Charity number 102542

## Details

Status	Received
Registered	2015-03-25
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

Address	1A Leckey Road Ballinderry Upper Lisburn Bt28 2qa BT28 2QA
Phone	07867471981
Email	<a href="mailto:info@maghaberrypts.lisburn.ni.sch.uk">info@maghaberrypts.lisburn.ni.sch.uk</a>
Website	<a href="http://www.maghaberrypts.co.uk">www.maghaberrypts.co.uk</a>

## Activities

**Purposes:** The purpose of the Association (the Purposes) is to advance the education of pupils in the school in particular by: Developing effective relationships between the staff, parents and others associated with the school; Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**What the charity does:** The advancement of education

**How the charity works:** Education/training

**Who the charity helps:** Children (5-13 year olds),Preschool (0-5 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£9,114	£16,316	£0	0

## Trustees

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Name	Role	Appointed
Charis Elliott		
J0y Gilmore		
Jill Irwin		
Mrs Helen Gray		
Rachel Blair		
Ruth Millar		

**Maghaberry Primary School PTA**

Northern Ireland - Charity number 102542

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# Accounts

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DEBITS 22/23

<b>SCHOOL TIES</b>						
<b>CHARGES</b>	600					
<b>ROONEY COACHES</b>	8.25					
<b>TEA/COFFEE</b>	715					
<b>CAR BOOT</b>	3.35					
<b>CHQ</b>	60					
<b>CHQ</b>	200					
<b>CHQ</b>	300					
<b>MOVIE NIGHT</b>	264.40					
<b>SANTA SUIT</b>	292.86					
<b>BANNER</b>	55.99					
<b>DECS</b>	18					
<b>DECS</b>	84.93					
<b>EXPENSES</b>	68.74					
<b>EXPENSES</b>	29.78					
<b>CHQ</b>	12.49					
<b>TUCK SHOP</b>	15.95					
<b>FAIR FLOAT</b>	65.26					
<b>SLUSHIES</b>	300					
<b>EXPENSES</b>	125					
<b>BOOKS</b>	23.49					
<b>EXPENSES</b>	250					
<b>EXPENSES</b>	80.78					
<b>EXPENSES</b>	16.94					
<b>EXPENSES</b>	37.19					
<b>CHARGES</b>	29.78					
<b>PTA INSURANCE</b>	10.26					
<b>WHITEBOARDS</b>	145					
<b>EASTER EGGS</b>	5830					
<b>CHARGES</b>	79.73					
<b>EXPENSES</b>	15.42					
<b>CHQ</b>	40					
<b>SMARTIE TUBES</b>	59.55					
<b>SPORTS DAY FLOAT</b>	194.93					
<b>TEA/COFFEE</b>	80					
<b>COLIN MCALLISTER - NURSERY WORK</b>	283.25					
<b>EXPENSES</b>	38.5					
<b>CHARGES</b>	29.45					
<b>P7 TIES</b>	266.99					
<b>MISS NEILL TIES</b>	30.50					
<b>EXPENSES</b>	32					
<b>COLIN MCALLISTER - NURSERY WORK</b>	560					
<b>TOTAL</b>						

Credits 22/23

<b>GIFT AID</b>	1715.40			
<b>INTEREST</b>	3.35			
<b>CMAS FAIR TABLES</b>	200			
<b>SCHOOL FUND</b>	2144			
<b>SCHOOL FUND</b>	760			
<b>CRAFT TABLES</b>	40			
<b>SCHOOL FUND</b>	799			
<b>SCHOOL FUND</b>	110			
<b>CRAFT TABLES</b>	60			
<b>SCHOOL FUND</b>	564			
<b>SCHOOL FUND</b>	215			
<b>CRAFT FAIR TOTAL</b>	1897.60			
<b>SCHOOL FUND</b>	65			
<b>INTEREST</b>	10.94			
<b>SCHOOL MONEY</b>	20			
<b>IQ CARDS</b>	383.35			
<b>SCHOOL FUND</b>	60			
<b>EASY FUNDRAISING</b>	15.65			
<b>INTEREST</b>	34.90			
<b>SCHOOL FUND</b>	20			
<b>EGG AND SPOONATHON</b>	6983.93			
<b>SCHOOL FUND</b>	81			
<b>DONATION</b>	150			
<b>INTEREST</b>	38			
<b>SMARTIE TUBES</b>	1155.5			
<b>TOTAL</b>	17526.36			

Balance 31st August 2023

<b>BALANCE</b>	13557.99			
<b>TOTAL CREDITS</b>	17526.36			
<b>TOTAL DEBITS</b>	11382.47			

**Maghaberry Primary School PTA**

Northern Ireland - Charity number 102542

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# Accounts

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DEBITS 22/23

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<b>TOTAL DEBITS</b>	11382.47			

