

BELFAST/Belfast:Knockbreda/Knockbreda Parish Church/Down & Dromore/Church of Ireland

Northern Ireland · Charity number 101983

Details

Known as Knockbreda

Status Received

Registered 2015-02-19

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

Address Knockbreda Church Hall
Purdy's Lane
Belfast
BT8 7ar
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Phone 02890645372

Email knockbredaparish@gmail.com

Website www.knockbredaparish.org

Activities

Purposes: The principal function is to support the advancement of the Christian religion by promoting through the work of the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help is fundamental to the practical delivery of the tenets of Christianity. As a result of activity in pursuit of the advancement of the Christian religion, the Parish has custody of a large body of records, materials and artefacts of significance to the cultural heritage, the maintenance of which is undertaken by the Parish as a secondary charitable purpose.

What the charity does: The advancement of religion

How the charity works: Religious activities

Who the charity helps: General public

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£235,873	£241,959	£0	4

Trustees

Name	Role	Appointed
Amy Adcock		
David Spiers		
Heather Elliott		
Heather Nixon		
J Currie		
Malcolm Vincent		
Mark Johnston		
Maureen Coulter		
Miss Kathleen Elizabeth Wood		
Mrs Karen Vincent		
Mrs Wilma Chrusciak		
Paul Arneill		
Paul Green		
Rev William Press		
Sam Smith		
Tom Maguire		
Valerie Brown		

Accounts

† Knockbreda Parish Church



Financial Statement

Year ended 31st December 2024

Knockbreda Parish Church

Financial statements for the year ended 31 December 2024

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Receipts and Payments Account for the year ended 31/12/2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowment Funds 2024 £	Total 2024 £	Total 2023 £
RECEIPTS						
Donations and legacies						
Donations & Plate Collections		168,365	27,530	-	195,895	174,825
Mission Donations/Collections		-	2,227	-	2,227	2,110
Bequests & Legacies		-	-	-	-	5,000
Income from charitable activities						
Proceeds from Fundraising		-	2,901	-	2,901	12,066
Parish Organisation's Income		-	2,595	-	2,595	1,637
Other Income from Charitable Activities		-	346	-	346	1,214
Other trading activities						
Rent		14,745	-	-	14,745	15,025
Hall Lettings		11,147	-	-	11,147	10,363
Investments						
Investment Income		-	1,139	-	1,139	1,057
Interest		2,470	657	-	3,128	875
Other Income						
Grants		-	1,750	-	1,750	1,200
TOTAL RECEIPTS		<u>196,727</u>	<u>39,146</u>	<u>-</u>	<u>235,873</u>	<u>225,372</u>
PAYMENTS						
Raising funds						
Special Project		-	38,778	-	38,778	2,580
Fundraising Costs		1,366	3,081	-	4,446	7,858
Bank fees & Charges		278	-	-	278	289
Expenditure on charitable activities						
Wages & Salaries incl pension and expenses		105,372	-	-	105,372	109,829
Diocesan Assessment		14,904	-	-	14,904	15,012
Church Running Costs		7,218	267	-	7,485	7,192
Hall Running Costs		10,245	17	-	10,261	11,443
Other Property Running Costs		5,900	-	-	5,900	5,166
Rates		9,456	-	-	9,456	9,615
Insurance		3,780	-	-	3,780	3,541
Security		1,766	-	-	1,766	1,238
Health & Safety		4,064	-	-	4,064	1,137
Equipment		205	331	-	536	656
Administration Costs		5,090	483	-	5,573	4,711
Charitable Giving		-	20,956	-	20,956	24,586
Parish Organisation's Costs		86	4,797	-	4,883	4,895
Other Charitable Activities Costs		662	2,859	-	3,520	4,002
TOTAL PAYMENTS		<u>170,391</u>	<u>71,568</u>	<u>-</u>	<u>241,959</u>	<u>213,749</u>
Excess of Receipts over Payments for the year		<u>26,336</u>	<u>- 32,422</u>	<u>-</u>	<u>6,086</u>	<u>11,623</u>
Transfers in		3,200	42,610	-	45,811	28,018
Transfers out		- 24,670	- 21,141	-	- 45,811	- 28,018
Excess of Receipts over Payments for the year		<u>4,867</u>	<u>- 10,952</u>	<u>-</u>	<u>6,086</u>	<u>11,623</u>

On Behalf of the Trustees

Trustee 1

W. J. Press

Rev William Press – Rector

Trustee 2

Heather Elliott

Heather Elliott – Honorary Treasurer

Date

30 April 2025

Statement of Assets and Liabilities as at 31/12/2024

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowment Funds 2024 £	Total 2024 £	Total 2023 £
Cash Funds					
Current Accounts	62,756	10,018	-	72,774	79,411
Deposit Accounts	59,688	7,152	-	66,840	66,182
Credit Card	- 1,002	- 50	-	- 1,052	- 495
Organisation Accounts	2,507		-	2,507	2,057
Total Cash Funds	123,949	17,120	-	141,069	147,155

Investment Assets					
Other Listed Investments	-	-	665	665	643
Investments in RCB / CIT Unit Trusts	-	-	26,807	26,807	26,120
Total Investment Assets	-	-	27,472	27,472	26,763

Assets retained for the Parish's own use					
Church Halls (valued in 2024 after extension)	-	2,100,000	-	2,100,000	-
Rectory	-	530,000	-	530,000	450,000
Curatage	-	325,000	-	325,000	250,000
Sexton's Bungalow	-	175,000	-	175,000	150,000
Fixtures and Fittings	-	-	-	-	-
Total Assets retained for the Parish's own use	-	3,130,000	-	3,130,000	850,000

On Behalf of the Trustees

Trustee 1

W.J. Press

Canon William Press – Rector

Trustee 2

Heather Elliott

Heather Elliott – Honorary Treasurer

Date *30 April 2025*

Notes to the financial statements for the year ended 31/12/2024

1. Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities

(a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

(b) Statement of Assets and Liabilities

(i) *Assets retained for the Parish's own use*

The assets of the Parish, retained for its own use comprise:-

- Church Building and Graveyard
- Parochial Halls, Car Park and Tennis Court
- Rectory
- Curate's Bungalow
- Sexton's Bungalow
- Fixtures and fittings

The Church Building and Graveyard are deemed to be Heritage assets as defined by the Charities SORP (FRS102)

These Heritage assets are not included in the statement of assets and liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish.

The Halls were built in 1970 and extended in 1998. A further small extension financed through a council initiative was completed in 2024 at a cost of £250,000 and a replacement value for insurance purposes was provided..

