

# Armagh Senior Citizens Forum

Northern Ireland · Charity number 102501

## Details

Status	Overdue
Registered	2015-08-05
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

**Address** 15 Mullacreevie Park  
Armagh  
BT60 4ba  
BT60 4BA

**Phone** 028 3751 8267

## Activities

**Purposes:** The Forum is established to advance education and to promote the preservation and protection of health among people aged 60 or over in Armagh City and its environs of County Armagh without distinction of gender, sexual orientation, disability/ability, race, political, religious or other opinion and in particular: To provide facilities in the interests of social welfare for the education, recreation and leisure time occupation of Senior Citizens whom by reason of social or economic circumstances have need of such facilities.

**What the charity does:** The advancement of education, The advancement of citizenship or community development, The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage

**How the charity works:** Advice/advocacy/information, Arts, Community development, Counselling/support, Cultural, Disability, Education/training, Human rights/equality, Medical/health/sickness, Relief of poverty, Sport/recreation, Volunteer development, Welfare/benevolent

**Who the charity helps:** General public, Men, Older people, Physical disabilities, Sensory disabilities, Voluntary and community sector, Women

## Finances

Period end	Income	Expenditure	Assets	Employees
2019-08-31	£2,577	£2,294	£0	0

## Trustees

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Name	Role	Appointed
Betty Mckenzie		
Harriet Nicholson		
Mr Robert Windrum		
Mrs Nuala Mcgrane		
Olive Calvert		
Pauline Mccrory		
Sally Mcquaid		

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**Armagh Senior Citizens Forum**

Northern Ireland - Charity number 102501

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# Accounts

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Charity Commission reference: 102501

Armagh Senior Citizens Forum

Accounts

Year ended 31 August 2019

## **Armagh Senior Citizens Forum Trustees' Report**

The Trustees of Armagh Senior Citizens Forum present their report and the financial statements for the period ended 31 August 2019.

The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

### **OBJECTIVES AND ACTIVITIES**

The Forum is established to advance education and to promote the preservation and protection of health among people aged 60 or over in Armagh City and its environs of County Armagh without distinction of gender, sexual orientation, disability/ability, race, political, religious or other opinion and in particular: To provide facilities in the interests of social welfare for the education, recreation and leisure time occupation of Senior Citizens whom by reason of social or economic circumstances have need of such facilities.

### **FINANCIAL REVIEW**

The Annual Financial Statements are attached on pages 4 and 5 in this Report and the Trustees are pleased with the results for this financial year.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The Charity is controlled by its governing document, a deed of trust, and is registered as a charity with The Charity Commission for Northern Ireland under Charity No. 102501.

## **Armagh Senior Citizens Forum Trustees' Report**

### **TRUSTEES RESPONSIBILITY STATEMENT**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charities legislation requires the Trustees to prepare financial statements for each financial year. Under Charities legislation the Trustees must not approve the financial statements unless they are satisfied they give a true and fair view of the state of affairs of the charity and of the incoming resources including the receipts and payments, of the charity for that year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities legislation.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 1 September 2019 and signed on its behalf by:



Mrs Sally McQuaid (Treasurer)

**Armagh Senior Citizens Forum**  
**Reporting Accountants' Report to the Trustees**  
**on the unaudited accounts of Armagh Senior Citizens Forum**

**Independent examiner's report to the charity trustees of Armagh Senior Citizens Forum**

I report on the accounts of the Trust for the year ended 31st August 2019, which are set out on pages 2 to 4.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention

  
L Kerr & Co  
Chartered Accountants

2 September 2019

**Armagh Senior Citizens Forum  
Income and Expenditure Account  
for the year ended 31 August 2019**

	Notes	2019 £	2018 £
<b>Incoming resources</b>			
<b>Unrestricted funds</b>			
Unrestricted funds		1,677	763
Restricted funds		900	780
<b>Total incoming resources</b>		<u>2,577</u>	<u>1,543</u>
<b>Resources expenses</b>			
<b>Unrestricted funds</b>			
Charitable activities	1	931	412
Governance costs	2	463	402
<b>Restricted funds</b>			
Charitable activities	1	900	780
<b>Total resources expenses</b>		<u>2,294</u>	<u>1,594</u>
<b>Fund balances brought forward</b>		<u>575</u>	<u>626</u>
<b>Fund balances carried forward</b>		<u>858</u>	<u>575</u>

