

# NEWTOWNARDS/Carrowdore & Millisle/St. Patrick, Millisle/Down & Dromore/Church of Ireland

Northern Ireland · Charity number 102379

## Details

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**Known as** St. Patrick's, Millisle

**Status** Received

**Registered** 2015-03-13

**Register** [View on the Charity Commission for Northern Ireland register](#)

## Contact

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**Address** 15 Kilbright Road  
Carrowdore  
Newtownards  
County Down  
BT22 2hq  
BT22 2HQ

**Phone** 02891861802

**Email** [carrowdore@down.anglican.org](mailto:carrowdore@down.anglican.org)

**Website** [www.millisleparish.org.uk](http://www.millisleparish.org.uk)

## Activities

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**Purposes:** The principal function is to support the advancement of the Christian religion by promoting through the work of the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help is fundamental to the practical delivery of the tenets of Christianity. As a result of activity in pursuit of the advancement of the Christian religion, the Parish has custody of a large body of records, materials and artefacts of significance to the cultural heritage, the maintenance of which is undertaken by the Parish as a secondary charitable purpose.

**What the charity does:** The advancement of religion

**How the charity works:** Religious activities

**Who the charity helps:** General public

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £35,607 | £31,194     | £0     | 0         |

## Trustees

| Name                   | Role | Appointed |
|------------------------|------|-----------|
| Miss Emma Yeates       |      |           |
| Mr C. Williamson       |      |           |
| Mr David Goggins       |      |           |
| Mr Michael Anderson    |      |           |
| Mr Michael Boyd        |      |           |
| Mr Peter Goggins       |      |           |
| Mr Steven Miller       |      |           |
| Mrs Joyce Boyd         |      |           |
| Mrs M. Harris          |      |           |
| Mrs Sharon Rose Easton |      |           |
| Ms D. Goggins          |      |           |
| Rev Colin A.J. Davis   |      |           |

**NEWTOWNARDS/Carrowdore & Millisle/St. Patrick, Millisle/Down & Dromore/Church of Ireland**

Northern Ireland - Charity number 102379

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# Accounts

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# Statement of Receipts and Payments and Assets and Liabilities

## St Patrick's Church of Ireland, Millisle

Charities Number: NIC 102379

Year ending 31<sup>st</sup> December 2024

**Receipts and Payments Account for year ending 31st December 2024**

|  | <b>Unrestricted<br/>Funds</b> | <b>Restricted<br/>Funds</b> | <b>Endowment<br/>Funds</b> | <b>Total</b>           |                        |
|--|-------------------------------|-----------------------------|----------------------------|------------------------|------------------------|
| <b><u>RECEIPTS</u></b>                 | <b>2024</b>                   | <b>2024</b>                 | <b>2024</b>                | <b>2024</b>            | <b>2023</b>            |
| Freewill Envelope and Plate collection | 22537.6                       | 0                           | 0                          | 22537.6                | 23697.41               |
| Special Collections                    | 350                           | 0                           | 0                          | 350                    | 1046.5                 |
| Proceeds from Fund Raising Events      | 8348.4                        | 0                           | 0                          | 8348.4                 | 6545.48                |
| Donations for Specific Projects        |                               | 0                           | 0                          |                        |                        |
| Donations for General Use              | 2948                          | 0                           | 0                          | 2948                   | 1279.8                 |
| Gift Aid Refund                        | 855.47                        | 0                           | 0                          | 855.47                 | 3284.61                |
| Bank Interest                          | 571.28                        | 0                           | 0                          | 571.28                 | 379.44                 |
| Cancelled cheques written back         | 0                             | 0                           | 0                          |                        | 0                      |
| Refund from Power NI & Bank            |                               | 0                           | 0                          |                        | 780                    |
| Donations for Funeral Catering         | 60                            | 0                           | 0                          | 60                     |                        |
| <b>Total Receipts</b>                  | <b><u>35670.75</u></b>        | <b><u>0</u></b>             | <b><u>0</u></b>            | <b><u>35670.75</u></b> | <b><u>37013.24</u></b> |

**PAYMENTS**

|   |                        |                 |                 |                        |                        |
|---|------------------------|-----------------|-----------------|------------------------|------------------------|
| Clergy contribution to Christ Church Carrowdore | 11486.41               | 0               | 0               | 11486.41               | 11123.86               |
| Church Administration Costs                     | 1032.38                | 0               | 0               | 1032.38                | 600.90                 |
| Insurance and Licences                          | 1559.06                | 0               | 0               | 1559.06                | 1447.38                |
| Bank Fees                                       | 171.44                 | 0               | 0               | 171.44                 | 175.54                 |
| Church Buildings & Grounds Running Costs        | 7664.66                | 0               | 0               | 7664.66                | 6009.58                |
| Diocesan Costs                                  | 4862.54                | 0               | 0               | 4862.54                | 4882.10                |
| Charitable Donations and Presentations          | 4418.34                | 0               | 0               | 4418.34                | 8145.06                |
| <b>Total Payments</b>                           | <b><u>31194.83</u></b> | <b><u>0</u></b> | <b><u>0</u></b> | <b><u>31194.83</u></b> | <b><u>32384.42</u></b> |

|   |                |                 |                 |                |                |
|---|----------------|-----------------|-----------------|----------------|----------------|
| <b>Excess of Receipts over Payments for the year before Transfers</b> | <b>4475.92</b> | <b>0</b>        | <b>0</b>        | <b>4475.92</b> | <b>4628.82</b> |
| <b>Transfers</b>  | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>       | <b>0</b>       |
| <b>Excess of Receipts over Payments for the year</b>                  | <b>4475.92</b> | <b><u>0</u></b> | <b><u>0</u></b> | <b>4475.92</b> | <b>4628.82</b> |

**On Behalf of Trustees:**



**Trustee: Rev Colin A.J. Davis**



**Trustee: Mrs Dorothy Goggins**

Statement of Assets and Liabilities at year ending 31<sup>st</sup> December 2024

|                         | Unrestricted<br>Funds<br>2024 | Restricted<br>Funds<br>2024 | Endowment<br>Funds<br>2024 | Total<br>2024    | Total<br>2023   |
|-------------------------|-------------------------------|-----------------------------|----------------------------|------------------|-----------------|
| <b>Cash<br/>Funds</b>   |                               |                             |                            |                  |                 |
| Current Accounts        | £43808.02                     | £0                          | £0                         | £43808.02        | £39332.1        |
| Deposit Accounts        | £0                            | £0                          | £0                         | £0               | £0              |
| <b>Total Cash Funds</b> | <b>£43808.02</b>              | <b>£0</b>                   | <b>£0</b>                  | <b>£43808.02</b> | <b>£39332.1</b> |