The Rectory and bungalows are recognised at deemed cost, being the estimated fair value of the property at 31/12/2024 based on insurance and rateable value. No depreciation has been provided on the Rectory and Bungalows as the current estimated residual value is not less than its carrying value and the remaining useful life currently exceeds 50 years.

Fixtures and Fittings are recognised at cost and are depreciated on a straight line basis over a period of 5 years. No reliable records exist of historical fixtures and fittings and as such no value has been attributed to these.

ii) Investments

Fixed asset investments comprising investment properties, investments in equities (ordinary shares) and investment in RCB/CIT Unit Trusts are initially recorded at cost and are then subsequently stated at fair value at each year end date. Investments in unquoted investments are recorded at cost and are assessed annually for impairment.

2. Reconciliation of Cash Funds

	£
Total Cash Funds at Beginning of the year	147,155
Receipts for the Year	235,873
Payments for the Year	241,959
Total Cash Funds at end of the year	141,069

3. Movement in Funds

Knockbreda Parish Church - NI101983
Fund movement by type

Fund and type	At 1 Jan 2024 £	Incoming Resources £	Outgoing Resources £	Gains and Losses £	Transfers £	At 31 Dec 2024 £
Unrestricted						
General - General fund	46,422	196,727	170,391	—	-21,469	51,288
Sub-totals	46,422	196,727	170,391	—	-21,469	51,288
Designated						
AudVis - Audio Visual Fund	1,544	—	416	—	960	2,088
BB - Boys Brigade	222	870	431	—	85	745
BadClub - Badminton Club	337	314	117	—	-150	383
CDock - Coffee Dock	750	1,458	1,237	—	—	971
CommChoir - Community Choir	986	—	—	—	—	986
Continge - Contingency Fund	12,754	522	—	—	413	13,688
FREvents - Fundraising - Events	3,862	—	—	—	-2,362	1,500
FRMsc - Fundraising - Books etc	5,080	—	—	—	-3,580	1,500
GazBRF - C of I Gazette & Bible Reading Notes	68	346	259	—	-72	84
Harvest - Harvest	7,082	3,022	—	—	-3,429	6,675
Hub - The Hub	249	1,363	1,490	—	—	122
Impact - Impact Ladies Group	30	—	—	—	—	30
LBreak - Ladies Breakfast	585	26	—	—	—	611
LadBowls - Ladies Bowling Club	7	414	170	—	-200	51
MBreak - Mens Breakfast	113	46	—	—	—	159
MensClub - Mens Club	1,627	997	127	—	-600	1,897
NonGenDes - Non- General Designated	12,190	1,030	—	—	-6,470	6,750
Outreach - Outreach projects	188	1,566	1,002	—	1,655	2,407
PCater - Parish Catering	1,954	1,020	1,121	—	-1,000	853
PChoir - Parish Choir	—	—	—	—	—	—
Quin - Quinquennial Fund	25,740	—	—	—	5,000	30,740
ThClub - Thursday Club	855	—	—	—	-655	200
YouthFell - Youth Fellowship	319	—	100	—	—	219
Sub-totals	76,541	12,994	6,470	—	-10,405	72,661
Restricted						
AllocDon - Allocated Donations Fund	—	—	15,700	—	15,700	—
CSSMCAT - CSSM New townbreda Catering	201	4,120	2,681	—	-100	1,540
CVesProj - Choir Vestry Project	133	—	50	—	—	83
Chairs2023 - Hall Chairs Project 2022/23	438	—	—	—	—	438
ChildMin - Childrens Ministry	1,477	900	876	—	-85	1,416
DirColl - Allocated/Direct Collections	-149	3,430	3,281	—	—	—
GdnRem - Garden of Remembrance	5,026	—	—	—	—	5,026
Hall2021 - Hall re-furbishment 2021	3,276	—	17	—	—	3,259
Kitch2224 - Kitchen re-furbishment 2022 2024	9,170	13,850	38,778	—	16,340	582
PMag - Parish Magazine	-996	2,173	2,612	—	1,057	-378
Property - Assets - Property	850,000	—	—	2,280,000	—	3,130,000
ResDonat - Miscellaenous Restricted Donations	864	405	405	—	—	864
TravBurs - Travel Bursary - Finch Bequest	3,696	135	680	—	—	3,152
TrustDivs - Trust Dividend Income	1,057	1,139	19	—	-1,038	1,139
Sub-totals	874,192	26,152	65,098	2,280,000	31,874	3,147,120
Endowment						
Trusts - Assets -	26,763	—	—	709	—	27,472
Sub-totals	26,763	—	—	709	—	27,472
Totals	1,023,918	235,873	241,959	2,280,709	—	3,298,542

Purpose of Funds

The majority of designated funds support the activities of parish organisations.

The Contingency and Non General Designated Funds (which include bequests) are allocated as needed to building repair and maintenance, improvement projects and if necessary to reduce a deficit in the General Fund. The Quinquennial Fund finances repairs and maintenance identified in the quinquennial report. The Kitchen Refurbishment Fund financed the new kitchen.

The Harvest and Fundraising Funds are allocated to new projects. The Parish Catering fund supports catering and general expenses along with Mothers' Union activities and other projects identified by the catering team.

The Audio Visual Fund is used to finance ongoing Audio Visual costs.

The Allocated Donations fund is sourced from regular income and is used to support a variety of organisations on an annual basis. The Parish Magazine Fund is used to pay for the publication of the monthly magazine. Direct Collections relate to specified non-agency collections. The Misc. Restricted Donations Fund contains funds donated for specified purposes. The Travel Bursary Fund is used to finance young parishioners wishing to undertake missionary trips. The Trust Dividend Income is allocated as specified by the trusts.

4. Collections for Third Parties

	2024	2023
	£	£
Christian Aid	1145	779
Leprosy Mission	186	304
Tearfund	-	120
CAP Belfast Centre (WPCA)	1250	1,340
C.M.S.I.	13	-
Macmillan Cancer Support	-	471
TOTAL	2,594	3,013

The above amounts have not been included in Receipts and in Payments for either year.

5. Transactions with the Trustees

The Rector, Parish Administrator and Relief Organist were paid the following:

	Stipend/Salary/Fees £	Pension £	Office Allowance £	Locomotory Expenses £
Rector	41,699	10,242	800	7,000
Parish Administrator	6,025	-	-	-

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

Reimbursement for incidental expenses to trustees amounted to £3,810.

6. Governance Costs

A cost of £600 was incurred for the inspection of the accounts.

