

Poyntzpass Community Pre-School

Northern Ireland · Charity number 101926

Details

Status	Received
Registered	2015-06-30
Register	View on the Charity Commission for Northern Ireland register

Contact

Address
Poyntzpass Community Pre-School
The Meeting Place
16-18 Church Street
Poyntzpass
Newry
BT35 6sw
BT35 6SW

Phone 02838318183

Activities

Purposes: The Playgroup is established to promote play based learning environments for all children under statutory school age (beneficiaries) of Armagh and Dungannon and its surrounding environs in County Armagh without distinction of age, gender, marital status, disability, sexual orientation, nationality, ethnic identity, political or religious opinion, by associating the statutory authorities, community and voluntary organisations and the inhabitants in a common effort to advance education, and in particular: a) to advance the education of the beneficiaries by the provision of safe and satisfying group play, with the right of parents/carers to take responsibility for and to become involved in the activities of the group; and to promote the preservation of health of the beneficiaries; and b) to support the values and principles of Early Years.

What the charity does: The advancement of education

How the charity works: Education/training

Who the charity helps: Preschool (0-5 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£65,325	£65,530	£0	4

Trustees

Name	Role	Appointed
Brid Waddell		
Ms Kate Irvine		
Ms Sorcha Byrne		

Poyntzpass Community Pre-School

Northern Ireland - Charity number 101926

Accounts

Poyntzpass Playgroup, 16/18 The Meeting Place, Poyntzpass, Newry
Receipts And Payments Account Year ended 30 June 2025

	2025		2024	
	£	£	£	£
Receipts				
Education Authority	56,900		50,755	
Snack Donations	5,205		5,024	
Fundraising	1,413		1,459	
DOH SPPG	0		3,960	
Registration	640		471	
BSO Grant	509		0	
Miscellaneous	72		0	
Unifrom Payments	586		460	
	<u>586</u>		<u>460</u>	
		65,325		62,129
Payments				
Wages & National Insurance Contributions	49,697		56,983	
Employee & Employer Pension Contributions	1,686		1,770	
Rent	3,900		4,200	
Insurance	758		658	
Telephone	1,423		1,104	
Post & Stationery	337		0	
Resources	3,793		1,795	
New Equipment & Maintenance	356		0	
Hygiene/Catering	61		0	
Milk & Snacks	1,127		2,311	
Training	82		464	
Bank Charges	260		283	
Miscellaneous	160		0	
Accountancy	1,200		2,784	
Garden	690		390	
Access NI	0		123	
Uniforms	0		430	
	<u>0</u>		<u>430</u>	
		65,530		73,295
Deficit for the year		<u><u>-205</u></u>		<u><u>-11,166</u></u>
Opening Balances Bank & Cash @ 01.07.24		31,819		42,985
Surplus/(Deficit) for the year		-205		-11,166
Closing Bank & Cash Balances @ 30.06.25		<u><u>31,614</u></u>		<u><u>31,819</u></u>

Poyntzpass Community Pre-School

Northern Ireland - Charity number 101926

Accounts

Povntzpass Community Playgroup, 16-18 The Meeting Place, Povntzpass, Newry
Receipts and Payments Account Year Ended 30 June 2024

	2024		2023	
	£	£	£	£
Receipts				
Education Authority	50,755		50,214	
Snack Donations	5,024		7,539	
Fundraising	1,459		150	
DOH SPPG	3,960		-	
Fee Income	471		960	
Getting Ready to Learn	-		500	
Photo Commission	-		39	
SHSCT	-		820	
Engage 2	-		2,912	
Other Grants	-		990	
Uniform Payments	460		-	
	62,129		64,124	
Payments				
Wages & National Insurance Contributions	56,983		53,031	
Employee & Employer Pension Contribution	1,770		1,276	
Rent	4,200		2,400	
Insurance	658		599	
Telephone	1,104		956	
Post & Stationery	-		640	
Resources	1,795		3,071	
New Equipment & Property Improvements	-		1,045	
Milk & Snacks	2,311		2,364	
Training	464		398	
Bank Charges	283		265	
Subscriptions	-		89	
Accountancy	2,784		2,120	
Garden	390		280	
Access NI	123		0	
Uniforms	430		996	
	73,295		69,530	
Surplus/(Deficit) for the year	(11,166)		-5,406	
Opening Balances Bank & Cash		42,985		48,391
Surplus/(Deficit) for the year		(11,166)		(5,406)
Closing Bank & Cash Balances		31,819		42,985

Poyntzpass Community Pre-School

Northern Ireland - Charity number 101926

Annual report



Poyntzpass Community Playgroup Annual Report

Academic year ending June 2024



Contents

Charity Name and Number	2
Registered Address.....	2
Achievements and Performance.....	2
Highlights	2
Challenges	3
Financial Review and Expenditure	3
Structure, governance and management	4
Activities and Objectives	4
Declarations	5



Charity Name and Number

Poyntzpass Community Playgroup
Registered Charity NI: **101926**

Registered Address

The Meeting Place,
16-18 Church Street,
Poyntzpass,
Newry,
Co Down,
BT35 6SW

The trustees of Poyntzpass Community Playgroup are pleased to submit their report and accounts for the period 1 September 2023- 31 March 2025.

