

# Community Intercultural Programme

Northern Ireland · Charity number 102018

## Details

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Known as	CIP
Status	Received
Registered	2016-01-21
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

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**Address**  
Cip Centre  
7 Foundry Street  
Portadown  
Craigavon  
County Armagh  
BT63 5ab  
BT63 5AB

**Phone** 02838393372

**Email** [info@cipni.com](mailto:info@cipni.com)

**Website** [www.cipni.com](http://www.cipni.com)

## Activities

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**Purposes:** CIP is established:- 1. For the promotion of cultural diversity, integration, community cohesion and to relieve need amongst the minority ethnic inhabitants of Armagh, Banbridge, Craigavon and their environs; 2. For the advancement of human rights through the reduction & prevention of the exploitation of vulnerable people; 3. For the advancement of education through the delivery of personal development programmes to meet the current and emerging needs of children and young people; These objectives will be pursued solely through activities deemed by law to be exclusively charitable; in particular these activities may include: the relief of poverty; the preservation and protection of health; the provision of opportunities for recreation and leisure time occupation and the delivery of programmes in a common setting insofar as these meet the current and emerging needs of the beneficiaries and are in pursuance of the above purposes.

**What the charity does:** The advancement of education, The advancement of citizenship or community development, The advancement of human rights, conflict resolution or reconciliation or the promotion of religious or racial harmony or equality and diversity

**How the charity works:** Advice/advocacy/information, Community development, Cultural, Education/training, General charitable purposes, Human rights/equality, Playgroup/after schools, Sport/recreation, Volunteer development, Youth development

**Who the charity helps:** Adult training,Asylum seekers/refugees,Children (5-13 year olds),Community safety/crime prevention,Ethnic minorities,Interface communities,Language community,Parents,Preschool (0-5 year olds),Victim support,Voluntary and community sector,Youth (14-25 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£260,956	£290,416	£-2,976	11

## Trustees

Name	Role	Appointed
Miss Anastazja Wisniewska		
Mr Alfredo Monteiro		
Mr Andrew McCreery		
Mr Gordon Woolsey		
Mr Richie Smith		
Mr Stephen Smith		
Mrs Elisabte Gomes		
Mrs Laura Wheatley		
Paul Burrows		

**Community Intercultural Programme**

Northern Ireland - Charity number 102018

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# Accounts

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Charity number: 102018

**COMMUNITY INTERCULTURAL PROGRAMME**

**Trustees' report and financial statements**

**for the year ended 31 March 2025**

# COMMUNITY INTERCULTURAL PROGRAMME

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## COMMUNITY INTERCULTURAL PROGRAMME

### Legal and administrative information

<b>Charity number</b>	102018
<b>Business address</b>	CIP Centre 7 Foundry Street Portadown Co Armagh BT63 5AB
<b>Board Members</b>	Andrew McCreery (Chair) Stephen Smith (Vice Chair) Gordon Woolsey (Secretary) Laura Wheatley (Treasurer) Elisabete Gomes Anastazja Wisniewska Paul Burrows Alfredo Monteiro
<b>Trustees</b>	Paul Burrows Andrew McCreery Gordon Woolsey Alfredo Monteiro
<b>Accountants</b>	S D Brown & Company Carnegie Building 25-27 Edward Street Portadown Co Armagh BT62 3NE
<b>Bankers</b>	Unity Trust PLC PO Box 7190 Planetary Road Willenhall WV1 9DG

## COMMUNITY INTERCULTURAL PROGRAMME

### Report of the trustees for the year ended 31 March 2025

The trustees present their report and the financial statements for the year ended 31 March 2025. The trustees who served during the year and up to the date of this report are set out on page 3.

#### Structure, governance and management

The charity is governed by its Constitution which has been lodged with The Charity Commission for Northern Ireland. The charity was registered with The Charity Commission for Northern Ireland on 21 January 2016.

#### RISKS

The Executive Committee has conducted its own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. In order to minimize internal risks, and to ensure the consistent quality of delivery for all operational aspects of the charity procedures for authorization of all transactions, and projects have been implemented.

#### Objectives and activities

##### *Principal Activity*

The principal activity of the charity is the integration of new communities.

#### Achievements and performance

Many individuals and their families have been aided through the services and programmes provided by the charity during the year.

We would like to place on record the charity's appreciation to the following funders whose financial support enabled the charity to achieve its objectives during the year:

	£
Department of Justice	2,902
The Executive Office	72,234
Red Cross	2,500
ABC Council	7,598
Peter Harrison Foundation	15,000
The American Ireland Fund	5,000
National Lottery Community Fund	33,333
Education Authority	58,077
	<hr/>
Total	196,644
	<hr/> <hr/>

#### Financial review

The results of the charity for the year are detailed on pages 5 to 10.

The charity does not have any debt.

There are no private benefits flowing from the Charities purposes other than volunteer training which is incidental to the pursuance of the Charities purposes.

## COMMUNITY INTERCULTURAL PROGRAMME

### Report of the trustees for the year ended 31 March 2025

#### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Andrew McCreery

**Trustee**

**Dated:** 23 January 2026

## COMMUNITY INTERCULTURAL PROGRAMME

### Independent examiner's report to the trustees on the unaudited financial statements of COMMUNITY INTERCULTURAL PROGRAMME.

I report on the accounts of COMMUNITY INTERCULTURAL PROGRAMME for the year ended 31 March 2025 set out on pages 4 to 12.

#### Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act.

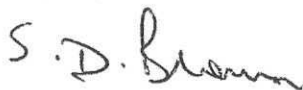
My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### Independent examiner's statement

I have completed my examination and have no concerns in respect to the matters (1) to (4) listed above and in connection with the following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



#### Independent examiner

Samuel David Brown FCCA  
25-27 Edward Street  
Portadown  
Co. Armagh  
BT62 3NE

Date: 23 January 2026

## COMMUNITY INTERCULTURAL PROGRAMME

### Statement of financial activities

For the year ended 31 March 2025

	Notes	Restricted funds £	2025 Total £	2024 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds:				
Voluntary income	2	199,253	199,253	224,858
Activities for generating funds	3	61,703	61,703	57,821
<b>Total incoming resources</b>		<u>260,956</u>	<u>260,956</u>	<u>282,679</u>
<b>Resources expended</b>				
Staff costs	4	181,313	181,313	166,046
Project delivery payments		70,201	70,201	69,010
Establishment costs		20,386	20,386	26,243
Motor and travelling expenses		766	766	928
Accountancy fees		2,200	2,200	2,612
Communications and IT		13,902	13,902	12,272
Other office expenses		808	808	1,688
Interest payable and similar charges		840	840	699
<b>Total resources expended</b>		<u>290,416</u>	<u>290,416</u>	<u>279,498</u>
<b>Net movement in funds</b>		(29,460)	(29,460)	3,181
Total funds brought forward		<u>68,556</u>	<u>68,556</u>	<u>65,375</u>
<b>Total funds carried forward</b>		<u>39,096</u>	<u>39,096</u>	<u>68,556</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

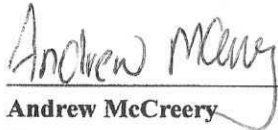
The notes on pages 9 to 12 form an integral part of these financial statements.

## COMMUNITY INTERCULTURAL PROGRAMME

### Balance sheet as at 31 March 2025

	Notes	2025 £	£	£	2024 £
<b>Current assets</b>					
Debtors	6	679		38,006	
Cash at bank and in hand		41,393		33,703	
		<u>42,072</u>		<u>71,709</u>	
<b>Creditors: amounts falling due within one year</b>		<u>(2,976)</u>		<u>(3,153)</u>	
<b>Net current assets</b>			39,096		68,556
<b>Net assets</b>			<u>39,096</u>		<u>68,556</u>
<b>Funds</b>	8				
Restricted income funds			39,096		68,556
<b>Total funds</b>			<u>39,096</u>		<u>68,556</u>

The financial statements were approved by the trustees on 23 January 2026 and signed on its behalf by



Andrew McCreery  
Trustee

The notes on pages 9 to 12 form an integral part of these financial statements.

## COMMUNITY INTERCULTURAL PROGRAMME

### Notes to financial statements for the year ended 31 March 2025

#### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

##### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' and The Charities Act (Northern Ireland) 2008.

##### 1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

##### 1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

##### 1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise those associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

##### 1.5. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

## COMMUNITY INTERCULTURAL PROGRAMME

### Notes to financial statements for the year ended 31 March 2025

#### 2. Voluntary income

	2025 Total £	2024 Total £
Donations	2,609	6,344
Grants receivable	196,644	218,514
	<u>199,253</u>	<u>224,858</u>

#### 3. Activities for generating funds

	2025 Total £	2024 Total £
Invoices for services	61,703	57,821
	<u>61,703</u>	<u>57,821</u>

#### 4. Employees

<b>Employment costs</b>	2025 £	2024 £
Wages and salaries	165,498	157,122
Pension costs	6,254	7,649
Other costs	9,561	1,275
	<u>181,313</u>	<u>166,046</u>

No employee received emoluments of more than £60,000.

#### Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2025 Number	2024 Number
<u>15</u>	<u>13</u>

## COMMUNITY INTERCULTURAL PROGRAMME

### Notes to financial statements for the year ended 31 March 2025

#### 5. Pension costs

The company operates a defined contribution pension scheme in respect of the employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	2025	2024
	£	£
Pension charge	6,254	7,649

#### 6. Debtors

	2025	2024
	£	£
Prepayments and accrued income	679	38,006

#### 7. Creditors: amounts falling due within one year

	2025	2024
	£	£
Accruals and deferred income	2,976	3,153

#### 8. Analysis of net assets between funds

	Restricted funds	Total funds
	£	£
Fund balances at 31 March 2025 as represented by:		
Current assets	42,072	42,072
Current liabilities	(2,976)	(2,976)
	<u>39,096</u>	<u>39,096</u>

#### 9. Unrestricted funds

	At 1 April 2024	Incoming resources	At 31 March 2025
	£	£	£
	<u>          </u>	<u>          </u>	<u>          </u>

**COMMUNITY INTERCULTURAL PROGRAMME**

**Notes to financial statements  
for the year ended 31 March 2025**

<b>10. Restricted funds</b>	<b>At 1 April 2024 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2025 £</b>
Grants and user contributions	<u>68,556</u>	<u>260,956</u>	<u>(290,416)</u>	<u>39,096</u>

**COMMUNITY INTERCULTURAL PROGRAMME**

**The following pages do not form part of the statutory accounts.**

## COMMUNITY INTERCULTURAL PROGRAMME

### Detailed statement of financial activities

For the year ended 31 March 2025

	2025 £	2024 £
<b>Incoming resources</b>		
<b>Incoming resources from generating funds:</b>		
<i>Voluntary income</i>		
Donations	2,609	6,344
Grants receivable	196,644	218,514
	<u>199,253</u>	<u>224,858</u>
<i>Activities for generating funds</i>		
Invoices for services	61,703	57,821
	<u>61,703</u>	<u>57,821</u>
<b>Total incoming resources from generating funds</b>	<u>260,956</u>	<u>282,679</u>
<b>Total incoming resources</b>	<u>260,956</u>	<u>282,679</u>

## COMMUNITY INTERCULTURAL PROGRAMME

### Detailed statement of financial activities

For the year ended 31 March 2025

		2025		2024
	£	£	£	£
<b>Resources expended</b>				
<b>Charitable activities</b>				
<i>Activities undertaken directly</i>				
Project Delivery Payments	70,201		69,010	
		70,201		69,010
<b>Activity 2 total expenditure</b>		70,201		69,010
<b>Total charitable activity expenditure</b>		70,201		69,010
<b>Governance costs</b>				
<i>Activities undertaken directly</i>				
Staff costs - Wages & salaries	165,498		157,122	
Staff costs - Pension costs	6,254		7,649	
Staff costs - Training	9,561		1,275	
Establishment - Rent	3,420		6,100	
Establishment - Light & heat	3,488		6,491	
Structural Improvements & Maintenance	10,693		10,709	
Establishment - Other	2,785		2,943	
Professional - Accountancy fees	2,200		2,612	
Office expenses - Communication & IT	13,902		12,272	
Office expenses - Other	808		1,688	
Bank charges	840		699	
		219,449		209,560
<i>Support costs</i>				
Support - Motor & travelling costs	766		928	
		766		928
<b>Total governance costs</b>		220,215		210,488
<b>Total resources expended</b>		290,416		279,498
<b>Net incoming/(outgoing) resources for the year</b>		(29,460)		3,181

**Community Intercultural Programme**

Northern Ireland - Charity number 102018

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# Accounts

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**Charity number: 102018**

**COMMUNITY INTERCULTURAL PROGRAMME**

**Trustees' report and financial statements**

**for the year ended 31 March 2024**

# COMMUNITY INTERCULTURAL PROGRAMME

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# COMMUNITY INTERCULTURAL PROGRAMME

## Legal and administrative information

<b>Charity number</b>	102018
<b>Business address</b>	CIP Centre 7 Foundry Street Portadown Co Armagh BT63 5AB
<b>Board Members</b>	Paul Burrows (Chair) Andrew McCreery (Vice Chair) Gordon Woolsey (Secretary) Alfredo Monteiro (Treasurer) Elisabete Gomes Beata Jonak Romyall Guinanao Anastazja Wisniewska
<b>Trustees</b>	Paul Burrows Andrew McCreery Gordon Woolsey Alfredo Monteiro
<b>Accountants</b>	S D Brown & Company Carnegie Building 25-27 Edward Street Portadown Co Armagh BT62 3NE
<b>Bankers</b>	Unity Trust PLC PO Box 7190 Planetary Road Wllenhall WV1 9DG

# COMMUNITY INTERCULTURAL PROGRAMME

## Report of the trustees for the year ended 31 March 2024

The trustees present their report and the financial statements for the year ended 31 March 2024. The trustees who served during the year and up to the date of this report are set out on page 1.

### Structure, governance and management

The charity is governed by its Constitution which has been lodged with The Charity Commission for Northern Ireland. The charity was registered with The Charity Commission for Northern Ireland on 21 January 2016.

### RISKS

The Executive Committee has conducted its own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. In order to minimize internal risks, and to ensure the consistent quality of delivery for all operational aspects of the charity procedures for authorization of all transactions, and projects have been implemented.

### Objectives and activities

#### *Principal Activity*

The principal activity of the charity is the integration of new communities.

### Achievements and performance

Many individuals and their families have been aided through the services and programmes provided by the charity during the year.

We would like to place on record the charity's appreciation to the following funders whose financial support enabled the charity to achieve its objectives during the year:

	£
Department of Justice	9,092
The Executive Office	27,867
Red Cross	2,500
ABC Council	9,662
Irish Youth Foundation	4,000
BBC Children in Need	22,500
National Lottery Community Fund	88,181
Education Authority	54,712
Total	<u>218,514</u>

### Financial review

The results of the charity for the year are detailed on pages 5 to 10.

The charity does not have any debt.

There are no private benefits flowing from the Charities purposes other than volunteer training which is incidental to the pursuance of the Charities purposes.

# COMMUNITY INTERCULTURAL PROGRAMME

## Report of the trustees for the year ended 31 March 2024

### Statement of trustees' responsibilities

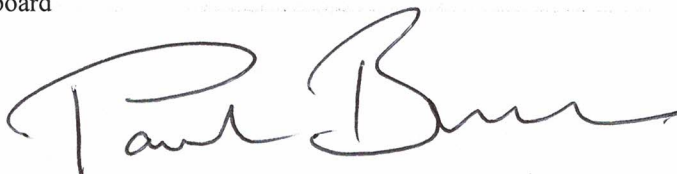
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to charities in Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Paul Burrows  
Trustee



Dated: 14 January 2025

## COMMUNITY INTERCULTURAL PROGRAMME

### Independent examiner's report to the trustees on the unaudited financial statements of COMMUNITY INTERCULTURAL PROGRAMME.

I report on the accounts of COMMUNITY INTERCULTURAL PROGRAMME for the year ended 31 March 2024 set out on pages 2 to 9.

#### Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### Independent examiner's statement

I have completed my examination and have no concerns in respect to the matters (1) to (4) listed above and in connection with the following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



**Independent examiner**

Samuel David Brown FCCA  
25-27 Edward Street  
Portadown  
Co. Armagh  
BT62 3NE

Date: 21 March 2024

## COMMUNITY INTERCULTURAL PROGRAMME

### Statement of financial activities

For the year ended 31 March 2024

	Notes	Restricted funds £	2024 Total £	2023 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds:				
Voluntary income	2	224,858	224,858	326,708
Activities for generating funds	3	57,821	57,821	24,226
<b>Total incoming resources</b>		<u>282,679</u>	<u>282,679</u>	<u>350,934</u>
<b>Resources expended</b>				
Staff costs	4	166,046	166,046	218,467
Project delivery payments		69,010	69,010	85,360
Establishment costs		26,243	26,243	49,664
Motor and travelling expenses		928	928	618
Accountancy fees		2,612	2,612	1,698
Communications and IT		12,272	12,272	26,780
Other office expenses		1,688	1,688	3,373
Interest payable and similar charges		699	699	730
<b>Total resources expended</b>		<u>279,498</u>	<u>279,498</u>	<u>386,690</u>
<b>Net movement in funds</b>		3,181	3,181	(35,756)
Total funds brought forward		<u>65,375</u>	<u>65,375</u>	<u>101,131</u>
<b>Total funds carried forward</b>		<u>68,556</u>	<u>68,556</u>	<u>65,375</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 7 to 9 form an integral part of these financial statements.