**Assets retained for the Parish's own use**

Church Building  
Prefabricated building/church hall  
Fixtures  
&  
Fittings

**Total Assets retained for the Parish's own use**

On Behalf of Trustees:



Trustee: Rev Colin A.J. Davis



Trustee: Mrs Dorothy Goggins

## Notes to the financial statements for the year ending 31<sup>st</sup> December 2024

### 1. Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities

#### (a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

#### (b) Statement of Assets and Liabilities

##### *Assets retained for the Parish's own use*

The assets of the Parish, retained for its own use comprise of :-

- Church Building
- Fixtures and fittings
- Prefabricated building/church hall

### 2. Reconciliation of Cash Funds

|  |                   |
|--|-------------------|
| <b>Total Cash Funds at beginning of the year</b> | <b>£ 39332.1</b>  |
| Receipts for the year                            | £ 35670.75        |
| Payments for the year                            | £ 31194.83        |
| <b>Total Cash Funds at the end of the year</b>   | <b>£ 43808.02</b> |

### 3. Transactions with the Trustees

The parish paid a total of £909.26 to one trustee as reimbursement for purchases of heating oil, repair materials and catering for parish events. Reimbursements were made as follows:

| <b>Cheques Issued from Current Account</b> | <b>Amount</b> | <b>Items</b>                                       |
|--|---------------|--|
| No. 2978                                   | £557.08       | Heating oil  |
| No. 2979                                   | £52.00        | Repair materials                                   |
| No. 2980                                   | £58.18        | Catering (Easter Breakfast)                        |
| No. 3003                                   | £145.00       | Catering (Weekly Carboot Sale end of season lunch) |
| No. 3006                                   | £97.00        | Catering (Funeral)                                 |

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# Accounts

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Statement of Receipts and Payments and Assets and Liabilities

St Patrick's Church of Ireland, Millisle

Charities Number: NIC 102379

## Receipts and Payments Account for year ending 31st December 2023

|   | Unrestricted<br>Funds  | Restricted<br>Funds | Endowment<br>Funds | Total                  | Total                  |
|---|------------------------|---------------------|--------------------|------------------------|------------------------|
| <u>RECEIPTS</u>   | 2023                   | 2023                | 2023               | 2023                   | 2022                   |
| Freewill Envelope and Plate collection                                | 23697.41               | 0                   | 0                  | 23697.41               | 19539.5                |
| Special Collections   | 1046.5                 | 0                   | 0                  | 1046.5                 | 850                    |
| Proceeds from Fund Raising Events                                     | 6545.48                | 0                   | 0                  | 6545.48                | 7293.6                 |
| Donations for Specific Projects                                       | 0                      | 0                   | 0                  |                        | 255.36                 |
| Donations for General Use   | 1279.8                 | 0                   | 0                  | 1279.8                 | 2103.18                |
| Gift Aid Refund   | 3284.61                | 0                   | 0                  | 3284.61                | 1822.83                |
| Bank Interest   | 379.44                 | 0                   | 0                  | 379.44                 | 51.94                  |
| Cancelled cheques written back  | 0                      | 0                   | 0                  | 0                      | 0                      |
| Refund from Power NI & Bank   | 780                    | 0                   | 0                  | 780                    | 200                    |
| Donations for Funeral Catering  | 0                      | 0                   | 0                  |                        | 0                      |
| <b>Total Receipts</b>   | <b><u>37013.24</u></b> | <b><u>0</u></b>     | <b><u>0</u></b>    | <b><u>37013.24</u></b> | <b><u>32116.41</u></b> |
| <br><b><u>PAYMENTS</u></b>  |                        |                     |                    |                        |                        |
| Clergy contribution to Christ Church Carrowdore                       | 11123.86               | 0                   | 0                  | 11123.86               | 10470.65               |
| Church Administration Costs   | 600.90                 | 0                   | 0                  | 600.90                 | 746.70                 |
| Insurance and Licences  | 1447.38                | 0                   | 0                  | 1447.38                | 1389.15                |
| Bank Fees   | 175.54                 | 0                   | 0                  | 175.54                 | 147.31                 |
| Church Buildings & Grounds Running Costs                              | 6009.58                | 0                   | 0                  | 6009.58                | 6194.54                |
| Diocesan Costs  | 4882.10                | 0                   | 0                  | 4882.10                | 4673.98                |
| Charitable Donations and Presentations                                | 8145.06                | 0                   | 0                  | 8145.06                | 6290.85                |
| <b>Total Payments</b>   | <b><u>32384.42</u></b> | <b><u>0</u></b>     | <b><u>0</u></b>    | <b><u>32384.42</u></b> | <b><u>29913.18</u></b> |
| <b>Excess of Receipts over Payments for the year before Transfers</b> | <b>4628.82</b>         |                     | <b>0</b>           | <b>4628.82</b>         | <b>-2203.23</b>        |
| <b>Transfers</b>  | <b>0</b>               | <b>0</b>            | <b>0</b>           | <b>0</b>               | <b>0</b>               |
| <b>Excess of Receipts over Payments for the year</b>                  | <b>4628.82</b>         |                     | <b><u>0</u></b>    | <b>4628.82</b>         | <b>2203.23</b>         |

On Behalf of the Trustees:



Trustee: Rev Colin A.J. Davis



Trustee: Mrs Dorothy Goggins

Statement of Assets and Liabilities at year ending 31<sup>st</sup> December 2023

|                         | Unrestricted<br>Funds<br>2023 | Restricted<br>Funds<br>2023 | Endowment<br>Funds<br>2023 | Total<br>2023  | Total<br>2020 |
|-------------------------|-------------------------------|-----------------------------|----------------------------|----------------|---------------|
| <b>Cash<br/>Funds</b>   |                               |                             |                            |                |               |
| Current Accounts        | 39332.1                       | 0                           | 0                          | 39332.1        | 34703.28      |
| Deposit Accounts        | 0                             | 0                           | 0                          |                |               |
| <b>Total Cash Funds</b> | <u>39332.1</u>                | <u>0</u>                    | <u>0</u>                   | <u>39332.1</u> | 34703.28      |