**Maghaberry Primary School PTA**

Northern Ireland - Charity number 102542

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# Annual report

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## Maghaberry Primary School PTA

Trustees Report and financial statement for the year end  
31/08/23

### **Contents**

1. Legal and administrative details.
2. Trustees report
3. Statement of trustee's responsibilities for the financial report
4. Statement of financial activities (including income and expenditure account and balance sheet)

### **Legal and Administrative details**

#### **Trustees**

##### **Name of trustees**

Mrs Sarah Law(Chairperson) (elected Oct 2017)

Mrs Helen Gray (Treasurer) (elected Oct 2018)

Mrs Charis Elliott (Secretary) (Elected Oct 2018)

Mr Spratt (principal MPS)

Mrs Joy Gilmore

Mrs Victoria English

**Charity Name:** Maghaberry Primary School PTA

**Registered Charity Number:** 102542

**Charity address:** Maghaberry Primary School

Unit 17a Maghaberry Road

Moira

Lisburn

BT67 0JE

### **Trustees Report**

The trustees present their report and the financial statements for the year ending 31<sup>st</sup> August 2023. In preparing the financial statements for the charity the committee have adopted the disclosures required by the Accounting and reporting by charities-SORP issued by the charity commission in 2006.

The financial statements comply with the Charities Act 1993.

### **Structure, Governance and Management**

The constitution was adopted on 17<sup>th</sup> December 2014.

Members of the PTA are parents/Guardians of children attending the school and teachers from the school.

The committee consists of Chairperson, Treasurer, secretary and Committee members.

The members are elected annually at the Annual General Meeting which takes place no later than 31<sup>st</sup> October each year.

### **Aims and Objectives**

The main goal of the PTA is to raise as much money as possible to advance the education of the pupils in the school. The PTA may also: -

- A) Develop more extended relationships between staff and parents by holding events throughout the year.
- B) Provide and assist in funding facilities or trips for school children not provided by statutory funds.
- C) Provide social events for the children to have fun together at key times of the school year outside of school hours.

### **Achievements and Performance**

This year we have continued to raise funds to further the educational opportunities for the children. We have run many events which have proved to be popular in previous years.

Christmas craft fair

Christmas cards

Movie night

Egg and spoonathon

Our main fundraising event was the egg and spoonathon bringing in a fantastic total of £6983.93!

We suggest a voluntary donation from each parent at the start of each school year to help provide facilities such as transport for trips and reading books. We received very generous donations of £2755.

We have claimed gift aid on donations made in the previous 3 years and have received £1715.40.

This year, with the money the PTA has been able to raise, we have been able to help fund:

- new interactive whiteboards for all classrooms.
- New resources/outdoor equipment for the nursery.

Hopefully throughout the next year, we will be able to provide more much needed programmes/activities etc that the school require.

All of the fundraising would not be possible without the help of the committee members, Mr Spratt and

the generosity and enthusiasm of all the parents and children.

Sarah law

Chair of Trustees

### **Statement of Trustees Responsibilities for the Financial Statements**

The law requires the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to-

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent;
3. State whether applicable accounting standards and statements of recommended practice have been followed.
4. Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time

the financial position of the Charity and enable them to ascertain the financial position of the Charity and which enable them to ensure that the Financial statements comply with the Charities Act 1993. They are also responsible for safeguarding assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

## STATEMENT OF FINANCIAL ACTIVITIES

### **Fundraising activities**

The PTA's principal income stream is made from running social events for the children and parents throughout the year.

Further income is usually made through voluntary donations and fundraising through Easy fundraising and Cash for Clobber schemes.

The PTA has no investments other than at Ulster bank. The money in the bank will all be invested in the school and any money held in the bank is used to fund future events and facilities for the school. The money is retained as cash in a bank account at the best rate of interest available.

### **Financial Review**

All accounts retained in this report have been prepared in accordance with Statement of Recommended Practice:

Accounting for Charities (SORP, 2006) and with relevant companies and charities legislation and regulations.

The statement of financial activities shows the gross income and expenditure for the year.

