

**Charity number: NIC101816**  
**Company number: NI 41767**

**Omagh Volunteer Centre**  
**Trustees' report and financial statements**  
**for the year ended 31 March 2023**

# **Omagh Volunteer Centre**

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## **Omagh Volunteer Centre**

### **Legal and administrative information**

**Charity number** NIC101816

**Company registration number** NI 41767

**Registered office**  
2nd Floor Anderson House  
41c Market Street  
Omagh  
Co Tyrone  
BT78 1EE  
028 8224 0772

**Trustees**  
Monica Coyle  
Nicholas Cassidy  
Colin Kerrigan  
Pauline McSorley  
Dympna Devlin

Appointed 12 December 2022  
Appointed 13th March 2023  
Resigned 1 August 2022

**Committee Members**

Kate McMackin  
Eithne McAnespy  
Cllr Alan Rainey

**Secretary** Nicholas Cassidy

**Accountants**  
O'Donnell & Mellon  
19/21 Castle Street  
Omagh  
CO. Tyrone  
BT78 1DD

**Bankers**  
First Trust  
High Street  
Omagh

## **Omagh Volunteer Centre**

### **Report of the trustees for the year ended 31 March 2023**

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees, who are also directors of Omagh Volunteer Centre for the purposes of company law and who served during the year and up to the date of this report are set out below.

#### **Structure, governance and management**

Monica Coyle	Chairperson
Nicholas Cassidy	Secretary
Colin Kerrigan	Treasurer
Pauline McSorley	

#### **Committee Members**

Kate McMackin  
Eithne McAnespy  
Cllr Alan Rainey

The trustees meet on a monthly basis to receive a report on the charity's operational and financial activities.

#### **Objectives and activities**

Volunteering is 'the commitment of time and energy, freely given, without financial gain, using individual's skills for the benefit of the local community. Omagh Volunteer Centre works to promote, support, and develop volunteering across Omagh.

Our activities include recruiting/placing volunteers, developing/promoting volunteering opportunities, recruiting/supporting good practice in volunteer involving organisations, delivering/sourcing training, promoting the multiple benefits of volunteering for the volunteer, organisation, and society, and delivering programmes which support volunteering, for example The B-Friend Hub befriending project for older people.

Omagh Volunteer Centre is an umbrella body for Access NI for the area and processing standard and enhanced disclosure checks for registered groups

## **Omagh Volunteer Centre**

### **Report of the trustees for the year ended 31 March 2023**

#### **Achievements and performance**

During the 22/23 year, OVC continued to provide a responsive service to develop and support volunteering across the Omagh area using a diverse range of methods including talks, promotional stands, face to face meetings, and online.

Promotion of volunteering and our services continued with marketing and social media campaigns, promotional videos, events, and quarterly newsletters. We continue to promote and develop volunteering, representing the Centre on Community Planning, Neighbourhood Renewal, partnerships, on the Management Committees of registered community groups. The Centre registered 225 new volunteers and hosted an appreciation lunch event for 40 volunteers as part of Volunteers Week in June 2022, with 150 appreciation boxes and 200 certificates coordinated to support groups with their own recognition activities.

Six "Turn up and Try" volunteering events were organised with ongoing tailored support with good practice, training information and guidance delivered to 89 registered voluntary and community groups.

Building upon the successful delivery of the B-Friend Hub befriending project for older people across Omagh, Fermanagh and Strabane, OVC made another successful application to the National Lottery Community Fund, for a new follow up project and in August 2022, were awarded £455,851.76 for the "Beyond the Call" project to provide telephone, home and peer group befriending activities for 300 older people, supported by a team of 60 trained volunteer, for a further 3 year period.

The Centre continues to receive core funding from the Department for Communities (DfC) for the delivery of the Volunteering Infrastructure Support Programme (VISP) as well as the National Lottery Community Fund for the Beyond the call project. Additional funding was provided by DfC for Volunteers week recognition activities and from the Halifax Foundation to deliver certified and accredited training.

#### **Plans for future periods**

Future plans for the Charity include:

- Increasing the number and diversity of people who register to volunteer.
- Increasing the number of community and voluntary groups registered to avail of our range of services.
- Continued support to the minority ethnic and refugee community, disability projects including the NOW Group and partnership working with specialist services including the Cedar Foundation and Disability action.
- Promotion of the EPIC volunteer recognition awards programme in partnership with the independent volunteer centres.
- Continued engagement and collaboration with the Independent Volunteer Centres (Volunteer Centres NI), including the Dormant account application.
- Delivery of the Beyond the Call project, funded by the National Lottery Community fund with ongoing exploration of mainstream funding for associated services.
- Build new and existing partnerships and relationships with statutory and voluntary/community groups in our local area including WHSCT, Fermanagh Omagh District Council, NIFRS etc., engaging at every level for the development and promotion of volunteering.
- Delivery of tailored training for groups and volunteers, funded by the Halifax Foundation.
- Actively participate in the Review of Infrastructure programme (RISP), a review of infrastructure support across NI, led by DfC.