**Assets retained for the Parish's own use**

Church Building  
Prefabricated building/church hall  
Fixtures  
&  
Fittings

**Total Assets retained for the Parish's own use**

On Behalf of Trustees:



Trustee: Rev Colin A.J. Davis



Trustee: Mrs Dorothy Goggins

## Notes to the financial statements for the year ending 31<sup>st</sup> December 2023

### 1. Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities

#### (a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

#### (b) Statement of Assets and Liabilities

##### *Assets retained for the Parish's own use*

The assets of the Parish, retained for its own use comprise of :-

- Church Building
- Fixtures and fittings
- Prefabricated building/church hall

### 2. Reconciliation of Cash Funds

|  |                         |
|--|-------------------------|
| <b>Total Cash Funds at beginning of the year</b> | <b>£34703.28</b>        |
| Receipts for the year                            | <b>£37013.24</b>        |
| Payments for the year                            | <b>£32384.42</b>        |
| <b>Total Cash Funds at the end of the year</b>   | <b><u>£39332.10</u></b> |

### 3. Transactions with the Trustees

The parish paid a total of £221.60 to one trustee as reimbursement for purchases of general cleaning and maintenance products and items for Christmas celebration and church sale. Reimbursements were made as follows:

| <b>Cheques Issued from Current Account</b> | <b>Amount</b> | <b>Items</b>                        |
|--|---------------|-------------------------------------|
| No. 2945                                   | £71.70        | Cleaning and maintenance products   |
| No. 2949                                   | £39.90        | Replacement light fitting           |
| No. 2953                                   | £60.00        | Christmas Resources for Church Sale |
| No. 2955                                   | £50.00        | Christmas tree for church building  |

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# Annual report

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**Church of Ireland Parish  
of  
St. Patrick's Church, Millisle  
Charity number: NIC 102379**

**Trustees' Annual Report for year ended**

**31<sup>st</sup> December 2023**

|   |        |
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### **Structure, Governance and Management of Charity**

|                                    |  |
|------------------------------------|--|
| <b>Charity Name</b>                | St. Patrick's Church, Millisle,<br>Church of Ireland                                 |
| <b>Charity Registration Number</b> | NIC 102379   |
| <b>Contact Address</b>             | The Rectory<br>15 Kilbright Road<br>Carrowdore<br>Newtownards<br>Co Down<br>BT22 2HQ |

### **Governing Document and Constitution of the Charity**

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

### **Recruitment and Appointment of Select Vestry (Trustees)**

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere, but have been accustomed members of the congregation for at least three months, may register as members of the General Vestry of the Parish, allowing them to attend and vote at meetings of the General Vestry and to stand for election to the Select Vestry.

Meetings of the General Vestry are held at least once a year.

The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

From the Easter Vestry 2023 the serving Select Vestry members were:

Revd. C. Davis, Mr C. Williamson, Mr S. Miller, Mr D. Goggins, Mr M. Anderson, Mrs D. Goggins, Mrs S. Easton, Mr R. Whiting, Mrs M Harris, Miss E. Yeates

## **Organisational Structure**

The Select Vestry is responsible for the day to day management of the parish and consists of the serving member of the clergy (Rector), the Churchwardens, the glebe wardens and usually not more than ten other members of the General Vestry, elected at the annual meeting of the General Vestry - known as the Easter Vestry.

The Select Vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select Vestry members are responsible for making decisions on matters of general concern and importance to the parish including issues of fabric and finance. The select Vestry meets at times fixed by members or by the Diocesan Synod. special meetings may be convened at any time by the Chairperson or the Churchwardens. In 2022 the Select Vestry met 3 times specifically with occasional meetings after church services as required. The average attendance was approx 80%.

## **Principal Office-bearers**

|                         |   |
|-------------------------|---|
| <b>Clergy</b>           | Revd. Colin A.J. Davis  |
| <b>Parish Readers</b>   | None  |
| <b>Church Secretary</b> | Mrs Dorothy Goggins   |
| <b>Church Treasurer</b> | Mrs Sharon Easton   |
| <b>Church Wardens</b>   | Mr Colin Williamson (Rector's)<br>Mr Steven Miller (People's) |

## **Independent Auditor**

Muir & Addy Chartered Accountants  
Muir Building  
427 Holywood Road  
Belfast

## **Bankers**

- (1) Ulster Bank  
75 Main Street  
Bangor
  
- (2) Nationwide Building Society  
56 High Street  
Newtownards

## **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2023**

The trustees present the annual report for **Newtownards/Carrowdore & Millisle/St. Patrick's, Millisle/Down & Dromore/Church of Ireland** for the year ended 31<sup>st</sup> December 2023

### **Objectives and Activities**

*(the wording supplied for charitable Objectives and Activities were approved by General synod in 2015)*

**The charitable purpose** of the Church of Ireland is the advancement of religion.

**The principal function** of the Parish of Millisle is to support the advancement of the Christian religion by promoting through the work of St. Patrick's Parish Church, Millisle, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with the whole society, offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, the Parish of Millisle has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of the Parish of Millisle.

### **Achievements, Performance & Public Benefit**

There is the one church building within the parish of Millisle, namely St. Patrick's Church, which was built in 1953 and set on the main road near the centre of the seaside village of Millisle.

On the Woburn Road is the Woburn Hall which is the Parish Hall shared between the parishes of Christ Church, Carrowdore and St. Patrick's, Millisle. The Woburn Hall was built c1855 and is included in the building for the Annual Trustees' Report for Christ Church, Carrowdore.

The Rector is also shared with the parish of Christ Church, Carrowdore and there are a number of shared of services and activities.

The objective for Millisle Parish is to be a worshipping community, being God's people where we live and seeking to help others to know the love of God. this is summed up in a motto: Christ Centred - Spirit Led - Family Focused (used by both parishes)

This is achieved through regular public worship, community outreach and involvement at local, national and international level.

## **Public Worship**

Following the previous couple of years of turmoil due to COVID19, a simpler form of service was introduced and continued in 2023, but in 2023 we stopped videoing & uploading the services. The normal service pattern consists of Morning Worship each Sunday at 10.00am, with Holy Communion on the third Sunday each month. We have returned to using the 'Common Cup' for the wine, although individual cups are available, as is a non-alcoholic alternative.

Currently there is no evening service.