Achievements and Performance

There have been a number of changes to the Playgroup and Committee over the last year with new members joining both and bringing new skills and motivation to the Playgroup.

Highlights

The Playgroup has undergone Personnel changes in 2023 including a new Leader, Deputy Leader and Assistant. These new staff members have settled in to their roles within the Playgroup ethos.

The main achievements of the playgroup over academic year 2023-24, included

- Meeting the educational, care and social needs of the 24 children
- Providing a fun, nurturing environment where all children developed a love of learning
- Establishing links with the local primary schools where the children went on to attend, creating smooth transitions for the children
- The Leader is continuing in their own professional development in completing their Level 7 in Leadership and Training.
- The Committee have supported all the staff in identifying targeted training and opportunities to attend training.



- The pre-school has continued in its aims of cross-community engagement, working with the two local primary schools in organising shared events. This has also ensured the smooth transition of our children into their primary school settings.

The Management committee have taken an active role in the development of the pre-school, and fundraised directly for resources including;

- Garden Upkeep and maintenance
- General Maintenance and upkeep of playgroup setting

Challenges

The 2024/2025 intake was lower than expected (19) due to a low birth rate for the eligible children across Northern Ireland. This has impacted a number of Playgroup and Nursery settings. For the Playgroup this enabled staff to embed within the new setting with a lower intake than would be normal.

Financial Review and Expenditure

Full details attached in Financial Report. The charity has no debts and a reserve policy stipulating reserves of £15,000. No funds are held as a custodian trustee. Reserves are held in order to allow for redundancy payments to staff of 3 months wages in the event of unforeseen closure of the playgroup, as well as any costs to convert the building back to original state. Amount of reserves held £15,000



Structure, governance and management

The Governance of the Playgroup is detailed in the Constitution. The Charity is made up of a Management Committee of Parents or Guardians of the Children (Family members) and Associate members from which the Trustees are recruited. There are 3 permanent members of staff employed for 27 hours a week - the Playgroup Leader, Deputy Leader and Playgroup Assistant. We also employed a bank member of staff in this period as an assistant. The Charity also works within the wider network of Early Years. Trustees are elected to the post at the Annual General Meeting of the Playgroup. Policies and procedures adopted are reviewed regularly through management committee reviews, these are all available to the public on request. Names of the charity trustees who manage the charity

Trustee Name	Office held and dates (<i>if any</i>)
Bríd Waddell	Chairperson: 01 May 2017 –30 June 2023
Sorcha Byrne	Vice-Chair: 01 July 2021 – 30 June 2023
Kate Ervine	Secretary: 01 July 2021 – Present

There are no corporate trustees and no trustees holding title to property belonging to the charity.

Activities and Objectives

Poyntzpass Community Playgroup is a cross-community playgroup in a mainly rural locality. The group is established to promote play based learning environments for pre-school children aged between 3 and 5 years in Poyntzpass and the surrounding area, without distinction of age, gender, marital status, disability, sexual orientation, nationality, ethnical identity, political or religious opinion, by associating with the statutory authorities, community and voluntary organisations and the inhabitants in a common effort to advance education. Our main aim is to deliver a balanced pre school curriculum through a wide variety of creative and play activities with an emphasis on the child at the centre of the learning experience.



Over the academic year 2023-2024, Poyntzpass Community Playgroup met the educational, care and social needs of 19 children. The main activities included delivery of a balanced pre-school curriculum for the 19 children

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above. The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees

Trustee

Date

Poyntzpass Community Pre-School

Northern Ireland - Charity number 101926

Annual return

Poyntzpass Community Playgroup, 16-18 The Meeting Place, Poyntzpass, Newry
Receipts and Payments Account Year Ended 30 June 2024

**Independent examiner's report to the trustees on the financial statements of
Poyntzpass Community Playgroup**

I report on the financial statements of Poyntzpass Community Playgroup for the year ended 30 June 2024. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of trustees and independent examiner

As the charity's trustees you are responsible for the preparation of the accounts. It is my responsibility to state, on the basis of my examination, whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. Which gives me reasonable cause to believe that in any material respect the requirements: to keep proper books of account in accordance with Section 65 of the Charities Act (Northern Ireland) 2008 and to prepare accounts which accord with the books of account and comply with the accounting requirement of the Act have not been met; or
- ii. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 30 June 2024 and of its incoming resources and application of resources for the year then ended and have been properly prepared in accordance with the Charities Act (Northern Ireland) 2008.