Accounts

† Knockbreda Parish Church



Financial Statement

Year ended 31st December 2023

Knockbreda Parish Church

Financial statements for the year ended 31 December 2023

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Receipts and Payments Account for the year ended 31/12/2023

	Unrestricted	Restricted	Endowment		
	Funds	Funds	Funds	Total	Total
Note	2023	2023	2023	2023	2022
	£	£	£	£	£
RECEIPTS					
Donations and legacies					
Donations & Plate Collections	161,630	13,196	-	174,825	169,910
Mission Donations/Collections	-	2,110	-	2,110	1,455
Bequests & Legacies	-	5,000	-	5,000	-
Income from charitable activities					
Proceeds from Fundraising	-	12,066	-	12,066	2,114
Parish Organisation's Income	-	1,637	-	1,637	2,351
Other Income from Charitable Activities	915	299	-	1,214	1,546
Other trading activities					
Rent	15,025	-	-	15,025	15,760
Hall Lettings	10,363	-	-	10,363	6,595
Investments					
Investment Income	-	1,057	-	1,057	1,025
Interest	329	546	-	875	539
Other Income					
Grants	1,200	-	-	1,200	1,710
TOTAL RECEIPTS	189,461	35,911	-	225,372	203,005
PAYMENTS					
Raising funds					
Special Project	-	2,580	-	2,580	20
Fundraising Costs	1,785	6,073	-	7,858	4,344
Bank fees & Charges	286	3	-	289	238
Expenditure on charitable activities					
Wages & Salaries incl pension and expenses	109,829	-	-	109,829	118,651
Diocesan Assessment	15,012	-	-	15,012	14,664
Church Running Costs	6,590	602	-	7,192	7,040
Hall Running Costs	11,383	60	-	11,443	11,017
Other Property Running Costs	3,684	1,482	-	5,166	9,357
Rates	9,615	-	-	9,615	9,448
Insurance	3,541	-	-	3,541	3,387
Security	1,238	-	-	1,238	1,225
Health & Safety	1,137	-	-	1,137	1,141
Equipment	587	69	-	656	990
Administration Costs	4,299	412	-	4,711	4,377
Charitable Giving	-	25,386	-	25,386	18,689
Parish Organisation's Costs	-	4,895	-	4,895	1,714
Other Charitable Activities Costs	451	2,751	-	3,202	2,961
TOTAL PAYMENTS	169,436	44,313	-	213,749	209,263
Excess of Receipts over Payments for the year	20,025	- 8,402	-	11,623	- 6,258
Transfers in	2,036	25,983	-	28,018	26,033
Transfers out	- 22,950	- 5,068	-	- 28,018	- 26,033
Excess of Receipts over Payments for the year	- 890	12,512	-	11,623	- 6,258

On Behalf of the Trustees

Trustee 1

W.J. Press

Rev William Press – Rector

Trustee 2

Heather Elliott

Heather Elliott – Honorary Treasurer

Date 10th April 2024

Statement of Assets and Liabilities as at 31/12/2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Endowment Funds 2023 £	Total 2023 £	Total 2022 £
Cash Funds					
Current Accounts	62,865	16,546	-	79,411	116,547
Deposit Accounts	58,486	7,696	-	66,182	15,839
Credit Card	- 96	- 399	-	- 495	-
Organisation Accounts	2,057	-	-	2,057	3,146
Total Cash Funds	123,312	23,843	-	147,155	135,532

Investment Assets					
Other Listed Investments	-	-	643	643	607
Investments in RCB / CIT Unit Trusts	-	-	26,120	26,120	25,322
Total Investment Assets	-	-	26,764	26,764	25,930

Assets retained for the Parish's own use					
Rectory	-	450,000		450,000	450,000
Curatage	-	250,000		250,000	250,000
Sexton's Bungalow	-	150,000		150,000	150,000
Fixtures and Fittings	-	-	-	-	-
Total Assets retained for the Parish's own use	-	850,000	-	850,000	850,000

On Behalf of the Trustees

Trustee 1

W.J. Press

Canon William Press – Rector

Trustee 2

Heather Elliott

Heather Elliott – Honorary Treasurer

Date 10th April 2024

Notes to the financial statements for the year ended 31/12/2023

1. Accounting policies

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(a) Receipts and Payments Account

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(b) Statement of Assets and Liabilities

(i) *Assets retained for the Parish's own use*

The assets of the Parish, retained for its own use comprise:-

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These Heritage assets are not included in the statement of assets and liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish.

The Halls were built in 1970 and extended in 1998. A further small extension financed through a council initiative was completed in 2023 at a cost of £250,000. There are no reliable records of the cost of construction/acquisition and, valuation approach for such a building lacks sufficient reliability. As a result this building is not recognised in the parish statement of assets and liabilities.

The Rectory and bungalows are recognised at deemed cost, being the estimated fair value of the property at 31/12/2023 based on insurance and rateable value. No depreciation has been provided on the Rectory and Bungalows as the current estimated residual value is not less than its carrying value and the remaining useful life currently exceeds 50 years.

Fixtures and Fittings are recognised at cost and are depreciated on a straight line basis over a period of 5 years. No reliable records exist of historical fixtures and fittings and as such no value has been attributed to these.

ii) Investments

Fixed asset investments comprising investment properties, investments in equities (ordinary shares) and investment in RCB/CIT Unit Trusts are initially recorded at cost and are then subsequently stated at fair value at each year end date. Investments in unquoted investments are recorded at cost and are assessed annually for impairment.

2. Reconciliation of Cash Funds

	£
Total Cash Funds at Beginning of the year	135,532
Receipts for the Year	225,372
Payments for the Year	213,749
Total Cash Funds at end of the year	147,155