The PTA had a very successful year. **The opening balance was £13,557.99**

Throughout the year we had several successful events which were well attended and resulted in a total income by the PTA of £17,526.36

The events all made a profit and are listed below-

Movie night- £659.14

Christmas cards- £386.10

Christmas craft fair- £1512.65

Egg and spoonathon- £6983.93

Smartie Tubes- £1155.50

Gift aid- £1715.40

School fund-£2755

Our closing balance for the academic year 2022/23 was £19,701.88

## **Income and expenditure**

Total income for 2022/23 was- £17,526.36

Total expenditure for 2022/23- £11,382.47

We had an opening balance of £13,557.99 and a closing balance of £19,701.88

All PTA members give their time freely and no funds have been expended on governance of the charity. We are therefore not required to submit our accounts for external audit.

A breakdown of income and expenditure is provided in the summary of accounts table.

## **Balance sheet**

The balance sheets included in the accounts shows the healthy financial position of the charity on 31<sup>st</sup> August 2023.

Total net assets of the charity were £19,701.88 at the year end.

The PTA's financial position remains strong and is well placed to meet its current commitments.

Helen Gray

Treasurer 2022/23



**Maghaberry Primary School PTA**

Northern Ireland - Charity number 102542

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# Annual return

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## EXAMINER'S REPORT

I, Natalie Thompson have examined Maghaberry Primary School PTA Charity accounts as required under Section 65 of The Charities Act and my examination was carried out in accordance with the general directions given by The Charity Commission for Northern Ireland 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as Charity Trustees, concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 63 of the Charities Act;
2. That the accounts do not accord with those accounting records;
3. That the accounts do not comply with the accounting requirements of the Charities Act;
4. That there is further information needed for a proper understanding of the accounts to be reached.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of The Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Kind regards

D. J. Torpf.

**Name:** NATALIE THOMPSON

**Relevant profession:** BEAUTY THERAPIST

**Address:** 5 WELLINGTON PARK CLOSE  
MAGHABERRY

**Date:** 25-06-24

**Maghaberry Primary School PTA**

Northern Ireland - Charity number 102542

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# Accounts

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	DEBITS 2021/22			
<b>Charges</b>	4.58			
<b>Raffle prize</b>	34.62			
<b>Charges</b>	15.36			
<b>Killyhevlin voucher</b>	300.00			
<b>IQ Cards payment</b>	1279.95			
<b>Parentkind Insurance</b>	121.00			
<b>Nursery bikes</b>	750.00			
<b>Charges</b>	8.25			
<b>Rooney coaches</b>	200.00			
<b>Belfast bus company</b>	200.00			
<b>Releasing rhymes</b>	300.00			
<b>Change float sale</b>	150.00			
<b>Bouncy castle</b>	175.00			
<b>Tea/coffee JGilmore</b>	18.00			
<b>Tattoos V English</b>	7.47			
<b>Cups T Knowles</b>	12.49			
<b>Sweets/teddy C Elliott</b>	15.95			
<b>Charges</b>	4.29			
<b>TOTAL</b>	3596.96			

<b>BALANCE 31/8/21</b>	13116.09			
<b>Total credits</b>	3510.42			
<b>Total debits</b>	3596.96			
<b>BALANCE 31/8/22</b>	13029.55			

**Maghaberry Primary School PTA**

Northern Ireland - Charity number 102542

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# Annual report

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# **MAGHABERRY PRIMARY SCHOOL PTA**

*Trustees Report and financial statement for year end 31/08/2022*

## **CONTENTS**

1. Legal and administrative details
2. Trustees Report
3. Statement of Trustees responsibilities for the financial report
4. Statement of financial activities (Including Income and expenditure account and Balance sheet)

## **LEGAL AND ADMINISTRATIVE DETAILS**

### **Trustees**

#### **Name of Trustees**

Mrs Sarah Law (Chairperson) (elected October 2017)

Mrs Helen Gray (Treasurer) (elected October 2018)

Mrs Charis Elliott (Secretary) (elected October 2018)

Mrs Ruth Millar (Acting Principal MPS)

Mrs Joy Gilmore

Mrs Victoria English

**Charity Name:** Maghaberry Primary School PTA

**Registered Charity Number:** 102542

**Charity Address:** Maghaberry Primary School

Unit 17a Maghaberry Road

Moira

Lisburn

BT67 0JE

The Trustees were voted in by the PTA committee. They will hold their position until they stand down or are requested to stand down.

### **TRUSTEES REPORT**

The trustees present their report and the financial statements for the year ending 31<sup>st</sup> August 2022. In preparing the financial statements for the charity the committee have adopted the disclosures required by the *Accounting and reporting by charities - SORP* issued by the charity commission in 2006.

The financial statements comply with the charities Act 1993.

### **Structure, Governance and Management**

The constitution was adopted on 17<sup>th</sup> December 2014.

Members of the PTA are parents / guardians of children attending the school and teachers from the school.

The committee consists of Chairperson, Treasurer, Secretary and Committee Members.