**Rita Murray FCCA
O'Connor Murray Accountants
Unit F2 WIN Business Park
Canal Quay
Newry
BT35 6PH**

27 November 2024

Poyntzpass Community Pre-School

Northern Ireland - Charity number 101926

Accounts

Poyntzpass Community Playgroup

The Meeting Place

16-18 Church Street

Poyntzpass

Co. Down

BT35 6SW

Receipts & Payments Account for Year ended 30 June 2023

Prepared by:

***O'Connor Murray Accountants
Unit F2***

WIN Business Park

Canal Quay

***Newry
BT35 6PH***

Tel: 028-30835716

POYNTZPASS COMMUNITY PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT YEAR ENDED 30 JUNE 2023

Contents

	Page
Receipts and Payments Account	1-2
Accountants' report	3

POYNTZPASS COMMUNITY PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT YEAR ENDED 30 JUNE 2023

	2022		2021	
	£	£	£	£
Receipts				
Education Authority	50,214		48,524	
Snack Donations	7,539		5,804	
Fundraising	150		-	
Covid Grant	-		7,986	
Science Week Grant	-		500	
Fee Income	960		840	
Getting Ready to Learn	500		-	
Photo Commission	39		143	
SHSCT	820		2,560	
Engage 2	2,912		4,368	
Empowering Improvement	-		800	
Other Grants	990		1,150	
Uniform Payments	-		771	
		64,124		73,445
Payments				
Wages & National Insurance Contributions	53,031		51,674	
Employee & Employer Pension Contribution	1,276		1,383	
Rent	2,400		2,400	
Insurance	599		495	
Telephone	956		1,231	
Cleaning	-		13	
Post & Stationery	640		450	
Resources	3,071		4,509	
New Equipment & Property Improvements	1,045		372	
Milk & Snacks	2,364		1,549	
Training	398		24	
Bank Charges	265		269	
Subscriptions	89		1,531	
Accountancy	2,120		1,000	
Garden	280		792	
Access NI	-		40	
Uniforms	996		1,250	
		69,530		68,982
Surplus/(Deficit) for the year		(5,406)		4,464

POYNTZPASS COMMUNITY PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT YEAR ENDED 30 JUNE 2023

Opening Balances Bank & Cash	48,391	43,927
Surplus/(Deficit) for the year	(5,406)	4,464
Closing Bank & Cash Balances	<u>42,985</u>	<u>48,391</u>

POYNTZPASS COMMUNITY PLAYGROU, 16-18 THE MEETING PLACE,
POYNTZPASS, BT35 6SW

**Independent examiner's report to the trustees on the financial statements of
Poynztpass Community Playgroup**

I report on the financial statements of Poynztpass Community Playgroup for the year ended 30 June 2023. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of trustees and independent examiner

As the charity's trustees you are responsible for the preparation of the accounts. It is my responsibility to state, on the basis of my examination whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. Which gives me reasonable cause to believe that in any material respect the requirements: to keep proper books of account in accordance with Section 65 of the Charities Act (Northern Ireland) 2008 and to prepare accounts which accord with the books of account and comply with the accounting requirement of the Act have not been met; or
- ii. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 30 June 2023 and of its incoming resources and application of resources for the year then ended and have been properly prepared in accordance with the Charities Act (Northern Ireland) 2008.



Rita Murray FCCA
Chartered Accountants
Unit F2 WIN Business Park
Canal Quay
Newry
BT35 6PH

18 September 2023

Poyntzpass Community Pre-School

Northern Ireland - Charity number 101926

Annual report



Poyntzpass Community Pre-School

16-18 Church Street

Poyntzpass

NEWRY

BT35 6SW

Tel: 02838 318 183

Trustees' annual report for the period From: 01 Jul 2022 To: 30 June 2023

Charity name: Poyntzpass Community Playgroup

Charity registration number: 101926

Objectives and activities

Poyntzpass Community Playgroup is a cross-community playgroup in a mainly rural locality. The group is established to promote play based learning environments for pre-school children aged between 3 and 5 years in Poyntzpass and the surrounding area, without distinction of age, gender, marital status, disability, sexual orientation, nationality, ethnical identity, political or religious opinion, by associating with the statutory authorities, community and voluntary organisations and the inhabitants in a common effort to advance education. Our main aim is to deliver a balanced pre-school curriculum through a wide variety of creative and play activities with an emphasis on the child at the centre of the learning experience.