3. Movement in Funds

Knockbrea Parish Church - NI101983

Fund movement by type

Fund and type	At 1 Jan 2023 £	Incoming Resources £	Outgoing Resources £	Gains and Losses £	Transfers £	At 31 Dec 2023 £
Unrestricted						
General - General fund	47,311	189,461	169,436	—	-20,915	46,422
Sub-totals	47,311	189,461	169,436	—	-20,915	46,422
Designated						
AudVis - Audio Visual Fund	1,252	—	709	—	1,000	1,544
BB - Boys Brigade	322	260	376	—	15	222
BadClub - Badminton Club	418	289	71	—	-300	337
CDock - Coffee Dock	297	1,073	619	—	—	750
CommChoir - Community Choir	986	—	—	—	—	986
Continge - Contingency Fund	12,333	420	—	—	—	12,754
FREvents - Fundraising - Events	3,500	8,242	7,880	—	—	3,862
FRMisc - Fundraising - Books etc	5,080	—	—	—	—	5,080
GazBRF - C of I Gazette & Bible Reading Notes	-4	299	227	—	—	68
Harvest - Harvest	6,671	3,429	—	—	-3,018	7,082
Hub - The Hub	167	781	699	—	—	249
Impact - Impact Ladies Group	30	—	—	—	—	30
LBreak - Ladies Breakfast	553	290	258	—	—	585
LadBowls - Ladies Bowling Club	105	327	225	—	-200	7
MBreak - Mens Breakfast	62	195	145	—	—	113
MensClub - Mens Club	1,512	761	146	—	-500	1,627
MessyC - Messy Church	—	—	—	—	—	—
NonGenDes - Non-General Designated	6,190	6,000	—	—	—	12,190
Outreach - Outreach projects	-170	1,081	1,723	—	1,000	188
PCater - Parish Catering	1,015	1,510	571	—	—	1,954
PChoir - Parish Choir	—	—	—	—	—	—
Quin - Quinquennial Fund	22,222	—	1,482	—	5,000	25,740
ThClub - Thursday Club	855	—	—	—	—	855
YouthFell - Youth Fellowship	379	—	60	—	—	319
Sub-totals	63,777	24,956	15,190	—	2,997	76,541
Restricted						
AllocDon - Allocated Donations Fund	—	—	15,950	—	15,950	—
AudVis - Audio Visual Fund	—	—	—	—	—	—
CSSMCAT - CSSM Newtownbrea Catering	—	2,649	2,448	—	—	201
CVesProj - Choir Vestry Project	201	—	67	—	—	133
Chairs2023 - Hall Chairs Project 2022/23	—	—	2,580	—	3,018	438
ChildMin - Childrens Ministry	2,280	—	788	—	-15	1,477
DirColl - Allocated/Direct Collections	—	4,976	5,125	—	—	-149
GdnRem - Garden of Remembrance	5,026	—	—	—	—	5,026
Hall2021 - Hall re-furbishment 2021	3,336	—	60	—	—	3,276
Kitch2224 - Kitchen re-furbishment 2022 2024	9,170	—	—	—	—	9,170
PMag - Parish Magazine	-1,057	2,147	2,085	—	—	-996
Property - Assets - Property	850,000	—	—	—	—	850,000
ResDonat - Miscellaenous Restricted Donations	864	—	—	—	—	864
TravBurs - Travel Bursary - Finch Bequest	3,571	126	—	—	—	3,696
TrustDivs - Trust Dividend Income	1,055	1,057	19	—	-1,036	1,057
Sub-totals	874,444	10,954	29,124	—	17,917	874,192
Endowment						
Trusts - Assets - Trusts & Investments	25,930	—	—	833	—	26,763
Sub-totals	25,930	—	—	833	—	26,763
Totals	1,011,463	225,372	213,749	833	—	1,023,918

Purpose of Funds

The majority of designated funds support the activities of parish organisations.

The Contingency and Non General Designated Funds (which include bequests) are allocated as needed to building repair and maintenance, improvement projects and if necessary to reduce a deficit in the General Fund. The Quinquennial Fund finances repairs and maintenance identified in the quinquennial report.

The Harvest and Fundraising Funds are allocated to new projects. The Parish Catering fund supports catering and general expenses along with Mothers' Union activities and other projects identified by the catering team..

The Audio Visual Fund is used to finance ongoing Audio Visual costs.

The Allocated Donations fund is sourced from regular income and used to support a variety of organisations on an annual basis. The Parish Magazine fund is used to pay for the publication of the monthly magazine. Direct Collections relate to specified non-agency collections. The Misc. Restricted Donations fund contains funds donated for specified purposes. The Travel Bursary Fund is used to finance young parishioners wishing to undertake missionary trips. The Trust Dividend Income is allocated as specified by the trusts.

4. Collections for Third Parties

	2023	2022
	£	£
Christian Aid	779	710
Leprosy Mission	304	313
Tearfund	120	2,529
CAP Belfast Centre (WPCA)	1,340	1,851
C.M.S.I.	0	56
Macmillan Cancer Support	471	25
TOTAL	3,013	5,483

The above amounts have not been included in Receipts and in Payments for either year.

5. Transactions with the Trustees

The Rector, Parish Administrator and Relief Organist were paid the following:

	Stipend/Salary/Fees £	Pension £	Office Allowance £	Locomotory Expenses £
Rector	39,758	10,848	800	7,000
Parish Administrator	5,744	-	-	-
Relief Organist	450	-	-	-

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

Reimbursement for incidental expenses to trustees amounted to £6,082.

6. Governance Costs

A cost of £600 was incurred for the inspection of the accounts.

Annual report



Knockbreda Parish Church

Annual Report

2023

Knockbreda Parish Church

Annual report and financial statements for the year ended 31 December 2023

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Knockbreda Parish Church

References and administrative details

Charity Name: Knockbreda Parish Church

Charity Registration Number: NIC101983

Contact Address: Church Office
Purdy's Lane
Newtownbreda
Belfast
BT8 7AR

Trustees

Principal Office-bearers

Clergy: Canon William Press

Church Treasurer: Heather Elliott

Church Warden- Clergy: Valerie Brown

Church Warden – Peoples' David Spiers (05.05.23-31.12.23)

Glebe Warden-Clergy: Jack Mayes

Glebe Warden-People: Tom Davies

Select Vestry

Linda Butterwick	
Wilma Chrusciak	
Maureen Coulter	(01.01.23-04.05.23)
Heather Elliott	
Edward Godfrey	
James Gowdy	(01.01.23-04.05.23)
Amy Adcock (née Green)	
Paul Green	
Tom Maguire	(24.04.23-31.12.23)
Judith Thompson	
Wesley Thompson	(24.04.23-31.12.23)
Karen Vincent	

Malcolm Vincent	
Kathleen Wood	

Independent Auditor	Bankers
Mrs Lois Kenny Allen Fleming CA Limited Old Bank House 161-163 Upper Lisburn Road Belfast BT10 0LI	Danske Bank Lesley Forestside Belfast BT8 6FX

Structure, Governance and Management

Governing Document and Constitution of the Charity

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees

Recruitment and Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

Pay and remuneration

The Incumbent of the Parish is paid a stipend directly by the Parish, in accordance with figures approved by the General Synod of the Church of Ireland and also receives office and locomotory allowances.

Organisational Structure

The Select Vestry is responsible for the day-to-day management of the parish. The Select Vestry consists of the member of the clergy serving in the parish, any curate assistant ("the curate"), the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at the General Vestry.

The Select Vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select Vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The Select Vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or the churchwardens.

Trustees' Annual Report for the year ended 31 December 2023

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Knockbreda Parish Church for the year ended 31 December 2023.

Objectives and Activities

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of Knockbreda Parish Church is to support the advancement of the Christian religion by promoting, through the work of Knockbreda Parish Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, Knockbreda Parish Church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the Select Vestry of Knockbreda Parish Church.

