

Gilford/ Gilford/St. Paul/Down & Dromore/Church of Ireland

Northern Ireland · Charity number 101753

Details

Status	Received
Registered	2015-01-23
Register	View on the Charity Commission for Northern Ireland register

Contact

Address	18 Scarva Road Gilford Craigavon County Armagh BT63 6bg BT63 6BG
Phone	02838831130
Email	sur1968@live.co.uk
Website	31 millturn view, dromore bt25 1hg

Activities

Purposes: The principal function is to support the advancement of the Christian religion by promoting through the work of the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help is fundamental to the practical delivery of the tenets of Christianity. As a result of activity in pursuit of the advancement of the Christian religion, the Parish has custody of a large body of records, materials and artefacts of significance to the cultural heritage, the maintenance of which is undertaken by the Parish as a secondary charitable purpose.

What the charity does: The advancement of religion

How the charity works: Religious activities

Who the charity helps: General public

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£118,074	£103,655	£0	1

Trustees

Name	Role	Appointed
Dr Alec Lyons		
Dr Joanne Weir		
Mr Clifford John Mcburney		
Mr Colin Mcelroy		
Mr David Francey		
Mr Ian McCart		
Mr John Henry Dennison		
Mr Robert Clive Serplus		
Mr Robert Sommerville		
Mr William Mckeown		
Mrs Grace McCart		
Mrs Judith Vivienne Mcburney		
Mrs Marion Davidson		
Rev Denise Caddoo		

Accounts

CHARITY REGISTRATION NUMBER: NIC 101753

ST PAUL'S PARISH CHURCH - GILFORD
TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

St Paul's Parish Church - Gilford

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St Paul's Parish Church - Gilford

Charity Reference and Reference and Administrative Details

Year Ended 31 December 2024

Chairman	Rev. Denise Caddoo
Hon. Secretary	Dr Joanne Weir
Hon. Treasurer	Mr Clive Serplus
Parochial Nominators	Dr. Joanne Weir Mr David Francey Mr Clive Serplus Mrs Grace McCart
Select Vestry	Mrs Grace McCart Mr David Francey Mr Clifford John McBurney Mr William McKeown Mrs Marion Davidson Mr Clive Serplus Rev Denise Caddoo Mrs Judith Vivine McBurney Mr John Henry Dennison Mr Ian McCart Mr Colin McElroy Mr Robert Somerville Dr Joanne Weir Dr Alec Lyons (Appointed 25 April 2024)
Contact Address	The Vicarage 18 Scarva Road Gilford Co Down BT63 6BG
Independent Examiner	Kennedy & Co Chartered Certified Accountants & Registered Auditors 21 Kilmorey Street Newry Co. Down BT34 2DF
Bankers	Danske Bank Ltd PO Box 183 Donegall Square West Belfast, Co Antrim BT1 6JS

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2024

The trustees present their annual report together with the independently examined financial statements consisting of the Receipts and Payments Account and the statement of Assets and Liabilities for St Paul's Parish Church Gilford for the year ended 31 December 2024.

Objectives and Activities

The main Charitable purpose of the Church of Ireland is for the advancement of Religion.

The principle function of St Paul's Parish Church is to support the advancement of the Christian faith by promoting through the work of the Vicar, Select Vestry and its parishioners the whole mission of the church, Pastoral, Evangelistic, Social and Ecumenical. A caring Church supporting the needs of the community since 1869 the church has continued to be open and engaging with the community and offering support for those needing help which is fundamental to the practical benefits of Christianity.

As a result of activity in pursuit of the advancement of the Christian Faith, St Paul's Parish Church has custody of property, records, materials and artifacts of significance to the cultural and religious heritage of the community. Maintenance is undertaken by the Select Vestry of St Pauls Parish Church.

Achievements, Performance and Public Benefit

St Pauls Parish Church has weekly services on Sunday mornings at 11:30am and an additional early morning Communion Service at 9:30am once monthly. All services comprise of a mixture of Morning Prayer, Holy Communion, Family Service, Baptism together with other special services during the year comprising of but not limited to Lenten Services, Holy Week, Harvest Thanksgiving and Christmas Services. Pastoral Care is also provided by the Vicar with regular home, hospital and care home visits.

The Vicar of St Paul's Parish sits on the Board of Governors of Gilford Primary School and supports and encourages the work of the school to maintain good standards and practices both academically and through the advancement of Religion. The Vicar attends regular services within the School.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2024

Financial review

- The principle source of Income to St Paul's Parish Church continues to be from Free Will Offering Donations and loose plate collections. Gift Aid income is also derived from the above source of income.
- The principle expense of St Paul's Parish Church is in respect of Vicars Stipend, Diocesan Pension and Costs as well as Church maintenance expenses.
- St Paul's Parish Church had a surplus of receipts outweighing payments by £14,419 for the year ended 31 December 2024.
- Essential repairs to the Church, Church Hall and Vicarage are noted in the Parish report and have attributed to the decline in total cash funds from the repair and development fund account.
- RCB investment income of £16,811 is restricted solely for use for the Vicars Stipend.
- Funds reserved in Ulster Bank Accounts are restricted for use against essential maintenance and development costs to the parish.
- St Paul's Church continues to be in a healthy financial position as at 31 December 2024 with total cash funds of £55,487.
- St Paul's Church aims to retain sufficient reserves to meet its expected future expenditure requirements as well as potential future capital projects.
- The Hall Project for the replacement of the Hall Roof and Internal Redevelopment commenced in May 2021 and was completed in May 2022. We received an advance of £50,000 by way of on-going credit facility from Stramore Credit Union with monthly interest of Bank of England base plus 3.9% capped at 6%.

Loan balance as at 31 December 2024 was reduced to £24,485. Funds totalling £29,399 (£21,399 of which is restricted funding) are held in Credit Union Offset Account to reduce interest liabilities on the loan.

- During the year, Bequests totalling £6,200 were lodged to Credit Union Offset Account at the families permission with a dividend paid by Stramore Credit Union of £595 backdated from June 2022 as a gesture of Goodwill. Current balance in Offset Account is £29,399 of which £8,000 is a loan from repair account on a temporary basis to mitigate interest payments with the Bequest Balance now at £21,399. These monies are restricted and not for use for any purpose other than interest.
- The Church has set up a Discretionary Fund through which donations are received and allocated at the discretion of the Vicar to assist those who are in need of help, support and assistance within the Parish.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2024

The Parish Treasurer gave an update to the parish in June and December 2024 detailing the current progress with finances in the parish. The December update included a significant volume of repair works pending and due for completion over the coming 5 years. Attached for reference.

Structure, Governance and Management

Going Concern

The trustees have reviewed its planned expenditure for the year ahead and are satisfied that there are adequate funds in place to ensure the Parish can continue its activities and the financial statements for the year ended 31 December 2024 can be signed off as a going concern.

Governing Document and Constitution of the Charity

Chapter 111 of the constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry are Charity Trustees.

Organisational Structure

The Select Vestry consists of a member of the Clergy serving in the Parish, the Church Wardens, Glebe Wardens and generally not more than twelve other members elected at General Vestry.

The Select Vestry is responsible for the day to day management of the Parish. The select vestry is chaired by the incumbent or any other member of clergy officiating within the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds can be applied within the remit of Finance, Furnishings and Fixtures.

The Select Vestry meets at times fixed by the members or the Diocesan Synod. Special meetings may be convened at any time by the chairperson or church wardens.

Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and who are either resident within the Parish or live elsewhere but have been accustomed members of the congregation for at least three months and it is demonstrated that they have contributed regularly to the parish by way of Freewill Offering, may register as members of the General Vestry of the Parish. The register of members is opened for a period of 4 weeks each February and closed and validated by the Select Vestry. Being noted on the Register of Vestrypersons allows them to attend and vote at meetings of the General Vestry and stand for election to the Select Vestry. The Vicar can appoint a Vicars Church Warden and Vicars Glebe Warden with the General Vestry appointing Peoples Church Warden and Peoples Glebe Warden all of which are automatically appointed to the Select Vestry. All Select Vestry members hold their positions for a period of one year and may be re-elected annually with no limit on the terms to be served.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2024

Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that activities entered into during the year have assisted to achieve the Parish's objectives and activities as well as providing public benefit.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' annual report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Northern Ireland with income of less than £250,000 allows the trustees to prepare a statement of receipts and payments account and a statement of assets and liabilities for each financial year. The trustees have elected under Section 64(3) of the Charities Act (Northern Ireland) 2008 to do this.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for the safeguarding of assets and hence for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our examiners

In so far as the trustees are aware at the timing of approving our trustees' annual report:

- There is no relevant information of which the Independent Examiner is unaware; and
- The trustees have taken all steps that they ought to have taken to make ourselves aware of any relevant examination information and to establish that the Independent examiner is aware of that information.

Independent Examiners

The examiners, Kennedy & Co, have indicated their willingness to continue in office and a resolution concerning their reappointment was proposed at the Annual Easter Vestry Meeting.

This Trustees' Annual Report was approved on 31/03/25 and signed on its behalf by



Clive Serplus
Treasurer



Rev. Denise Caddoo
Vicar

St. Paul's Parish, Gilford



Dear Parishioners

When I wrote to you in May this year I had committed to give a further update on the parish finances and also a review on the ongoing essential maintenance works that we as a parish are obligated to complete to ensure that our Church building, Church hall and Vicarage are in good condition.