**Armagh Senior Citizens Forum  
Balance Sheet  
as at 31 August 2019**

	Notes	2019 £	2018 £
<b>Current assets</b>			
Bank Current Accounts		858	575
<b>Net current assets</b>		<u>858</u>	<u>575</u>
<b>Net assets</b>		<u>858</u>	<u>575</u>
<b>Income funds</b>			
General	3	858	575
<b>Total funds</b>		<u>858</u>	<u>575</u>

Approved by the Trustees on 2 September 2019

Mr Robert Windrum (Chairperson)

*Robert Windrum*

Mrs Sally McQuaid (Treasurer)

*S. McQuaid*

**Armagh Senior Citizens Forum**  
**Notes to the Accounts**  
**for the year ended 31 August 2019**

<b>1 Charitable activities</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>		
Members activities	631	-
Donations	300	412
	<u>931</u>	<u>412</u>
	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
<b>Restricted funds</b>		
Members activities	900	412
Donations	-	368
	<u>900</u>	<u>780</u>
<b>2 Governance costs</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Insurance	245	375
Bank charges	18	27
Accountancy	200	-
	<u>463</u>	<u>402</u>
<b>3 Unrestricted funds</b>	<b>2019</b>	
	<b>£</b>	
At 1 September 2018	575	
Incoming resources	2,577	
Utilised/(released)	(2,294)	
	<u>858</u>	
At 31 August 2019		

**Armagh Senior Citizens Forum**

Northern Ireland - Charity number 102501

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# Accounts

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**Receipts and payments accounts**

For the period from	01/04/2014 1/10/2017	To	31/03/2015 28/9/2018
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations & legacies		-			
Grants	-	480	-		
Fundraising activities		-	-		
Interest on deposit account	1	-	-		
Dividend on investments	-	-	-		
Members' subscriptions	763	-	-		
Charitable trading receipts		-	-		
Rents from land & buildings	-	-	-		
Other charitable receipts		-	-		
<b>A1 Sub total (Gross income for the Annual Return)</b>	<b>764</b>	<b>480</b>		<b>1544</b>	
<b>A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).</b>					
Proceeds from sale of fixed asset		-	-		
Loan repayments received		-	-		
<b>A2 Sub total</b>					
<b>Total receipts</b>	<b>764</b>	<b>480</b>		<b>1544</b>	
<b>A3 Payments</b>					
Cost of fundraising events		-	-		
Gross trading payments		-	-		
Investment management costs		-	-		
Direct charitable activity	412	-	-		
Grants & donations paid	780	-	-		
Governance costs		-	-		
Other costs	403	-	-		
	-	-	-		
	-	-	-		
<b>A3 Sub total</b>	<b>1595</b>			<b>1595</b>	
<b>A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)</b>					
Purchase of investments	-	-	-		
Loans made	-	-	-		
<b>A4 Sub total</b>					
<b>Total payments</b>	<b>1595</b>			<b>1595</b>	
<b>Net of receipts/(payments)</b>					
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>					
<b>Cash funds this year end</b>				<b>- 51</b>	

**Armagh Senior Citizens Forum**

Northern Ireland - Charity number 102501

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# Annual report

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**8. Public Benefit Requirement:** The activities carried out over the last year are available to members without distinction of gender, disability, sexual orientation, nationality, ethnic identity, political or religious opinion. In particular we aim to provide facilities in the interests of social welfare for recreational or other leisure time occupation with the object of improving the conditions of the lives of Senior Citizens in the Armagh area.