Financial Review

Income for the year was marginally higher than in 2022. Donations and legacies increased as did fundraising income largely boosted by the funds raised from our Pantomime fundraiser in February. Income from other charitable activities and organisations' income decreased, however our rental income from the hall, the car park and the curatage increased.

Income to the General/Unrestricted Fund increased by £1,589 (increase of £1,003 in 2022)

Total Income increased by £22,367 (in 2022 decreased by £546).

Expenditure also increased in 2023. Staff vacancies resulted in a reduction in staffing costs.

Property running costs were slightly higher as were Rates, administration and organisations'

costs. Charitable giving to secular charities increased following our fundraising Pantomime while missionary giving was maintained at a similar level to 2022.

Payments from the General/Unrestricted Fund decreased by £12,790.

Total Payments increased by £4,486.

After transfers from the General Fund for missionary giving and for other contingencies the General/Unrestricted Fund had a deficit of £890. This compares to a deficit in 2022 of

£15,244

At the end of 2023 Overall funds had a surplus of £11,623 compared to a deficit in 2022 of £6,258

Achievements, Performance & Public Benefit

1. Worship

There are three services on a Sunday: said Communion at 9.00am, the main service at 10.30 am and the evening service. There is also a said service from the Book of Common Prayer at 11.00am on a Wednesday. Mid-week services are held in Holy Week, in collaboration with St Judes and Saintfield Road Presbyterian church. There are also special services and events put on at Christmas time.

We have been able to carry out 2 baptisms this year, welcoming babies and their parents, godparents and wider families into our church family. There were two weddings. Two of our young people and one adult went forward for confirmation.

Sadly, we have an aging congregation, and 17 funerals were conducted throughout the year. Many of these were for members of our congregation but others were requested by those in the wider community who desired a church service to mark the end of a life.

2. Growing in Faith

Our Sunday schools are thriving, with 24 children registered, supported by 12 Sunday School teachers.

Church prayer meetings are held on Tuesday evenings, and there is a Ladies' Prayer Fellowship which meets twice a month. Discipleship groups met to study the book of Hebrews and later Ecclesiastes.

Church organisations for adults include the Mothers' Union, Men's and Ladies' Bowls and the Badminton Club. There is also a popular coffee morning twice a month, The Hub. For children and young people there are active groups of Boys' Brigade, Rainbows and Brownies, Shake, Rattle and Rhyme for toddlers and X-Ray Youth Fellowship.

3. Serving the Community

The church halls are used by several community groups throughout the week: Irish Dancing, Pilates for Health, Scottish Dancing, Ballroom Dancing and Women's Institute. The Rendezvous Tennis club use our tennis court,

4. Pastoral Care

Many of our parishioners are house bound through illness or infirmity. The Rector and the Lay Visitor visit these parishioners when permitted, or through phone calls.

5. Knockbreda in the Community

The church maintains a Garden of Remembrance for those wishing to inter ashes of loved ones who have been cremated. A new memorial tablet was erected to include more names. Similarly, the church maintains the old churchyard immediately around the church.

Knockbreda Parish Church is asked by the Education Authority to nominate Transferor governors to local schools. During 2021 Wilma Chrusciak was Transferor governor at Knockbreda Primary School and Breda Academy. The Rector is Chair of the Board of Governors at Cairnshill Primary School. The Rector regularly conducts Assemblies at both Knockbreda Primary School and Cairnshill Primary School.

6. Evangelism

The church allocates a percentage of its income to missionary activities and in particular supports CMSI, SAMS and Crosslinks. Through these agencies we have links with missionaries in Sweden and Peru. We also donated funds to the Bird of Paradise mission in Rwanda, the diocesan Church planting fund, Irish Church missions, GAFCON and the Scripture Union.

7. Ecumenism

Knockbreda Parish Church has close links with neighbouring churches. The clergy normally meet their colleagues from other churches in our area regularly: Saintfield Road Presbyterian Church, Cairnshill Methodist Church, St Joseph's Roman Catholic Church and St Ignatius Church of Ireland. The Rector is part of the local Church of Ireland Deanery and attends regular meetings with these churches.

8. Support for those needing help

Parishioners were encouraged to support Christians Against Poverty (CAP) by donating money to their bank account and their fuel fund. Parishioners also sponsored the relay team in the Belfast City marathon. A number of our parishioners volunteer as Befrienders for the charity.

9. Maintaining the cultural and religious heritage of Knockbreda Parish Church

Knockbreda Parish church is a listed building, dating from 1737. It is surrounded by a churchyard which incorporates a Garden of Remembrance. The Vestry appoints two Glebe wardens to oversee the routine maintenance of the church, the church halls, the churchyard and the three properties owned by the church (occupied by the Rector, the Sexton and the Curatage is currently let.

Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's Guidance on Public Benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives as well as providing public benefit.

Public worship is open to all and contributes to the spiritual wellbeing of participants and the reinforcement of Christian values through praise, prayer and teaching of the Bible.

Through our activities in the community and our policy of encouraging various groups to use our facilities, we aim to be open to our local community and promote the advancement of the Christian religion. We offer our church to those who wish to thank God and mark the milestones of their journey through life. We baptise children whose parents wish them to be brought up in the church; marry those who want to exchange public vows and ask for God's blessing on their union; and through funeral services we give thanks at the end of a life and commend the departed into God's keeping.

Mitigation of Harm

The Church of Ireland has published guidelines in Safeguarding Trust: A Guide for Parish Panels, Select Vestries and Workers (2008). These state that: 'It is the policy of the Church of Ireland to set standards for the welfare of all children sharing in its ministry with a view to protecting them from physical, sexual and emotional harm.'

The Select Vestry adheres to these guidelines and Lynda Thompson and Ivor Hickey formed the Panel for Child Welfare, together with the Rector.

The Select Vestry takes its responsibilities under Health and Safety legislation seriously. The Health and Safety committee carries out regular risk assessments to ensure any threats to the safety of those using the church or halls are minimised.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on Behalf of the Trustees

Trustee 1

Heather Elliott

**Heather Elliott
Hon Treasurer**

Date: 10 April 2024

Trustee 2

Wilma Chrusciak

**Wilma Chrusciak
Honorary Secretary to the Select Vestry**

Date: 10 April 2024

BELFAST/Belfast:Knockbreda/Knockbreda Parish Church/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101983

Annual return

Allen Fleming

Independent examiner's report to the charity trustees of Knockbreda Parish Church

I report on the accounts of the Charity for the year ended 31st December 2023.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Lois Kenny

Name: Lois Kenny FCCA

Allen Fleming C A Limited
161-163 Upper Lisburn Road
Belfast
BT10 0LJ

Date: 14th March 2024

Accounts

† Knockbrea Parish Church



Financial Statement

Year ended 31st December 2022

Knockbreda Parish Church

Financial statements for the year ended 31 December 2022

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Receipts and Payments Account for the year ended 31/12/2022