In terms of Parish finances whilst 2024 has been a very challenging year I am confident we should end the year in a stable position building again on the encouraging growth and cost reductions from both 2022 and 2023. Also, we at vestry have been encouraged by the addition of new members to the parish whom I know are now very much part of our church family.

Freewill Offering : Freewill Offering though envelopes and loose cash donations is trending up year on year at 7% with Weekly Donations averaging £929.00. Whilst this is an encouraging uplift on 2023 at present the weekly day to day running costs of the parish average approximately £1,600 weekly and we are very reliant on the income from Gift Aid and Investments however the actual deficit is currently approximately £50 per week with further increased costs due in 2025.

I would encourage all parishioners to consider their weekly giving to the parish as a minimal increase of £1.00 per week from each parishioner would help close the gap and ensure the parish meets any increased costs in 2025. It would be great to aim for a target of £1,000 per week which is more than achievable.

Hall Project Fund : I am pleased to advise that the balance on our loan held with Stramore Credit Union now stands at **£24,500** and I anticipate the year end balance to be around £23,000. This is a fantastic achievement if you consider that we have been only paying off the loan in less than 3 years.

I would note however that approximately 44% (39 Parishioners) regularly donate to this fund which has dropped from 2023. We are thankful for the hard work by the Events Committee who have worked tirelessly throughout the year organising events which have been very well supported raising £6,500 in funds which have helped reduce our loan liability.

I am mindful that some parishioners had donated via one off giving at the beginning of the project however I would encourage all parishioners to donate to this fund if you are able.

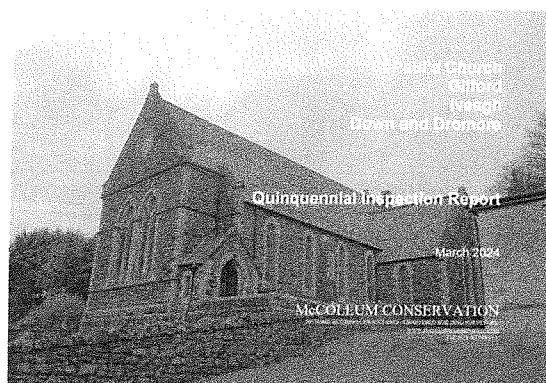
Discretionary Fund : Discretionary Fund Donations have reduced this year. As I noted in May these envelopes were at the back of the Freewill Offering packs and have now been moved to the front to highlight this important fund which has been used by Denise to support members of our parish family in need this year whom I know have been blessed by the support given.

Repair Fund : Donations to the Repair Fund show a slight increase on 2023 which again is encouraging. This coming year the Repair Fund will be a vital source of income as we look to continue with repairs to both the Church Building and Vicarage. I noted within my letter in May this year that we had received the Quinquennial Inspection Report facilitated by the Representative Church Body and this has highlighted a number of urgent and short term works to be carried out.

We have also received a very kind donation from a Parishioner to complete the internal lighting works within the Church building which will commence in the new year providing much needed and more efficient lighting to assist in our electrical costs.

I have detailed some of the more urgent works which Vestry will be looking to commence in 2025 alongside applications to various Grant Funding bodies to assist in the completion of these works.

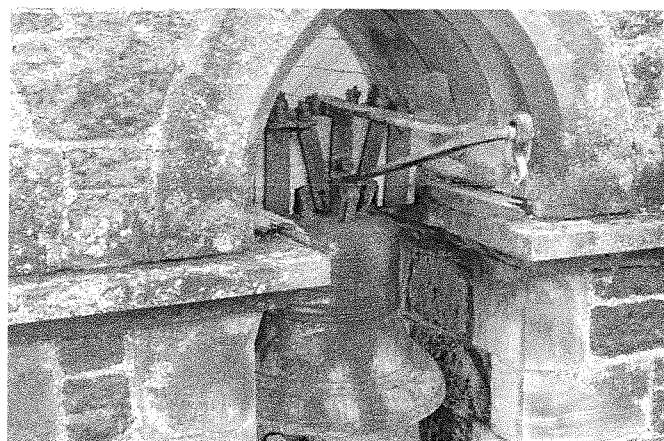
Q20



Identify and remove asbestos downpipes (provisional).	£3,000
Replace rainwater hoppers along south gutters.	£1,000
Clean gutters.	£500
Take down and reset gutter and hopper to Transept at Organ Loft abutment.	£1500

A Immediate item	Re-fix loose ceiling tile to the Nave.	£ 300
B Within 12 months	Clean gutters.	£ 500
	Take down and reset gutter and hopper to Transept at Organ Loft abutment.	£1,500
	Redecorate downpipes where required.	£ 800
	High level inspection of Bellcote.	£2,000
	Clean tapered gutter at Porch.	£ 100
	Removal of neighbouring trees.	£ Nil
	Point entrance gate piers.	£ 400
C Within 2 years	Varnish external doors.	£ 500
	Periodic review of the McMaster Memorial.	£ Nil
	Fill potholes.	£ 600

One of the major issues identified within the report was the Bell Tower and what appears to be a crack in the tower. You may have seen a drone recently above the church which took some further photographs and it now appears that the wood within the bell tower itself has also rotted alongside rusting bolts and requiring repairs in the near future. We have engaged with a number of contractors and estimated costs have been quoted in the region of £20,000 to complete repairs and vestry will review matters early in the new year.



In addition as you will see inside Church parts of the interior walls are in need of replastering and painting now that the exterior issues have been mainly completed and the walls drying out. We have been quoted approximately £10,000 to complete these works.



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At present only 30%, (28 parishioners) donate to the Repair Fund on a regular basis. Given the extent of the works required in the next 24 months I would encourage you to consider donating to what is a very important fund to the parish and will help to maintain and ensure our historic building is fit for future generations.

Gift Aid : Thankyou to those Parishioners who have signed up for Gift Aid this year. With your declaration we will be able to claim backdated Gift Aid on your Donations.

As I noted within my Parish Report HMRC refunds 25p back to the parish on every £1.00 for eligible donations and this remains a very important income for the parish with approximately £11,000 claimed for the financial year end December 2023. All that is required is that you pay Tax on your income either through employment including self employment, savings or Pensions. Indeed given the recent budget there is a high likelihood that some of our more elderly parishioners receiving state pension may well fall within the income tax threshold in the coming year and will therefore be eligible to sign up for Gift Aid.

If any parishioner wishes to speak to me for further information please do not hesitate to speak to me directly and I will be more than happy to assist.

You will note in Church there are One Off Giving Envelopes now in each Pew. This is to allow any parishioner or visitors who wish to donate and also allows Gift Aid to be claimed on the donation.

As your Treasurer I want to thank you all for your support and encouragement over the past year and I look forward to serving you in the year ahead as we navigate further challenging times. I am confident that with your support, prayers and through the guidance of God that we will as always fulfil our ambitions as a parish.

Finally, as we approach the Christmas period please remember those not so fortunate in your thoughts and prayers. As has been announced by Denise all loose plate collection donations will be donated to both Craigavon Food Bank and Southern Area Hospice. Thankyou in advance for your kind generosity.

Yours in Christ

Clive



TO GOD BE THE GLORY

St. Paul's Parish, Gilford



Dear Parishioners

It has now been two years since we officially reopened our newly refurbished Church Hall which Bishop David dedicated on Sunday 22nd May 2022. This gives me an opportunity to provide you all with an update on the progress of the repayment of the loan of £70,000 from Stramore Community Credit Union and also an update on other financial matters within the parish.

When I completed the financial report for the year end to December 2023 the balance on our loan was £37,785. I am pleased to inform you that the balance as of the end of May 2024 now stands at £31,985 mainly due to the success of the events that have taken place this year to date which alongside other one off donations which totalled just over £3,000. Also, with the redistribution of both the legacy monies and the Repair Fund lodged with the credit union on a temporary basis the result is that we now only pay interest on £9,380 and this will reduce further as the year progresses and I fully expect we should be interest free by early 2025. The nett effect of this is that we will save approximately £1,400 on interest payments alone in 2024 and therefore continue to reduce the capital further.

On a slightly more negative note donations to the Hall fund from envelopes have declined against last year by approximately £100 per month. We still only have approximately 50% of Parishioners currently regularly donating through envelopes or standing order and I would encourage those who have yet to donate to please consider donating on a monthly or one off basis as this will help reduce the loan balance further. Notwithstanding this the current outlook is that we remain within our 5 year plan and we thank GOD for his blessings and answers to all our prayers.

In terms of the main financial position of the Parish as I noted within my report at year end we continue to be in a stable position and again with the Gift Aid reclaimed from all funds allocated to the General Account this continues to be the case.

Freewill Offering Donations to the end of May 2024 have been encouraging with an increase of 3.5% against the same period last year. In addition the Repair fund has also seen an increase in donations of 2.5%. This is a very encouraging position however we continue to face increased costs of approximately 5% against last year. Notwithstanding this considering the continuing financial pressure we all face as families I want to record the thanks from our Vicar Denise and the Select Vestry for your continued commitment in donating on a regular basis to the parish as we continue to navigate, as with all other parishes alike through challenging financial pressures.

I will continue as your Treasurer alongside the support of Vestry to try and reduce any costs to the parish and to this end we are in the second of a three year deal with our insurers with no increased premiums and also are now engaging with NI Water to reduce our payment by approximately £400 a year.