The music, is provided largely by backing tracks which use a mixture of organ led traditional style & more contemporary music group style, but occasionally supplements with some guitar led songs.

The Church Wardens are committed to helping people feel welcome as they come in to Church.

In addition to normal Sunday worship there is Christmas Morning Worship, a service of Compline on Tuesday evening of Holy Week, a 'Last Supper' Communion on the evening of Maundy Thursday and a joint Dawn Service in Millisle on Easter Sunday.

The United Service of Lessons and Carols (usually the Sunday before Christmas), the midnight Communion on Christmas Eve and the service of Holy Communion on Ash Wednesday are all hosted by Christ Church, Carrowdore.

Harvest is celebrated on the third Sunday in October and Mothering Sunday (on fourth Sunday of Lent). There is a service of Remembrance on Remembrance Sunday and many of the congregation then cross the road to take part in the Remembrance Parade at the Village Memorial. The Rector takes this short service alternating annually with the local Presbyterian Minister.

Church members regularly participate in services with leading prayers of intercession. Services are mostly led by the Rector.

For those who feel they would like it, a trained and commissioned Prayer Ministry Team is also available after services of worship to pray for anyone should they wish to ask for specific prayer either for themselves or another person or issue.

## **Community involvement and outreach**

Unfortunately, our Mother's Union branch, jointly run with St. Patrick's due to circumstances and drop in numbers had to close in May 2017.

The Rector of Carrowdore is involved with the Primary School in terms of assemblies and is also a governor

Each Sunday there is a collection for the Food Bank in Newtownards and bags of food are taken every week to help in this vital social ministry.

Currently suspended, but on the first Tuesday lunchtime of each month the Church hosts a 'Drop In' which is open to all and where we share in a short Bible teaching followed by lunch.

Throughout the year there would normally be midweek meetings, held in the Woburn Hall, looking at Bible passages and specifically Christian themes. During the Christian season of Lent, these midweek meetings take on a Lenten theme - giving opportunity to reflect on what it means to believe in and follow Christ.

There is a weekly Prayer Meeting most Friday evenings to which members of different churches come and participate.

Every Friday morning between Easter and the end of September, St. Patrick's hosts a Car Boot Sale in the church grounds/car park. This is very well known and provides a great gathering place for community and those from farther afield. It also affords some opportunity for the church to engage with many non-church people and on occasion people have been able to receive prayer support.

St. Patrick's also hosts a Guides, Brownies and Rainbows, run by church members and attracting a number of young people.

In the summer of 2020 the church was able to add a prefabricated building behind the original structure and in 2021 the interior furnishings and decoration were finished, allowing us to start using it. This provides the church with a hall, accessible toilet facilities and also a good sized kitchen and meeting area. Whilst access and essential aspects are completed, much of the outside work in terms of surrounding grounds still is in progress.

### **Outreach and mission**

Each year the giving of the Parish is divided between local, national and international organisations and charities to help support specific issues and alleviate suffering, both at home and abroad.

Each Lent a weekly collection is made for Christian Aid and their work overseas. Also in 2016 a collection was made for Toilet Twinning and the toilets in St. Patrick's Church and in the Woburn Hall have all been twinned with those in other countries, enabling the communities where the toilets are twinned to have proper sanitary and water facilities.

Several individuals in the parish support other local, national and international charities.

There has also been involvement with Youth For Christ and supporting their workers who are involved in outreach and mission specifically on the Ards Peninsular, where the Parish is located.

In the past we have had speakers and raised funds for Bethany Children's Trust, an international children's charity and a link has also been formed with Eggshell Cambodia, a childcare charity in Cambodia. Also the parish is involved in supporting Aimee's Hope a local charity seeking to help & support young people from difficult and disturbed circumstances.

In addition to the midweek meetings, each autumn we have previously held an Alpha Course, giving anyone an opportunity to come and find out more about the Christian faith and the Christian life. This is reviewed annually and alternative studies that are 'seeker friendly' and that deal with Christian basics are also under consideration

On the last Saturday of each month a Men's Breakfast is held, open to anyone and giving an opportunity for social gathering in relaxed atmosphere, a good Ulster Fry and often a guest speaker will come and share their story or talk about a topic of interest, generally with a Christian theme.

### **Public Benefit**

The charitable purpose of the Parish of St. Patrick's Church, Millisle is the advancement of religion and this is achieved through Christian witness and outreach and an encouragement to be a caring and loving Christian community and fellowship, trying to be true to our object of being Christ Centred, Spirit Led, Family Focused.

This is delivered through the provision of public worship and the various activities as described above and is of benefit to all in the community who wish to participate from the very young to the elderly.

There is pastoral support and visits for those in need and would like them or cannot make it to public worship or other activities.

Our support of the local Foodbank charity benefits numerous families in the local area as does our support of various charities for those locally, nationally and internationally.

Services at specific times of year, such as Christmas, Easter, Harvest and Remembrance also enable those who wish to celebrate and think about these events to do so in an appropriate and beneficial way.

Whilst St. Patrick's is not used for weddings there are very close connections between the church and the community, with church members also being involved in the local British Legion and Orange Lodge. There are occasional baptisms with connected families.

The community links can also be seen practically as the front of the church depicts a friendship mural painted in conjunction with the Millisle Youth Forum and funded by the Community and Policing Partnership.

### **Health & Safety and Safeguarding Trust**

Health and safety checks are regularly made. The Woburn Hall (under Carrowdore's responsibility) is inspected and has an authorised Entertainment Licence issued by the Local Authority.

The Parish complies with the Church of Ireland Safeguarding Trust Child Protection Policy (also covering vulnerable adults) and also those involved in working with children through Krazy About God club and also the Prayer Ministry Team have been through Enhanced checks with Access NI.

### **Compliance with Public Benefit**

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

### **Financial Review**

Full detail of the receipts and expenditure can be found in the charity accounts submitted.

There was an increase in expenditure for 2023, compared to the previous year, of approximately £2500 due mainly to an increase in Annual Giving.

Income increased by approximately £4900 in 2023, due mainly to an increase in Free Will Offering and Gift Aid.

Overall, the parish accounts show an increased balance at year ending December 2023, again attributable to the increase in expenditure related to Annual Giving coupled with the increase in FWO and Gift Aid claimed compared to the previous year.

### **Going Concern**

The Trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities and the financial statements for the year ended 31<sup>st</sup> December 2023 can be signed off as a going concern.

