

Charity number: 102018

COMMUNITY INTERCULTURAL PROGRAMME

Trustees' report and financial statements

for the year ended 31 March 2023

COMMUNITY INTERCULTURAL PROGRAMME

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COMMUNITY INTERCULTURAL PROGRAMME

Legal and administrative information

Charity number	102018
Business address	CIP Centre 7 Foundry Street Portadown Co Armagh BT63 5AB
Board Members	Paul Burrows (Chair) Andrew McCreery (Vice Chair) Gordon Woolsey (Secretary) Alfredo Monteiro (Treasurer) Elisabete Gomes Beata Jonak Romyall Guinanao Anastazja Wisniewska
Trustees	Paul Burrows Andrew McCreery Gordon Woolsey Alfredo Monteiro
Accountants	S D Brown & Company Carnegie Building 25-27 Edward Street Portadown Co Armagh BT62 3NE
Bankers	Unity Trust PLC PO Box 7190 Planetary Road Willenhall WV1 9DG

COMMUNITY INTERCULTURAL PROGRAMME

Report of the trustees for the year ended 31 March 2023

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The charity is governed by its Constitution which has been lodged with The Charity Commission for Northern Ireland. The charity was registered with The Charity Commission for Northern Ireland on 21 January 2016.

RISKS

The Executive Committee has conducted its own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. In order to minimize internal risks, and to ensure the consistent quality of delivery for all operational aspects of the charity procedures for authorization of all transactions, and projects have been implemented.

Objectives and activities

Principal Activity

The principal activity of the charity is the integration of new communities.

Achievements and performance

Many individuals and their families have been aided through the services and programmes provided by the charity during the year.

We would like to place on record the charity's appreciation to the following funders whose financial support enabled the charity to achieve its objectives during the year:

	£
Peace IV	13662
Almac/CINI	45,622
The Executive Office	44282
Red Cross	2500
ABC Council	8600
Comic Relief	1500
South Tyrone (EUSS)	13158
Food Foundation Grant	160
Education Authority	116898
Big Lottery	78180
Total	324,562

Financial review

The results of the charity for the year are detailed on pages 5 to 10.

In addition to the financial support received as noted above, the charity received £1,036 in Coronavirus Job Retention Grants.

The charity does not have any debt.

There are no private benefits flowing from the Charities purposes other than volunteer training which is incidental to the pursuance of the Charities purposes.

COMMUNITY INTERCULTURAL PROGRAMME

Report of the trustees for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Paul Burrows

Trustee

Dated: 21 March 2024

COMMUNITY INTERCULTURAL PROGRAMME

Independent examiner's report to the trustees on the unaudited financial statements of COMMUNITY INTERCULTURAL PROGRAMME.

I report on the accounts of COMMUNITY INTERCULTURAL PROGRAMME for the year ended 31 March 2023 set out on pages 2 to 10.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect to the matters (1) to (4) listed above and in connection with the following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Independent examiner

Samuel David Brown FCCA
25-27 Edward Street
Portadown
Co. Armagh
BT62 3NE

Date: 21 March 2024

COMMUNITY INTERCULTURAL PROGRAMME

Statement of financial activities

For the year ended 31 March 2023

	Notes	Restricted funds £	2023 Total £	2022 Total £
Incoming resources				
Incoming resources from generating funds:				
Voluntary income	2	326,709	326,709	362,999
Activities for generating funds	3	24,225	24,225	7,882
Total incoming resources		<u>350,934</u>	<u>350,934</u>	<u>370,881</u>
Resources expended				
Staff costs	4	218,467	218,467	235,342
Project delivery payments		85,360	85,360	80,974
Establishment costs		49,664	49,664	21,393
Motor and travelling expenses		618	618	869
Accountancy fees		1,698	1,698	1,542
Communications and IT		26,780	26,780	18,433
Other office expenses		3,373	3,373	4,734
Interest payable and similar charges		730	730	714
Total resources expended		<u>386,690</u>	<u>386,690</u>	<u>364,001</u>
Net movement in funds		(35,756)	(35,756)	6,880
Total funds brought forward		<u>101,131</u>	<u>101,131</u>	<u>94,251</u>
Total funds carried forward		<u>65,375</u>	<u>65,375</u>	<u>101,131</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 7 to 10 form an integral part of these financial statements.