We do have a challenging few years ahead and also some further repair works to the Church itself following the recommendations made by the Representative Church Body who recently completed their Quinquennial Report. This is a report completed every five years by the RCB which sets out urgent and long term repairs to be completed on the church and vicarage and this will be reviewed in full at the next vestry meeting to agree a plan to complete these necessary works on a phased basis. We also soon will complete the necessary works to the sound system area at the rear of the church to bring all sound and projection to one place.

Gift Aid - We continue to receive income from Gift Aid with a number of new declarations completed this year which will bring further income to the parish. I would encourage those who pay income tax either through employment or pensions to consider signing up to gift aid your donations to the parish.

Discretionary Fund - The Church Discretionary Fund envelopes were mistakenly added to the rear of the envelope pack for this year and you may not have noticed these. I would encourage you to donate to this fund and equally if you know of any of our parishioners who would benefit from this fund please speak confidentially to Denise.

Finally thankyou again for your trust in me as your Treasurer and thankyou for your continued commitment to our parish though your donations, presence, help and support at various events and last but by no means the least our thanks to GOD who continues to bless us with in our worship together.

Oliver

St Paul's Parish Church - Gilford

Independent Examiner's Report to the Trustees of St Paul's Parish Church - Gilford

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2024 which are set out on pages 4 to 15.

Respective responsibilities of the trustees and examiner

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- Follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented within those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent Examiner's Statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Jonathan Faulkner
FCCA
Kennedy & Co
Chartered Certified Accountants and Registered Auditors
21 Kilmorey Street
Newry
Co Down
BT34 2DF

Date: 04/04/2025

St Paul's Parish Church - Gilford

Receipts and Payments Account for the Year Ended 31 December 2024

	NOTE	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Income and Endowments from:					
Donations and legacies	2	66,971	22,781	89,752	78,071
Other trading activities	3	6,449	-	6,449	3,903
Investment Income	4	54	17,526	17,580	15,676
Other Income	5	4,293	-	4,293	1,275
Total Income		<u>77,767</u>	<u>40,307</u>	<u>118,074</u>	<u>98,925</u>
Expenditure on:					
Diocesan Costs/Assessment	6	45,766	16,811	62,577	60,655
Church and Church hall running costs	7	16,374	-	16,374	13,080
Vicarage running costs	8	4,103	-	4,103	3,534
Administrative costs	9	3,337	-	3,337	4,144
Charitable donations	10	1,900	1,970	3,870	4,265
Other	11	13,394	-	13,394	14,743
Total Expenditure		<u>84,874</u>	<u>18,781</u>	<u>103,655</u>	<u>100,421</u>
(Deficit)/Surplus for the year before transfers		(7,107)	21,526	14,419	(1,496)
Transfers		-	-	-	-
(Deficit)/Surplus for the year		<u>(7,107)</u>	<u>21,526</u>	<u>14,419</u>	<u>(1,496)</u>

All of the charity's activities derived from continuing operations during the above two periods.

St Paul's Parish Church - Gilford

Statement of Assets and Liabilities as at 31 December 2024

	Unrestricted Funds 2024 £	Designated Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Cash Funds					
Danske Bank Current Account	7,964.52	-	1,123.00	9,087.52	7,258.69
Danske Bank Repair Fund Account	14,544.52	-	-	14,544.52	10,628.86
Danske Bank Development Fund Account	-	-	3.21	3.21	3.13
Ulster Bank Current Account	-	-	2,451.96	2,451.96	573.17
Credit Union Offset Account	8,000.00	-	21,399.67	29,399.67	22,604.24
Total Investment Assets	<u>30,509.04</u>	<u>-</u>	<u>24,977.84</u>	<u>55,486.88</u>	<u>41,068.09</u>

Fixed Assets

Assets retained for the Church's own use comprise the following properties.

	Total 2024 £	Total 2023 £
Vicarage	255,000	255,000
Church Hall	175,368	175,368
	<u>430,368</u>	<u>430,368</u>

Liabilities

Credit Union Loan Account	<u>(24,485)</u>	<u>(37,821)</u>
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Approved by the trustees on 31st March 2025 and signed on their behalf by:


Clive Serplus


Rev. Denise Caddoo
Vicar

Notes to the Financial Statements for the Year Ended 31 December 2024

1 Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities.

(a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

(b) Statement of Assets and Liabilities

The assets of the Parish, retained for its own use comprise of:

- Church Building
- Church Hall
- Vicarage
- Fixtures and Fittings

The Church Buildings are deemed to be Heritage assets as defined by the Charities SORP (FRS102). These Heritage assets are not included in the statement of assets and liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish.

The Vicarage and Church Hall are recognised at the estimated net realisable value of the property. No depreciation has been provided on the rectory as the current estimated residual value is not less than its carrying value and the remaining useful life currently exceeds 50 years.

Basis of preparation

As the total income of the parish is less than £250,000, the trustees have elected to prepare the accounts on a receipts and payment basis.

St Paul's Parish Church - Gilford

Notes to the Financial Statements for the Year Ended 31 December 2024

2 Income from donations and legacies

	Unrestricted Funds General 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Donations and legacies:				
Freewill Offering and Loose Plate Collections	50,150	-	50,150	47,080
Repairs and Building fund subscriptions	-	15,612	15,612	13,119
Donations	1,850	1,169	3,019	6,081
Legacies - Late Mrs Nan Lyons/Late Mr Winston Buchanan	-	6,000	6,000	-
Gift aid reclaimed	12,412	-	12,412	11,721
Hall Project Loose Plate	167	-	167	70
Hall Project other Income	594	-	594	-
Other Income	1,798	-	1,798	-
	<u>66,971</u>	<u>22,781</u>	<u>89,752</u>	<u>78,071</u>

3 Income from other trading activities

	Unrestricted Funds General 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Proceeds from Fund Raising Events				
Fundraising Events	6,446	-	6,446	3,870
NIE Wayleave	3	-	3	14
Amazon Awards	-	-	-	19
	<u>6,449</u>	<u>-</u>	<u>6,449</u>	<u>3,903</u>

4 Investment Income

	Unrestricted Funds General 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Interest receivable from bank interest and RCB Investments	54	17,526	17,580	15,676

St Paul's Parish Church - Gilford

Notes to the Financial Statements for the Year Ended 31 December 2024

5 Other Income

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Baptism Certificate	15	-	15	100
Use of Hall	960		960	750
In Loving Memory Donations	867		867	425
One off donation	2,451		2,451	-
	<u>4,293</u>	<u>-</u>	<u>4,293</u>	<u>1,275</u>

6 Diocesan Costs/Assessment

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Net Wages	19,891	16,811	36,702	33,601
PAYE and NI Contributions	8,714	-	8,714	9,296
Relief and Special Preacher	343	-	343	250
Pension	10,242	-	10,242	10,848
Diocesan Costs	6,576	-	6,576	6,660
	<u>45,766</u>	<u>16,811</u>	<u>62,577</u>	<u>60,655</u>

7 Church and hall church running costs

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Church Maintenance	3,148	-	3,148	1,369
Hall Maintenance	2,536	-	2,536	137
Light and Heat	3,422	-	3,422	3,622
Water Rates	721	-	721	1,132
Insurance	3,233	-	3,233	3,080
Church Overheads	3,314	-	3,314	3,740
	<u>16,374</u>	<u>-</u>	<u>16,374</u>	<u>13,080</u>

St Paul's Parish Church - Gilford

Notes to the Financial Statements for the Year Ended 31 December 2024

8 Vicarage Costs

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Vicarage Maintenance	2,769	-	2,769	2,258
Rates	1,334	-	1,334	1,276
	<u>4,103</u>	<u>-</u>	<u>4,103</u>	<u>3,534</u>

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
9 Administrative costs				
Bank Fees	238	-	238	217
Loan Interest	594	-	594	1,620
Gift Aid Fees	549	-	549	531
Accountancy Fees	600	-	600	600
General	1,356	-	1,356	1,176
	<u>3,337</u>	<u>-</u>	<u>3,337</u>	<u>4,144</u>

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
10 Charitable Donations				
Poppy Appeal/ Earl Haig Fund	2	313	315	150
Gilford Scout Group	50	-	50	250
Harvest Appeal - Craigavon Foodbank	-	-	-	500
Harvest Appeal - Biblica	-	-	-	500
Turkey Appeal	-	-	-	450
Lybia Appeal	-	-	-	255
Belvedere Nursing Home	-	-	-	225
DSD - Gilford Primary	125	-	125	125
Angel Wishes	-	-	-	500
Craigavon Food Bank	-	-	-	250
B Positive Charity	-	-	-	250
Bishop Appeal	4	356	360	-
Bike for Africa	200	-	200	-
Alzhemers Donation	19	281	300	-
Christian Aid	-	220	220	310
Southern Area Hospice	450	-	450	500
GFA World (Jesus Wells)	1,050	-	1,050	-
Discretionary Fund	-	800	800	-
	<u>1,900</u>	<u>1,970</u>	<u>3,870</u>	<u>4,265</u>

St Paul's Parish Church - Gilford

Notes to the Financial Statements for the Year Ended 31 December 2024

		Unrestricted	Restricted		
		Funds	Funds	Total	Total
		2024	2024	2024	2023
		£	£	£	£
11	Sundry				
	Mens Breakfast Club	-	-	-	70
	Sunday prize	116	-	116	240
	Sunday School Books	22	-	22	-
	Cleaner Retirement Gift	200	-	200	-
	Sundry	(244)	-	(244)	-
	St Patricks Night Costs	-	-	-	33
	Credit Union Loan Decrease	13,300	-	13,300	14,400
		<u>13,394</u>	<u>-</u>	<u>13,394</u>	<u>14,743</u>

12 Transactions with the Trustees

The parish paid expenses of £4,103 relating to the running costs of the vicarage which is occupied by the reverend.