### **Pay and remuneration**

The stipend of the shared Incumbent is paid directly by Christ Church, Carrowdore with St. Patrick's remunerating them for their portion of Incumbent costs. The stipend is in accordance with figures approved by the General Synod of the Church of Ireland for Group D parishes. In 2023 was £36,,309 per annum. The office allowance of £800 per annum and the locomotory allowance of £6,591 per annum for the Incumbent also followed approved guidelines.

### **Statement of Trustee's Responsibilities**

The Trustees are responsible for preparing the Trustee's Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The Trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Signed on behalf of the Trustees**



**Trustee: Rev Colin A.J. Davis**



**Trustee: Mrs Dorothy Goggins**

**Date: 11<sup>th</sup> March 2024**

**NEWTOWNARDS/Carrowdore & Millisle/St. Patrick, Millisle/Down & Dromore/Church of Ireland**

Northern Ireland - Charity number 102379

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# Annual return

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**St. Patrick's, Millisle**  
**Accounts**  
**Year ended 31 December 2023**

## Independent examiner's report to the charity trustees of St. Patrick's, Millisle



I report on the accounts of the Charity for the year ended 31 December 2023, which are set out on page 2.

### Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act;
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act;
2. That the accounts do not accord with those accounting records;
3. That the accounts do not comply with the accounting requirements of the Charities Act;
4. That there is further information needed for a proper understanding of the accounts to be reached.

### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



John Beacom FCA  
Independent Examiner  
Muir & Addy Chartered Accountants  
Muir Building  
427 Holywood Road  
Belfast  
BT4 2LT

27 February 2024



**NEWTOWNARDS/Carrowdore & Millisle/St. Patrick, Millisle/Down & Dromore/Church of Ireland**

Northern Ireland - Charity number 102379

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# Accounts

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Statement of Receipts and Payments and Assets and Liabilities

St Patrick's Church of Ireland, Millisle

Charities Number: NIC 102379

## Receipts and Payments Account for year ending 31st December 2020

|   | Unrestricted<br>Funds  | Restricted<br>Funds    | Endowment<br>Funds | Total                  | Total                  |
|---|------------------------|------------------------|--------------------|------------------------|------------------------|
| <u>RECEIPTS</u>   | 2020                   | 2020                   | 2020               | 2020                   | 2019                   |
| Freewill Envelope and Plate collection                                | 16677.7                | 0                      | 0                  | 16677.7                | 17312.80               |
| Special Collections   | 975                    | 0                      | 0                  | 975.0                  | 1530.67                |
| Proceeds from Fund Raising Events                                     | 0                      | 42.00                  | 0                  | 42.0                   | 8475.75                |
| Donations for Specific Projects                                       | 0                      | 1905.00                | 0                  | 1905.0                 | 1059.87                |
| Donations for General Use   | 320.5                  | 0                      | 0                  | 320.5                  | 0                      |
| Gift Aid Refund   | 3699.08                | 0                      | 0                  | 3699.08                | 0                      |
| Bank Interest   | 22.84                  | 0                      | 0                  | 22.84                  | 43.38                  |
| Cancelled cheques written back  | 600                    | 0                      | 0                  | 600                    | 0                      |
| Refund from Christ Church for Rector's costs                          | 0                      | 0                      | 0                  | 0                      | 220                    |
| Donations for Funeral Catering  | 0                      | 0                      | 0                  | 0                      | 0                      |
| <b>Total Receipts</b>   | <b><u>22295.12</u></b> | <b><u>1947.00</u></b>  | <b><u>0</u></b>    | <b><u>24242.12</u></b> | <b><u>28642.51</u></b> |
| <br><b><u>PAYMENTS</u></b>  |                        |                        |                    |                        |                        |
| Clergy contribution to Christ Church Carrowdore                       | 9459.87                | 0                      | 0                  | 9459.87                | 8214.82                |
| Church Administration Costs   | 666.68                 | 0                      | 0                  | 666.68                 | 681.92                 |
| Insurance and Licences  | 1164.13                | 0                      | 0                  | 1164.13                | 1051.49                |
| Bank Fees   | 127.88                 | 0                      | 0                  | 127.88                 | 140.38                 |
| Church Buildings & Grounds Running Costs                              | 1913.95                | 0                      | 0                  | 1913.95                | 2583.87                |
| Diocesan Costs  | 5003.14                | 0                      | 0                  | 5003.14                | 8788.51                |
| Charitable Donations and Presentations                                | 4600.00                | 0                      | 0                  | 4600.00                | 2594.01                |
| Purchase of New Prefabricated Building                                | 0                      | 76838.62               | 0                  | 76838.62               | 0                      |
| <b>Total Payments</b>   | <b><u>22935.65</u></b> | <b><u>76838.62</u></b> | <b><u>0</u></b>    | <b><u>99774.27</u></b> | <b><u>23564.57</u></b> |
| <b>Excess of Receipts over Payments for the year before Transfers</b> | <b>-640.53</b>         | <b>-74891.62</b>       | <b>0</b>           | <b>-75532.15</b>       | <b><u>11120.09</u></b> |
| <b>Transfers</b>  | <b>0</b>               | <b>0</b>               | <b>0</b>           | <b>0</b>               | <b>0</b>               |
| <b>Excess of Receipts over Payments for the year</b>                  | <b>-640.53</b>         | <b>-74891.62</b>       | <b><u>0</u></b>    | <b>-75532.15</b>       | <b><u>11120.09</u></b> |

On Behalf of the Trustees:

Trustee 1  (RECTOR)

Trustee 2  (TREASURER)

Statement of Assets and Liabilities at year ending 31<sup>st</sup> December 2020

|                         | Unrestricted<br>Funds<br>2020 | Restricted<br>Funds<br>2020 | Endowment<br>Funds<br>2020 | Total<br>2020          | Total<br>2019           |
|-------------------------|-------------------------------|-----------------------------|----------------------------|------------------------|-------------------------|
| <b>Cash Funds</b>       |                               |                             |                            |                        |                         |
| Current Accounts        | 19130.20                      | 11347.78                    | 0                          | 30477.98               | 106012.92               |
| Deposit Accounts        | 2990.32                       | 0                           | 0                          | 2990.32                | 2987.53                 |
| <b>Total Cash Funds</b> | <b><u>22120.52</u></b>        | <b><u>11347.78</u></b>      | <b><u>0</u></b>            | <b><u>33468.30</u></b> | <b><u>109000.45</u></b> |

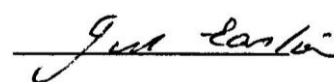
**Assets retained for the Parish's own use**

Church Building  
Prefabricated building/church hall  
Fixtures &  
Fittings

**Total Assets retained for the Parish's own use**

On Behalf of the Trustees:

Trustee 1  (RECTOR)

Trustee 2  (TREASURER)

## Notes to the financial statements for the year ending 31<sup>st</sup> December 2020

### 1. Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities

#### (a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis. The parish spent a total of £76838.62 restricted funds for the purchase and installation of a prefabricated building, which is to be used as a church hall.