	Unrestricted	Restricted	Endowment		
	Funds	Funds	Funds	Total	Total
Note	2022	2022	2022	2022	2021
	£	£	£	£	£
RECEIPTS					
Donations and legacies					
Donations & Plate Collections	162,495	7,415	-	169,910	177,872
Mission Donations/Collections	-	1,455	-	1,455	100
Bequests & Legacies	-	-	-	-	1,000
Income from charitable activities					
Proceeds from Fundraising	-	2,114	-	2,114	670
Parish Organisation's Income	-	2,351	-	2,351	874
Other Income from Charitable Activities	1,185	361	-	1,546	1,447
Other trading activities					
Rent	15,760	-	-	15,760	11,763
Hall Lettings	6,595	-	-	6,595	2,493
Investments					
Investment Income	-	1,025	-	1,025	1,066
Interest	327	212	-	539	436
Other Income					
Grants	1,510	200	-	1,710	5,829
TOTAL RECEIPTS	187,872	15,133	-	203,005	203,551
PAYMENTS					
Raising funds					
Special Project	-	20	-	20	1,570
Fundraising Costs	1,551	2,793	-	4,344	3,797
Bank fees & Charges	238	-	-	238	228
Expenditure on charitable activities					
Wages & Salaries incl pension and expenses	118,651	-	-	118,651	97,489
Diocesan Assessment	14,664	-	-	14,664	15,624
Church Running Costs	6,821	219	-	7,040	4,171
Hall Running Costs	11,017	-	-	11,017	10,922
Other Property Running Costs	8,871	486	-	9,357	5,142
Rates	9,448	-	-	9,448	7,597
Insurance	3,387	-	-	3,387	3,137
Security	1,225	-	-	1,225	1,554
Health & Safety	1,141	-	-	1,141	1,206
Equipment	401	589	-	990	4,084
Administration Costs	4,217	160	-	4,377	4,324
Charitable Giving	80	18,609	-	18,689	16,400
Parish Organisation's Costs	-	1,714	-	1,714	241
Other Charitable Activities Costs	513	2,448	-	2,961	862
TOTAL PAYMENTS	182,225	27,038	-	209,263	178,348
Excess of Receipts over Payments for the year	5,647	- 11,905	- -	6,258	25,203
Transfers in	2,259	23,774	-	26,033	31,458
Transfers out	- 23,150	- 2,883	- -	- 26,033	- 31,458
Excess of Receipts over Payments for the year	- 15,244	8,987	- -	- 6,258	25,203

On Behalf of the Trustees

Trustee 1

W. J. Press

Rev William Press – Rector

Trustee 2

Heather Elliott

Heather Elliott – Honorary Treasurer

Date *24/4/2023*

Statement of Assets and Liabilities as at 31/12/2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
Cash Funds					
Current Accounts	96,383	20,164	-	116,547	122,025
Deposit Accounts	11,559	4,281	-	15,840	15,629
Organisation Accounts	3,146	-	-	3,146	4,137
Total Cash Funds	111,088	24,445	-	135,533	141,790

Investment Assets					
Other Listed Investments	-	-	607	607	692
Investments in RCB / CIT Unit Trusts	-	-	25,322	25,322	27,448
Total Investment Assets	-	-	25,930	25,930	28,139

Assets retained for the Parish's own use					
Rectory	-	450,000		450,000	450,000
Curatage	-	250,000		250,000	250,000
Sexton's Bungalow	-	150,000		150,000	150,000
Fixtures and Fittings	-	-	-	-	-
Total Assets retained for the Parish's own use	-	850,000	-	850,000	850,000

On Behalf of the Trustees

Trustee 1

W.J. Press

Canon William Press – Rector

Trustee 2

Heather Elliott

Heather Elliott – Honorary Treasurer

Date *24/4/2023*

Notes to the financial statements for the year ended 31/12/2022

1. Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities

(a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

(b) Statement of Assets and Liabilities

(i) *Assets retained for the Parish's own use*

The assets of the Parish, retained for its own use comprise:-

- Church Building and Graveyard
- Parochial Halls
- Rectory
- Curate's Bungalow
- Sexton's Bungalow
- Fixtures and fittings

The Church Building and Graveyard are deemed to be Heritage assets as defined by the Charities SORP (FRS102)

These Heritage assets are not included in the statement of assets and liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish.

The Halls were built in 1970 and extended in 1998. A further small extension financed through a council initiative was completed in 2022. There are no reliable records of the cost of construction/ acquisition and, valuation approach for such a building lacks sufficient reliability. As a result this building is not recognised in the parish statement of assets and liabilities.

The Rectory and bungalows are recognised at deemed cost, being the estimated fair value of the property at 31/12/2022 based on insurance and rateable value. No depreciation has been provided on the Rectory and Bungalows as the current estimated residual value is not less than its carrying value and the remaining useful life currently exceeds 50 years.

Fixtures and Fittings are recognised at cost and are depreciated on a straight line basis over a period of 5 years. No reliable records exist of historical fixtures and fittings and as such no value has been attributed to these.

ii) Investments

Fixed asset investments comprising investment properties, investments in equities (ordinary shares) and investment in RCB/CIT Unit Trusts are initially recorded at cost and are then subsequently stated at fair value at each year end date. Investments in unquoted investments are recorded at cost and are assessed annually for impairment.

2. Reconciliation of Cash Funds

	£
Total Cash Funds at Beginning of the year	141,790
Receipts for the Year	203,005
Payments for the Year	209,263
Total Cash Funds at end of the year	135,532