13 Governance Costs

Governance costs of £600 were included during the year which solely relate to fees paid to the independent examiner. Governance costs are included within Administrative costs in the Receipts and Payments Account.

St Paul's Parish Church - Gilford

Receipt and Payment account for the Year Ended 31 December 2024

	2024	2023
	£	£
Income		
Freewill Offering and Loose Plate Collections	50,150	47,080
Repairs and Building fund subscriptions	15,612	13,119
Donations	3,019	6,081
Legacies - Late Mrs Nan Lyons/Late Mr Winston Buchanan	6,000	-
Gift aid reclaimed	12,412	11,721
Hall Project Loose Plate	167	70
Hall Project other Income	594	-
Other Income	1,798	-
Fundraising Events	6,446	3,870
NIE Wayleave	3	14
Amazon Awards	-	19
Interest receivable from bank interest and RCB Investments	17,580	15,676
Baptism Certificate	15	100
Use of Hall	960	750
In Loving Memory Donations	867	425
One off donation	2,451	-
	<u>118,074</u>	<u>98,925</u>
Expenses		
Net Wages	36,702	33,601
PAYE and NI Contributions	8,714	9,296
Relief and Special Preacher	343	250
Pension	10,242	10,848
Diocesan Costs	6,576	6,660
Church Maintenance	3,148	1,369
Hall Maintenance	2,536	137
Light and Heat	3,422	3,622
Water Rates	721	1,132
Insurance	3,233	3,080
Church Overheads	3,314	3,740
Vicarage Maintenance	2,769	2,258
Rates	1,334	1,276
Bank Fees	238	217
Loan Interest	594	1,620
Gift Aid Fees	549	531
Accountancy Fees	600	600
General	1,356	1,176
Charitable Donations	3,870	4,265
Mens Breakfast Club	-	70
Sunday prize	116	240
Sunday School Books	22	-
Cleaner Retirement Gift	200	-
Sundry	-244	-
St Patricks Night Costs	-	33
Credit Union Loan Repayments	13,300	14,400
	<u>103,655</u>	<u>100,421</u>
Net Surplus/(Deficit)	<u>14,419</u>	<u>(1,496)</u>

Accounts

CHARITY REGISTRATION NUMBER: NIC 101753

ST PAUL'S PARISH CHURCH - GILFORD
TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

St Paul's Parish Church - Gilford

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St Paul's Parish Church - Gilford

Reference and Reference and Administrative Details

Year Ended 31 December 2023

Chairman	Rev. Denise Caddoo
Hon. Secretary	Dr Joanne Weir
Hon. Treasurer	Mr Clive Serplus
Parochial Nominators	Mr William McKeown Mr David Francey
Select Vestry	Mrs Grace McCart Mr David Francey Mr Clifford John McBurney Mr William McKeown Mrs Marion Davidson Mr Clive Serplus Rev Denise Caddoo Mrs Judith Vivine McBurney Mr John Henry Dennison Mr Ian McCart Mr Colin McElroy Mr Robert Somerville Dr Joanne Weir Dr Alex Lyons (Appointed 25 April 2024)
Contact Address	The Vicarage 18 Scarva Road Gilford Co Down BT63 6BG
Independent Examiner	Kennedy & Co Chartered Certified Accountants & Registered Auditors 21 Kilmorey Street Newry Co. Down BT34 2 DF
Bankers	Danske Bank Ltd PO Box 183 Donegall Square West Belfast, Co Antrim BT1 6JS

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2023

The trustees present their annual report together with the independently examined financial statements consisting of the Statement of financial activities and the statement of Assets and Liabilities for St Paul's Parish Church Gilford for the year ended 31 December 2023.

Objectives and Activities

The main Charitable purpose of the Church of Ireland is for the advancement of Religion.

The principle function of St Paul's Parish Church is to support the advancement of the Christian faith by promoting through the work of the Vicar, Select Vestry and its parishioners the whole mission of the church, Pastoral, Evangelistic, Social and Ecumenical. A caring Church supporting the needs of the community since 1869 the church has continued to be open and engaging with the community and offering support for those needing help which is fundamental to the practical benefits of Christianity.

As a result of activity in pursuit of the advancement of the Christian Faith, St Paul's Parish Church has custody of property, records, materials and artifacts of significance to the cultural and religious heritage of the community. Maintenance is undertaken by the Select Vestry of St Pauls Parish Church.

Achievements, Performance and Public Benefit

St Pauls Parish Church has weekly services on Sunday mornings at 11:30am and an additional early morning Communion Service at 9:30am once monthly. All services comprise of a mixture of Morning Prayer, Holy Communion, Family Service, Baptism together with other special services during the year comprising of but not limited to Lenten Services, Holy Week, Harvest Thanksgiving and Christmas Services. Pastoral Care is also provided by the Vicar with regular home, hospital and care home visits.

The Vicar of St Paul's Parish sits on the Board of Governors of Gilford Primary School and supports and encourages the work of the school to maintain good standards and practices both academically and through the advancement of Religion. The Vicar attends and conducts regular services within the school.

St Paul's Parish Church - Gifford

Trustees' Annual Report

Year Ended 31 December 2023

Financial review

- The principle source of Income to St Paul's Parish Church continues to be from Free Will Offering Donations and loose plate collections. Gift Aid income is also derived from the above source of income.
- The principle expense of St Paul's Parish Church is in respect of Vicars Stipend, Diocesan Pension and Costs as well as Church maintenance expenses.
- St Paul's Parish Church had a deficit of payments outweighing receipts by £1,496 for the year ended 31 December 2023.
- Essential repairs to the Church, Church Hall and Vicarage are noted in the Parish report and have attributed to the decline in total cash funds from the repair and development fund account.
- RCB investment income of £15,497 is restricted solely for use for the Vicars Stipend.
- Funds reserved in Ulster Bank Accounts are restricted for use against essential maintenance and development costs to the parish.
- St Paul's Church continues to be in a healthy financial position as at 31 December 2023 with total cash funds of £41,068.
- St Paul's Church aims to retain sufficient reserves to meet its expected future expenditure requirements as well as potential future capital projects.
- The Hall Project for the replacement of the Hall Roof and Internal Redevelopment commenced in May 2021 and was completed in May 2022. We received an advance of £50,000 by way of on-going credit facility from Stramore Credit Union with monthly interest of Bank of England base plus 3.9% capped at 6%.

Loan balance as at 31 December 2023 was reduced to £37,785.04. Funds totalling £22,604.44 (£14,604.44 of which is restricted funding) are held in Credit Union Offset Account to reduce interest liabilities on the loan.
- During the year, the legacies totalling £130 were transferred from the Repair and Development Fund to the Hall Redevelopment fund as per the families request.
- The Church has set up a Discretionary Fund through which donations are received and allocated at the discretion of the Vicar to assist those who are in need of help, support and assistance within the Parish.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2023

Structure, Governance and Management

Going Concern

The trustees have reviewed its planned expenditure for the year ahead and are satisfied that there are adequate funds in place to ensure the Parish can continue its activities and the financial statements for the year ended 31 December 2023 can be signed off as a going concern.

Governing Document and Constitution of the Charity

Chapter 111 of the constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry are Charity Trustees.

Organisational Structure

The Select Vestry consists of a member of the Clergy serving in the Parish, the Church Wardens, Glebe Wardens and generally not more than twelve other members elected at General Vestry.

The Select Vestry is responsible for the day to day management of the Parish. The select vestry is chaired by the incumbent or any other member of clergy officiating within the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds can be applied within the remit of Finance, Furnishings and Fixtures.

The Select Vestry meets at times fixed by the members or the Diocesan Synod. Special meetings may be convened at any time by the chairperson or church wardens.

Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and who are either resident within the Parish or live elsewhere but have been accustomed members of the congregation for at least three months may register as members of the General Vestry of the Parish. The register of members is opened for a period of 4 weeks each February and closed and validated by the Select Vestry. Being noted on the Register of Vestrypersons allows them to attend and vote at meetings of the General Vestry and stand for election to the Select Vestry. The Vicar can appoint a Vicars Church Warden and Vicars Glebe Warden with the General Vestry appointing Peoples Church Warden and Peoples Glebe Warden all of which are automatically appointed to the Select Vestry. All Select Vestry members hold their positions for a period of one year and may be re-elected annually with no limit on the terms to be served.

Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that activities entered into during the year have assisted to achieve the Parish's objectives and activities as well as providing public benefit.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2023

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' annual report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Northern Ireland with income of less than £250,000 allows the trustees to prepare a statement of receipts and payments account and a statement of assets and liabilities for each financial year. The trustees have elected under Section 64(3) of the Charities Act (Northern Ireland) 2008 to do this.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for the safeguarding of assets and hence for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our examiners

In so far as the trustees are aware at the timing of approving our trustees' annual report:

- There is no relevant information of which the Independent Examiner is unaware; and
- The trustees have taken all steps that they ought to have taken to make ourselves aware of any relevant examination information and to establish that the Independent examiner is aware of that information.

Independent Examiners

The examiners, Kennedy & Co, have indicated their willingness to continue in office and a resolution concerning their reappointment was proposed at the Annual Easter Vestry Meeting.