**9. Financial Update:** The current balance as of 31/10/2018 is £572.99.

**10. Deficits:** There are no deficits.

Signed: *Robert Windrum*

Date: *27 November 2018*

## **Trustee Annual Report for Armagh Senior Citizens Forum**

**20<sup>th</sup> November 2018**

**1. Name:** Armagh Senior Citizens Forum

**2. Charity Number:** 102501

**3. Purpose of Armagh Senior Citizens Forum:** The Forum was established represent around 200 people from a range of groups from across Armagh City and District area. We promote the social benefit of people aged 60 and over in Armagh City and District and its environs without distinction of gender, disability, sexual orientation, nationality, ethnic identity, political or religious opinion, and in particular: to provide facilities in the interests of social welfare for recreational or other leisure time occupation with the object of improving the conditions of the lives of Senior Citizens in the Armagh City and District area.

### **4. Trustees 2018 – 19**

Olive Calvert  
Mildred Gillespie  
Robert Windrum  
Elizabeth McKenzie  
Sally McQuaid  
Nuala McGrane  
Harriet Nicholson  
Heather Clarke

### **5. Trustees 2017 – 18**

Olive Calvert  
Mildred Gillespie  
Robert Windrum  
Elizabeth McKenzie  
Sally McQuaid  
Nuala McGrane  
Harriet Nicholson  
Heather Clarke  
Beatrice Best

**6. Financial Year:** This report relates to the financial year 1.8.17 – 28.09.18

**7. Main activities 2017-18:** The main activities carried out for and by members includes a number of day trips, speakers covering a range of topics including home safety, networking with other groups, health and wellbeing activities.

**Armagh Senior Citizens Forum**

Northern Ireland - Charity number 102501

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# Annual return

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## Independent Examiners Report to the Charity Trustees for the Armagh Senior Citizens Forum

I report on the accounts for the Armagh Senior Citizens Forum for the year ended 28.9.18.

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (NI) 2008.

It is my responsibility to:

1. Examine the accounts under section 65 of the Charities Act
2. Follow the procedures laid down in the general directions given by the Commission under Section 65 (9) (b) of the Charities Act
3. State whether particular matters have come to my attention

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the Charity Commission for NI under Section 65 (9) (b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of the accounts presented with those records. It also included consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirement of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for NI; I have found no matters that require drawing to your attention.

Name: 

Relevant professional qualification or body: MANAGER - ARMAUGH BUSINESS CENTRE

Address: 2 LOUGHFALL ROAD, ARMAUGH

Date: 20/12/18

**Armagh Senior Citizens Forum**

Northern Ireland - Charity number 102501

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# Accounts

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**Armagh Senior Citizens Forum**  
**Notes to the Accounts**  
**for the period from 1 April 2016 to 31 August 2017**

<b>1 Charitable activities</b>	<b>2017</b>	<b>2016</b>
	£	£
Members activities	1,092	6,212
Donations - Newry Hospice	-	500
Donations - Marie Curie	100	-
	<u>1,192</u>	<u>6,712</u>
<b>2 Payments - expenses</b>	<b>2017</b>	<b>2016</b>
	£	£
Insurance	717	318
Stationery, postage and telephone	300	300
Bank charges	53	100
Accountancy	360	-
Sundry expenses	100	-
	<u>1,530</u>	<u>718</u>
<b>3 Creditors: amounts falling due within one year</b>	<b>2017</b>	<b>2016</b>
	£	£
Other creditors	<u>180</u>	<u>-</u>
<b>4 Unrestricted funds</b>	<b>2017</b>	
	£	
At 1 April 2016	2,714	
Incoming resources	668	
Utilised/(released)	(2,722)	
At 31 August 2017	<u>660</u>	

**Armagh Senior Citizens Forum**

Northern Ireland - Charity number 102501

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# Annual report

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# Southern Health and Social Care Trust

*Quality Care - for you, with you*

Minutes of  
ANNUAL GENERAL MEETING  
Date: **31<sup>st</sup> October 2017**  
Venue: **Armagh City Council**

**Present:** Representation from the following clubs:

Armagh Over 60's Brolly Club  
Armagh Widows Association  
1<sup>st</sup> Thursday Club, Armagh  
Middletown Friendly Club  
Keady Older & Bolder Club  
The Temple Club

Purple Heather Club  
Bramley Club  
Armagh Young At Heart  
Killylea Young at Heart  
Richhill Open Door

**Apologies:**

Molly McGinn and Margaret Mone

**In Attendance:**

Jacqueline Connolly SHSCT Promoting Wellbeing Team

**1. Welcome**

1.1 Chairperson Bob Windrum opened the meeting and welcomed Members of the Forum and representative from the Southern Health and Social Care Trust Jacqueline Connolly.