## COMMUNITY INTERCULTURAL PROGRAMME

### Balance sheet as at 31 March 2024

	Notes	2024 £	£	2023 £	£
<b>Current assets</b>					
Debtors	6	38,006		700	
Cash at bank and in hand		33,703		67,284	
		<u>71,709</u>		<u>67,984</u>	
<b>Creditors: amounts falling due within one year</b>					
		<u>(3,153)</u>		<u>(2,609)</u>	
<b>Net current assets</b>			<u>68,556</u>		<u>65,375</u>
<b>Net assets</b>			<u>68,556</u>		<u>65,375</u>
<b>Funds</b>					
Restricted income funds	8		<u>68,556</u>		<u>65,375</u>
<b>Total funds</b>			<u>68,556</u>		<u>65,375</u>

The financial statements were approved by the trustees on 14 January 2025 and signed on its behalf by



**Paul Burrows**  
Trustee

The notes on pages 7 to 9 form an integral part of these financial statements.

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2024

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' and The Charities Act (Northern Ireland) 2008.

#### 1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

#### 1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

#### 1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise those associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

#### 1.5. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2024

### 2. Voluntary income

	2024 Total £	2023 Total £
Donations	6,344	2,146
Grants receivable	218,514	324,562
	<u>224,858</u>	<u>326,708</u>

### 3. Activities for generating funds

	2024 Total £	2023 Total £
Invoices for services	57,821	24,226
	<u>57,821</u>	<u>24,226</u>

### 4. Employees

Employment costs	2024 £	2023 £
Wages and salaries	157,122	209,092
Pension costs	7,649	8,740
Other costs	1,275	635
	<u>166,046</u>	<u>218,467</u>

No employee received emoluments of more than £60,000.

#### Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2024 Number	2023 Number
<u>15</u>	<u>13</u>

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2024

### 5. Pension costs

The company operates a defined contribution pension scheme in respect of the employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	2024 £	2023 £
Pension charge	<u>7,649</u>	<u>8,740</u>

### 6. Debtors

	2024 £	2023 £
Prepayments and accrued income	<u>38,006</u>	<u>700</u>

### 7. Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	<u>3,153</u>	<u>2,609</u>

### 8. Analysis of net assets between funds

	Total funds £
Fund balances at 31 March 2024 as represented by:	<u>-</u>

### 9. Unrestricted funds

At 1 April 2023 £	Incoming resources £	At 31 March 2024 £
<u>        </u>	<u>        </u>	<u>        </u>

### 10. Restricted funds

	At 1 April 2023 £	Incoming resources £	Outgoing resources £	At 31 March 2024 £
Grants and user contributions	<u>65,375</u>	<u>282,679</u>	<u>(279,498)</u>	<u>68,556</u>

## COMMUNITY INTERCULTURAL PROGRAMME

The following pages do not form part of the statutory accounts.

# COMMUNITY INTERCULTURAL PROGRAMME

## Detailed statement of financial activities

For the year ended 31 March 2024

	2024	2023
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generating funds:</b>		
<i>Voluntary income</i>		
Donations	6,344	2,146
Grants receivable	218,514	324,562
	<u>224,858</u>	<u>326,708</u>
<i>Activities for generating funds</i>		
Invoices for services	57,821	24,226
	<u>57,821</u>	<u>24,226</u>
<b>Total incoming resources from generating funds</b>	<u>282,679</u>	<u>350,934</u>
<b>Total incoming resources</b>	<u><u>282,679</u></u>	<u><u>350,934</u></u>

# COMMUNITY INTERCULTURAL PROGRAMME

## Detailed statement of financial activities

For the year ended 31 March 2024

	2024		2023	
	£	£	£	£
<b>Resources expended</b>				
<b>Charitable activities</b>				
<i>Activities undertaken directly</i>				
Project Delivery Payments	69,010		85,360	
		69,010		85,360
<b>Activity 2 total expenditure</b>		69,010		85,360
<b>Total charitable activity expenditure</b>		69,010		85,360
<b>Governance costs</b>				
<i>Activities undertaken directly</i>				
Staff costs - Wages & salaries	157,122		209,092	
Staff costs - Pension costs	7,649		8,740	
Staff costs - Training	1,275		635	
Establishment - Rent	6,100		9,600	
Establishment - Light & heat	6,491		6,979	
Structural Improvements & Maintenance	10,709		30,312	
Establishment - Other	2,943		2,773	
Professional - Accountancy fees	2,612		1,698	
Office expenses - Communication & IT	12,272		26,780	
Office expenses - Other	1,688		3,373	
Bank charges	699		730	
		209,560		300,712
<i>Support costs</i>				
Support - Motor & travelling costs	928		618	
		928		618
<b>Total governance costs</b>		210,488		301,330
<b>Total resources expended</b>		279,498		386,690
<b>Net incoming/(outgoing) resources for the year</b>		3,181		(35,756)

**Community Intercultural Programme**

Northern Ireland - Charity number 102018

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# Annual report

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# COMMUNITY INTERCULTURAL PROGRAMME

## ANNUAL REPORT 2023-24

*Paul Barnes* CHAIR

*[Signature]* SECRETARY  
29/1/25



# Community Intercultural Programme

The trustees have pleasure in presenting their report and the consolidated financial statement of the charitable group CIP for the year ended 31 March 2024.

CIP, (Community Intercultural Programme) came into existence in Sept 2006 in response to the emerging needs of the Ethnic Communities in the region of Craigavon. CIP is committed to supporting people from different cultural and ethnic backgrounds, enabling them to fully integrate into and participate in an equitable society which represents difference and celebrates diversity

## Vision

*CIP's vision is of an inclusive society across the ABC Council area, which contributes to social cohesion and ensures equality for all.*

## Values

- *CIP actively promotes equality, values diversity and opposes discrimination in all its forms.*
- *CIP is an independent association, is non party political and is committed to an active anti- sectarian approach to its work*
- *CIP is committed to collective action informed by people's experiences and an analysis of their circumstances. Therefore CIP's primary method of operation is supporting and encouraging community action amongst disadvantaged communities.*
- *CIP will conduct its affairs in an honest, open, transparent and accountable way to its members.*
- *CIP values its volunteers as a key resource of the organisation.*
- *CIP will strive to represent the interests of all ethnic communities without 'fear or favour'*
- *CIP will strive for excellence in all we do in order to provide high quality and effective leadership and support.*

**In order to meet its objectives, CIP provides a series of services benefiting the local community. Such services include:**

**Advice, Information and signposting** - this programme of work provides a quality face-to-face service to BME clients across the ABC Council area with the aim of advancing citizenship, community development and human rights.

**Family Support** - this programme seeks to empower BME families, provide direct focused support and improve access to third party services that reduces social inclusion and relieves poverty.

**Youth Empowerment** – this programme aims to provide a range of services that promotes active citizenship, personal development, cultural diversity and a sense of belonging.

## Comments from the Chair



*It is always an inspiration for me to call in at the CIP Centre and overview the work that the organisation is performing. Despite funding challenges and limited resources, staff and volunteers have developed a high level of adaptability and resilience in delivering effective projects and programmes that have benefited a wide range of individuals, families and communities.*

*As a CIP Centre hosts both the Advice service and OASIS Youth, it is fascinating to watch how these activities dovetail and allow a staff team to understand ethnic family dynamics better and provide more targeted support.*

*The CIP Centre is also used by the Portuguese Saturday School, a dance group from Cape Verde, and Portuguese and Indian Church groups which makes the centre a busier and truly intercultural place.*

*Again I pay tribute to the dedicated staff and volunteer team who are committed to the well-being of the various user groups, who have gained the respect of the relative communities.*

*We are indebted to our funders who have supported us to deliver a wide range of vital services, without this support, CIP would not have been able to benefit so many people.*

*As a management committee, we believe that CIP is well-placed to address and respond to both the current and future challenges facing ethnic minority groups.*

*Paul Burrows*

## Reflections from staff



### **Stephen Smith (Portuguese Support Worker)**

Over the last 8 years, it has been my privilege to assist the Portuguese-speaking communities in Craigavon and the wider area. Approximately 2000 people have been supported in a variety of integration-focused matters. Wider community has not grown significantly over the last year, but the level of need continues the outstrip demand.

Reflecting on these years it is heartening to see the number of individuals and families that have settled in the area and are fully integrated and no longer require the services of CIP. Another encouraging factor has been the number of children and young people who have grown through OASIS programmes and as a result have succeeded in gaining employment, and settling in the local community, while others have moved to higher education and now found employment in the community sector.