This Trustees' Annual Report was approved on 21/10/24 and signed on its behalf by



Clive Serplus
Treasurer



Rev. Denise Caddoo
Vicar

Independent Examiner's Report to the Trustees of St Paul's Parish Church - Gilford

Respective responsibilities of the trustees and examiner

The charity's trustees responsibility for the preparation of the trustees report and the accounts, as set out on pages 4 to 15, in accordance with applicable Northern Irish law and the accounting standards issued by the Accounting Standards Board and published by The Institute of Chartered Accountants in Ireland (Generally Accepted Accounting Practice in Northern Ireland) are set out in the Statement of Directors' Responsibilities on page 7. The charity's trustees consider that an audit is not required for this year but have requested that an independent examination be carried out.

It is my responsibility to:

- Examine the accounts
- Follow the procedures laid down in the general Directions given by the terms of our engagement and
- To state whether particular matters have come to my attention.

This report, including the statement, has been prepared for and only for the charity's trustees as a body in accordance with the terms of our engagement and for no other purpose. We do not, in giving this statement, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the terms of our engagement. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented within those records. It also includes consideration of any unusual items or disclosures within the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts provide 'a true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination of the financial statements for the year ended 31 December 2023, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records
 - to prepare accounts which accord with the accounting records and comply with accounting requirementhave not been met
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jonathan Faulkner
FCCA
Kennedy & Co
Chartered Certified Accountants and Registered Auditors
21 Kilmorey Street
Newry
Co Down
BT34 2DF

Date: 30/10/2024

St Paul's Parish Church - Gilford

Receipts and Payments Account for the Year Ended 31 December 2023

	NOTE	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
		£	£	£	£
Income and Endowments from:					
Donations and legacies	2	63,732	15,514	79,246	65,238
Other trading activities	3	3,903	-	3,903	2,720
Investment Income	4	179	15,497	15,676	15,066
Other Income	5	100	-	100	3,745
Total Income		<u>67,914</u>	<u>31,011</u>	<u>98,925</u>	<u>86,769</u>
Expenditure on:					
Diocesan Costs/Assessment	6	45,158	15,497	60,655	54,808
Church and Church hall running costs	7	13,080	-	13,080	14,924
Vicarage running costs	8	3,534	-	3,534	3,775
Administrative costs	9	4,144	-	4,144	4,432
Charitable donations	10	1,940	2,325	4,265	3,052
Capital Payments - Church Hall	11	-	-	-	52,993
Other	12	14,743	-	14,743	798
Total Expenditure		<u>82,599</u>	<u>17,822</u>	<u>100,421</u>	<u>134,782</u>
(Deficit)/Surplus for the year before transfers		(14,685)	13,189	(1,496)	(48,013)
Transfers		(130)	130	-	-
(Deficit)/Surplus for the year		<u><u>(14,815)</u></u>	<u><u>13,319</u></u>	<u><u>(1,496)</u></u>	<u><u>(48,013)</u></u>

All of the charity's activities derived from continuing operations during the above two periods.

St Paul's Parish Church - Gilford

Statement of Assets and Liabilities as at 31 December 2023

	Unrestricted Funds 2023 £	Designated Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Cash Funds					
Danske Bank Current Account	6,217.69	-	1,041.00	7,258.69	11,546.55
Danske Bank Repair Fund Account	10,628.86	-	-	10,628.86	15,437.36
Danske Bank Development Fund Account	-	-	3.13	3.13	3.13
Ulster Bank Current Account	-	-	573.17	573.17	973.32
Credit Union Offset Account	8,000.00	-	14,604.24	22,604.24	14,604.44
Total Investment Assets	<u>24,846.55</u>	<u>-</u>	<u>16,221.54</u>	<u>41,068.09</u>	<u>42,564.80</u>

Fixed Assets

Assets retained for the Church's own use comprise the following properties.

	Total 2023 £	Total 2022 £
Vicarage	255,000	255,000
Church Hall	175,368	175,368
	<u>430,368</u>	<u>430,368</u>

Liabilities

Credit Union Loan Account	<u>(37,821)</u>	<u>(52,185)</u>
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Approved by the trustees on 30/10/2024 and signed on their behalf by:


Clive Serplus


Rev. Denise Caddoo
Vicar

Notes to the Financial Statements for the Year Ended 31 December 2023

1 Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities.

(a) Receipts and Payments Account

All items of income and expenditure included within the Statement of Financial Activities Account have been accounted for on a cash receipts basis.

(b) Statement of Assets and Liabilities

The assets of the Parish, retained for its own use comprise of:

- Church Building and Graveyard
- Church Hall
- Vicarage
- Fixtures and Fittings

The Church Buildings and Graveyard are deemed to be Heritage assets as defined by the Charities SORP (FRS102). These Heritage assets are not included in the statement of assets and liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish.

The Vicarage and Church Hall are recognised at the estimated net realisable value of the property. No depreciation has been provided on the rectory as the current estimated residual value is not less than its carrying value and the remaining useful life currently exceeds 50 years.

Basis of preparation

As the total income of the parish is less than £250,000, the trustees have elected to prepare the accounts on a receipts and payment basis.

St Paul's Parish Church - Gilford

Notes to the Financial Statements for the Year Ended 31 December 2023

2 Income from donations and legacies

	Unrestricted Funds General 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Donations and legacies:				
Loose Collections	47,080	-	47,080	44,935
Repairs and Building fund subscriptions	-	13,119	13,119	15,160
Donations	4,931	2,325	7,256	4,673
Legacies	-	-	-	200
Gift aid reclaimed	11,721	-	11,721	-
Hall Project Loose Plate	-	70	70	270
	<u>63,732</u>	<u>15,514</u>	<u>79,246</u>	<u>65,238</u>

3 Income from other trading activities

	Unrestricted Funds General 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Proceeds from Fund Raising Events				
Fundraising Events	3,870	-	3,870	2,707
NIE Wayleave	14	-	14	13
Amazon Awards	19	-	19	-
	<u>3,903</u>	<u>-</u>	<u>3,903</u>	<u>2,720</u>

4 Investment Income

	Unrestricted Funds General 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Interest receivable and similar income;				
Interest receivable on bank deposits	179	15,497	15,676	15,066

St Paul's Parish Church - Gilford

Notes to the Financial Statements for the Year Ended 31 December 2023

5 Other Income

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Covid Grant	-	-	-	1,510
Baptism Certificate	100	-	100	50
Credit Union Loan increase	-	-	-	2,185
	<u>100</u>	<u>-</u>	<u>100</u>	<u>3,745</u>

6 Diocesan Costs/Assessment

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Wages	27,650	15,497	43,147	38,712
Pension	10,848	-	10,848	9,952
Diocesan Costs	6,660	-	6,660	6,144
	<u>45,158</u>	<u>15,497</u>	<u>60,655</u>	<u>54,808</u>

7 Church and hall church running costs

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Church Maintenance	1,369	-	1,369	1,350
Hall Maintenance	137	-	137	1,580
Light and Heat	3,622	-	3,622	5,314
Water Rates	1,132	-	1,132	301
Insurance	3,080	-	3,080	2,866
Church Overheads	3,740	-	3,740	3,514
	<u>13,080</u>	<u>-</u>	<u>13,080</u>	<u>14,925</u>

Notes to the Financial Statements for the Year Ended 31 December 2023

8 Vicarage Costs

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Vicarage Maintenance	2,258	-	2,258	2,565
Rates	1,276	-	1,276	1,210
	<u>3,534</u>	<u>-</u>	<u>3,534</u>	<u>3,775</u>

9 Administrative costs

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Bank Fees	217	-	217	229
Loan Interest	1,620	-	1,620	2,484
Gift Aid Fees	531	-	531	-
Accountancy Fees	600	-	600	600
General	1,176	-	1,176	1,118
	<u>4,144</u>	<u>-</u>	<u>4,144</u>	<u>4,431</u>

10 Charitable Donations

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Poppy Appeal/ Earl Haig Fund	27	123	150	200
Gilford Scout Group	250	-	250	50
Harvest Appeal - Craigavon Foodbank	-	500	500	500
Harvest Appeal - McMillan Nurses	-	-	-	500
Harvest Appeal - Biblica	-	500	500	-
Turkey Appeal	16	434	450	-
Lybia Appeal	2	253	255	-
Belvedere Nursing Home	12	213	225	-
DSD - Gilford Primary	125	-	125	124
Angel Wishes	500	-	500	-
Craigavon Food Bank	250	-	250	-
B Positive Charity	250	-	250	-
Bishop Appeal	-	-	-	267
Altex Collection	-	-	-	242
Hall Festival	-	-	-	167
Christian Aid	8	302	310	78
Southern Area Hospice	500	-	500	500
CMS Donated	-	-	-	425
	<u>1,940</u>	<u>2,325</u>	<u>4,265</u>	<u>3,053</u>

Notes to the Financial Statements for the Year Ended 31 December 2023

		Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
11	Capital Payment - Church Hall				
	Church Hall	-	-	-	52,993

		Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
12	Sundry				
	Invitation cards	-	-	-	30
	Jubilee Coins	-	-	-	70
	Gift for outgoing vestry	-	-	-	70
	Baptism cards	-	-	-	16
	Organ Service	-	-	-	185
	Mothers Union Evening costs	-	-	-	74
	Donations to Bishops Bike Ride	-	-	-	100
	Flowers for Bishops Wife	-	-	-	55
	Mens Breakfast Club	70	-	70	76
	Sunday prize	240	-	240	123
	St Patricks Night Costs	33	-	33	-
	Credit Union Loan Decrease	14,400	-	14,400	-
		<u>14,743</u>	<u>-</u>	<u>14,743</u>	<u>799</u>

- 13 Transactions with the Trustees**
The parish paid expenses of £3,534 relating to the running costs of the vicarage which is occupied by the reverend.