#### (b) Statement of Assets and Liabilities

##### *Assets retained for the Parish's own use*

The assets of the Parish, retained for its own use comprise of :-

- Church Building
- Fixtures and fittings
- Prefabricated building/church hall

### 2. Reconciliation of Cash Funds

|  |                         |
|--|-------------------------|
| <b>Total Cash Funds at beginning of the year</b> | <b>£109000.45</b>       |
| Receipts for the year                            | <b>£24242.12</b>        |
| Payments for the year                            | <b>£99774.27</b>        |
| <b>Total Cash Funds at the end of the year</b>   | <b><u>£33468.30</u></b> |

### 3. Transactions with the Trustees

The parish paid a total of £135.48 to two trustees as reimbursement for purchases of communion wine and items for Christmas celebration and church sale. Reimbursements were made as follows:

| <b>Cheques Issued from Current Account</b> | <b>Amount</b> | <b>Items</b>                        |
|--|---------------|-------------------------------------|
| No. 2762                                   | £14.99        | Communion Wine                      |
| No. 2763                                   | £40.00        | Christmas Tree for Church Building  |
| No. 2767                                   | £80.99        | Christmas Resources for Church Sale |

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# Annual report

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**Church of Ireland Parish  
of  
St. Patrick's Church, Millisle  
Charity number: NIC 102379**

**Trustees' Annual Report for year ended**

**31<sup>st</sup> December 2020**

|   |        |
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| - Pay and remuneration                                  |        |
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### **Structure, Governance and Management of Charity**

|                                    |  |
|------------------------------------|--|
| <b>Charity Name</b>                | St. Patrick's Church, Millisle,<br>Church of Ireland                                 |
| <b>Charity Registration Number</b> | NIC 102379   |
| <b>Contact Address</b>             | The Rectory<br>15 Kilbright Road<br>Carrowdore<br>Newtownards<br>Co Down<br>BT22 2HQ |

### **Governing Document and Constitution of the Charity**

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

### **Recruitment and Appointment of Select Vestry (Trustees)**

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere, but have been accustomed members of the congregation for at least three months, may register as members of the General Vestry of the Parish, allowing them to attend and vote at meetings of the General Vestry and to stand for election to the Select Vestry.

Meetings of the General Vestry are held at least once a year.

The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

From Easter 2020 the serving Select Vestry members were:

Revd. C. Davis, Mr C. Williamson, Mr S. Miller, Mr D. Goggins, Mr M. Anderson, Mr. G. Irwin, Mrs D. Goggins, Mr J. Easton, Mrs I. Johnston, Mrs S. Easton, Mr R. Whiting, Mrs M Harris

### **Organisational Structure**

The Select Vestry is responsible for the day to day management of the parish and consists of the serving member of the clergy (Rector), the Churchwardens, the glebe wardens and usually not more than ten other members of the General Vestry, elected at the annual meeting of the General Vestry - known as the Easter Vestry.

The Select Vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select Vestry members are responsible for making decisions on matters of general concern and importance to the parish including issues of fabric and finance. The select Vestry meets at times fixed by members or by the Diocesan Synod. special meetings may be convened at any time by the Chairperson or the Churchwardens. In 2020 (due to the COVID-19 pandemic) the Select Vestry met a couple of times physically and also by Zoom and the average attendance was approx 80%.

### **Principal Office-bearers**

|                         |   |
|-------------------------|---|
| <b>Clergy</b>           | Revd. Colin A.J. Davis  |
| <b>Parish Readers</b>   | None  |
| <b>Church Secretary</b> | Mrs Dorothy Goggins   |
| <b>Church Treasurer</b> | Mr Jim Easton   |
| <b>Church Wardens</b>   | Mr Colin Williamson (Rector's)<br>Mr Steven Miller (People's) |

### **Independent Auditor**

Muir & Addy Chartered Accountants  
Muir Building  
427 Holywood Road  
Belfast

### **Bankers**

- (1) Ulster Bank  
75 Main Street  
Bangor
  
- (2) Nationwide Building Society  
56 High Street  
Newtownards

st

## Trustees' Annual Report for the year ended 31 December 2019

The trustees present the annual report for **Newtownards/Carrowdore & Millisle/St. Patrick's, Millisle/Down & Dromore/Church of Ireland** for the year ended 31<sup>st</sup> December 2020

### **Objectives and Activities**

*(the wording supplied for charitable Objectives and Activities were approved by General synod in 2015)*

**The charitable purpose** of the Church of Ireland is the advancement of religion.

**The principal function** of the Parish of Millisle is to support the advancement of the Christian religion by promoting through the work of St. Patrick's Parish Church, Millisle, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with the whole society, offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, the Parish of Millisle has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of the Parish of Millisle.

### **Achievements, Performance & Public Benefit**

There is the one church building within the parish of Millisle, namely St. Patrick's Church, which was built in 1953 and set on the main road near the centre of the seaside village of Millisle.

On the Woburn Road is the Woburn Hall which is the Parish Hall shared between the parishes of Christ Church, Carrowdore and St. Patrick's, Millisle. The Woburn Hall was built c 1855 and is included in the building for the Annual Trustees' Report for Christ Church, Carrowdore.

The Rector is also shared with the parish of Christ Church, Carrowdore and there are a number of shared of services and activities.

The objective for Millisle Parish is to be a worshipping community, being God's people where we live and seeking to help others to know the love of God. this is summed up in a motto: Christ Centred - Spirit Led - Family Focused (used by both parishes)

This is achieved through regular public worship, community outreach and involvement at local, national and international level.