**2. Apologies**

2.1. Apologies were recorded on behalf of:  
Molly McGinn and Margaret Mone

**3. Minutes of the last AGM**

3.1 Minutes were unavailable, Harriet to bring a copies to the next meeting.

**4. Matters arising**

No matters arising from the last AGM

[Type text]

## 5. Chairpersons Report

Chairperson Bob Windrum opened the meeting with thanks to the Lord Mayor, for the invitation to hold the AGM at the Council offices.

Bob then gave a comprehensive account of the work undertaken by the Forum, acknowledging all the hard work of the member groups. Bob extended special thanks to President Mattie West for the work she undertakes on a regular basis on behalf of the Forum. The forum organised a number of outings for members and enjoyed a number of Guest Speakers throughout the year. Bob also thanked Jacqueline Connolly for her attendance at the meeting.

Bob expressed thanks to all the Office Bearers and members of the Committee for their time and dedication to the Forum.

## 6. Treasurers Report

Sally McQuaid provided a comprehensive breakdown of the income and expenditure for the year. Copies of the final accounts are available on request. The Forum has been successful in their recent application to the ABC council. On behalf of the Forum Bob thanked Teresa for all her hard work as Treasurer.

**7. Appointment of Auditors:** Accounts were formally audited and signed off by L Kerr as a true and fair account. The Forum agreed to keep L Kerr as the auditors.

Proposed: Bob Windrum  
Seconded: Harriet Nicholson

## 10. Nomination and Election of Executive Management Committee.

The Chair Bob Windrum handed over to Jacqueline Connolly from the SHSCT for the election of new Executive Management Committee.

As a result of the Nominations the following positions were appointed:

Position	Nominee	Proposer	Second
Chairperson	Bob Windrum	Harriet Nicholson	Ruth Copeland
Vice Chairperson	Olive Calvert	Bob Windrum	Shelia Curry
Secretary	Harriett Nicholson	Sally McQuaid	Helena Clarke
Treasurer	Sally McQuaid	Beatrice Best	Ruth Crozier
Committee	Heather Clarke	Voted en bloc	Voted en bloc
Committee	Beatrice Best	Voted en bloc	Voted en bloc
Committee	Pauline McCrory	Voted en bloc	Voted en bloc
Committee	Betty McKenzie	Voted en bloc	Voted en bloc
Committee	Nuala McGrane	Voted en bloc	Voted en bloc

Jacqueline congratulated the new committee on their election into Office and offered her continued support.

## **A.O.B**

- Members also discuss the unsuccessful application to the Big Lottery  
Action: Sally to ring Big Lottery for feedback.
- Nuala informed the group that she was unable to book a place on the Older peoples conference due to take place on the 16<sup>th</sup> November, members discuss this and it was agreed that these difficulties would be feed back to the organisers.
- Bob asked for a list of all members to distributed
- Mullabrack Club absence was noted at the meeting, Bob requested that contact be made with representative to ensure they are receiving information.

- **12. Date of next meeting**

AGM – 30th October 2018

### **Meeting End:**

Bob called the meeting to an end, thanked everyone for attending and invited them to enjoy the light refreshments provided by the Mayor.



**Armagh Senior Citizens Forum**

Northern Ireland - Charity number 102501

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# Annual return

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### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: EILEEN STEWART

Relevant professional qualification or body: N/A

Address: ARHAUGH BUSINESS CENTRE LTD

Date: 30/1/18