Over the academic year 2022-23 Poyntzpass Community Playgroup met the educational, care and social needs of 24 children. The main activities included delivery of a balanced pre-school curriculum for the 24 children and in addition to this, the pre-school employed a additional worker for on average 8 hours a week, to provide relief for staff and additional support for children who while not

having an identified disability required targeted support to meet their full potential. Unfortunately in February 2023 a long term member of staff retired on the basis of ill health, and our relief worker stepped in as full time support until the end of term.

We were successful in a grant application for the GRTL (Getting Ready to Learn) programme funding for which we were awarded £500 to spend on running workshops and updating our lending library playpacks.

The pre-school has continued in its aims of cross-community engagement, working with the two local primary schools in organising shared events. This has also ensured the smooth transition of our children into their primary school settings.

The management committee have taken an active role in the development of the pre-school, and fundraised directly for resources including a new water table, as well as supporting the end of year trip to Wallace Park on the train, which was a key learning topic for the children this year.

We as the trustees can confirm we are aware of and have put in practice the guidance issued by the Charity Commission on public benefit.

Achievements and performance

The main achievements of the playgroup over academic year 2022-23, included

- Meeting the educational, care and social needs of the 24 children
- Providing a fun, nurturing environment where all children developed a love of learning
- Establishing links with the local primary schools where the children went on to attend, creating smooth transitions for the children
- Taking part in the Getting Ready to Learn programme, linked to the EITP programme to raise standards for children through play at home. Through this programme we were able to deliver workshops, both practical and information based on how to support children's development at home. The playgroup provided a range of play-based resources to support this at home. All 24 children benefited from the

- EITP programme and this was evident through both their play and development The
- staff team development was positively impacted through this involvement which
- provided excellent training that raised knowledge levels within the team and again
- impacted practice for the better.
- The Leader has continued in their own professional development in completing their Level 7 in Leadership and Training, and has in turn provided in-house training to staff to provide a highly skilled support to the children in the setting. The Committee have supported all the staff in identifying targeted training and opportunities to attend training.
- Development targets of improving contact with the local schools, improving the
- playgroup reputation within the local community and developing links within the
- community were all exceeded.

Financial Review

The charity has no debts and a reserve policy stipulating reserves of £15,000. No funds are held as a custodian trustee. Reserves are held in order to allow for redundancy payments to staff of 3 months wages in the event of unforeseen closure of the playgroup, as well as any costs to convert the building back to original state.

Amount of reserves held £15,000

Details of fund materially in deficit N/A

The charity's principal sources of funds are placements for eligible children from the Education Authority and Social Services for any Special Needs Assistance, Fundraising Activities carried out by the Management Committee and Grant Applications, as well as donations from the parents for snacks and resources.

Changes to regular funding would be considered the most significant risk to the charity, for example, in this financial period the Pathway grant application was unsuccessful. This has will result in a fourth member of staff being funded out of reserves money for the

next financial period and would be unsustainable going forward in the long term.

How the money has been spent in this financial period

- Establishment of a new outdoor area & garden
- Office refurbishment
- Education Farm trip
- Workshop, books and play packs from GRTL programme
- Staff training
- Staff Pensions scheme
- Staff wages

Structure, governance and management

Type of governing document: Constitution

How is the charity constituted? Unincorporated association

The Charity is made up of a Management Committee of Parents or Guardians of the Children (Family members) and Associate members from which the Trustees are recruited. There are 3 permanent members of staff employed for 27 hours a week - the Playgroup Leader, Deputy Leader and Playgroup Assistant. We also employed a temporary member of staff in this period as an assistant. The Charity also works within the wider network of Early Years.

Trustees are elected to the post at the Annual General Meeting of the Playgroup.

Policies and procedures adopted are reviewed regularly through management committee reviews, these are all available to the public on request.

Poyntzpass Community Pre-School

Northern Ireland - Charity number 101926

Annual return

POYNTZPASS COMMUNITY PLAYGROUP, 16-18 THE MEETING PLACE,
POYNTZPASS, BT35 6SW

**Independent examiner's report to the trustees on the financial statements of
Poynztpass Community Playgroup**

I report on the financial statements of Poynztpass Community Playgroup for the year ended 30 June 2023. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of trustees and independent examiner

As the charity's trustees you are responsible for the preparation of the accounts. It is my responsibility to state, on the basis of my examination whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. Which gives me reasonable cause to believe that in any material respect the requirements: to keep proper books of account in accordance with Section 65 of the Charities Act (Northern Ireland) 2008 and to prepare accounts which accord with the books of account and comply with the accounting requirement of the Act have not been met; or
- ii. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 30 June 2023 and of its incoming resources and application of resources for the year then ended and have been properly prepared in accordance with the Charities Act (Northern Ireland) 2008.



**Rita Murray FCCA
Chartered Accountants
Unit F2 WIN Business Park
Canal Quay
Newry
BT35 6PH**

18 September 2023