## **Public Worship**

For the majority of 2020, the normal patterns of service were suspended due to the COVID19 pandemic. During 'lockdown' online service were produced and once we were able to go back to 'in building' worship, a simple form of service now occurs which is also recorded and uploaded to YouTube, Facebook and the church website. Once normality returns our normal pattern may well return as follows:

Every Sunday at 10.00am. there is Holy Communion twice a month at this service & once at an 8.30am service, and it is also available at Christ Church, Carrowdore on the other Sunday. The other services that make up the monthly Rota are All Age Worship and Morning Worship. On a fifth Sunday, Christ Church, Carrowdore hosts a joint service with Millisle at 11.00am and the format of this service can vary.

The different formats of the services during each month follows the same pattern so is helpful to people and tries to ensure a variety of worship allowing for a broad preference. The music, is provided largely by backing tracks which use a mixture of organ led traditional style & more contemporary music group style, but occasionally supplements with some guitar led songs.

On a first Sunday of the month (except in July and August) there is an evening service and this alternates on a monthly basis between Carrowdore and Millisle.

The Church Wardens are committed to helping people feel welcome as they come in to Church.

In addition to normal Sunday worship there is Christmas Morning Worship, a service of Compline on Tuesday evening of Holy Week, a 'Last Supper' Communion on the evening of Maundy Thursday and a joint Dawn Service in Millisle on Easter Sunday.

The United Service of Lessons and Carols (usually the Sunday before Christmas), the midnight Communion on Christmas Eve and the service of Holy Communion on Ash Wednesday are all hosted by Christ Church, Carrowdore.

Harvest is celebrated on the third Sunday in October and Mothering Sunday (on fourth Sunday of Lent). There is a service of Remembrance on Remembrance Sunday and many of the congregation then cross the road to take part in the Remembrance Parade at the Village Memorial. The Rector takes this short service alternating annually with the local Presbyterian Minister.

Church members regularly participate in services with leading prayers of intercession. Services are mostly led by the Rector.

For those who feel they would like it, a trained and commissioned Prayer Ministry Team is also available after services of worship to pray for anyone should they wish to ask for specific prayer either for themselves or another person or issue.

### **Community involvement and outreach**

Unfortunately, our Mother's Union branch, jointly run with St. Patrick's due to circumstances and drop in numbers had to close in May 2017.

The Rector of Carrowdore is involved with the Primary School in terms of assemblies and is also a governor

Each Sunday there is a collection for the Food Bank in Newtownards and bags of food are taken every week to help in this vital social ministry.

On the first Tuesday lunchtime of each month the Church hosts a 'Drop In' which is open to all and where we share in a short Bible teaching followed by lunch.

Throughout the year there would normally be midweek meetings, held in the Woburn Hall, looking at Bible passages and specifically Christian themes. During the Christian season of Lent, these midweek meetings take on a Lenten theme - giving opportunity to reflect on what it means to believe in and follow Christ.

There is a weekly Prayer Meeting most Friday evenings to which members of different churches come and participate.

Every Friday morning between Easter and the end of September, St. Patrick's hosts a Car Boot Sale in the church grounds/car park. This is very well known and provides a great gathering place for community and those from farther afield. It also affords some opportunity for the church to engage with many non-church people and on occasion people have been able to receive prayer support. Unfortunately this did not run in 2020

St. Patrick's also hosts a Brownies and Rainbows, run by church members and attracting a number of young people.

In the summer of 2020 the church was able to add a prefabricated building behind the original structure and this will provide, when finished and furnished with another hall, accessible toilet facilities and also a good sized kitchen and meeting area. The work on this is in progress.

## **Outreach and mission**

Each year the giving of the Parish is divided between local, national and international organisations and charities to help support specific issues and alleviate suffering, both at home and abroad.

Each Lent a weekly collection is made for Christian Aid and their work overseas. Also in 2016 a collection was made for Toilet Twinning and the toilets in St. Patrick's Church and in the Woburn Hall have all been twinned with those in other countries, enabling the communities where the toilets are twinned to have proper sanitary and water facilities.

Several individuals in the parish support other local, national and international charities.

There has also been involvement with Youth For Christ and supporting their workers who are involved in outreach and mission specifically on the Ards Peninsular, where the Parish is located.

In the past we have had speakers and raised funds for Bethany Children's Trust, an international children's charity and a link has also been formed with Eggshell Cambodia, a childcare charity in Cambodia. Also the parish is involved in supporting Aimee's Hope a local charity seeking to help & support young people from difficult and disturbed circumstances.

In addition to the midweek meetings, each autumn we hold an Alpha Course, giving anyone an opportunity to come and find out more about the Christian faith and the Christian life.

On the last Saturday of each month a Men's Breakfast is held, open to anyone and giving an opportunity for social gathering in relaxed atmosphere, a good Ulster Fry and often a guest speaker will come and share their story or talk about a topic of interest, generally with a Christian theme.

## **Public Benefit**

The charitable purpose of the Parish of St. Patrick's Church, Millisle is the advancement of religion and this is achieved through Christian witness and outreach and an encouragement to be a caring and loving Christian community and fellowship, trying to be true to our object of being Christ Centred, Spirit Led, Family Focused.

This is delivered through the provision of public worship and the various activities as described above and is of benefit to all in the community who wish to participate from the very young to the elderly.

There is pastoral support and visits for those in need and would like them or cannot make it to public worship or other activities.

Our support of the local Foodbank charity benefits numerous families in the local area as does our support of various charities for those locally, nationally and internationally.

Services at specific times of year, such as Christmas, Easter, Harvest and Remembrance also enable those who wish to celebrate and think about these events to do so in an appropriate and beneficial way.

Whilst St. Patrick's is not used for weddings there are very close connections between the church and the community, with church members also being involved in the local British Legion and Orange Lodge. There are occasional baptisms with connected families.

The community links can also be seen practically as the front of the church depicts a friendship mural painted in conjunction with the Millisle Youth Forum and funded by the Community and Policing Partnership.

### **Health & Safety and Safeguarding Trust**

Health and safety checks are regularly made. The Woburn Hall (under Carrowdore's responsibility) is inspected and has an authorised Entertainment Licence issued by the Local Authority.

The Parish complies with the Church of Ireland Safeguarding Trust Child Protection Policy (also covering vulnerable adults) and also those involved in working with children through Krazy About God club and also the Prayer Ministry Team have been through Enhanced checks with Access NI.

### **Compliance with Public Benefit**

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

## **Financial Review**

Full detail of the receipts and expenditure can be found in the charity accounts submitted.