14 Governance Costs

Governance costs of £600 were included during the year which solely relate to fees paid to the independent examiner. Governance costs are included within Administrative costs in the Receipts and Payments Account.

Gilford/ Gilford/St. Paul/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101753

Annual report

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2023

The trustees present their annual report together with the independently examined financial statements consisting of the Statement of financial activities and the statement of Assets and Liabilities for St Paul's Parish Church Gilford for the year ended 31 December 2023.

Objectives and Activities

The main Charitable purpose of the Church of Ireland is for the advancement of Religion.

The principle function of St Paul's Parish Church is to support the advancement of the Christian faith by promoting through the work of the Vicar, Select Vestry and its parishioners the whole mission of the church, Pastoral, Evangelistic, Social and Ecumenical. A caring Church supporting the needs of the community since 1869 the church has continued to be open and engaging with the community and offering support for those needing help which is fundamental to the practical benefits of Christianity.

As a result of activity in pursuit of the advancement of the Christian Faith, St Paul's Parish Church has custody of property, records, materials and artifacts of significance to the cultural and religious heritage of the community. Maintenance is undertaken by the Select Vestry of St Pauls Parish Church.

Achievements, Performance and Public Benefit

St Pauls Parish Church has weekly services on Sunday mornings at 11:30am and an additional early morning Communion Service at 9:30am once monthly. All services comprise of a mixture of Morning Prayer, Holy Communion, Family Service, Baptism together with other special services during the year comprising of but not limited to Lenten Services, Holy Week, Harvest Thanksgiving and Christmas Services. Pastoral Care is also provided by the Vicar with regular home, hospital and care home visits.

The Vicar of St Paul's Parish sits on the Board of Governors of Gilford Primary School and supports and encourages the work of the school to maintain good standards and practices both academically and through the advancement of Religion. The Vicar attends and conducts regular services within the school.

St Paul's Parish Church - Gifford

Trustees' Annual Report

Year Ended 31 December 2023

Financial review

- The principle source of Income to St Paul's Parish Church continues to be from Free Will Offering Donations and loose plate collections. Gift Aid income is also derived from the above source of income.
- The principle expense of St Paul's Parish Church is in respect of Vicars Stipend, Diocesan Pension and Costs as well as Church maintenance expenses.
- St Paul's Parish Church had a deficit of payments outweighing receipts by £1,496 for the year ended 31 December 2023.
- Essential repairs to the Church, Church Hall and Vicarage are noted in the Parish report and have attributed to the decline in total cash funds from the repair and development fund account.
- RCB investment income of £15,497 is restricted solely for use for the Vicars Stipend.
- Funds reserved in Ulster Bank Accounts are restricted for use against essential maintenance and development costs to the parish.
- St Paul's Church continues to be in a healthy financial position as at 31 December 2023 with total cash funds of £41,068.
- St Paul's Church aims to retain sufficient reserves to meet its expected future expenditure requirements as well as potential future capital projects.
- The Hall Project for the replacement of the Hall Roof and Internal Redevelopment commenced in May 2021 and was completed in May 2022. We received an advance of £50,000 by way of on-going credit facility from Stramore Credit Union with monthly interest of Bank of England base plus 3.9% capped at 6%.

Loan balance as at 31 December 2023 was reduced to £37,785.04. Funds totalling £22,604.44 (£14,604.44 of which is restricted funding) are held in Credit Union Offset Account to reduce interest liabilities on the loan.
- During the year, the legacies totalling £130 were transferred from the Repair and Development Fund to the Hall Redevelopment fund as per the families request.
- The Church has set up a Discretionary Fund through which donations are received and allocated at the discretion of the Vicar to assist those who are in need of help, support and assistance within the Parish.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2023

Structure, Governance and Management

Going Concern

The trustees have reviewed its planned expenditure for the year ahead and are satisfied that there are adequate funds in place to ensure the Parish can continue its activities and the financial statements for the year ended 31 December 2023 can be signed off as a going concern.

Governing Document and Constitution of the Charity

Chapter 111 of the constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry are Charity Trustees.

Organisational Structure

The Select Vestry consists of a member of the Clergy serving in the Parish, the Church Wardens, Glebe Wardens and generally not more than twelve other members elected at General Vestry.

The Select Vestry is responsible for the day to day management of the Parish. The select vestry is chaired by the incumbent or any other member of clergy officiating within the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds can be applied within the remit of Finance, Furnishings and Fixtures.

The Select Vestry meets at times fixed by the members or the Diocesan Synod. Special meetings may be convened at any time by the chairperson or church wardens.

Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and who are either resident within the Parish or live elsewhere but have been accustomed members of the congregation for at least three months may register as members of the General Vestry of the Parish. The register of members is opened for a period of 4 weeks each February and closed and validated by the Select Vestry. Being noted on the Register of Vestrypersons allows them to attend and vote at meetings of the General Vestry and stand for election to the Select Vestry. The Vicar can appoint a Vicars Church Warden and Vicars Glebe Warden with the General Vestry appointing Peoples Church Warden and Peoples Glebe Warden all of which are automatically appointed to the Select Vestry. All Select Vestry members hold their positions for a period of one year and may be re-elected annually with no limit on the terms to be served.

Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that activities entered into during the year have assisted to achieve the Parish's objectives and activities as well as providing public benefit.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2023

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' annual report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Northern Ireland with income of less than £250,000 allows the trustees to prepare a statement of receipts and payments account and a statement of assets and liabilities for each financial year. The trustees have elected under Section 64(3) of the Charities Act (Northern Ireland) 2008 to do this.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for the safeguarding of assets and hence for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our examiners

In so far as the trustees are aware at the timing of approving our trustees' annual report:

- There is no relevant information of which the Independent Examiner is unaware; and
- The trustees have taken all steps that they ought to have taken to make ourselves aware of any relevant examination information and to establish that the Independent examiner is aware of that information.

Independent Examiners

The examiners, Kennedy & Co, have indicated their willingness to continue in office and a resolution concerning their reappointment was proposed at the Annual Easter Vestry Meeting.

This Trustees' Annual Report was approved on 21/10/24 and signed on its behalf by



Clive Serplus
Treasurer



Rev. Denise Caddoo
Vicar

Gilford/ Gilford/St. Paul/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101753

Annual return

Independent Examiner's Report to the Trustees of St Paul's Parish Church - Gilford

Respective responsibilities of the trustees and examiner

The charity's trustees responsibility for the preparation of the trustees report and the accounts, as set out on pages 4 to 15, in accordance with applicable Northern Irish law and the accounting standards issued by the Accounting Standards Board and published by The Institute of Chartered Accountants in Ireland (Generally Accepted Accounting Practice in Northern Ireland) are set out in the Statement of Directors' Responsibilities on page 7. The charity's trustees consider that an audit is not required for this year but have requested that an independent examination be carried out.

It is my responsibility to:

- Examine the accounts
- Follow the procedures laid down in the general Directions given by the terms of our engagement and
- To state whether particular matters have come to my attention.

This report, including the statement, has been prepared for and only for the charity's trustees as a body in accordance with the terms of our engagement and for no other purpose. We do not, in giving this statement, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the terms of our engagement. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented within those records. It also includes consideration of any unusual items or disclosures within the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts provide 'a true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination of the financial statements for the year ended 31 December 2023, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records
 - to prepare accounts which accord with the accounting records and comply with accounting requirementhave not been met
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jonathan Faulkner
FCCA
Kennedy & Co
Chartered Certified Accountants and Registered Auditors
21 Kilmorey Street
Newry
Co Down
BT34 2DF

Date: 30/10/2024

Accounts

CHARITY REGISTRATION NUMBER: NIC 101753

ST PAUL'S PARISH CHURCH - GILFORD
TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

St Paul's Parish Church - Gilford

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St Paul's Parish Church - Gilford

Reference and Reference and Administrative Details

Year Ended 31 December 2022

Chairman	Rev. Denise Caddoo
Hon. Secretary	Dr Joanne Weir
Hon. Treasurer	Mr Clive Serplus
Parochial Nominators	William McKeown David Francey
Select Vestry	Mrs Grace McCart Mr David Francey Mr Clifford John McBurney Mr William McKeown Mrs Marion Davidson Mr Clive Serplus Rev Denise Caddoo Mrs Judith Vivine McBurney Mr John Henry Dennison Mr Ian McCart Mr Colin McElroy Mr Robert Somerville Dr Joanne Weir
Contact Address	The Vicarage 18 Scarva Road Gilford Co Down BT63 6BG
Independent Examiner	Kennedy & Co Chartered Certified Accountants & Registered Auditors 21 Kilmorey Street Newry Co. Down BT34 2 DF
Bankers	AIB 42-44 Hill Street Newry Co. Down BT34 1AU

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2022

The trustees present their annual report together with the financial statements consisting of the Statement of financial activities and the statement of Assets and Liabilities for St Paul's Parish Church Gilford for the year ended 31 December 2022

Objectives and Activities

The main Charitable purpose of the Church of Ireland is for the advancement of Religion.