### **Veronica Dempsey (Romanian Support Worker)**

I arrived in NI in the mid-2000s and faced many struggles in terms of understanding the life and procedures of Northern Ireland. Because of my personal experience, I am aware of the challenges faced by Romanian migrants and their families on their arrival into a new and very different living environment. My work entitles assisting families as they seek employment, understand procedures and access to services. Very few of my Romanian clients speak English and it still presents a massive barrier to their integration, especially due to historical discrimination and low income, which produces a range of poverty-related issues. Many of my clients have complex needs. I am called to a system integrating their children in school, accessing entitlements and providing advice regarding social services and programmes that will benefit them.

I found my job very challenging but also very satisfying.



### **Polina Malcheva (Bulgarian Support Worker)**

I have supported and worked with the Bulgarian and Bulgarian Roma communities since 2018. Over the years the need and demand for support from the Bulgarian Roma community haven't changed much. Many clients require assistance with daily issues every week. The main reason



## Oasis Youth

Oasis is an inclusive, youth focused programme that engages with ethnic children and youth through targeted provision. The club provides a range of comprehensive and interlinked projects throughout the year. The following is a sample of the key initiatives that were delivered which supported 518 different children and young people from 16 different cultural groups,

### Gets Active Programme



Over the last 12 months there has been a great increase in need of provision for Portadown Gets Active. The needs of the communities who have benefited from the programme to date are growing as the Cost of Living crisis continues.

Some of the key issues we have been supporting children & Young people with are:

- Provision of food at each session we deliver due to the increase of food insecurity
- Provision of physical activity each week and during holiday programmes due to limited access to sports clubs and afterschool programme as a result of affordability.
- Access to a provision which supports children to express their culture and a safe and secure environment and also learn about other cultures. Need more now than ever due to the increase in bullying, racism and hate crimes in communities.
- Activities which support children and young people to boost their mental health and wellbeing by providing fun learning opportunities and information stalls and awareness at family days for parents on how best to support their family.

**In 2023-2024 Gets Active supported 148 children and 50 peer mentors through the programme. Gets active also includes After School Club delivered over 40 weeks.**

With out the support from our partners Children in Northern Ireland and funders McClay Foundation and ALMAC we would not be able to deliver our afterschool club and holiday provision, support our peer mentors to continue

### Neighborhood Renewal projects

Oasis Junior Pod – Exploring the needs of young people and issues impacting young people through podcasting. Programme was supported by peer mentors from previous project and sharing learning of the project.



Oasis BREATHE – Health & Wellbeing focused project engaging young people in opportunities to learn more about impact of risk taking behavior. Social action delivery of a successful Health fair with over 200 in attendance.

**Irish Youth Foundation** – Youth leadership and summer provision project, supporting young people to engage in activities developing their soft skills, providing a provision over summer in an inclusive and shared space.

**Culture Club** – Delivery of So Pa Sabi Cape Veridian Dance Crew programme. Including the delivery of 4 community cultural events and supporting children and young people to try something new and develop an understanding of other cultures. This initiative was funded by TNL Community Fund

**Uniting Communities** – Partnership with Scotch Street Youth & Community Centre & Healthy Kidz. Youth focused programme with the theme of Sports, Culture and good relations. Initiative was funded by Department of Communities.

**EA Craigavon Newcomer** – Core provision  
Hours of delivery Tuesday 6-9pm Senior Drop In (Yr8 – Age 18) & Friday 6-9pm Junior Drop In (P5-P7)  
Membership & attendance stats for 23/24  
333 members  
94 sessions  
2807 participant attendances  
298 hours delivery





**Community Intercultural Programme**

Northern Ireland - Charity number 102018

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# Annual return

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**Charity number: 102018**

**COMMUNITY INTERCULTURAL PROGRAMME**

**Trustees' report and financial statements**

**for the year ended 31 March 2024**

# COMMUNITY INTERCULTURAL PROGRAMME

## Contents

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Statement of financial activities	<b>5</b>
Balance sheet	<b>6</b>
Notes to the Accounts	<b>7 - 10</b>

# COMMUNITY INTERCULTURAL PROGRAMME

## Legal and administrative information

<b>Charity number</b>	102018
<b>Business address</b>	CIP Centre 7 Foundry Street Portadown Co Armagh BT63 5AB
<b>Board Members</b>	Paul Burrows (Chair) Andrew McCreery (Vice Chair) Gordon Woolsey (Secretary) Alfredo Monteiro (Treasurer) Elisabete Gomes Beata Jonak Romyall Guinanao Anastazja Wisniewska
<b>Trustees</b>	Paul Burrows Andrew McCreery Gordon Woolsey Alfredo Monteiro
<b>Accountants</b>	S D Brown & Company Carnegie Building 25-27 Edward Street Portadown Co Armagh BT62 3NE
<b>Bankers</b>	Unity Trust PLC PO Box 7190 Planetary Road Wllenhall WV1 9DG

# COMMUNITY INTERCULTURAL PROGRAMME

## Report of the trustees for the year ended 31 March 2024

The trustees present their report and the financial statements for the year ended 31 March 2024. The trustees who served during the year and up to the date of this report are set out on page 1.

### Structure, governance and management

The charity is governed by its Constitution which has been lodged with The Charity Commission for Northern Ireland. The charity was registered with The Charity Commission for Northern Ireland on 21 January 2016.

### RISKS

The Executive Committee has conducted its own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. In order to minimize internal risks, and to ensure the consistent quality of delivery for all operational aspects of the charity procedures for authorization of all transactions, and projects have been implemented.

### Objectives and activities

#### *Principal Activity*

The principal activity of the charity is the integration of new communities.

### Achievements and performance

Many individuals and their families have been aided through the services and programmes provided by the charity during the year.

We would like to place on record the charity's appreciation to the following funders whose financial support enabled the charity to achieve its objectives during the year:

	£
Department of Justice	9,092
The Executive Office	27,867
Red Cross	2,500
ABC Council	9,662
Irish Youth Foundation	4,000
BBC Children in Need	22,500
National Lottery Community Fund	88,181
Education Authority	54,712
Total	<u>218,514</u>

### Financial review

The results of the charity for the year are detailed on pages 5 to 10.

The charity does not have any debt.

There are no private benefits flowing from the Charities purposes other than volunteer training which is incidental to the pursuance of the Charities purposes.

# COMMUNITY INTERCULTURAL PROGRAMME

## Report of the trustees for the year ended 31 March 2024

### Statement of trustees' responsibilities

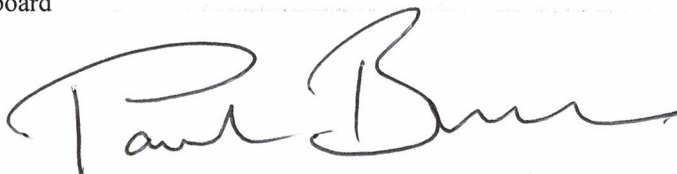
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to charities in Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Paul Burrows  
Trustee



Dated: 14 January 2025

## COMMUNITY INTERCULTURAL PROGRAMME

### Independent examiner's report to the trustees on the unaudited financial statements of COMMUNITY INTERCULTURAL PROGRAMME.

I report on the accounts of COMMUNITY INTERCULTURAL PROGRAMME for the year ended 31 March 2024 set out on pages 2 to 9.

#### Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### Independent examiner's statement

I have completed my examination and have no concerns in respect to the matters (1) to (4) listed above and in connection with the following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



**Independent examiner**

Samuel David Brown FCCA  
25-27 Edward Street  
Portadown  
Co. Armagh  
BT62 3NE

Date: 21 March 2024

## COMMUNITY INTERCULTURAL PROGRAMME

### Statement of financial activities

For the year ended 31 March 2024

	Notes	Restricted funds £	2024 Total £	2023 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds:				
Voluntary income	2	224,858	224,858	326,708
Activities for generating funds	3	57,821	57,821	24,226
<b>Total incoming resources</b>		<u>282,679</u>	<u>282,679</u>	<u>350,934</u>
<b>Resources expended</b>				
Staff costs	4	166,046	166,046	218,467
Project delivery payments		69,010	69,010	85,360
Establishment costs		26,243	26,243	49,664
Motor and travelling expenses		928	928	618
Accountancy fees		2,612	2,612	1,698
Communications and IT		12,272	12,272	26,780
Other office expenses		1,688	1,688	3,373
Interest payable and similar charges		699	699	730
<b>Total resources expended</b>		<u>279,498</u>	<u>279,498</u>	<u>386,690</u>
<b>Net movement in funds</b>		3,181	3,181	(35,756)
Total funds brought forward		<u>65,375</u>	<u>65,375</u>	<u>101,131</u>
<b>Total funds carried forward</b>		<u>68,556</u>	<u>68,556</u>	<u>65,375</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 7 to 9 form an integral part of these financial statements.