Expenditure increased by almost £66,000 in 2020, which is attributed to the purchase of a pre-fabricated building for use as a church hall, along with associated installation costs.

Income for 2020 decreased by £4200, attributable to the cessation of car-boot sales and general fund raising activities during the pandemic.

Overall, the parish bank accounts showed a decreased balance at year ending 31<sup>st</sup> December 2020.

## **Going Concern**

The Trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities and the financial statements for the year ended 31<sup>st</sup> December 2020 can be signed off as a going concern.

## **Pay and remuneration**

The stipend of the shared Incumbent is paid directly by Christ Church, Carrowdore with St. Patrick's remunerating them for their portion of Incumbent costs. The stipend is in accordance with figures approved by the General Synod of the Church of Ireland for Group D parishes. In 2020 this remained at £31,704 per annum. The office allowance of £800 per annum and the locomotory allowance of £6,591 per annum for the Incumbent also followed approved guidelines.

**Statement of Trustee's Responsibilities**

The Trustees are responsible for preparing the Trustee's Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The Trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on behalf of the Trustees**



**Trustee: Rev Colin A.J. Davis**



**Trustee: Mrs Dorothy Goggins**

**Date: 31<sup>st</sup> October 2021**

**NEWTOWNARDS/Carrowdore & Millisle/St. Patrick, Millisle/Down & Dromore/Church of Ireland**

Northern Ireland - Charity number 102379

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# Annual return

---

**Independent examiner's report to the charity trustees of St. Patrick's, Millisle**



I report on the accounts of the Charity for the year ended 31 December 2020, which are set out on page 2.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act;
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act;
2. That the accounts do not accord with those accounting records;
3. That the accounts do not comply with the accounting requirements of the Charities Act;
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

A handwritten signature in black ink, appearing to read 'Paul Leathem'.

Paul Leathem FCA  
Independent Examiner  
Muir & Addy Chartered Accountants  
Muir Building  
427 Holywood Road  
Belfast  
BT4 2LT

22 March 2021

**St Patrick's Millisle**  
**Year Ended 31 December 2020**  
**Income and Expenditure**

|   | 2020              | 2019              | 2020 | 2019              |
|---|-------------------|-------------------|------|-------------------|
|   | €                 | €                 | €    | €                 |
| <b>Income</b>                                   |                   |                   |      |                   |
| Balance in Bank at 1 January 2020               | 109,000.45        | 114,290.23        |      |                   |
| Freewill Offerings                              | 16,677.70         | 16,623.30         |      |                   |
| Church Offerings                                | 320.50            | 689.50            |      |                   |
| Church Offerings                                | 3,689.08          | 1,030.67          |      |                   |
| Gift Aid  | 200.00            | 270.00            |      |                   |
| Gift Day  | 775.00            | 230.00            |      |                   |
| Harvest   | 1,060.00          | 136.84            |      |                   |
| Donations (General)                             |                   | 3,681.50          |      |                   |
| Donations to Missions                           |                   | 3,681.50          |      |                   |
| Car Boot Sale                                   | 845.00            | 4,296.44          |      |                   |
| Church Sales & Personal Collections             | 22.84             | 1,059.87          |      |                   |
| Building Fund                                   | 42.00             | 43.38             |      |                   |
| Bank Interest                                   |                   | 220.00            |      |                   |
| Church & Grounds                                | 600.00            |                   |      |                   |
| Fundraising                                     |                   | 28,642.51         |      |                   |
| Cancelled cheques                               | 24,242.12         |                   |      |                   |
| Total Income                                    | <u>133,242.57</u> | <u>142,932.74</u> |      |                   |
| <b>Expenditure</b>                              |                   |                   |      |                   |
| <b>CLERGY</b>                                   |                   |                   |      |                   |
| Rector's Stipend                                |                   | 5,801.18          |      | 4,881.47          |
| Rector's NIC                                    |                   | 1,854.65          |      | 1,463.99          |
| Office, mileage & other expenses                |                   | 1,804.04          |      | 1,108.66          |
| Visiting Clergy                                 |                   | 9,459.87          |      | 380.00            |
| <b>Church Service</b>                           |                   | 329.40            |      | 324.10            |
| Accountancy                                     |                   | 160.02            |      | 162.03            |
| Church Envelopes                                |                   | 63.07             |      |                   |
| Communion wine                                  |                   |                   |      | 60.00             |
| Advertising                                     |                   | 114.19            |      | 135.99            |
| General expenses                                |                   | 666.68            |      | 681.62            |
| <b>Church &amp; Grounds</b>                     |                   | 311.93            |      | 317.72            |
| Electricity                                     |                   | 1,164.13          |      | 1,008.34          |
| Insurance                                       |                   | 1,462.55          |      | 400.00            |
| Heating Oil                                     |                   | 186.50            |      | 6,348.34          |
| Repairs & Maintenance                           |                   | 600.00            |      | 89.99             |
| Equipment                                       |                   | 3,600.00          |      | 1,036.66          |
| Mission Donations                               |                   | 152.97            |      | 6,800.00          |
| Annual Giving                                   |                   | 76,838.62         |      | 306.25            |
| Water rates                                     |                   | 84,116.70         |      |                   |
| New Hall  |                   |                   |      | 40.00             |
| Funeral   |                   | 5,003.14          |      | 16,247.30         |
| <b>DIOCESAN</b>                                 |                   | 5,003.14          |      | 8,788.51          |
| Sundry Fund                                     |                   | 400.00            |      | 50.00             |
| <b>Representative Church Body</b>               |                   | 527.88            |      | 189.80            |
| Bishops Appeal                                  |                   | 127.88            |      | 140.94            |
| Presentation                                    |                   | 99,774.27         |      | 380.74            |
| Bank Fees                                       |                   | 33,468.30         |      | 33,932.29         |
| Total Expenditure                               |                   | <u>133,242.57</u> |      | <u>142,932.74</u> |
| Balance in Bank at 31 December 2020 (see below) |                   | 109,000.45        |      | 109,000.45        |

Prepared from the bank statements and cash books of the church and certified to agree therewith.

22 March 2021

Represented by:  
 Current Account  
 Business Reserve Account  
 Building Fund Account  
 Nationwide BS Account

7,040.23  
 12,089.97  
 11,347.78  
 2,990.32  
33,468.30

2,400.56  
 17,075.44  
 86,536.92  
 2,987.53  
109,000.45