The members are elected annually at an Annual General Meeting which takes place no later than 31<sup>st</sup> October each year.

### **Aims and objectives**

The main goal of the PTA is to raise as much money as possible to advance the education of the pupils in the school. The PTA may also :

- A) Develop more extended relationships between staff and parents by holding events throughout the year.
- B) Provide and assist in funding facilities or trips for school children not provided by statutory funds.
- C) Provide social events for the children to have fun together at key times of the year outside of school hours.

### **Achievements and performance**

This year we have continued to raise funds to further the educational opportunities for the children. Unfortunately, due to the continued effects of the COVID-19 pandemic which resulted in the closure of all schools, we were unable to undertake as many activities as we normally do. We have run some fundraising activities to raise some funds for the PTA:

- Christmas raffle
- Christmas Cards
- Car boot sale

Our main fundraising event was the Christmas Raffle bringing in a total of **£740.00 (profit of £405.38)**.

We usually suggest a voluntary donation from each family at the start of each school year to help provide facilities such as transport on trips and reading books, however, this year we decided that we would not ask for this as there were many families on furlough and with other financial worries.

We have claimed Gift Aid on donations made in the previous 3 academic years and are awaiting a reply.

This year, with the money the PTA has been able to raise, we have been able to help fund:

- Bicycles for the nursery classes
- Coaches to enable pupils to travel on school trips
- Releasing Rhymes group who came into school.

Hopefully throughout the next academic year, we will be able to provide more much needed Programmes/activities etc that the school require.

All of this fundraising would not be possible without the help of the committee members, Mrs Millar, the Acting Principal and the generosity and enthusiasm of all the parents and children.

**Sarah Law**

**Chair of Trustees**

## **STATEMENT OF TRUSTEES RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS**

The Law requires the Trustees to prepare Financial Statements for each financial year, which give a true and fair view of the state of affairs of the Charity and its financial activities for that period. In preparing those Financial Statements, the Trustees are required to:

1. select suitable accounting policies and apply them consistently;
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The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ascertain the financial position of the Charity and which enable them to ensure that the Financial Statements comply with the Charities Act 1993. They are also responsible for safeguarding the

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## *STATEMENT OF FINANCIAL ACTIVITIES*

### **Fundraising Activities**

The PTA's principal income stream is made from running social events for the children and parents throughout the year.

Further income is usually made through voluntary donations and fundraising through the Easyfundraising and Cash for Clobber schemes, although not this year.

The PTA has no investments other than cash at Ulster Bank. The money in the bank will all be invested in the School and any money held in the bank is used to fund future events and facilities for the school. The money is retained as cash in a bank account at the best rate of interest available.

### **Financial Review**

All accounts retained in this report have been prepared in accordance with Statement of Recommended Practice: Accounting for Charities (SORP, 2006) and with relevant companies and charities legislation and regulations.

The statement of financial activities shows the gross income and expenditure for the year.

The PTA had another quiet year due to the ongoing effects of the COVID 19 pandemic. The opening balance was £13116.09.

Throughout the year we had a couple of events which were well received and resulted in a total income by the PTA of **£3510.42**. We had other fundraisers planned, however, we were unable to complete them due to the COVID - 19 pandemic.

The events all made a profit and each profit is listed below:

Christmas raffle - £405.38

Christmas cards - £418.65

car boot sale - £278.41

Our closing balance for the academic year 2021/22 was **£13029.55**. This is an excellent balance given the challenging times during the year.

### **Income and Expenditure**

Total income for 2021-2022 was **£3510.42**.

Total expenditure for 2021-2022 was **£3596.96**.

We had an opening balance of **£13116.09** and a closing balance of **£13029.55**.

All PTA members give their time freely and no funds have been expended on governance of the charity. We are therefore not required to submit our accounts for external audit.

A breakdown of income and expenditure is provided in the summary of accounts table.

### **BALANCE SHEET**

The balance sheets included in the accounts shows the healthy financial position of the charity on 31<sup>st</sup> August 2022 (31/08/2022).

Total net assets of the charity were **£13029.55** at the year end.

The PTAs financial position remains strong and is well placed to meet its current commitments.

**Helen Gray**

**Treasurer 2021/22 and Trustee**

**Maghaberry Primary School PTA**

Northern Ireland - Charity number 102542

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# Annual return

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## **EXAMINER'S REPORT**

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I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of The Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Kind regards

N. Thompson

**Name:** Natalie Thompson

**Relevant profession:** Proprietor Beauty & Brows

**Address:** 5 Wellington Park Close  
Maghaberry

**Date:** 10/8/2023