## COMMUNITY INTERCULTURAL PROGRAMME

### Balance sheet as at 31 March 2024

	Notes	2024 £	£	2023 £	£
<b>Current assets</b>					
Debtors	6	38,006		700	
Cash at bank and in hand		33,703		67,284	
		<u>71,709</u>		<u>67,984</u>	
<b>Creditors: amounts falling due within one year</b>					
		<u>(3,153)</u>		<u>(2,609)</u>	
<b>Net current assets</b>			<u>68,556</u>		<u>65,375</u>
<b>Net assets</b>			<u>68,556</u>		<u>65,375</u>
<b>Funds</b>					
Restricted income funds	8		<u>68,556</u>		<u>65,375</u>
<b>Total funds</b>			<u>68,556</u>		<u>65,375</u>

The financial statements were approved by the trustees on 14 January 2025 and signed on its behalf by



**Paul Burrows**  
Trustee

The notes on pages 7 to 9 form an integral part of these financial statements.

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2024

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' and The Charities Act (Northern Ireland) 2008.

#### 1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

#### 1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

#### 1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise those associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

#### 1.5. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2024

### 2. Voluntary income

	2024 Total £	2023 Total £
Donations	6,344	2,146
Grants receivable	218,514	324,562
	<u>224,858</u>	<u>326,708</u>

### 3. Activities for generating funds

	2024 Total £	2023 Total £
Invoices for services	57,821	24,226
	<u>57,821</u>	<u>24,226</u>

### 4. Employees

Employment costs	2024 £	2023 £
Wages and salaries	157,122	209,092
Pension costs	7,649	8,740
Other costs	1,275	635
	<u>166,046</u>	<u>218,467</u>

No employee received emoluments of more than £60,000.

#### Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2024 Number	2023 Number
<u>15</u>	<u>13</u>

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2024

### 5. Pension costs

The company operates a defined contribution pension scheme in respect of the employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	2024 £	2023 £
Pension charge	<u>7,649</u>	<u>8,740</u>

### 6. Debtors

	2024 £	2023 £
Prepayments and accrued income	<u>38,006</u>	<u>700</u>

### 7. Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	<u>3,153</u>	<u>2,609</u>

### 8. Analysis of net assets between funds

	Total funds £
Fund balances at 31 March 2024 as represented by:	<u>-</u>

### 9. Unrestricted funds

At 1 April 2023 £	Incoming resources £	At 31 March 2024 £
<u>        </u>	<u>        </u>	<u>        </u>

### 10. Restricted funds

	At 1 April 2023 £	Incoming resources £	Outgoing resources £	At 31 March 2024 £
Grants and user contributions	<u>65,375</u>	<u>282,679</u>	<u>(279,498)</u>	<u>68,556</u>

## COMMUNITY INTERCULTURAL PROGRAMME

The following pages do not form part of the statutory accounts.

# COMMUNITY INTERCULTURAL PROGRAMME

## Detailed statement of financial activities

For the year ended 31 March 2024

	2024	2023
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generating funds:</b>		
<i>Voluntary income</i>		
Donations	6,344	2,146
Grants receivable	218,514	324,562
	<u>224,858</u>	<u>326,708</u>
<i>Activities for generating funds</i>		
Invoices for services	57,821	24,226
	<u>57,821</u>	<u>24,226</u>
<b>Total incoming resources from generating funds</b>	<u>282,679</u>	<u>350,934</u>
<b>Total incoming resources</b>	<u><u>282,679</u></u>	<u><u>350,934</u></u>

# COMMUNITY INTERCULTURAL PROGRAMME

## Detailed statement of financial activities

For the year ended 31 March 2024

	2024		2023	
	£	£	£	£
<b>Resources expended</b>				
<b>Charitable activities</b>				
<i>Activities undertaken directly</i>				
Project Delivery Payments	69,010		85,360	
		69,010		85,360
<b>Activity 2 total expenditure</b>		69,010		85,360
<b>Total charitable activity expenditure</b>		69,010		85,360
<b>Governance costs</b>				
<i>Activities undertaken directly</i>				
Staff costs - Wages & salaries	157,122		209,092	
Staff costs - Pension costs	7,649		8,740	
Staff costs - Training	1,275		635	
Establishment - Rent	6,100		9,600	
Establishment - Light & heat	6,491		6,979	
Structural Improvements & Maintenance	10,709		30,312	
Establishment - Other	2,943		2,773	
Professional - Accountancy fees	2,612		1,698	
Office expenses - Communication & IT	12,272		26,780	
Office expenses - Other	1,688		3,373	
Bank charges	699		730	
		209,560		300,712
<i>Support costs</i>				
Support - Motor & travelling costs	928		618	
		928		618
<b>Total governance costs</b>		210,488		301,330
<b>Total resources expended</b>		279,498		386,690
<b>Net incoming/(outgoing) resources for the year</b>		3,181		(35,756)

**Community Intercultural Programme**

Northern Ireland - Charity number 102018

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# Accounts

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**Charity number: 102018**

**COMMUNITY INTERCULTURAL PROGRAMME**

**Trustees' report and financial statements**

**for the year ended 31 March 2023**

# COMMUNITY INTERCULTURAL PROGRAMME

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# COMMUNITY INTERCULTURAL PROGRAMME

## Legal and administrative information

<b>Charity number</b>	102018
<b>Business address</b>	CIP Centre 7 Foundry Street Portadown Co Armagh BT63 5AB
<b>Board Members</b>	Paul Burrows (Chair) Andrew McCreery (Vice Chair) Gordon Woolsey (Secretary) Alfredo Monteiro (Treasurer) Elisabete Gomes Beata Jonak Romyall Guinanao Anastazja Wisniewska
<b>Trustees</b>	Paul Burrows Andrew McCreery Gordon Woolsey Alfredo Monteiro
<b>Accountants</b>	S D Brown & Company Carnegie Building 25-27 Edward Street Portadown Co Armagh BT62 3NE
<b>Bankers</b>	Unity Trust PLC PO Box 7190 Planetary Road Wilenhall WV1 9DG

# COMMUNITY INTERCULTURAL PROGRAMME

## Report of the trustees for the year ended 31 March 2023

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees who served during the year and up to the date of this report are set out on page 1.

### Structure, governance and management

The charity is governed by its Constitution which has been lodged with The Charity Commission for Northern Ireland. The charity was registered with The Charity Commission for Northern Ireland on 21 January 2016.

### RISKS

The Executive Committee has conducted its own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. In order to minimize internal risks, and to ensure the consistent quality of delivery for all operational aspects of the charity procedures for authorization of all transactions, and projects have been implemented.

### Objectives and activities

#### *Principal Activity*

The principal activity of the charity is the integration of new communities.

### Achievements and performance

Many individuals and their families have been aided through the services and programmes provided by the charity during the year.

We would like to place on record the charity's appreciation to the following funders whose financial support enabled the charity to achieve its objectives during the year:

	£
Peace IV	13662
Almac/CINI	45,622
The Executive Office	44282
Red Cross	2500
ABC Council	8600
Comic Relief	1500
South Tyrone (EUSS)	13158
Food Foundation Grant	160
Education Authority	116898
Big Lottery	78180
Total	<u>324,562</u>

### Financial review

The results of the charity for the year are detailed on pages 5 to 10.

In addition to the financial support received as noted above, the charity received £1,036 in Coronavirus Job Retention Grants.

The charity does not have any debt.

There are no private benefits flowing from the Charities purposes other than volunteer training which is incidental to the pursuance of the Charities purposes.

# COMMUNITY INTERCULTURAL PROGRAMME

## Report of the trustees for the year ended 31 March 2023

### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Paul Burrows

**Trustee**

**Dated: 21 March 2024**

## COMMUNITY INTERCULTURAL PROGRAMME

### Independent examiner's report to the trustees on the unaudited financial statements of COMMUNITY INTERCULTURAL PROGRAMME.

I report on the accounts of COMMUNITY INTERCULTURAL PROGRAMME for the year ended 31 March 2023 set out on pages 2 to 10.

#### Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### Independent examiner's statement

I have completed my examination and have no concerns in respect to the matters (1) to (4) listed above and in connection with the following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



#### Independent examiner

Samuel David Brown FCCA  
25-27 Edward Street  
Portadown  
Co. Armagh  
BT62 3NE

Date: 21 March 2024

# COMMUNITY INTERCULTURAL PROGRAMME

## Statement of financial activities

For the year ended 31 March 2023

	Notes	Restricted funds £	2023 Total £	2022 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds:				
Voluntary income	2	326,709	326,709	362,999
Activities for generating funds	3	24,225	24,225	7,882
<b>Total incoming resources</b>		<u>350,934</u>	<u>350,934</u>	<u>370,881</u>
<b>Resources expended</b>				
Staff costs	4	218,467	218,467	235,342
Project delivery payments		85,360	85,360	80,974
Establishment costs		49,664	49,664	21,393
Motor and travelling expenses		618	618	869
Accountancy fees		1,698	1,698	1,542
Communications and IT		26,780	26,780	18,433
Other office expenses		3,373	3,373	4,734
Interest payable and similar charges		730	730	714
<b>Total resources expended</b>		<u>386,690</u>	<u>386,690</u>	<u>364,001</u>
<b>Net movement in funds</b>		(35,756)	(35,756)	6,880
Total funds brought forward		<u>101,131</u>	<u>101,131</u>	<u>94,251</u>
<b>Total funds carried forward</b>		<u>65,375</u>	<u>65,375</u>	<u>101,131</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 7 to 10 form an integral part of these financial statements.