The principle function of the Parish of St Paul's Gilford is to support the advancement of the Christian faith by promoting through the work of the Vicar, Select Vestry and its parishioners the whole mission of the church, Pastoral, Evangelistic, Social and Ecumenical. A caring Church supporting the needs of the community since 1869 the church has continued to be open and engaging with the community and offering support for those needing help which is fundamental to the practical benefits of Christianity.

As a result of activity in pursuit of the advancement of the Christian Faith, St Paul's Parish Church has custody of property, records, materials and artifacts of significance to the cultural and religious heritage of the community. Maintenance is undertaken by the Select Vestry of St Pauls Parish Church.

Achievements, Performance and Public Benefit

St Pauls Parish Church has weekly services on Sunday mornings at 11:30am and an additional Early morning Communion Service at 9:30am once monthly. All services comprise of a mixture of Morning Prayer, Holy Communion, Family Service, Baptism together with other special services during the year comprising of but not limited to Lenten Services, Holy Week, Harvest Thanksgiving and Christmas Services. Pastoral Care is also provided by the Vicar with regular home, hospital and care home visits.

The Vicar of St Paul's Parish sits on the Board of Governors of Gilford Primary School and supports and encourages the work of the school to maintain good standards and practices both academically and through the advancement of Religion. The Vicar attends and conducts regular services within the school.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2022

Financial review

- The principle source of Income to St Paul's Parish Church continues to be from Free Will Offering Donations and loose plate collections. Gift Aid income is also derived from the above source of income.
- The principle expense of St Paul's Parish Church is in respect of Vicars Stipend, Diocesan Pension and Costs as well as Church maintenance expenses.
- St Paul's Parish Church had a deficit of payments outweighing receipts by £48,013 for the year ended 31 December 2022.
- Essential repairs to the Church, Church Hall and Vicarage are noted in the Parish report and have attributed to the decline in total cash funds from the repair and development fund account.
- RCB investment income of £14,520 is restricted solely for use for the Vicars Stipend.
- Funds reserved in Ulster Bank Accounts are restricted for use against essential maintenance and development costs to the parish.
- St Paul's Church continues to be in a healthy financial position as at 31 December 2022 with total cash funds of £42,565.
- St Paul's Church aims to retain sufficient reserves to meet its expected future expenditure requirements as well as potential future capital projects.
- The Hall Project for the replacement of the Hall Roof and Internal Redevelopment commenced in May 2021 and was completed in May 2022. We received an advance of £50,000 by way of on-going credit facility from Stramore Credit Union with monthly interest of Bank of England base plus 3.9% capped at 6%.
- During the year, the legacies totalling £200 were transferred from the Repair and Development Fund to the Hall Redevelopment fund as per the families request.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2022

Structure, Governance and Management

Going Concern

The trustees have reviewed its planned expenditure for the year ahead and are satisfied that there are adequate funds in place to ensure the Parish can continue its activities and the financial statements for the year ended 31 December 2022 can be signed off as a going concern.

Governing Document and Constitution of the Charity

Chapter 111 of the constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry are Charity Trustees.

Organisational Structure

The Select Vestry consists of a member of the Clergy serving in the Parish, the Church Wardens, Glebe Wardens and generally not more than twelve other members elected at General Vestry.

The Select Vestry is responsible for the day to day management of the Parish. The select vestry is chaired by the incumbent or any other member of clergy officiating within the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds can be applied within the remit of Finance, Furnishings and Fixtures.

The Select Vestry meets at times fixed by the members or the Diocesan Synod. Special meetings may be convened at any time by the chairperson or church wardens.

Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and who are either resident within the Parish or live elsewhere but have been accustomed members of the congregation for at least three months may register as members of the General Vestry of the Parish. The register of members is opened for a period of 4 weeks each February and close and validated by the Select Vestry. Being noted on the Register of Vestrypersons allows them to attend and vote at meetings of the General Vestry and stand for election to the Select Vestry. The Vicar can appoint a Vicars Church Warden and Vicars Glebe Warden with the General Vestry appointing Peoples Church Warden and Peoples Glebe Warden all of which are automatically appointed to the Select Vestry. All Select Vestry members hold their positions for a period of one year and maybe re-elected annually with no limit on the terms to be served.

Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that activities entered into during the year have assisted to achieve the Parish's objectives and activities as well as providing public benefit.

Trustees' Annual Report

Year Ended 31 December 2022

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' annual report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom generally accepted Accounting Practice).

The law applicable to charities in Northern Ireland with income of less than £250,000 allows the trustees to prepare a statement of receipts and payments account and a statement of assets and liabilities for each financial year. The trustees have elected under Section 64(3) of the Charities Act (Northern Ireland) 2008 to do this.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for the safeguarding of assets and hence for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our examiners

In so far as the trustees are aware at the timing of approving our trustees' annual report:

- There is no relevant audit information of which the Independent examiner is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant examination information and to establish that the Independent examiner is aware of that information.

Independent Examiners

The examiners, Kennedy & Co, have indicated their willingness to continue in office and a resolution concerning their reappointment was proposed at the Annual Easter Vestry Meeting.

This Trustees' Annual Report was approved on 23/10/2023 and signed on its behalf by



Clive Serplus
Treasurer



Rev. Denise Caddoo
Vicar

St Paul's Parish Church - Gilford

Independent Examiner's Report to the Trustees of St Paul's Parish Church - Gilford

I report on the accounts of St Paul's Parish Church - Gilford for the year ended 31 December 2022 which are set out on pages 4 to 15.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Jonathan Faulkner
FCCA
Kennedy & Co
Chartered Certified Accountants and Registered Auditors
21 Kilmorey Street
Newry
Co Down
BT34 2DF

Date: 23/10/2023

St Paul's Parish Church - Gilford

Statement of Financial Activities (Receipts and Payments Account) for the Year Ended 31 December 2022

	NOTE	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Income and Endowments from:				
Donations and legacies	2	47,467	17,771	65,238
Other trading activities	3	2,720	-	2,720
Investment Income	4	203	14,863	15,066
Other Income	5	3,745	-	3,745
Total Income		<u>54,135</u>	<u>32,634</u>	<u>86,769</u>
Expenditure on:				
Diocesan Costs/Assessment	6	40,288	14,520	54,808
Church and Church hall running costs	7	14,924	-	14,924
Vicarage running costs	8	3,775	-	3,775
Administrative costs	9	4,432	-	4,432
Charitable donations	10	911	2,141	3,052
Capital Payments - Church Hall	11	-	52,993	52,993
Other	12	798	-	798
Total Expenditure		<u>65,128</u>	<u>69,654</u>	<u>134,782</u>
(Deficit)/Surplus for the year before transfers		(10,993)	(37,020)	(48,013)
Transfers		(1,376)	1,376	-
(Deficit)/Surplus for the year		<u>(12,369)</u>	<u>(35,644)</u>	<u>(48,013)</u>

All of the charity's activities derived from continuing operations during the above two periods.

St Paul's Parish Church - Gifford

Statement of Assets and Liabilities as at 31 December 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Funds Reconciliation			
Cash at bank and in hand at 31 December 2021	39,357	51,221	90,578
(Deficit)/Surplus for the year	(12,369)	(35,644)	(48,013)
Cash at bank and in hand at 31 December 2022	<u>26,988</u>	<u>15,577</u>	<u>42,565</u>

Bank and Cash Balances			
Bank Current Accounts	<u>26,988</u>	<u>15,577</u>	<u>42,565</u>

Fixed Assets

Assets retained for the Church's own use comprise the following properties.

	Total 2022 £
Vicarage	255,000
Church Hall	175,368
	<u>430,368</u>

Liabilities

Loan Account	<u>(52,185)</u>
--------------	-----------------

Approved by the trustees on 23/10/2023 and signed on their behalf by:


Clive Serplus


Rev. Denise Caddoo
Vicar

Notes to the Financial Statements for the Year Ended 31 December 2022

1 Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Statement of Financial Activities (Receipts and Payments Account) and the Statement of Assets and Liabilities.

(a) Statement of Financial Activities (Receipts and Payments Account)

All items of income and expenditure included within the Statement of Financial Activities Account have been accounted for on a receipts and payments basis.

(b) Statement of Assets and Liabilities

The assets of the Parish, retained for its own use comprise of:

- Church Building and Graveyard
- Church Hall
- Vicarage
- Fixtures and Fittings

The Church Buildings and Graveyard are deemed to be Heritage assets as defined by the Charities SORP (FRS102). These Heritage assets are not included in the statement of assets and liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish.

The Vicarage and Church Hall are recognised at the estimated net realisable value of the property. No depreciation has been provided on the rectory as the current estimated residual value is not less than its carrying value and the remaining useful life currently exceeds 50 years.

Basis of preparation

As the total income of the parish is less than £250,000, the trustees have elected to prepare the accounts on a receipts and payment basis.