## **Omagh Volunteer Centre**

### **Report of the trustees for the year ended 31 March 2023**

#### **Statement of trustees' responsibilities**

The trustees (who are also directors of Omagh Volunteer Centre for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.


The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have complied with the duty to have regard to the guidance issued by the Commission under section 4(b) 'of the Charities Act (the public benefit requirement statutory guidance)

#### **Small company provisions**

This report has been prepared in accordance with the provisions for small companies under Companies Act 2006.

On behalf of the board



Nicholas Cassidy

**Secretary**

4th December 2023

Charity number : NIC 101816

2nd Floor Anderson House  
41c Market Street  
Omagh  
Co. Tyrone

## **Omagh Volunteer Centre**

### **Independent examiner's report to the charity trustees of Omagh Volunteer Centre.**

I report on the accounts of Omagh Volunteer Centre for the year ended 31 March 2023 which are set out on pages

#### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees (and also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. Having satisfied myself that the charity is not subject to audit under company law, and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charities Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is no further information needed for a proper understanding of the accounts to be reached.

#### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

  
**Independent examiner**

Mr. Brian Mellon  
F.C.C.A.  
O'Donnell & Mellon  
19/21 Castle Street  
OMAGH  
Co. Tyrone

4th December 2023

# **Omagh Volunteer Centre**

## **Statement of financial activities (incorporating the income and expenditure account)**

**For the year ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	Year ended 2023 £	Year ended 2022 £
<b>Income and endowments from</b>					
Donations and legacies	2	70	2,571	2,641	-
Charitable activities	3	1,752	182,269	184,021	215,928
Other	4	-	2,166	2,166	3,045
<b>Total</b>		<u>1,822</u>	<u>187,006</u>	<u>188,828</u>	<u>218,973</u>
<b>Expenditure on:</b>					
Charitable activities	5	20,137	187,002	207,139	217,701
Other	6	470		470	499
<b>Total</b>		<u>20,607</u>	<u>187,002</u>	<u>207,609</u>	<u>218,200</u>
<b>Net income/(expenditure)</b>		(18,785)	4	(18,781)	773
<b>Net incoming resources for the year /</b>					
<b>Reconciliation of funds</b>					
Total funds brought forward		18,824	131	18,955	18,182
<b>Total funds carried forward</b>		<u>39</u>	<u>135</u>	<u>174</u>	<u>18,955</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**The notes on pages 9 to 14 form an integral part of these financial statements.**



# **Omagh Volunteer Centre**

## **Balance sheet as at 31 March 2023**

	Notes	£	2023 £	£	2022 £
<b>Fixed assets</b>					
Tangible fixed assets	11		4,531		4,531
<b>Current assets</b>					
Debtors	12	4,399		8,126	
Bank and cash		24,307		50,926	
		28,706		59,052	
<b>Creditors: amounts falling due within one year</b>	13	(33,063)		(44,628)	
<b>Net current (liabilities)/assets</b>			(4,357)		14,424
<b>Net (liabilities)/assets</b>			174		18,955
<b>Funds</b>					
Unrestricted income funds:			39		18,824
Restricted income funds			135		131
<b>Total funds</b>			174		18,955

The Balance Sheet continues on the following page.

The notes on pages 9 to 14 form an integral part of these financial statements.

## **Omagh Volunteer Centre**

### **Balance sheet (continued)**

#### **Trustees statements required by the Companies Act 2006 for the year ended 31 March 2023**

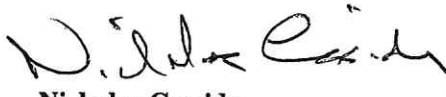
In approving these financial statements as trustees of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption under section 477 of the Companies Act 2006 relating to small companies;
- (b) that no members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- (c) that we acknowledge our responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements are prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board on 4 December 2023 and signed on its behalf by

  
**Monica Coyle**  
**Director**

  
**Nicholas Cassidy**  
**Director**

**The notes on pages 9 to 14 form an integral part of these financial statements.**

## **Omagh Volunteer Centre**

### **Notes to the financial statements for the year ended 31 March 2023**

#### **1. Accounting policies**

The principal accounting policies are summarised below.

##### **1.1. Basis of accounting and assessment of going concern**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statements of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **1.2. Reconciliation with previously Generally Accepted Accounting Practice**

In preparing these accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was needed. No restatements were required.

##### **1.3. Cashflow**

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

##### **1.4. Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at the value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included.

Income from investments is included in the year in which it is receivable.

##### **1.5. Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of charitable activities includes those activities undertaken to further the purposes of the charity and their associated support costs.