## COMMUNITY INTERCULTURAL PROGRAMME

### Balance sheet as at 31 March 2023

	Notes	2022 £	£	£	2021 £
<b>Current assets</b>					
Debtors	6	700		653	
Cash at bank and in hand		67,284		102,020	
		<u>67,984</u>		<u>102,673</u>	
<b>Creditors: amounts falling due within one year</b>		<u>(2,609)</u>		<u>(1,542)</u>	
<b>Net current assets</b>			65,375		101,131
<b>Net assets</b>			<u>65,375</u>		<u>101,131</u>
<b>Funds</b>	8				
Restricted income funds			65,375		101,131
<b>Total funds</b>			<u>65,375</u>		<u>101,131</u>

The financial statements were approved by the trustees on 21 March 2024 and signed on its behalf by

---

**Paul Burrows**  
Trustee

The notes on pages 7 to 10 form an integral part of these financial statements.

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2023

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' and The Charities Act (Northern Ireland) 2008.

#### 1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

#### 1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

#### 1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise those associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

#### 1.5. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2023

### 2. Voluntary income

	2023 Total £	2022 Total £
Donations	2,146	625
Grants receivable	324,562	362,374
	<u>326,708</u>	<u>362,999</u>

### 3. Activities for generating funds

	2023 Total £	2022 Total £
Invoices for services	24,226	6,436
User contribution for services	-	1,446
	<u>24,226</u>	<u>7,882</u>

### 4. Employees

<b>Employment costs</b>	<b>2023</b> £	<b>2022</b> £
Wages and salaries	209,092	224,402
Pension costs	8,740	9,511
Other costs	635	1,429
	<u>218,467</u>	<u>235,342</u>

No employee received emoluments of more than £60,000.

#### Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2023 Number	2022 Number
<u>15</u>	<u>13</u>

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2023

### 5. Pension costs

The company operates a defined contribution pension scheme in respect of the employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	2023	2022
	£	£
Pension charge	8,740	9,511

### 6. Debtors

	2023	2022
	£	£
Prepayments and accrued income	700	653

### 7. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	2,609	1,542

### 8. Analysis of net assets between funds

	Restricted funds	Total funds
	£	£
Fund balances at 31 March 2023 as represented by:		
Current assets	67,984	67,984
Current liabilities	(2,609)	(2,609)
	<u>65,375</u>	<u>65,375</u>

### 9. Unrestricted funds

	At 1 April 2022	Incoming resources	At 31 March 2023
	£	£	£
	<u>          </u>	<u>          </u>	<u>          </u>

## COMMUNITY INTERCULTURAL PROGRAMME

### Notes to financial statements for the year ended 31 March 2023

<b>10. Restricted funds</b>	<b>At 1 April 2022 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2023 £</b>
Grants and user contributions	<u>101,131</u>	<u>350,934</u>	<u>(386,690)</u>	<u>65,375</u>

## **COMMUNITY INTERCULTURAL PROGRAMME**

**The following pages do not form part of the statutory accounts.**

# COMMUNITY INTERCULTURAL PROGRAMME

## Detailed statement of financial activities

For the year ended 31 March 2023

	2023	2022
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generating funds:</b>		
<i>Voluntary income</i>		
Donations	2,146	625
Grants receivable	324,562	362,374
	<u>326,708</u>	<u>362,999</u>
<i>Activities for generating funds</i>		
Invoices for services	24,226	6,436
User contribution for services	-	1,446
	<u>24,226</u>	<u>7,882</u>
<b>Total incoming resources from generating funds</b>	<u>350,934</u>	<u>370,881</u>
<b>Total incoming resources</b>	<u><u>350,934</u></u>	<u><u>370,881</u></u>

# COMMUNITY INTERCULTURAL PROGRAMME

## Detailed statement of financial activities

For the year ended 31 March 2023

	£	2023 £	£	2021 £
<b>Resources expended</b>				
<b>Charitable activities</b>				
<i>Activities undertaken directly</i>				
Project Delivery Payments	85,360		80,974	
		85,360		80,974
<b>Activity 2 total expenditure</b>		85,360		80,974
<b>Total charitable activity expenditure</b>		85,360		80,974
<b>Governance costs</b>				
<i>Activities undertaken directly</i>				
Staff costs - Wages & salaries	209,092		224,402	
Staff costs - Pension costs	8,740		9,511	
Staff costs - Training	635		1,429	
Establishment - Rent	9,600		9,600	
Establishment - Light & heat	6,979		5,667	
Structural Improvements & Maintenance	30,312		3,526	
Establishment - Other	2,773		2,600	
Professional - Accountancy fees	1,698		1,542	
Office expenses - Communication & IT	26,780		18,433	
Office expenses - Other	3,373		4,734	
Bank charges	730		714	
		300,712		282,158
<i>Support costs</i>				
Support - Motor & travelling costs	618		869	
		618		869
<b>Total governance costs</b>		301,330		283,027
<b>Total resources expended</b>		386,690		364,001
<b>Net incoming/(outgoing) resources for the year</b>		(35,756)		6,880



**Community Intercultural Programme**

Northern Ireland - Charity number 102018

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# Annual report

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# COMMUNITY INTERCULTURAL PROGRAMME



**ANNUAL REPORT  
2022-23**

# Community Intercultural Programme

- **Contact Details**

CIP Centre, 7 Foundry Street, Portadown, BT63 5AB  
Tel 028 3839 3372

Oasis Youth Centre, 34 Bridge Street, Portadown, BT62 1JD  
Tel 028 3833 5322

[www.cipni.com](http://www.cipni.com) - [www.oasisyouth.co.uk](http://www.oasisyouth.co.uk) -

Reg. Charity No NIC102018 email: [info@cipni.com](mailto:info@cipni.com)

- **Management Committee**

Paul Burrows - Chairperson  
Andrew McCreery - Vice Chairperson  
Gordon Woolsey - Sec  
Alfredo Monterio - Treasurer  
Romyll Guinanao  
Elizabete Gomes  
Beata Jonak  
Anastazja Wisniewska

- **Membership of Committees, Forums & Groups**

- ABC Community Network
- Educational Authority Local Youth Advisory Group
- Locality Planning Group
- Southern Area Children's & Young Peoples Outcome Group
- Stronger Together Network

- **Partners in Project delivery**

- Children in Northern Ireland
- Youthlink NI
- Scotch Street Youth and Community Centre
- Stronger Together Network
- Fit Kids

- **Accountant:**

S D Brown & Company  
25-27 Edward Street  
Portadown BT62 3NE

- **Solicitor**

T.D. Gibson & Co Ltd  
107 Church Street  
Portadown BT62 3DD



# Community Intercultural Programme

The trustees have pleasure in presenting their report and the consolidated financial statement of the charitable group CIP for the year ended 31 March 2023

CIP, (Community Intercultural Programme) came into existence in Sept 2006 in response to the emerging needs of the Ethnic Communities in the region of Craigavon. CIP is committed to supporting people from different cultural and ethnic backgrounds, enabling them to fully integrate into and participate in an equitable society which represents difference and celebrates diversity

## Vision

*CIP's vision is of an inclusive society across the ABC Council area, which contributes to social cohesion and ensures equality for all.*

## Values

- *CIP actively promotes equality, values diversity and opposes discrimination in all its forms.*
- *CIP is an independent association, is non party political and is committed to an active anti- sectarian approach to its work*
- *CIP is committed to collective action informed by people's experiences and an analysis of their circumstances. Therefore CIP's primary method of operation is supporting and encouraging community action amongst disadvantaged communities.*
- *CIP will conduct its affairs in an honest, open, transparent and accountable way to its members.*
- *CIP values its volunteers as a key resource of the organisation.*
- *CIP will strive to represent the interests of all ethnic communities without 'fear or favour'*
- *CIP will strive for excellence in all we do in order to provide high quality and effective leadership and support.*



## Strategic Priorities

**CIP carried out its operation under the following strategic aims and associated objectives:**

- Continued evolution of effective and efficient internal organisational systems and structures
- Training and Capacity Building
- Deliver an effective and comprehensive Support Service
- Develop family support programmes that focus on the emotional well-being of the whole family
- Expand the level of social inclusion and integration services and culturally appropriate programmes for BME Youth and Young Adults
- Promote Good Relations between diverse communities
- Raise Awareness of, Reduce and Prevent the level of exploitation experienced by vulnerable people.