Notes to the Financial Statements for the Year Ended 31 December 2022

2 Income from donations and legacies

	Unrestricted Funds General 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Donations and legacies:			
Loose Collections	44,935	-	44,935
Repairs and Building fund subscriptions	-	15,160	15,160
Donations	2,532	2,141	4,673
Legacies	-	200	200
Gift aid reclaimed	-	-	-
Hall Project Loose Plate	-	270	270
	<u>47,467</u>	<u>17,771</u>	<u>65,238</u>

3 Income from other trading activities

	Unrestricted Funds General 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Proceeds from Fund Raising Events			
Fundraising Events	2,707	-	2,707
NIE Wayleave	13	-	13
	<u>2,720</u>	<u>-</u>	<u>2,720</u>

4 Investment Income

	Unrestricted Funds General 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>203</u>	<u>14,863</u>	<u>15,066</u>

St Paul's Parish Church - Gilford

Notes to the Financial Statements for the Year Ended 31 December 2022

5 Other Income

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Covid Grant	1,510	-	1,510
Baptism Certificate	50	-	50
Credit Union Loan increase	2,185	-	2,185
	<u>3,745</u>	<u>-</u>	<u>3,745</u>

6 Diocesan Costs/Assessment

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Wages	24,192	14,520	38,712
Pension	9,952	-	9,952
Diocesan Costs	6,144	-	6,144
	<u>40,288</u>	<u>14,520</u>	<u>54,808</u>

7 Church and hall church running costs

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Church Maintenance	1,350	-	1,350
Hall Maintenance	1,580	-	1,580
Light and Heat	5,314	-	5,314
Water Rates	301	-	301
Insurance	2,866	-	2,866
Church Overheads	3,514	-	3,514
	<u>14,924</u>	<u>-</u>	<u>14,924</u>

St Paul's Parish Church - Gilford

Notes to the Financial Statements for the Year Ended 31 December 2022

8 Vicarage Costs

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Vicarage Maintenance	2,565	-	2,565
Rates	1,210	-	1,210
	<u>3,775</u>	<u>-</u>	<u>3,775</u>

9 Administrative costs

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Bank Fees	2,713	-	2,713
Accountancy Fees	600	-	600
General	1,118	-	1,118
	<u>4,432</u>	<u>-</u>	<u>4,432</u>

10 Charitable Donations

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Poppy Appeal/ Earl Haig Fund	-	200	200
Gilford Scout Group	50	-	50
Harvest Appeal - Craigavon Foodbank	48	453	500
Harvest Appeal - McMillan Nurses	-	500	500
DSD - Gilford Primary	124	-	124
Bishop Appeal	-	267	267
Altex Collection	-	242	242
Hall Festival	167	-	167
Christian Aid	-	78	78
Southern Area Hospice	98	402	500
CMS Donated	425	-	425
	<u>911</u>	<u>2,141</u>	<u>3,053</u>

St Paul's Parish Church - Gilford

Notes to the Financial Statements for the Year Ended 31 December 2022

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
11	Capital Payment - Church Hall Church Hall	-	52,993	52,993

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
12	Sundry			
	Invitation cards	30	-	30
	Jubilee Coins	70	-	70
	Gift for outgoing vestry	70	-	70
	Baptism cards	16	-	16
	Organ Service	185	-	185
	Mothers Union Evening costs	74	-	74
	Donations to Bishops Bike Ride	100	-	100
	Flowers for Bishops Wife	55	-	55
	Mens Breakfast Club	76	-	76
	Sunday prize	123	-	123
		<u>798</u>	<u>-</u>	<u>798</u>

- 13 Transactions with the Trustees**
The parish paid expenses of £3,775 relating to the running costs of the vicarage which is occupied by the reverend.

14 Governance Costs

Governance costs of £600 were included during the year of which £600 relates to fees paid to the independent examiner. Governance costs are included within Administrative costs in the Receipts and Payments Account.

Annual report

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2022

The trustees present their annual report together with the financial statements consisting of the Statement of financial activities and the statement of Assets and Liabilities for St Paul's Parish Church Gilford for the year ended 31 December 2022

Objectives and Activities

The main Charitable purpose of the Church of Ireland is for the advancement of Religion.

The principle function of the Parish of St Paul's Gilford is to support the advancement of the Christian faith by promoting through the work of the Vicar, Select Vestry and its parishioners the whole mission of the church, Pastoral, Evangelistic, Social and Ecumenical. A caring Church supporting the needs of the community since 1869 the church has continued to be open and engaging with the community and offering support for those needing help which is fundamental to the practical benefits of Christianity.

As a result of activity in pursuit of the advancement of the Christian Faith, St Paul's Parish Church has custody of property, records, materials and artifacts of significance to the cultural and religious heritage of the community. Maintenance is undertaken by the Select Vestry of St Pauls Parish Church.

Achievements, Performance and Public Benefit

St Pauls Parish Church has weekly services on Sunday mornings at 11:30am and an additional Early morning Communion Service at 9:30am once monthly. All services comprise of a mixture of Morning Prayer, Holy Communion, Family Service, Baptism together with other special services during the year comprising of but not limited to Lenten Services, Holy Week, Harvest Thanksgiving and Christmas Services. Pastoral Care is also provided by the Vicar with regular home, hospital and care home visits.

The Vicar of St Paul's Parish sits on the Board of Governors of Gilford Primary School and supports and encourages the work of the school to maintain good standards and practices both academically and through the advancement of Religion. The Vicar attends and conducts regular services within the school.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2022

Financial review

- The principle source of Income to St Paul's Parish Church continues to be from Free Will Offering Donations and loose plate collections. Gift Aid income is also derived from the above source of income.
- The principle expense of St Paul's Parish Church is in respect of Vicars Stipend, Diocesan Pension and Costs as well as Church maintenance expenses.
- St Paul's Parish Church had a deficit of payments outweighing receipts by £48,013 for the year ended 31 December 2022.
- Essential repairs to the Church, Church Hall and Vicarage are noted in the Parish report and have attributed to the decline in total cash funds from the repair and development fund account.
- RCB investment income of £14,520 is restricted solely for use for the Vicars Stipend.
- Funds reserved in Ulster Bank Accounts are restricted for use against essential maintenance and development costs to the parish.
- St Paul's Church continues to be in a healthy financial position as at 31 December 2022 with total cash funds of £42,565.
- St Paul's Church aims to retain sufficient reserves to meet its expected future expenditure requirements as well as potential future capital projects.
- The Hall Project for the replacement of the Hall Roof and Internal Redevelopment commenced in May 2021 and was completed in May 2022. We received an advance of £50,000 by way of on-going credit facility from Stramore Credit Union with monthly interest of Bank of England base plus 3.9% capped at 6%.
- During the year, the legacies totalling £200 were transferred from the Repair and Development Fund to the Hall Redevelopment fund as per the families request.

St Paul's Parish Church - Gilford

Trustees' Annual Report

Year Ended 31 December 2022

Structure, Governance and Management

Going Concern

The trustees have reviewed its planned expenditure for the year ahead and are satisfied that there are adequate funds in place to ensure the Parish can continue its activities and the financial statements for the year ended 31 December 2022 can be signed off as a going concern.

Governing Document and Constitution of the Charity

Chapter 111 of the constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry are Charity Trustees.

Organisational Structure

The Select Vestry consists of a member of the Clergy serving in the Parish, the Church Wardens, Glebe Wardens and generally not more than twelve other members elected at General Vestry.

The Select Vestry is responsible for the day to day management of the Parish. The select vestry is chaired by the incumbent or any other member of clergy officiating within the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds can be applied within the remit of Finance, Furnishings and Fixtures.

The Select Vestry meets at times fixed by the members or the Diocesan Synod. Special meetings may be convened at any time by the chairperson or church wardens.

Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and who are either resident within the Parish or live elsewhere but have been accustomed members of the congregation for at least three months may register as members of the General Vestry of the Parish. The register of members is opened for a period of 4 weeks each February and close and validated by the Select Vestry. Being noted on the Register of Vestrypersons allows them to attend and vote at meetings of the General Vestry and stand for election to the Select Vestry. The Vicar can appoint a Vicars Church Warden and Vicars Glebe Warden with the General Vestry appointing Peoples Church Warden and Peoples Glebe Warden all of which are automatically appointed to the Select Vestry. All Select Vestry members hold their positions for a period of one year and maybe re-elected annually with no limit on the terms to be served.

Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that activities entered into during the year have assisted to achieve the Parish's objectives and activities as well as providing public benefit.

Trustees' Annual Report

Year Ended 31 December 2022

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' annual report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom generally accepted Accounting Practice).

The law applicable to charities in Northern Ireland with income of less than £250,000 allows the trustees to prepare a statement of receipts and payments account and a statement of assets and liabilities for each financial year. The trustees have elected under Section 64(3) of the Charities Act (Northern Ireland) 2008 to do this.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for the safeguarding of assets and hence for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our examiners

In so far as the trustees are aware at the timing of approving our trustees' annual report:

- There is no relevant audit information of which the Independent examiner is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant examination information and to establish that the Independent examiner is aware of that information.

Independent Examiners

The examiners, Kennedy & Co, have indicated their willingness to continue in office and a resolution concerning their reappointment was proposed at the Annual Easter Vestry Meeting.

This Trustees' Annual Report was approved on 23/10/2023 and signed on its behalf by



Clive Serplus
Treasurer



Rev. Denise Caddoo
Vicar

Gilford/ Gilford/St. Paul/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101753

Annual return

St Paul's Parish Church - Gilford

Independent Examiner's Report to the Trustees of St Paul's Parish Church - Gilford

I report on the accounts of St Paul's Parish Church - Gilford for the year ended 31 December 2022 which are set out on pages 4 to 15.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65 (9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Jonathan Faulkner
FCCA
Kennedy & Co
Chartered Certified Accountants and Registered Auditors
21 Kilmorey Street
Newry
Co Down
BT34 2DF

Date: 23/10/2023