Other expenditure represents those items not falling into any other heading.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

## Omagh Volunteer Centre

### Notes to the financial statements for the year ended 31 March 2023

#### 1.6. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment - 20% Reducing balance

#### 2. Donations and legacies

	unrestricted	restricted	2023 Total	2022 Total
	£	£	£	£
OVC donation	70		70	-
Beyond the Call programme		2,571	2,571	
	<u>70</u>	<u>2,571</u>	<u>2,641</u>	<u>-</u>

#### 3. Income from Charitable activities

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Fermanagh Omagh District Council		1,500	1,500	1,500
Department for Communities		43,377	43,377	44,212
National Lottery Community Fund		44,625	44,625	160,794
National Lottery Community Fund BTC		85,507	85,507	-
Access NI		7,260	7,260	7,365
Access NI contribution	1,752		1,752	2,057
	<u>1,752</u>	<u>182,269</u>	<u>184,021</u>	<u>215,928</u>

#### 4. Other income

	Restricted funds	2023 Total	2022 Total
	£	£	£
DES support staff	2,166	2,166	3,045
	<u>2,166</u>	<u>2,166</u>	<u>3,045</u>

## Omagh Volunteer Centre

### Notes to the financial statements for the year ended 31 March 2023

#### 5. Expenditure on Charitable activities

	Charitable activities £	Support costs £	Governance costs £	2023 Total £	2022 Total £
Volunteering Infrastructure Support	35,580	7,406	389	43,375	44,212
The B Friend Hub programme	40,930	3,697		44,627	160,795
Beyond the Call programme	70,476	16,126	1,477	88,079	-
ACCESS NI	7,260			7,260	7,431
Access to work		2,166		2,166	3,425
Volunteer recognition events	1,495			1,495	
FODC Volunteer support programme COVID 19		-		-	1,500
Omagh Volunteer Centre		20,137		20,137	338
	<u>155,741</u>	<u>49,532</u>	<u>1,866</u>	<u>207,139</u>	<u>217,701</u>

#### 6. Other expenditure

	Unrestricted funds £	2023 Total £	2022 Total £
Bank charges	470	470	499
	<u>470</u>	<u>470</u>	<u>499</u>

## Omagh Volunteer Centre

### Notes to the financial statements for the year ended 31 March 2023

#### 7. Analysis of governance and support costs

The breakdown of support costs and their allocation to governance costs are shown below.

	Governance	Other support costs	2023 Total
	£	£	£
Management fees		5,000	5,000
Staff costs		21,718	21,718
Rent & Service charges		7,026	7,026
Training		83	83
Heat & light		1,004	1,004
Insurance		1,353	1,353
Accountancy	1,866	-	1,866
Advertising	-	46	46
Hospitality	-	3,792	3,792
Telephone		4,910	4,910
Other office expenses	-	3,393	3,393
Support costs (see below)	1,207		1,207
	<u>3,073</u>	<u>48,325</u>	<u>51,398</u>
<b>Support costs:</b>			
Wages & salaries	90		
Rent	370		
Heat & light	53		
Insurance	71		
Telephone	258		
Other office expenses	365		
	<u>1,207</u>		

Average staff time has been used as the basis of apportionment.

#### 8. Employees

Employment costs	2023	2022
	£	£
Wages and salaries	147,746	164,391
Pension costs	2,980	4,925
Other costs	14,696	-
	<u>165,422</u>	<u>169,316</u>

No employee received emoluments of more than £60,000 (2022 : None).

No trustee received any remuneration during the year.



# **Omagh Volunteer Centre**

## **Notes to the financial statements for the year ended 31 March 2023**

### **9. Trustees' expenses**

The charity paid a total of £81 to one trustee in the year. The expenses paid related to properly approved costs incurred by trustee relating to their work with the charity. The expenses consisted mainly of travel costs.

### **10. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

### **11. Tangible fixed assets**

	<b>Fixtures, fittings and equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 April 2022 and At 31 March 2023	4,531	4,531
At 1 April 2022	-	-
<b>Net book values</b>		
At 31 March 2023	4,531	4,531
At 31 March 2022	4,531	4,531

### **12. Debtors**

	<b>2023 £</b>	<b>2022 £</b>
Department for Communities	3,124	7,405
DfC - Access to work	152	-
ACNI fees	1,027	625
Prepayments	96	96
	4,399	8,126

## **Omagh Volunteer Centre**

### **Notes to the financial statements for the year ended 31 March 2023**

**13. Creditors: amounts falling due  
within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
ACNI	627	-
National Lottery Community Fund	28,455	44,625
Halifax Foundation	3,870	
Taxes and social security creditor	111	3
	<u>33,063</u>	<u>44,628</u>

**14. Indemnity insurance**

The charity paid for the insurance premiums to indemnify trustees and senior staff from any loss arising from neglect or defaults of trustees or staff and any consequent loss.