## Public Benefits:

In ensuring that the activities of CIP benefit the general public, all our activities are related to one or more of the following charitable objectives;

- The advancement of citizenship through the promotion of voluntary activity using a community development approach
- The prevention and relief of poverty by activity encouraging the participation of the most disadvantaged and excluded groups in our programmes
- The advancement of education by providing training to groups and individuals
- The advancement of human rights through work designed to promote reconciliation and resolve conflict and the promotion of religious or racial harmony or equality and diversity

**In order to meet its objectives, CIP provides a series of services benefiting the local community. Such services include:**

**Advice, Information and signposting** - this programme of work provides a quality face-to-face service to BME clients across the ABC Council area with the aim of advancing citizenship, community development and human rights.

**Family Support** - this programme seeks to empower BME families, provide direct focused support and improve access to third party services that reduces social inclusion and relieves poverty.

**Youth Empowerment** – this programme aims to provide a range of services that promotes active citizenship, personal development, cultural diversity and a sense of belonging.

## Comments from the Chair



*Once again it is my pleasure to present this annual report which encompasses the range of services provided by our dedicated staff and volunteer team.*

*This past year saw the country return to a sense of normality after the intense restrictions imposed by the Covid 19 years and this has allowed more normal services to resume within CIP. Over this challenging period the staff team have developed a high level of adaptability and resilience and must be commended for their industrious efforts in providing a quality advice service and youth provision.*

*We are indebted to our funders who have supported us to deliver a wide range of vital services, without this support CIP would not have been able to benefit so many people.*

*After much deliberation, it was decided to transfer all of the youth activities, which have been based at Bridge Street in Portadown for the past 10 years to the CIP Centre in Foundry Street. This move will enhance and improve the delivery of services for children and young people in the area.*

*As a management committee, we believe that CIP is well placed to address and respond to both the current and future challenges facing ethnic minority groups.*

*Paul Burrows*

# Overview of Projects

## Advice & Advocacy Service

Central to CIP activities has been its 'face-to-face' advice service which not only benefits primarily Polish, Lithuanian and Romanian communities but has extended its scope to assist individuals from 14 different language groups. The service provided a comprehensive range of activities which included:

- 665 clients were supported via 1,713 one-to-one sessions.
- 166 people were supported with their EU Settlement Status
- 11 information sessions attended by 169 participants
- 71 children referred into children and young people activities

## Consular Assistance

It was our honour to host staff teams from the Lithuanian Embassy that provided individuals with an opportunity to obtain consular support at CIP. A further Romanian clients were assisted in their preparation for a consular visit in Belfast by the Romanian Consul.

## Support for the Portuguese Community

The diverse cultures within the Portuguese speaking community were provided with targeted support. This included one to one support on entitlement and employment issues. The service provides the following services to beneficiaries;

- Over the year 385 people were registered with the advice service and a total of 824 one-to-one sessions were offered.
- Over 200 people were supported with their EU Settlement Status
- A series of information sessions were delivered

## Support for the Bulgarian Community

With the support of the NI Housing Executive and the Department of Justice an advice service was developed this year to assist members of the Bulgarian Roma community. The holistic project incorporated information sessions, ESOL Classes, one to one advice sessions. Another feature of the project involved building the capacity of a recently Bulgarian community group in Craigavon, enabling the group to deliver a series of community events.

## **Poverty issues**

As newcomer families encounter high levels of deprivation, CIP remained vigilant regarding community needs and responded to the individual challenges providing direct intervention to families in need and also providing third party assistance and signposting to families. This included provision of food vouchers, food & warm packs supplied by Fareshare, local companies, the Public Health Authority and charitable groups.

## **Oasis Youth**

Oasis is an inclusive, youth focused programme that engages with ethnic children and youth through targeted provision. The club provides a range of comprehensive and interlinked projects throughout the year. The following is a sample of the key initiatives that were delivered which supported 420 different children and young people from 16 different cultural groups,

**LOOKIN' OUT PROJECT** - Mental Health Support Programme

**ASPIRE** - Volunteering Opportunities and Training- All Year

**2 x P7 TRANSITION PROJECTs** - Presentation Primary School Project & 12 week project in partnership with SSYCC

**ACTIVE MINDS** – Neighbourhood Renewal Funded Project - Health & Wellbeing & Sports project

**AFTER SCHOOL CLUB** Tuesday & Thursday

**DROP IN CLUB** - Weekly session - Tuesdays

**BREAKFAST CLUB**- Thursday mornings Jan-March

**PORTADOWN GETS ACTIVE**- 4 Holiday Hunger projects (Summer 3 weeks Face to face, Halloween face to face, Christmas face to face & Easter face to face)

**COMMON GOOD** - 20 week Good Relations Programme - weekly Nov-April

**OASIS CAFE 2GO** - 8 week outreach cafe at front of centre - Mondays 2 hours (Oct-Dec)

**One to One Support** (CV support, References, Personal Statements, Mental Health Check ins, work with Family Support Hub Referrals)

**EMPOWER YOUTH FORUM** – Bi-weekly meetings all year



**YOUTH EMPLOYABILITY PROGRAMME-** NR Funded project 20 week programme OCN and social action

**Oasis POD** – Neighbourhood Renewal funded project – Exploring the needs of young people and issues impacting young people through Podcasting.

**Cultural Diversity & Personal Development Programme** at Killicomaine JHS - 2 x 8 week terms Sept-April 22

**ORBIT Project-** 3 phases – Space to Learn Teambuilding, Space to Live – Exploring risk taking behaviour, Space to Lead – Social Action, leadership & Volunteering

**BUD** – Youth Steering Group & BUD Projects (Youth Social Action Project) Youth led project designing and delivering workshops on Transition. BBC CIN Funded

**5,602 Total number of sessions attendances: (participants x sessions)**  
**15,680 Total hours of delivery: (Participants x Sessions x Hours)**  
**420 Total number of members:**

The anticipated outcomes of each project were achieved and these included the following:

- Children and young people are better able to express themselves.
- Children and young people develop Increased leadership skills
- Improved relationships among young people from different backgrounds.

## Future Developments

The trustees have identified the following opportunities for development which the CIP seeks to achieve over incoming years, subject to adequate funding availability.

It is proposed and approved by the management committee that all Oasis youth projects located at the Oasis Youth Centre at 31 Bridge St Portadown will cease and be transferred to the CIP Centre in the summer of 2023. This decision was taken as the facility at Bridge St was deemed no longer fit for purpose due to structural deterioration. The proposed date for the termination of the rental agreement of the said premises is 30th Sept 2023. All of Oasis staff and youth activities will operate from 1<sup>st</sup> Oct at the CIP Centre.

Further enhancements of the CIP Centre are proposed in order to upgrade the interior and exterior of the Centre.

## SCHEDULE OF CIP FUNDERS

CIP would like to place on record our appreciation to the following funders whose financial support enabled the charity to achieve its objectives during the year.

<b>Funder</b>	<b>Issue Targeted</b>
ABC Borough Council	Core Running Costs & Good Relation
ALMAC/CINI	Holiday Hunger
BBC Children in Need	Oasis Youth
Community Fund	Oasis Youth
Education Authority	BME Youth Projects
Food Foundation Grant	Oasis Youth
Home Office	EU Settlement Project
–Stronger Together Network	
NI Housing Executive	Support for Bulgarian community
Neighbourhood Renewal	Youth Project
Red Cross – (TEO crisis fund)	Relief of Poverty
The Executive Office	BME Advice Service & Youth Project
PEACE	BME Research
Public Health Agency	Warm Packs

S.D BROWN Accountants, Portadown were appointed as the independent examiner and produced a financial statement for CIP.

**Community Intercultural Programme**

Northern Ireland - Charity number 102018

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# Annual return

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**Charity number: 102018**

**COMMUNITY INTERCULTURAL PROGRAMME**

**Trustees' report and financial statements**

**for the year ended 31 March 2023**

# COMMUNITY INTERCULTURAL PROGRAMME

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# COMMUNITY INTERCULTURAL PROGRAMME

## Legal and administrative information

<b>Charity number</b>	102018
<b>Business address</b>	CIP Centre 7 Foundry Street Portadown Co Armagh BT63 5AB
<b>Board Members</b>	Paul Burrows (Chair) Andrew McCreery (Vice Chair) Gordon Woolsey (Secretary) Alfredo Monteiro (Treasurer) Elisabete Gomes Beata Jonak Romyall Guinanao Anastazja Wisniewska
<b>Trustees</b>	Paul Burrows Andrew McCreery Gordon Woolsey Alfredo Monteiro
<b>Accountants</b>	S D Brown & Company Carnegie Building 25-27 Edward Street Portadown Co Armagh BT62 3NE
<b>Bankers</b>	Unity Trust PLC PO Box 7190 Planetary Road Wilenhall WV1 9DG

# COMMUNITY INTERCULTURAL PROGRAMME

## Report of the trustees for the year ended 31 March 2023

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees who served during the year and up to the date of this report are set out on page 1.