3. Movement in Funds

Knockbreda Parish Church - NI101983

Fund movement by type

Fund and type	At 1 Jan 2022 £	Incoming Resources £	Outgoing Resources £	Gains and Losses £	Transfers £	At 31 Dec 2022 £
Unrestricted						
General - General fund	62,555	187,872	182,225	—	-20,891	47,311
Sub-totals	62,555	187,872	182,225	—	-20,891	47,311
Designated						
AudVis - Audio Visual Fund	970	—	718	—	1,000	1,252
BB - Boys Brigade	181	912	770	—	—	322
BadClub - Badminton Club	561	342	84	—	-400	418
CDock - Coffee Dock	776	411	267	—	-624	297
CommChoir - Community Choir	986	—	—	—	—	986
Continge - Contingency Fund	11,672	161	—	—	500	12,333
FREvents - Fundraising - Events	3,500	—	—	—	—	3,500
FRMisc - Fundraising - Books etc	5,094	575	589	—	—	5,080
GazBRF - C of I Gazette & Bible Reading Notes	-45	361	320	—	—	-4
Harvest - Harvest	3,653	3,038	20	—	—	6,671
Hub - The Hub	—	177	11	—	—	167
Impact - Impact Ladies Group	30	—	—	—	—	30
LBreak - Ladies Breakfast	608	—	55	—	—	553
LadBowls - Ladies Bowling Club	220	315	230	—	-200	105
MBreak - Mens Breakfast	62	—	—	—	—	62
MensClub - Mens Club	1,872	770	230	—	-900	1,512
NonGenDes - Non-General Designated	5,750	440	—	—	—	6,190
Outreach - Outreach projects	169	609	997	—	48	-170
PCater - Parish Catering	293	950	228	—	—	1,015
Quin - Quinquennial Fund	17,659	25	462	—	5,000	22,222
ThClub - Thursday Club	1,182	14	340	—	—	855
YouthFell - Youth Fellowship	495	—	116	—	—	379
Sub-totals	55,689	9,100	5,436	—	4,424	63,777
Restricted						
AllocDon - Allocated Donations Fund	—	—	16,500	—	16,500	—
CVesProj - Choir Vestry Project	201	—	—	—	—	201
Chairs2023 - Hall Chairs Project 2022/23	—	—	—	—	—	—
ChildMin - Childrens Ministry	2,717	238	675	—	—	2,280
DirColl - Allocated/Direct Collections	—	1,619	1,769	—	150	—
GdnRem - Garden of Remembrance	5,050	—	24	—	—	5,026
Hall2021 - Hall re-furbishment 2021	3,336	—	—	—	—	3,336
Kitch2022 - Kitchen re-furbishment 2022	8,495	99	—	—	576	9,170
PMag - Parish Magazine	-1,926	3,003	2,134	—	—	-1,057
Property - Assets - Property	850,000	—	—	—	—	850,000
ResDonat - Miscellaneous Restricted Donations	864	—	—	—	—	864
TravBurs - Travel Bursary - Finch Bequest	4,021	50	500	—	—	3,571
TrustDivs - Trust Dividend Income	788	1,025	—	—	-759	1,055
Sub-totals	873,546	6,033	21,601	—	16,467	874,444
Endowment						
Trusts - Assets - Trusts & Investments	28,139	—	—	-2,209	—	25,930
Sub-totals	28,139	—	—	-2,209	—	25,930
Totals	1,019,930	203,005	209,263	-2,209	—	1,011,463

Purpose of Funds

The majority of designated funds support the activities of parish organisations.

The Contingency and Non General Designated Funds (which include bequests) are allocated as needed to building repair and maintenance, improvement projects and if necessary to reduce a deficit in the General Fund. The Quinquennial Fund finances repairs and maintenance identified in the quinquennial report.

The Harvest and Fundraising Funds are allocated to new projects. The Parish Catering fund supports catering and general expenses along with Mothers' Union activities and other projects identified by the catering team..

The Audio Visual Fund is used to finance ongoing Audio Visual costs.

The Allocated Donations fund is sourced from regular income and used to support a variety of organisations on an annual basis. The Parish Magazine fund is used to pay for the publication of the monthly magazine. Direct Collections relate to specified non-agency collections. The Misc. Restricted Donations fund contains funds donated for specified purposes. The Travel Bursary Fund is used to finance young parishioners wishing to undertake missionary trips. The Trust Dividend Income is allocated as specified by the trusts.

4. Collections for Third Parties

	2022	2021
	£	£
Christian Aid	710	642
Leprosy Mission	313	286
Tearfund	2529	-
CAP Belfast Centre (WPCA)	1851	-
C.M.S.I.	56	-
Macmillan Cancer Support	25	-
<u>TOTAL</u>	<u>5483</u>	<u>928</u>

The above amounts have not been included in Receipts and in Payments for either year.

5. Transactions with the Trustees

The Rector, Parish Administrator and Relief Organist were paid the following:

	Stipend/Salary/Fees £	Pension £	Office Allowance £	Locomotory Expenses £
Rector	35,475	9,952	800	6,590
Parish Administrator	5,270	-	-	-
Relief Organist	420	-	-	-

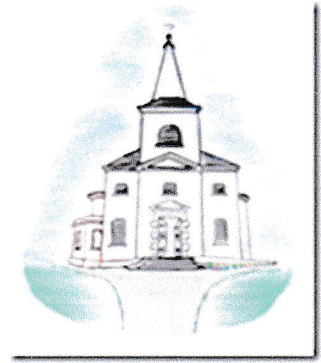
No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

Reimbursement for incidental expenses to trustees amounted to £5,500.

6. Governance Costs

A cost of £600 was incurred for the inspection of the accounts.

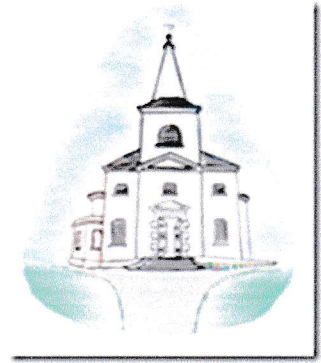
Annual report



Knockbreda Parish Church

Annual Report

2022



Knockbreda Parish Church

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2022

Knockbreda Parish Church

Annual report and financial statements for the year ended 31 December 2022

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Knockbreda Parish Church

References and administrative details

Charity Name: Knockbreda Parish Church

Charity Registration Number: NIC101983

Contact Address: Church Office
Purdy's Lane
Newtownbreda
Belfast
BT8 7AR

Trustees

Principal Office-bearers

Clergy: Canon William Press
Pastoral Assistant: Stuart Balmer
Church Treasurer: Heather Elliott
Church Warden- Clergy: Judith Thompson (01.01.22-04.05.22)
Valerie Brown (04.05.22-31.12.22)

Church Warden - People: James Gowdy (01.01.22-04.05.22)
Tom Maguire (04.0.22-31.12.22)

Glebe Warden-Clergy: Jack Mayes
Glebe Warden-People: Tom Davies

Select Vestry

Linda Butterwick	
Wilma Chrusciak	
Maureen Coulter	
Heather Elliott	
Edward Godfrey	
James Gowdy	(04.05.22-31.12.22)

Amy Green	
Paul Green	
Alan Templeton	(01.01.22-04.05.22)
Judith Thompson	(04-05.22-31.12.22)
Karen Vincent	
Malcolm Vincent	
Kathleen Wood	

Independent Examiner	Bankers
Mrs Lois Kenny Allen Fleming CA Limited Old Bank House 161-163 Upper Lisburn Road Belfast BT10 0LI	Danske Bank Forestside Shopping Centre Belfast

Structure, Governance and Management

Governing Document and Constitution of the Charity

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees

Recruitment and Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

Pay and remuneration

The Incumbent of the Parish is paid a stipend directly by the Parish, in accordance with figures approved by the General Synod of the Church of Ireland and also receives office and locomotory allowances.