COMMUNITY INTERCULTURAL PROGRAMME

Balance sheet as at 31 March 2023

	Notes	2022 £	£	£	2021 £
Current assets					
Debtors	6	700		653	
Cash at bank and in hand		67,284		102,020	
		<u>67,984</u>		<u>102,673</u>	
Creditors: amounts falling due within one year		<u>(2,609)</u>		<u>(1,542)</u>	
Net current assets			65,375		101,131
Net assets			<u>65,375</u>		<u>101,131</u>
Funds	8				
Restricted income funds			65,375		101,131
Total funds			<u>65,375</u>		<u>101,131</u>

The financial statements were approved by the trustees on 21 March 2024 and signed on its behalf by

Paul Burrows
Trustee

The notes on pages 7 to 10 form an integral part of these financial statements.

COMMUNITY INTERCULTURAL PROGRAMME

Notes to financial statements for the year ended 31 March 2023

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' and The Charities Act (Northern Ireland) 2008.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise those associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

1.5. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

COMMUNITY INTERCULTURAL PROGRAMME

Notes to financial statements for the year ended 31 March 2023

2. Voluntary income

	2023 Total £	2022 Total £
Donations	2,146	625
Grants receivable	324,562	362,374
	<u>326,708</u>	<u>362,999</u>

3. Activities for generating funds

	2023 Total £	2022 Total £
Invoices for services	24,226	6,436
User contribution for services	-	1,446
	<u>24,226</u>	<u>7,882</u>

4. Employees

Employment costs	2023 £	2022 £
Wages and salaries	209,092	224,402
Pension costs	8,740	9,511
Other costs	635	1,429
	<u>218,467</u>	<u>235,342</u>

No employee received emoluments of more than £60,000.

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2023 Number	2022 Number
<u>15</u>	<u>13</u>

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Notes to financial statements for the year ended 31 March 2023

5. Pension costs

The company operates a defined contribution pension scheme in respect of the employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	2023	2022
	£	£
Pension charge	8,740	9,511

6. Debtors

	2023	2022
	£	£
Prepayments and accrued income	700	653

7. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	2,609	1,542

8. Analysis of net assets between funds

	Restricted funds	Total funds
	£	£
Fund balances at 31 March 2023 as represented by:		
Current assets	67,984	67,984
Current liabilities	(2,609)	(2,609)
	65,375	65,375

9. Unrestricted funds

At 1 April 2022	Incoming resources	At 31 March 2023
£	£	£

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Notes to financial statements for the year ended 31 March 2023

10. Restricted funds	At 1 April 2022 £	Incoming resources £	Outgoing resources £	At 31 March 2023 £
Grants and user contributions	<u>101,131</u>	<u>350,934</u>	<u>(386,690)</u>	<u>65,375</u>

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The following pages do not form part of the statutory accounts.

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Detailed statement of financial activities

For the year ended 31 March 2023

	2023 £	2022 £
Incoming resources		
Incoming resources from generating funds:		
<i>Voluntary income</i>		
Donations	2,146	625
Grants receivable	324,562	362,374
	<u>326,708</u>	<u>362,999</u>
<i>Activities for generating funds</i>		
Invoices for services	24,226	6,436
User contribution for services	-	1,446
	<u>24,226</u>	<u>7,882</u>
Total incoming resources from generating funds	<u>350,934</u>	<u>370,881</u>
Total incoming resources	<u><u>350,934</u></u>	<u><u>370,881</u></u>

COMMUNITY INTERCULTURAL PROGRAMME

Detailed statement of financial activities

For the year ended 31 March 2023

		2023		2021
	£	£	£	£
Resources expended				
Charitable activities				
<i>Activities undertaken directly</i>				
Project Delivery Payments	85,360		80,974	
		85,360		80,974
Activity 2 total expenditure		85,360		80,974
Total charitable activity expenditure		85,360		80,974
Governance costs				
<i>Activities undertaken directly</i>				
Staff costs - Wages & salaries	209,092		224,402	
Staff costs - Pension costs	8,740		9,511	
Staff costs - Training	635		1,429	
Establishment - Rent	9,600		9,600	
Establishment - Light & heat	6,979		5,667	
Structural Improvements & Maintenance	30,312		3,526	
Establishment - Other	2,773		2,600	
Professional - Accountancy fees	1,698		1,542	
Office expenses - Communication & IT	26,780		18,433	
Office expenses - Other	3,373		4,734	
Bank charges	730		714	
		300,712		282,158
<i>Support costs</i>				
Support - Motor & travelling costs	618		869	
		618		869
Total governance costs		301,330		283,027
Total resources expended		386,690		364,001
Net incoming/(outgoing) resources for the year		(35,756)		6,880