### Structure, governance and management

The charity is governed by its Constitution which has been lodged with The Charity Commission for Northern Ireland. The charity was registered with The Charity Commission for Northern Ireland on 21 January 2016.

### RISKS

The Executive Committee has conducted its own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. In order to minimize internal risks, and to ensure the consistent quality of delivery for all operational aspects of the charity procedures for authorization of all transactions, and projects have been implemented.

### Objectives and activities

#### *Principal Activity*

The principal activity of the charity is the integration of new communities.

### Achievements and performance

Many individuals and their families have been aided through the services and programmes provided by the charity during the year.

We would like to place on record the charity's appreciation to the following funders whose financial support enabled the charity to achieve its objectives during the year:

	£
Peace IV	13662
Almac/CINI	45,622
The Executive Office	44282
Red Cross	2500
ABC Council	8600
Comic Relief	1500
South Tyrone (EUSS)	13158
Food Foundation Grant	160
Education Authority	116898
Big Lottery	78180
Total	<u>324,562</u>

### Financial review

The results of the charity for the year are detailed on pages 5 to 10.

In addition to the financial support received as noted above, the charity received £1,036 in Coronavirus Job Retention Grants.

The charity does not have any debt.

There are no private benefits flowing from the Charities purposes other than volunteer training which is incidental to the pursuance of the Charities purposes.

# COMMUNITY INTERCULTURAL PROGRAMME

## Report of the trustees for the year ended 31 March 2023

### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Paul Burrows

**Trustee**

**Dated: 21 March 2024**

## COMMUNITY INTERCULTURAL PROGRAMME

### Independent examiner's report to the trustees on the unaudited financial statements of COMMUNITY INTERCULTURAL PROGRAMME.

I report on the accounts of COMMUNITY INTERCULTURAL PROGRAMME for the year ended 31 March 2023 set out on pages 2 to 10.

#### Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### Independent examiner's statement

I have completed my examination and have no concerns in respect to the matters (1) to (4) listed above and in connection with the following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



#### Independent examiner

Samuel David Brown FCCA  
25-27 Edward Street  
Portadown  
Co. Armagh  
BT62 3NE

Date: 21 March 2024

# COMMUNITY INTERCULTURAL PROGRAMME

## Statement of financial activities

For the year ended 31 March 2023

	Notes	Restricted funds £	2023 Total £	2022 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds:				
Voluntary income	2	326,709	326,709	362,999
Activities for generating funds	3	24,225	24,225	7,882
<b>Total incoming resources</b>		<u>350,934</u>	<u>350,934</u>	<u>370,881</u>
<b>Resources expended</b>				
Staff costs	4	218,467	218,467	235,342
Project delivery payments		85,360	85,360	80,974
Establishment costs		49,664	49,664	21,393
Motor and travelling expenses		618	618	869
Accountancy fees		1,698	1,698	1,542
Communications and IT		26,780	26,780	18,433
Other office expenses		3,373	3,373	4,734
Interest payable and similar charges		730	730	714
<b>Total resources expended</b>		<u>386,690</u>	<u>386,690</u>	<u>364,001</u>
<b>Net movement in funds</b>		(35,756)	(35,756)	6,880
Total funds brought forward		<u>101,131</u>	<u>101,131</u>	<u>94,251</u>
<b>Total funds carried forward</b>		<u>65,375</u>	<u>65,375</u>	<u>101,131</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 7 to 10 form an integral part of these financial statements.

## COMMUNITY INTERCULTURAL PROGRAMME

### Balance sheet as at 31 March 2023

	Notes	2022 £	£	£	2021 £
<b>Current assets</b>					
Debtors	6	700		653	
Cash at bank and in hand		67,284		102,020	
		<u>67,984</u>		<u>102,673</u>	
<b>Creditors: amounts falling due within one year</b>		<u>(2,609)</u>		<u>(1,542)</u>	
<b>Net current assets</b>			65,375		101,131
<b>Net assets</b>			<u>65,375</u>		<u>101,131</u>
<b>Funds</b>	8				
Restricted income funds			65,375		101,131
<b>Total funds</b>			<u>65,375</u>		<u>101,131</u>

The financial statements were approved by the trustees on 21 March 2024 and signed on its behalf by

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**Paul Burrows**  
Trustee

The notes on pages 7 to 10 form an integral part of these financial statements.

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2023

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' and The Charities Act (Northern Ireland) 2008.

#### 1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

#### 1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

#### 1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise those associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

#### 1.5. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2023

### 2. Voluntary income

	2023 Total £	2022 Total £
Donations	2,146	625
Grants receivable	324,562	362,374
	<u>326,708</u>	<u>362,999</u>

### 3. Activities for generating funds

	2023 Total £	2022 Total £
Invoices for services	24,226	6,436
User contribution for services	-	1,446
	<u>24,226</u>	<u>7,882</u>

### 4. Employees

<b>Employment costs</b>	<b>2023</b> £	<b>2022</b> £
Wages and salaries	209,092	224,402
Pension costs	8,740	9,511
Other costs	635	1,429
	<u>218,467</u>	<u>235,342</u>

No employee received emoluments of more than £60,000.

#### Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2023 Number	2022 Number
<u>15</u>	<u>13</u>

# COMMUNITY INTERCULTURAL PROGRAMME

## Notes to financial statements for the year ended 31 March 2023

### 5. Pension costs

The company operates a defined contribution pension scheme in respect of the employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	2023	2022
	£	£
Pension charge	8,740	9,511

### 6. Debtors

	2023	2022
	£	£
Prepayments and accrued income	700	653

### 7. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	2,609	1,542

### 8. Analysis of net assets between funds

	Restricted funds	Total funds
	£	£
Fund balances at 31 March 2023 as represented by:		
Current assets	67,984	67,984
Current liabilities	(2,609)	(2,609)
	<u>65,375</u>	<u>65,375</u>

### 9. Unrestricted funds

	At 1 April 2022	Incoming resources	At 31 March 2023
	£	£	£
	<u>          </u>	<u>          </u>	<u>          </u>

## COMMUNITY INTERCULTURAL PROGRAMME

### Notes to financial statements for the year ended 31 March 2023

<b>10. Restricted funds</b>	<b>At 1 April 2022 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2023 £</b>
Grants and user contributions	<u>101,131</u>	<u>350,934</u>	<u>(386,690)</u>	<u>65,375</u>

## **COMMUNITY INTERCULTURAL PROGRAMME**

**The following pages do not form part of the statutory accounts.**

# COMMUNITY INTERCULTURAL PROGRAMME

## Detailed statement of financial activities

For the year ended 31 March 2023

	2023	2022
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generating funds:</b>		
<i>Voluntary income</i>		
Donations	2,146	625
Grants receivable	324,562	362,374
	<u>326,708</u>	<u>362,999</u>
<i>Activities for generating funds</i>		
Invoices for services	24,226	6,436
User contribution for services	-	1,446
	<u>24,226</u>	<u>7,882</u>
<b>Total incoming resources from generating funds</b>	<u>350,934</u>	<u>370,881</u>
<b>Total incoming resources</b>	<u><u>350,934</u></u>	<u><u>370,881</u></u>

# COMMUNITY INTERCULTURAL PROGRAMME

## Detailed statement of financial activities

For the year ended 31 March 2023

	£	2023 £	£	2021 £
<b>Resources expended</b>				
<b>Charitable activities</b>				
<i>Activities undertaken directly</i>				
Project Delivery Payments	85,360		80,974	
		85,360		80,974
<b>Activity 2 total expenditure</b>		85,360		80,974
<b>Total charitable activity expenditure</b>		85,360		80,974
<b>Governance costs</b>				
<i>Activities undertaken directly</i>				
Staff costs - Wages & salaries	209,092		224,402	
Staff costs - Pension costs	8,740		9,511	
Staff costs - Training	635		1,429	
Establishment - Rent	9,600		9,600	
Establishment - Light & heat	6,979		5,667	
Structural Improvements & Maintenance	30,312		3,526	
Establishment - Other	2,773		2,600	
Professional - Accountancy fees	1,698		1,542	
Office expenses - Communication & IT	26,780		18,433	
Office expenses - Other	3,373		4,734	
Bank charges	730		714	
		300,712		282,158
<i>Support costs</i>				
Support - Motor & travelling costs	618		869	
		618		869
<b>Total governance costs</b>		301,330		283,027
<b>Total resources expended</b>		386,690		364,001
<b>Net incoming/(outgoing) resources for the year</b>		(35,756)		6,880