Organisational Structure

The Select Vestry is responsible for the day-to-day management of the parish. The Select Vestry consists of the member of the clergy serving in the parish, any curate assistant ("the curate"), the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at the General Vestry.

The Select Vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select Vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The Select Vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or the churchwardens.

Trustees' Annual Report for the year ended 31 December 2022

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Knockbreda Parish Church for the year ended 31 December 2022.

Objectives and Activities

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of Knockbreda Parish Church is to support the advancement of the Christian religion by promoting, through the work of Knockbreda Parish Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, Knockbreda Parish Church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the Select Vestry of Knockbreda Parish Church.

Financial Review

Income for the year was marginally lower than in 2021. While donations, legacies and grants income decreased, income from charitable activities including fundraising and organisations' income increased as did our rental income from the hall and the curatage.

Expenditure increased considerably mainly due to an increase in staffing costs. Property running costs were noticeably higher as a result of increasing utility costs along with repairs and maintenance outgoings particularly in the rectory. Rates bills were higher than in 2021. Administration and organisations' costs also increased as activities returned to pre

pandemic levels. The church maintained its level of charitable giving including missionary giving.

With a decrease in income and an increase in expenditure a deficit in overall funds was reported.

Achievements, Performance & Public Benefit

1. Worship

There are three services on a Sunday: said Communion at 9.00am, the main service at 10.30 am and the evening service. There is also a said service from the Book of Common Prayer at 11.00am on a Wednesday. Mid-week services are held in Holy Week, in collaboration with St Jude's and Saintfield Road Presbyterian church. There are also special services and events put on at Christmas time.

We have been able to carry out 2 baptisms this year, welcoming babies and their parents, godparents and wider families into our church family.

Sadly, we have an aging congregation, and 17 funerals were conducted throughout the year. Many of these were for members of our congregation but others were requested by those in the wider community who desired a church service to mark the end of a life.

2. Growing in Faith

Our Sunday schools are thriving, with 25 children registered, supported by 12 Sunday School teachers.

Church prayer meetings are held on Tuesday evenings, and Discipleship groups met to study the book of Hebrews.

Church organisations for adults include the Mothers' Union, Men's and Ladies' Bowls and the Badminton Club. For children and young people there are active groups of Boys' Brigade, Rainbows and Brownies, Shake, Rattle and Rhyme for toddlers and X-Ray Youth Fellowship.

3. Serving the Community

The church halls are used by several community groups throughout the week: Irish Dancing, Pilates for Health, Scottish Dancing.

4. Pastoral Care

Many of our parishioners are house bound through illness or infirmity. The Rector and the Lay Visitor visit these parishioners when permitted, or through phone calls.

5. Knockbreda in the Community

The church maintains a Garden of Remembrance for those wishing to inter ashes of loved ones who have been cremated. A new memorial tablet was erected to include more names. Similarly, the church maintains the old churchyard immediately around the church.

Knockbreda Parish Church is asked by the Education Authority to nominate Transferor governors to local schools. During 2022 Wilma Chrusciak was Transferor governor at

Knockbreda Primary School and Breda Academy. The Rector is Chair of the Board of Governors at Cairnshill Primary School. The Rector and Pastoral Assistant regularly conduct Assemblies at both Knockbreda Primary School and Cairnshill Primary School.

6. Evangelism

The church allocates a percentage of its income to missionary activities and in particular supports CMSI, SAMS and Crosslinks. Through these agencies we have links with missionaries in Sweden and Peru. We also donated funds to the Bird of Paradise mission in Rwanda, the diocesan Church planting fund, Irish Church missions, GAFCON and the Scripture Union.

7. Ecumenism

Knockbreda Parish Church has close links with neighbouring churches. The clergy normally meet their colleagues from other churches in our area regularly: Saintfield Road Presbyterian Church, Cairnshill Methodist Church, St Joseph's Roman Catholic Church and St Ignatius Church of Ireland. The Rector is part of the local Church of Ireland Deanery and attends regular meetings with these churches.

8. Support for those needing help

Parishioners were encouraged to support CAP by donating money to their bank account.

9. Maintaining the cultural and religious heritage of Knockbreda Parish Church

Knockbreda Parish church is a listed building, dating from 1737. It is surrounded by a churchyard which incorporates a Garden of Remembrance. The Vestry appoints two Glebe wardens to oversee the routine maintenance of the church, the church halls, the churchyard and the three properties owned by the church (occupied by the Rector, the Assistant Minister and the Sexton. In September 2022, the church opened its doors as part of the European Heritage Open Days, and welcomed a number of visitors who enjoyed a self-guided audio tour of the church and surrounding churchyard.

Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's Guidance on Public Benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives as well as providing public benefit.

Public worship is open to all and contributes to the spiritual wellbeing of participants and the reinforcement of Christian values through praise, prayer and teaching of the Bible.

Through our activities in the community and our policy of encouraging various groups to use our facilities, we aim to be open to our local community and promote the advancement of the Christian religion. We offer our church to those who wish to thank God and mark the milestones of their journey through life. We baptise children whose parents wish them to be brought up in the church; marry those who want to exchange public vows and ask for God's blessing on their union; and through funeral services we give thanks at the end of a life and commend the departed into God's keeping.

Mitigation of Harm

The Church of Ireland has published guidelines in Safeguarding Trust: A Guide for Parish Panels, Select Vestries and Workers (2008). These state that: 'It is the policy of the Church of Ireland to set standards for the welfare of all children sharing in its ministry with a view to protecting them from physical, sexual and emotional harm.'

The Select Vestry adheres to these guidelines. Karen Vincent and Ivor Hickey formed the Panel for Child Welfare, together with the Rector. In March Lynda Thompson replaced Karen Vincent on the panel.

The Select Vestry takes its responsibilities under Health and Safety legislation seriously. The Health and Safety committee carries out regular risk assessments to ensure any threats to the safety of those using the church or halls are minimised.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on Behalf of the Trustees

Trustee 1

W. J. Press

**Rev William Press
Rector**

Trustee 2

Wilma Chrusciak

**Wilma Chrusciak
Honorary Secretary to the Select Vestry**

Date: *24.04.23*

BELFAST/Belfast:Knockbreda/Knockbreda Parish Church/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101983

Annual return

Independent examiner's report to the charity trustees of Knockbreda Parish Church

I report on the accounts of the Charity for the year ended 31st December 2022.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Lois Kenny

Name: Lois Kenny FCCA

Allen Fleming C A Limited
161-169 Upper Lisburn Road
Belfast
BT10 0LJ

Date: 20th March 2023